

February 24, 2021

Dr. H. Fred Walker, Director
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

RE: Retirement request effective March 11, 2021

Dear Dr. Walker,

After more than six and one-half years of administrative service to the staff and community serving as the Business Manager at Erie County Technical School, I am submitting my request for retirement effective March 11, 2021, with my last day of work being Wednesday, March 10, 2021.

The experiences I have had and many friendships I have made during my years at the ECTS have enriched my life and will remain with me forever. I thank everyone at ECTS for allowing me to be a part of these priceless opportunities.

Respectfully,


Terri L. Birchard, CPA