

Book	Policy Manual
Section	700 Property
Title	Facilities Planning
Code	701
Status	Second Reading
Last Reviewed	January 25, 2021

Authority

The Joint Operating Committee shall engage in short-term and long-term facilities planning in order to meet the ongoing needs of the school's educational programs and operations. The involvement of the Joint Operating Committee, staff, community, businesses, parents/guardians, and participating districts is an important part of this process.

The Joint Operating Committee shall periodically conduct surveys to determine the ~~career vocational~~ and technical needs of the participating school districts in order to facilitate facilities planning.[\[1\]](#)

Delegation of Responsibility

In order to inform the **Joint** Operating Committee of the school's future needs, the Director **or designee** shall:

1. Prepare a written description of existing physical facilities.
2. Report to the **Joint** Operating Committee on the enrollment **by programs and** by grades during the school year.
3. Estimate each spring the number of students who will be enrolled in the school **and in specific programs** in September of the year for which the estimate is made.
4. **Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.**

Guidelines

When planning **to** enlarge or modify its facilities, the **Joint** Operating Committee shall consider not only the number of students whose ~~career and vocational~~**technical and** educational needs must be met, but also the physical requirements of the programs best suited to meet those needs.[\[1\]](#)[\[2\]](#)

The building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.[\[3\]](#)[\[4\]](#)[\[5\]](#)

Legal	1. 24 P.S. 1850.1
	2. 24 P.S. 1853
	3. Pol. 103
	4. Pol. 103.1
	5. Pol. 104
	25 PA Code 171.1 et seq
	Pol. 100