

Book	Policy Manual
Section	300 Employees
Title	Tobacco and Vaping Products
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Purpose

The Joint Operating Committee recognizes that tobacco **and vaping products, including the product marketed as Juul and other electronic cigarettes**, present a health and safety hazard that can have serious consequences for users, nonusers and the **school** environment. **The purpose of this policy is to regulate use of tobacco and vaping products, including Juuls and other electronic cigarettes, by center (school) employees and contracted personnel.**

Definition

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:[\[1\]](#)[\[2\]](#)

1. **Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.**
2. **Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.**
3. **Any product containing, made or derived from either:**
 - a. **Tobacco, whether in its natural or synthetic form; or**
 - b. **Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.**
4. **Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.**

The term tobacco product does not include the following:[\[1\]](#)[\[2\]](#)

1. **A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.**
2. **A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. Federal law requires the center (school) to maintain a drug-free workplace, at which marijuana of any kind is prohibited.**[\[3\]](#)[\[4\]](#)

Authority

The Joint Operating Committee prohibits use of tobacco **and vaping** products, **including the product marketed as Juul and other e-cigarettes, by center (school) employees and contracted personnel at any time** in a center (school) building; on **school buses or other** vehicles that are owned, leased or controlled by the center (school); **or on property owned, leased or controlled by the center (school).**[\[2\]](#)[\[5\]](#)[\[6\]](#)

{ } , except as expressly permitted in designated areas which must be located at least fifty (50) feet from center (school) buildings, stadiums or bleachers.

{X } The Joint Operating Committee also prohibits use of tobacco **and vaping** products, **including the product marketed as Juul and other e-cigarettes**, by center (school) employees **at any time while responsible for the supervision of students during** center (school)-sponsored activities that are held off center (school) property.[\[2\]](#)

This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by center (school) employees and contracted personnel of legal age.

The Joint Operating Committee deems it to be a violation of this policy for any center (school) employee or contracted personnel to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a student.[\[1\]](#)

Delegation of Responsibility

The Administrative Director or designee shall notify employees **and contracted personnel** about the Joint Operating Committee's tobacco **and vaping products** policy by publishing information in handbooks, newsletters, posters, and other efficient methods such as posted notices, signs and on the center (school) website.[\[2\]](#)

Reporting

Office for Safe Schools Report –

The Administrative Director shall annually, by July 31, report incidents of **prohibited** possession, use or sale of tobacco **and vaping** products, **including Juuls or other e-cigarettes**, on center (school) property to the Office for Safe Schools on the required form.[\[2\]](#)[\[8\]](#)

Law Enforcement Incident Report –

The Administrative Director or designee may report incidents involving the sale of tobacco **and vaping products, including Juuls or other e-cigarettes**, to minors by employees on center (school) property, at any center (school)-sponsored activity or on a conveyance providing transportation to or from the center (school) or center (school)-sponsored activity to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the center's (school's) property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Joint Operating Committee policies.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

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Legal

1. 18 Pa. C.S.A. 6305
2. 18 Pa. C.S.A. 6306.1
3. Pol. 317
4. Pol. 351
5. 20 U.S.C. 7973
6. Pol. 818
7. 24 P.S. 1303-A
8. Pol. 805.1
9. 22 PA Code 10.2
10. 22 PA Code 10.22
11. 24 P.S. 1302.1-A
- 20 U.S.C. 7971 et seq