



**Joint Operating Committee
Meeting Agenda**
Tuesday, December 15, 2020
8500 Oliver Road, Erie, PA 16509

Work Session – ECTS Eagle’s Nest / Cafeteria

Zoom – www.ects.org

6:00 p.m.

1. Chris Coughlin, HRLC Architects – Renovation Update
2. Erie County Technical School Foundation Meeting

Regular Meeting

1. Temporary Chairperson – Solicitor acts as Temporary Chairperson

2. Call to Order

- i. Moment of Reflection
- ii. Pledge of Allegiance

3. New district appointed committee members

- a. Harbor Creek – Terri Brink (2023)
- b. Girard – Dennis Olesnanik (2023)
- c. Fort LeBoeuf – Andy Dinsmore (2023)
- d. Iroquois – Edward Rickrode (2023)

4. Roll Call

5. Chairperson Election

- a. Call for nominations and election of Chairperson
- b. **Motion to close nominations for Chairperson**
- c. Vote on nominations for Chairperson
- d. **Motion to approve Chairperson Election**

6. Vice Chairperson Election

- a. Call for nominations and election of Vice-Chairperson
- b. **Motion to close nominations for Vice-Chairperson**
- c. Vote on nominations for Vice-Chairperson
- d. **Motion to approve Vice-Chairperson Election**

7. Agenda and Amendments

- a. Section 13 (e)(i) – Updated Invoices Payable – General Fund
- b. Section 20 (a) - Addition of Millcreek Presentation re: Capital Funding Formula
- c. **Motion to approve Agenda and Amendments**

8. Meeting Minutes

- a. Motion to approve minutes of the October 22, 2020 meeting as presented

9. Student Accomplishments/ECTS Highlights

- a. 2020 Patrick R. Loco Memorial Award Winner – Andrew Reiland
- b. Career Street Roadmap Feature – ECTS Graduate Erynn McChesney
- c. Be-Attitude Students for October 2020 and November 2020
- d. Exemplary Students – Quarter 1
- e. 2020-2021 ECTS Recruitment Video
- f. WJET/Edinboro University Golden Apple Award Winner – Chef Kelly Schoullis – CUA Instructor

10. Guest and Public Comment

11. Correspondence

- a. Summit Township Developer's Agreement and Escrow

12. Operations

- a. New Business
 - i. Motion to close the PNC General Fund, PNC Capital Projects Fund; and PNC Student Activities Fund accounts and transfer all remaining cash balances in these PNC accounts to Northwest Bank accounts
 - ii. Motion to allow the Business Manager to initiate transfers necessary from the General Fund to the Capital Projects Fund to restore grant-related expenditures paid out through the Capital Projects fund and reimbursed into the General Fund
 - iii. Motion to close the PNC Bank Flexible Spending; PNC Bank Dental; and PNC Bank Vision accounts and to establish three custodial accounts for BAI's use at Northwest Bank by transferring all remaining balances from these respective PNC benefit accounts to newly-established Northwest Bank Flexible Spending; Northwest Bank Dental; and Northwest Bank Vision accounts
 - iv. Approval of the Board Affirmation for PDE Emergency Instructional Time 2020-2021 Template
 - v. Approval of the Joint Operating Committee 2021 meeting dates
 - vi. Approval of the recommendation to accept the donation of two (2) bumper covers, one (1) door skin and a lift gate to be used in the Auto Body Repair Lab from Interstate Nissan

- vii. Approval of the recommendation to accept the donation of miscellaneous parts to be used in the Automotive Technologies Lab from Hallman Auto Group
- viii. Motion to approve the Articulation Agreement between Edinboro University of Pennsylvania and the Erie County Technical School
- b. Old Business
 - i. Approval of the REVISION to the Erie County Technical School 2020-2021 Health and Safety Plan
 - ii. Motion to approve Resolution No 2020-001, Resolution of the Joint Operating Committee of the Erie County Technical School Approving a Settlement with the Pennsylvania Department of Transportation in Regard to the Condemnation of Real Property Located on 8500 Oliver Road
- a. Motion to approve Operations Section of Agenda

13. Financial Items

- a. Business Manager Report
- b. Treasurer Report
- c. Statement of Activities
 - i. General Fund – October 2020 and November 2020
 - ii. Capital Projects Fund – October 2020 and November 2020
 - iii. Student Activities Fund – October 2020 and November 2020
- d. Checks and Wire Transfers
 - i. General Fund – October 2020 and November 2020
 - ii. Capital Projects Fund – October 2020 and November 2020
 - iii. Student Activities Fund – October 2020 and November 2020
- e. Invoices Payable
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- f. Visa Procurement Card Payment – October and November 2020
- g. Motion to approve Financial Items Section of Agenda

14. Administrative Services and Human Resources

- a. Administrative Services and Human Resources Report
- b. Resignations and Retirements
 - i. Motion to accept the retirement request of James Tracy Massello with his last day of work being May 28, 2021

c. Hiring

- i. Motion to ratify the hire of Kathleen Pagano as a part-time Student Assistance Aide at a probationary rate of \$16.46 per hour effective on or after November 2, 2020
- ii. Motion to ratify the hire of Adam Trippi as the Construction Trades Instructor effective on or after November 23, 2020 at Column A/B Step 7 prorated, on the salary of \$44,308
- iii. Motion to grant regular employment status to Sharon Lytle, a SAA-2, Instructional Aide, effective January 14, 2021 at a rate of \$16.46 per hour
- iv. Motion to hire Jason Conner as a part-time custodian at rate of \$16.68 per hour effective on or after September 25, 2020 (Revised motion to remove probationary period since this was completed when he was employed as summer help)

d. Motion to approve Administrative and Human Resources Section of Agenda

15. Reports

- a. Superintendent
- b. Director
- c. Solicitor
- d. Principal
 - i. ECTS COVID 19 Enrollment Analysis

16. Statute-Related Business

- a. Staff Travel>400 Miles
- b. Field Trip Requests
- c. Fundraising
- d. Facility Use Requests (for-profit groups only)
- e. Motion to approve Statute-Related Business

17. Supplemental Reports and Information

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report
- d. Secondary Program Enrollment Report
- e. Transition Center Enrollment Report
- f. Disabled Population by Program
- g. Disabled Population by District
- h. Business Partnership Coordinator Report
- i. Enrollment and Community Engagement Coordinator Report
- j. Career Planning Coordinator Report

- k. RCTC Report
 - l. JOC Member Attendance
- 18. Board Action Items**
- 19. JOC Board Remarks and Comments**
- 20. DISCUSSION REGARDING CAPITAL FUNDING FORMULA – MILLCREEK - 8 – 9:30 p.m.**
 - a. ECTS Funding Formula Presentation - Prepared by Millcreek School District**
- 21. Adjournment**
- 22. Reminders**
 - a. Next meeting is Thursday, January 28, 2021 at 6:00 p.m.



4380 West 12th Street, Erie, Pennsylvania 16505
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Erie County Technical School Renovation Project Update

Tuesday, December 15, 2020

Item 1:

- **Building Permit Cost** – Approximately \$500,000.00 was set aside in the contingency fund for the Building Permit to be secured through Pennsylvania Labor & Industry. The Building Code Review process has changed and will now be securing the Building Permit through Building Inspection Underwriters (BIU). The cost to acquire the Building Permit is significantly less through BIU and it is estimated to be less than \$100,000.00.

Item 2:

- **Presentation of the completed project to the JOC Board.** – Thursday, January 28th. We would need approximately 60 minutes to present which would include 30 minutes of questions.

Item 3:

- **Next steps/ timeline:**
 - **Tuesday, December 15, 2020** – Drawings and specifications for the JOC renovation Committee review.
 - **Monday, January 25, 2021** – Project advertised and out to bid.
 - **Thursday, January 28, 2021** – Presentation of complete project to JOC Board.
 - Approval from JOC Board to submit to BIU.
 - Approval from JOC Board for advertisement of construction
 - **Friday, January 29, 2022** – Submit drawings and specifications to BIU.
 - **Tuesday, February 2, 2021** – Advertise for construction bids.
 - **Tuesday, February 16, 2021** – Advertise for construction bids.
 - Mandatory Pre-Bid at ECTS at 2:00 pm.
 - **Tuesday, March 9, 2021** – Receive construction bids.
 - **Thursday, March 25, 2021** – Present construction bids to the JOC Board.
 - Award construction bids.
 - **May 2021** – Begin Construction.
 - **Phase 1** – New construction of Cafeteria, Culinary and Precision Machinery, Professional Life Skills and Business Offices.
 - **Phase 2** – Perform alteration work in existing Cafeteria, Culinary and Office area.
 - **Phase 3** – Renovate existing office space and toilet rooms.
 - **Phase 4** – Renovate Health, Cosmetology and remaining spaces.
 - **Friday, August 5, 2022** – Complete construction.

REVISED TIMELINE



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Alternative Timeline Addendum

Tuesday, December 15, 2020

- **Tuesday, December 15, 2020** – Drawings and specifications for the JOC renovation Committee review.
- **January 4, 2021** – Schedule JOC Renovation Committee Review.
 - January 5th through January 21st.
- **Thursday, January 28, 2021** – Presentation of complete project to JOC Board.
 - Approval from JOC Board to submit to BIU.
 - Approval from JOC Board for advertisement of construction.
- **Friday, January 29, 2022** – Submit drawings and specifications to BIU.
- **Tuesday, February 2, 2021** – Advertise for construction bids.
- **Tuesday, February 16, 2021** – Advertise for construction bids.
 - Mandatory Pre-Bid at ECTS at 2:00 pm.
- **Tuesday, March 9, 2021** – Receive construction bids.
- **Thursday, March 25, 2021** – Present construction bids to the JOC Board.
 - Award construction bids.
- **May 2021** – Begin Construction.
 - **Phase 1** – New construction of Cafeteria, Culinary and Precision Machinery, Professional Life Skills and Business Offices.
 - **Phase 2** – Perform alteration work in existing Cafeteria, Culinary and Office area.
 - **Phase 3** – Renovate existing office space and toilet rooms.
 - **Phase 4** – Renovate Health, Cosmetology and remaining spaces.
- **Friday, August 5, 2022** – Complete construction.

Erie County Foundation Technical School

Board of Directors Meeting Agenda

December 15, 2020 6:00 p.m. - Prior to the ECTS JOC Meeting	Erie County Technical School 8500 Oliver Road, Erie, PA 16509
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Regular Meeting

1. Call to Order
2. Motion to approve the following district appointed representatives:
 - Fort LeBoeuf – Andy Dinsmore
 - Girard – Dennis Olesnanik
 - Harbor Creek – Terri Brink
 - Iroquois – Ed Rickrode
3. Roll Call: Mahoney, Dinsmore, Bucksbee, Olesnanik, Brink, Rickrode, DiPlacido, Cancilla, Ring, Gilbert, Lee
4. Motion to accept the minutes of the August 27, 2020 meeting, as presented
5. Motion to approve the following individuals as officers for Erie County Technical School Foundation for one-year terms (2020) per the Corporation Bylaws:
 - A. Foundation President –
 - B. Foundation Vice-President –
 - C. Foundation Secretary – Terri Birchard
 - D. Foundation Treasurer -
6. Motion to approve the business reports, payments, and invoices
 - A. ECTS Foundation Statement of Activities Report – July to November 2020
 - B. ECTS Foundation Statement of Financial Position – November 30, 2020
 - C. ECTS Foundation Checks – August to November 2020
 - D. ECTS Invoices Payable – December 2020
 - E. Treasurer's Report as of November 30, 2020
7. Other Business
 - A. Motion to approve a matching gift of up to \$1,000 for Christmas gift card donations for Erie County Technical School students

- B. Motion to approve closing the PNC Bank account and transfer remaining balance to Northwest Bank account
 - C. Motion to approve up to \$3,000 in scholarships to ECTS students in 2020-2021
- 8. **Next meeting: Thursday, March 25, 2021**
 - 9. Adjournment

Valerie Hartley, CPA Partner of Buseck Barger & Bleil Co. presented the Foundation's June 30, 2020 audited financial statements and Form 990 during the work session

Mr Buckbee, Chairman, called the meeting to order at 6:22 p.m.

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Board members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
David Mahoney	Fairview	x	
Andy Dinsmore	Fort LeBoeuf		x
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Terri Brink	Harbor Creek	x	
Edward Rickrode	Iroquois	x	
John DiPlacido	Millcreek	x	
Joseph Cancilla	North East		x
Sam Ring	Northwestern	x	
Steven Gilbert	Union City	x	
Nicole Lee	Wattsburg	x	

Wattsburg School District board representative

Motion to approve Nicole Lee as the Wattsburg School District board representative

Moved for approval by Mahoney, with a second by Ring
The motion is approved with an all "ayes" voice vote

Meeting Minutes

Minutes of June 25, 2020

Motion to accept the minutes of the June 25, 2020 meeting as presented

Moved for approval by Brink, with a second by Rickrode
The motion is approved with an all "ayes" voice vote

Correspondence – None

Financial Reports, Payments, and Invoices

Presentation of the following business reports, payments, and invoices:

- ECVTS Foundation Statement of Activities Report – June and July 2020

- ECVTS Foundation Statement of Financial Position – June 30 and July 31, 2020
- ECVTS Invoices Payable – August 2020
- ECVTS Foundation Checks and Invoices – June and July 2020
- ECVTS Foundation Treasurer's Report – June and July 2020

Motion to approve the ECVTS Foundation Reports, Payments and Invoices as presented

Moved for approval by DiPlacido with a second by Rickrode

The motion is approved with an all "ayes" voice vote

(Copy of reports are filed with the official minutes)

Approval of June 30, 2020 Audited Financials and IRS Form 990

Motion to approve the ECVTS Foundation June 30, 2020 audit and IRS Form 990 as presented

Moved for approval by Brink with a second by Ring

The motion is approved with an all "ayes" voice vote

Other Information

Discussion was held regarding changing the name of the Foundation from "Erie County Vocational-Technical School Foundation" to "Erie County Technical School Foundation."

Attorney Sennett advised that paperwork would need to be revised and submitted to make this adjustment official, but otherwise this is a simple process.

Change in Name for Foundation

Motion to change the name of the Foundation from "Erie County Vocational-Technical School Foundation" to "Erie County Technical School Foundation"

Moved for approval by Brink with a second by Rickrode

The motion is approved with an all "ayes" voice vote

Next meeting is Tuesday, December 15, 2020 at 6:00 p.m.

Adjournment

Moved by Mahoney, with a second by Olesnanik to adjourn the meeting

Mr. Bucksbee, President, adjourned the meeting at 6:34 p.m.

Minutes prepared by,

Terri Birchard, Board Secretary
Erie County Vocational Technical School Foundation

Erie County Technical School Foundation
Statement of Activities
 July through November 2020

	Jul - Sep 20	Oct - Nov 20	TOTAL
Ordinary Income/Expense			
Income			
43400 · Direct Public Support			
43450 · Individ, Business Contributions			
434512 · JOC Mileage Contributions	0.00	558.94	558.94
Total 43450 · Individ, Business Contributions	0.00	558.94	558.94
Total 43400 · Direct Public Support	0.00	558.94	558.94
45000 · Investment Income			
45030 · Interest Earnings	315.71	73.14	388.85
45020 · Realized Gains in Investment	1,615.84	359.02	1,974.86
45010 · Unrealized Change in Investment	11,527.47	-1,149.22	10,378.25
Total 45000 · Investment Income	13,459.02	-717.06	12,741.96
46400 · Other Types of Income			
46430 · Miscellaneous Revenue	509.80	11.62	521.42
Total 46400 · Other Types of Income	509.80	11.62	521.42
Total Income	13,968.82	-146.50	13,822.32
Gross Profit	13,968.82	-146.50	13,822.32
Expense			
6000 · Program Services			
6300 · Grants			
63110 · Scholarship Awards	500.00	0.00	500.00
Total 6300 · Grants	500.00	0.00	500.00
Total 6000 · Program Services	500.00	0.00	500.00
6010 · Admin Expenses			
6700 · Admin Expense			
65120 · Insurance - Liability, D and O	3,222.00	0.00	3,222.00
Total 6700 · Admin Expense	3,222.00	0.00	3,222.00
6600 · Contracted Services			
66100 · Contracted Services			
66120 · Accounting Fees	2,500.00	0.00	2,500.00
Total 66100 · Contracted Services	2,500.00	0.00	2,500.00
Total 6600 · Contracted Services	2,500.00	0.00	2,500.00
6500 · Office Supplies			
65100 · Office Supplies	0.00	60.00	60.00
Total 6500 · Office Supplies	0.00	60.00	60.00
Total 6010 · Admin Expenses	5,722.00	60.00	5,782.00
62170 · Fund Management - ECF	802.70	572.94	1,375.64
Total Expense	7,024.70	632.94	7,657.64
Net Ordinary Income	6,944.12	-779.44	6,164.68
Net Income	6,944.12	-779.44	6,164.68

Erie County Technical School Foundation
Statement of Financial Position
 As of November 30, 2020

	<u>Oct 31, 20</u>	<u>Nov 30, 20</u>
ASSETS		
Current Assets		
Checking/Savings		
10011 · Northwest Savings Bank - ECVTS	3,077.35	3,220.56
1001 · Cash - Foundation PNC	49.24	39.24
100112 · Cash - PSDMAX - Foundation	5,705.80	5,705.80
100110 · Cash ECF - Foundation	251,661.23	251,661.23
Total Checking/Savings	<u>260,493.62</u>	<u>260,626.83</u>
Total Current Assets	<u>260,493.62</u>	<u>260,626.83</u>
TOTAL ASSETS	<u>260,493.62</u>	<u>260,626.83</u>
LIABILITIES & EQUITY		
Equity		
30000 · Board Designated Endowment ECF	240,295.02	240,295.02
32000 · Unrestricted Net Assets	14,167.13	14,167.13
Net Income	6,031.47	6,164.68
Total Equity	<u>260,493.62</u>	<u>260,626.83</u>
TOTAL LIABILITIES & EQUITY	<u>260,493.62</u>	<u>260,626.83</u>

10:17 AM
12/10/20

Erie County Technical School Foundation
Check Detail
August through November 2020

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Check		10/31/2020		Service Charge - Audit Fees	1001 · Cash - Foundation PNC		-50.00
				Service Charge	65100 · Office Supplies	-50.00	50.00
TOTAL						-50.00	50.00
Check		11/30/2020		Service Charge	1001 · Cash - Foundation PNC		-10.00
				Service Charge	65100 · Office Supplies	-10.00	10.00
TOTAL						-10.00	10.00
Bill Pmt -Check	1054	08/28/2020	ECTS	Insurance premium payment on ECTS VISA	1001 · Cash - Foundation PNC		-1,025.00
Bill		08/20/2020		Insurance premium payment on ECTS VISA	65120 · Insurance - Liability, D and O	-1,025.00	1,025.00
TOTAL						-1,025.00	1,025.00
Bill Pmt -Check	1055	08/28/2020	Buseck, Barger, Bleil & Co.	Financial Audit	1001 · Cash - Foundation PNC		-2,500.00
Bill		08/14/2020		June 30, 2020 Financial Audit	66120 · Accounting Fees	-2,500.00	2,500.00
TOTAL						-2,500.00	2,500.00

Erie County Technical School Foundation
Treasurer's Report YTD
August 31, 2020 to November 30, 2020

2020-2021

	Aug-20	Sep-20	Oct-20	Nov-20
PSDLAF (ECVTSF)				
Beginning Fund Balance				
Assigned-Annual Scholarship/Other	-\$8,094.20	-\$9,294.20	-\$9,294.20	-\$9,294.20
Unassigned - Unrestricted Gift	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Assigned ECF Grant	\$0.00	\$0.00	\$0.00	\$0.00
Beginning Cash Balance-PSDLAF	\$6,905.80	\$5,705.80	\$5,705.80	\$5,705.80
Beginning Cash Balance - PSDLAF - Held in Trust for Districts	\$0.00	\$0.00	\$0.00	\$0.00
Plus Receipts	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFER to PNC Account	\$0.00	\$0.00	\$0.00	\$0.00
Ending Cash - PSDLAF - HELD IN TRUST FOR DISTRICTS	\$0.00	\$0.00	\$0.00	\$0.00
Plus Receipts				
Contributions-Gifts 4 Kids	\$0.00	\$0.00	\$0.00	\$0.00
Contributions-JOC Mileage Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Contributions -Other	\$0.00	\$0.00	\$0.00	\$0.00
Contributions - Memorials and Bequests	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Receipts-Vending	\$0.00	\$0.00	\$0.00	\$0.00
Erie Community Foundation Grant	\$0.00	\$0.00	\$0.00	\$0.00
Voided check add-back	\$0.00	\$0.00	\$0.00	\$0.00
Erie Community Foundation Annual Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Investment Income, Gains & Interest	\$0.00	\$0.00	\$0.00	\$0.00
Total Receipts (+)	\$0.00	\$0.00	\$0.00	\$0.00
Less Disbursements-Transfers and Checks				
Gifts 4 Kids Purchase Cards	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFER TO PNC ACCOUNT	\$1,200.00	\$0.00	\$0.00	\$0.00
Operations - Insurance (D&O and Bonds)	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Grants To Others	\$0.00	\$0.00	\$0.00	\$0.00
Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00
Program Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Marketing & Communications	\$0.00	\$0.00	\$0.00	\$0.00
Checks-ECF Grant	\$0.00	\$0.00	\$0.00	\$0.00
Total Disbursements (-)	\$1,200.00	\$0.00	\$0.00	\$0.00
Ending Cash -PSDLAF - FOUNDATION	\$5,705.80	\$5,705.80	\$5,705.80	\$5,705.80
TOTAL ENDING CASH - PSDLAF	\$5,705.80	\$5,705.80	\$5,705.80	\$5,705.80
Ending Fund Balance				
Assigned-Annual Scholarship/Other	-\$9,294.20	-\$9,294.20	-\$9,294.20	-\$9,294.20
Unassigned - Unrestricted Gift	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Assigned ECF Grant	\$0.00	\$0.00	\$0.00	\$0.00
Total Ending Fund Balance	\$5,705.80	\$5,705.80	\$5,705.80	\$5,705.80

Erie County Technical School Foundation
Treasurer's Report YTD
August 31, 2020 to November 30, 2020

2020-2021

	Aug-20	Sep-20	Oct-20	Nov-20
PNC/NWSB (ECVTSF)				
Beginning Fund Balance				
Assigned-Annual Scholarship/Other	\$0.00	\$0.00	\$0.00	\$0.00
Unassigned - Unrestricted Gift	\$5,064.35	\$2,749.17	\$2,749.19	\$3,126.59
Assigned ECF Grant	\$0.00	\$0.00	\$0.00	\$0.00
Beginning Cash Balance-PNC	\$5,064.35	\$2,749.17	\$2,749.19	\$3,126.59
Plus Receipts				
Contributions-Gifts 4 Kids	\$9.80	\$0.00	\$0.00	\$0.00
Contributions-JOC Mileage Reimbursements	\$0.00	\$0.00	\$415.76	\$143.18
Contributions -Other	\$0.00	\$0.00	\$0.00	\$0.00
Contributions - Memorials and Bequests	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Receipts-Vending	\$0.00	\$0.00	\$11.62	\$0.00
Erie Community Foundation Grant	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFER FROM PSDLAF ACCOUNT	\$1,200.00	\$0.00	\$0.00	\$0.00
Erie Community Foundation Annual Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions/ Reimbursement from COS program	\$0.00	\$0.00	\$0.00	\$0.00
Investment Income, Gains & Interest	\$0.02	\$0.02	\$0.02	\$0.03
Total Receipts (+)	\$1,209.82	\$0.02	\$427.40	\$143.21
Less Disbursements-Transfers and Checks				
Gifts 4 Kids Purchase Cards	\$0.00	\$0.00	\$0.00	\$0.00
Checks-Scholarships/other	\$0.00	\$0.00	\$0.00	\$0.00
Operations - Insurance (D&O and Bonds)	\$1,025.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$0.00	\$0.00	\$0.00	\$10.00
Grants To Others/SD Legal Funds Returned to Districts/Due to ECTS	\$0.00	\$0.00	\$0.00	\$0.00
Contracted Services - Audit	\$2,500.00	\$0.00	\$50.00	\$0.00
Program Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Marketing & Communications	\$0.00	\$0.00	\$0.00	\$0.00
Checks-ECF Grant	\$0.00	\$0.00	\$0.00	\$0.00
Total Disbursements (-)	\$3,525.00	\$0.00	\$50.00	\$10.00
Ending Cash -PNC/NWSB - FOUNDATION	\$2,749.17	\$2,749.19	\$3,126.59	\$3,259.80
TOTAL ENDING CASH - PNC/NWSB	\$2,749.17	\$2,749.19	\$3,126.59	\$3,259.80
Ending Fund Balance				
Assigned-Annual Scholarship/Other	\$0.00	\$0.00	\$0.00	\$0.00
Unassigned - Unrestricted Gift	\$2,749.17	\$2,749.19	\$3,126.59	\$3,259.80
Assigned ECF Grant	\$0.00	\$0.00	\$0.00	\$0.00
Total Ending Fund Balance	\$2,749.17	\$2,749.19	\$3,126.59	\$3,259.80

Erie County Technical School Foundation
Treasurer's Report YTD
August 31, 2020 to November 30, 2020

2020-2021

	Aug-20	Sep-20	Oct-20	Nov-20
Erie Community Foundation (ECVTSF) **				
Beginning Balance-ECF	\$240,295.02	\$255,906.62	\$252,951.28	\$251,661.23
Net-Gains/losses/expenses \$	15,611.60	\$ (2,955.34)	\$ (1,290.05)	\$ -
Annual Distribution \$	-	\$ -	\$ -	\$ -
Ending Balance (ECF)	\$255,906.62	\$252,951.28	\$251,661.23	\$251,661.23
Total (ECVTSF)	\$264,361.59	\$261,406.27	\$260,493.62	\$260,626.83

Respectfully Submitted,

Sam Ring, Treasurer

Prepared By: Terri Birchard, ECTS Business Manager

Erie County

Foundation

Technical School

PROPOSED AGENDA ITEM

MEETING DATE: December 15, 2020

SUBJECT: Approval of 2020-2021 Foundation Scholarships for ECTS Students

SUBMITTED BY: Terri L. Birchard, Business Manager

DESCRIPTION:

Each year the ECTS Foundation provides various scholarships to ECTS students based on the ECTS Scholarship Committee's recommendations.

Since the ECTS Foundation now meets only quarterly, pre-approval of the Foundation's 2020-2021 scholarships is being requested.

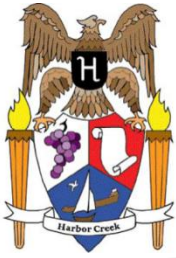
Last year, the ECTS Foundation provided the following scholarships to ECTS students, along with the ECTS AFT providing a \$750 scholarship award –

\$ 750 Scholarship – 1 Award
\$ 600 Scholarship – 3 Awards
\$ 150 Scholarship – 3 Awards

TOTAL AWARDED BY ECTS FOUNDATION	\$3,000
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RECOMMENDATION:

Motion to approve up to \$3,000 in scholarships to ECTS students in 2020-2021 based on the recommendations of the ECTS Scholarship Committee.



HARBOR CREEK SCHOOL DISTRICT

6375 Buffalo Road, Harborcreek, Pennsylvania 16421-1632

www.hcsd.iu5.org

Phone: (814) 897-2100

November 20, 2020

To Whom it may concern,

On November 19, 2020 at the Harbor Creek School District School Board meeting, Mrs. Terri Brink was elected as our ECTS Representative. Below is her contact information:

Mrs. Terri Brink

Email: tbrink@harborcreeksd.com

Sincerely,

Maria McGill
Administrative Assistant to the Superintendent
Assistant Board Secretary
Harbor Creek School District

An equal rights and opportunities school district

Administration Phone: 814-897-2100 Fax: 814-897-2142
High School Phone: 814-897-2100 Fax: 814-897-2136
Jr. High School Phone: 814-897-2100 Fax: 814-897-2121

Clark Phone: 814-897-2100 Fax: 814-897-8723
Klein Phone: 814-897-2100 Fax: 814-580-5419
Rolling Ridge Phone: 814-897-2100 Fax: 814-898-1916



GIRARD SCHOOL DISTRICT

ADMINISTRATION OFFICE

1203 Lake Street
Girard, PA 16417
814-774-5666
FAX 814-774-4220

GIRARD HIGH SCHOOL

1135 Lake Street
Girard, PA 16417
814-774-5607
FAX 814-774-4530

RICE AVENUE MIDDLE SCHOOL

1100 Rice Avenue
Girard, PA 16417
814-774-5604
FAX 814-774-5259

ELK VALLEY ELEMENTARY SCHOOL

2556 Maple Avenue
Lake City, PA 16423
814-774-5602
FAX 814-774-8885

December 10, 2020

Ms. Terri Birchard
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Dear Ms. Birchard,

The Board of Directors of the Girard School District approved the following resolution at its meeting on December 2, 2020:

Resolution to appoint Dennis Olesnanik as Erie County Technical School representative for a term of three years.

Sincerely,

Jacob Hagmaier
Board Secretary
Girard School District

Fort LeBoeuf
SCHOOL DISTRICT
34 East Ninth Street
P.O. Box 810
Waterford, Pennsylvania 16441

Richard B. Emerick, Superintendent
Dr. Sean E. Wolfrom, Assistant Superintendent
Kimberly J. Heller, Business Manager

Phone: 814.796.2638
Fax: 814.796.6459

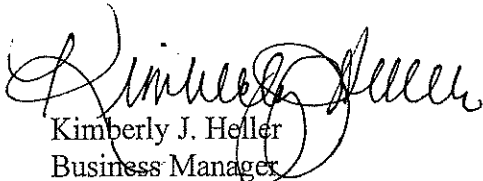
December 8, 2020

Ms. Kelly Bennett
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Dear Kelly,

Please be advised that at the November 19, 2020 Fort LeBoeuf School District Board of Directors Meeting, a motion was made by Mr. Oberlander and seconded by Mr. Hanas to appoint Mr. Andy Dinsmore as Fort LeBoeuf Board Representative to the Erie County Technical School for a three-year term (December 8, 2020 through December 4, 2023).

Sincerely,



Kimberly J. Heller
Business Manager

FORT LEOEUF SCHOOL DISTRICT

KJH/rjr

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to approve the Treasurer's Report and Annual Comparison Report as of November 1, 2020, as presented. Motion carried with an all "ayes" vote.

Approval of
Treasurer's Report

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to accept the Expenditure and Revenue Reports as presented by the business manager and file for audit. Motion carried with an all "ayes" vote.

Approval of
Expenditures and
Revenues

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to approve the interim computer bills #57369 through #57416 and #57554 through #57702 in the amount of \$1,789,287.10, computer bills #57760 through #57872 in the amount of \$184,959.34, and capital projects fund bill #2157 in the amount of \$4,270.00. Motion carried with an all "ayes" vote. Mr. Hordusky abstained from the capital projects fund vote.

Approval of Bills

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to approve and file for audit the Cafeteria Report. Motion carried with an all "ayes" vote. Mr. Welch abstained from this vote.

Approval of
Cafeteria Report

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to approve the sale of parcel from Repository for Unsold Properties. Motion carried with an all "ayes" vote.

Approval of Sale of
Parcel from
Repository

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to approve the Resolution Not to Exceed Act 1 Index for 2021/2022. Motion carried with an all "ayes" vote.

Approval of
Resolution Not to
Exceed Act I Index

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to appoint Andy Dinsmore as Erie County Technical School Board Representative for a three-year term, beginning 12/8/2020 through 12/4/2023. Motion carried with an all "ayes" vote.

Approval to Appoint
Andy Dinsmore
ECTS Board
Representative

A motion was made by Mr. Oberlander and seconded by Mr. Dinsmore to approve the 2020/2021 Winter Sports Schedule. Motion carried with an all "ayes" vote.

Approval of the
2020/2021 Winter
Sports Schedule

Staff and Finance and Co-Curricular Programs (Mr. Oberlander)

A motion was made by Mr. Oberlander and seconded by Mr. Hanas to approve the following leave requests:

Approval of the
Following Leave
Requests:

- a. Stacey Hodinko, Robison Elementary, effective Through the Remainder of the 2020/2021 School Year
- b. Kayla Maskrey, Mill Village Elementary, effective October 27, 2020 through January 19, 2021
- c. Randi Milano, High School, effective December 14, 2020 through April 5, 2021
- d. Kara Suscheck, High School, effective March 15, 2021 through June 4, 2021
- e. Terri Vollentine, High School, effective December 4, 2020 for a period not to exceed FMLA guidelines

Stacey Hodinko

Kayla Maskrey

Randi Milano

Kara Suscheck

Terri Vollentine

Motion carried with an all "ayes" vote.

A motion was made by Mr. Oberlander and seconded by Mr. Dinsmore to approve the following resignations:

Approval of the
Following
Resignations:

- a. Paul Cousins, Boys' Golf Coach, effective 11/20/2020
- b. Jacob Lombardoizzi, 7th Grade Boys' Basketball Coach, effective 11/6/2020

Paul Cousins

Jacob Lombardoizzi

Motion carried with an all "ayes" vote.

A motion was made by Mr. Oberlander and seconded by Mr. Dinsmore to approve the following positions:

Approval of the
Following Positions:

- a. Joseph Przybycien, Assistant Wrestling Coach, \$4,527.00/year, effective 11/20/2020
- b. Bill Naughton, Head Baseball Coach, \$6,247.00/year, effective 11/20/2020
- c. Harry Latta Jr., 7th Grade Boys' Basketball Coach, \$4,527.00/year, effective 11/20/2020
- d. Maddie McFall, LTS Grade 1, Robison Elementary, Step 1 B, \$54,068 Prorated, effective 11/20/2020 (Stacey Hodinko's leave)

Joseph Przybycien

Bill Naughton

Harry Latta Jr.

Maddie McFall



IROQUOIS SCHOOL DISTRICT

800 Tyndall Avenue
Erie, PA 16511
(814) 899-7643

Shane S. Murray, Superintendent
Kimberly A. Smith, CPA, CGMA, Business Manager
Dr. Thad Urban, Asst. to the Superintendent
iroquoissd.org

An Equal Rights & Opportunities School District

December 8, 2020

Dr. Fred Walker
Executive Director
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Dear Dr. Walker:

On Thursday, December 3, 2020, Mr. Edward Rickrode was appointed to serve as our representative on the Erie County Technical School Joint Operating Committee for another 3-Year Term ending in December 2023.

If you have any questions regarding this appointment, please contact my office.

Sincerely,



Shane S. Murray
Superintendent

kat

c: E. Rickrode



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Thursday, October 22, 2020

Work session - 6:00pm

- Chris Coughlin of HRCL Architects discussed the building renovation plans and project timeline
- An Executive Session was called at 6:50 p.m. for the purpose of Personnel Matters

Call to Order

Mr. Ring, JOC Chairman, called the regular meeting to order at 7:20 pm

Moment of Reflection and Pledge of Allegiance

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
David Mahoney	Fairview		x
Andy Dinsmore	Fort LeBoeuf	x	
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Terri Brink	Harbor Creek	x	
Edward Rickrode	Iroquois	x	
John DiPlacido	Millcreek	x	
Joseph Cancilla	North East		x
Sam Ring	Northwestern	x	
Stephen Gilbert	Union City		x
Nicole Lee	Wattsburg	x	

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Mr. Rick Emerick	Superintendent of Record		x
Dr. H Fred Walker	Director	x	
Tim Sennett	Solicitor	x	
Joseph Tarasovitch	Principal	x	
Terri Birchard	Business Manager	x	
Catherine Doty	Administrative Services/ HR Coordinator	x	
Del VonVolkenburg	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Lesa Scalise	Supervisor of Student Services	x	
Sandra Carr	Supervisor of Student Services	x	

Agenda and Amendments

- a. New Business – Section 7 (a)(i)(1) - Revised Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students – First Reading
- b. New Business – Section 7 (a)(i)(2) - Revised Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff – First Reading
- c. Financial Items – Section 8(e)(i) – Updated Invoices Payable – General Fund
- d. Financial Items – Section 8(e)(ii) – Updated Invoices Payable – Capital Projects Fund

Motion to approve the agenda and amendments

Moved for approval by Dinsmore, with second by Brink

The motion is approved with an all “ayes” voice vote

Meeting Minutes

Minutes of September 24, 2020

Motion to accept the minutes of the September 24, 2020 meeting as presented

Moved for approval by Dinsmore, with second by Bucksbee

The motion is approved with an all “ayes” voice vote

(Copy is filed with the official minutes)

Student Accomplishments/Highlights

1. September 2020 Students of the Month were reviewed with the JOC
2. 2020-2021 National Technical Honor Society members were noted

Guests and Public Comment – Items related to the Agenda - None

Guests signed in and present: Chris Coughlin, HRLC Architects

Important Items Coming to ECTS

Discussion regarding support displayed by the district superintendents for a potential new program, such as Drone Mechatronics at ECTS. Staffing challenges due to COVID-19 were discussed.

Operations

First Reading – Policies 103 and 104

First Readings of the following policies –

1. Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students
2. Policy 104 - Discrimination/Title IX Sexual Harassment Affecting Staff

Donation of Plasma Cutter to Metal Fabrication Lab

Motion to accept the donation of 65 AMP E-SAB Plasma Cutter from Peak Industries to be used in the Metal Fabrication Lab

Motion to approve Operations Section of agenda

Moved for approval by Bucksbee, with second by Brink

The motion is approved with an all “ayes” voice vote

Financial Items

Report - Business Manager – Terri Birchard

(Copy filed with the official minutes)

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices, as presented:

- Revenue and Expenditure Reports: September 2020
 - General Fund
 - Capital Projects Fund
 - Student Activities Fund
- Checks and Invoices:
 - General Fund Checks and Wire Transfers: September- \$209,653.72
 - General Fund Invoices Payable: \$56,381.70
 - Capital Projects Fund Checks: September – \$101,939.39
 - Capital Projects Invoices Payable - \$23,803.75
 - Student Activity Fund Checks: September - None
 - Student Activity Fund Invoices Payable - None
- VISA procurement card payment: September - \$32,590.71
- Treasurer’s Report: September 2020

Motion to approve Financial Items Section of the agenda

Moved for approval by Brink with a second by Rickrode

Motion approved with all “ayes” voice vote

(Copy of each item is filed with the official minutes)

Administrative Services and Human Resources

Report—Administrative Services and Human Resources

Resignation - Feisler

Motion to accept the resignation of Jessica Feisler, Instructional Aide, effective October 29, 2020

Part-Time Secretary – Heberle - Correction

Motion to ratify the hire of Renee Heberle as a part-time secretary at a rate of \$16.31 per hour effective on or after September 7, 2020

Instructional Aide- Lytle - Correction

Motion to ratify the hire of Sharon Lytle as a part-time Instructional Aide at the probationary rate of \$16.46 per hour effective on or after September 14, 2020

Instructional Aide – Brown - Correction

Motion to hire of Amanda Brown as a part-time Instructional Aide at a probationary rate of \$16.46 per hour effective on or after October 5, 2020

Part-time Confidential Secretary - TBD

Motion to accept addition of a Non-Bargaining Unit Part-time Confidential Secretary and Job Description

Motion to approve Administrative and Human Resources Section of Agenda items regarding resignation and rate of pay corrections

Moved for approval by Rickrode, with second by Olesnanik

The motion is approved with an all “ayes” voice vote

Motion to approve Administrative and Human Resources Section of Agenda regarding addition of a Non-Bargaining Unit Part-time Confidential Secretary

Moved for approval by Rickrode, with second by Olesnanik

The motion is approved with 7 “ayes” and 1 “no” vote from DiPlacido

Administrative Reports

- Superintendent Report – Mr. Rick Emerick, Fort LeBoeuf School District
- Director Report — Dr. H. Fred Walker
- Solicitor – Attorney Tim Sennett
- Principal

Statute-Related Business

Staff Travel >400 miles (Polices: 331,431,531) - None

Student Field Trips and Fundraising, (Policy 121, 229, 230) - None

Facility Use Requests – Profit Making Organizations (Policy 707) - None

Supplemental Reports and Information

- Facilities Report — Del VonVolkenburg
 - Technology Report — Jeff Smith
 - Instructional Support Services Reports – Sandy Carr and Lesa Scalise
 - Secondary Program Enrollment Report
 - Transition Center Enrollment Report & Career Alternative Education Report
 - Disabled Population by Program
 - Disabled Population by District
 - Business Partnership Coordinator Report – Rob Eggleston
 - Enrollment and Community Engagement Coordinator Report – Lisa Sorenson
 - Career Planning Coordinator Report – Mary Foulkrod
 - RCTC Report
 - Board Action Items
- Next meeting: Tuesday, December 15, 2020 at 6:00 p.m.

JOC Board Remarks and Comments - none

Adjournment

Moved by Brink, with a second by Lee to adjourn the meeting

Mr. Ring, Chairperson, adjourned the meeting at 8:07 pm.

EXECUTIVE SESSION

An Executive Session was held for personnel matters after the meeting was adjourned

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee





 Manufacturer
& Business
ASSOCIATION
www.mbusa.org

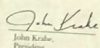
hereby recognizes

Andrew Reiland

Erie County Technical School

In recognition of your outstanding achievement
in pursuit of technical and academic excellence.

2020 Patrick R. Locco
Scholarship Award Winner


John Krabe
President




Mark Rizzo
Chairman of the Board

CAREER STREET ROADMAP

YOUR GUIDE TO CAREER EXPLORATION IN THE ERIE REGION



"Know where you want to be"... even if it breaks a barrier

What is the name of the company you work for?

The company I work for is Bianchi Honda on upper Peach Street.

What does this company do?

Bianchi Honda is the largest Honda dealership in the Erie area that provides new and used vehicles, along with maintenance/servicing and detailing.

What is the size of this company?

Bianchi Honda employs over 100 people, including but not limited to salesmen, service advisors/assistants, service technicians, and parts personnel.

How long have you been with this company?

I started my internship at Bianchi Honda in June of 2019, between my junior and senior years of high school. Upon graduation in June of 2020, I was hired as a full-time employee.

What is your job title?

My title is Service Assistant, although I am trained in many roles in the service department, as well as cross-trained in the parts department.

Describe your day to day job/work related tasks and activities.

A typical day for me starts off with determining where, in the service department, I am needed most. From there I could be in the service drive helping customers check-in for service. Or I could be in the scheduling office fielding calls and dispatching work to technicians.

Why did you choose to pursue a career in a field that is traditionally dominated by men?

Since I was little, I have always enjoyed learning how things worked and trying to fix it if it was broken. When I got a little older, I would help my uncle in the garage fixing vehicles and I decided that I wanted to help people repair their vehicles.

What are the best things about your career?

The best things about my career would be the relationships I have built with my co-workers and learning something new every day.

What are the challenges faced in your career?

The biggest challenge I have faced in my career would be customers not wanting to speak to a female about their vehicle or believe what I have to say about their vehicle.

What is your educational background?

My educational background includes going to Union City High School and the Erie County Technical School for the Automotive Technology program. This is not the career I had chosen when I was younger. I had wanted to be a baker. Working in the garage with my uncle led to the change of my career choice.

What has led you to your current career?

Going to the Erie County Technical School has led me to my career as well as my first job as a waitress. ECTS has given me more background knowledge to help me better explain the functions of a customer's vehicle. Being a waitress has helped me learn a lot about customer



Erynn McChesney, Service Assistant at Bianchi Honda



service and being able to take care of customer needs.

What qualities are important for you to hold the position you have?

Some qualities that are important for me would include being patient, having a positive attitude, and the ability to quickly adapt to every situation.

How do you prepare for an interview for this position?

To prepare for an interview for my position, I would say you have to be yourself 100%, know where you want to be long-term, and understand what expectations are set for you.

What would people be surprised to know about your career?

Something surprising about my career would be how intertwined each department is, between sales, service and parts, and how much we all have to work together to keep our company running smoothly.



"Career Street is a program of Erie Together that networks employer and educator for the purpose of providing students with quality career exploration experiences. For more information, check out our website at www.CareerStreetErie.Org"

Find your career color
THE COLOR-CODED PATHWAYS ARE:

Red – Arts and Communication

Purple – Business, finance and Information Technology

Blue – Engineering and Industrial Technology

Orange – Human Services

Green – Science and Health

Black – Career Tips

Be-Attitude Students October 2020

Home School	Lab	Last	First	Be-Attitude	Grade
Fairview	Computer Programming	Fourspring	Devin	Employable	11
Fairview	Drafting & Design	Buckner	Corey	Passionate	12
Fairview	Electrical Engineering	Mahoney	Connor	Respectful	10
Fairview	Tourism & Hospitality Management	Rhodes	Alyssa	Involved	10
Fort LeBoeuf	Auto Body Repair	Trost	Cayden	Involved	10
Fort LeBoeuf	Computer Networking	Root	Timothy	Disciplined	10
General McLane	Cosmetology	Walla	Abigail	Passionate	12
General McLane	Facility Maintenance Technologies	Danowski	Nathan	Employable	11
Girard	Art & Design	Strain	Courtney	Disciplined	10
Iroquois	Metal Fabrication	Brine	Anthony	Disciplined	12
McDowell	Early Childhood Education	Kalie	Jordyn	Passionate	11
MIHS	Automotive Technologies	Alberico	Dominic	Involved	10
MIHS	Health Assistant	Birchard	Marissa	Disciplined	10
Northwestern	Culinary Arts	Rosin	Irigh	Employable	11
Seneca	Construction Trades	Wieczorek	Christian	Employable	10
Seneca	Graphic Communications	Bensink	Kaylee	Disciplined	12
Seneca	Precision Machining	Hinkson	Isaac	Employable	11
Seneca	Transition Center	Musolff	Nick	Respectful	12

Be-Attitude Students November 2020

Home School	Lab	Last	First	Be-Attitude	Grade
Fairview	Construction Trades	Gennuso	Isaac	Disciplined	12
Fairview	Transition Center	Kinnison	Willow	Respectful	11
Fort LeBoeuf	Precision Machining	Montgomery	Mason	Employable	12
General McLane	Electrical Engineering	Lutch	Logan	Involved	10
General McLane	Graphic Communications	Uhler	Camron	Disciplined	12
General McLane	Tourism & Hospitality	Windsor	Frank	Passionate	12
Girard	Automotive Technologies	Vorse II	Charles	Involved	11
Girard	Metal Fabrication	Dubinski	Dylan	Involved	12
Harbor Creek	Art & Design	Huster	Megan	Employable	12
McDowell	Auto Body Repair	Wilson	Tom	Involved	11
McDowell	Cosmetology	Frank	Kaitlyn	Employable	11
MIHS	Drafting & Design	Richardson	Luna	Passionate	10
North East	Computer Networking	McFeely	Liam	Passionate	11
North East	Computer Programming	Hartzell	Westin	Involved	11
North East	Culinary Arts	Baez	Aunistee	Employable	11
North East	Early Childhood Education	Stanley	Danielle	Disciplined	12
North East	Health Assistant	Rotunda	Chloe	Disciplined	10
Union City	Facility Maintenance	Higby	Cole	Involved	10

Last Name	First Name	Grad	District	Award	Program
Marini	Emma	10	Fairview	Distinguished	Art & Design for Business
Heck	Isabella	11	Fairview	Honor Roll	Art & Design for Business
Herrmann	Meghan	11	Fairview	Honor Roll	Art & Design for Business
Miller	Jacob	11	Fairview	Honor Roll	Automotive Technology
Walker	Samuel	10	Fairview	Perfect Attendance	Automotive Technology
Nicolls	Kyle	12	Fairview	Honor Roll	Automotive Technology
Stewart	Demitri	11	Fairview	Perfect Attendance	Automotive Technology
Michaels	Evan	11	Fairview	Honor Roll	Computer Networking
Fourspring	Devin	11	Fairview	Distinguished	Computer Programming
Pora	Daniel	11	Fairview	Distinguished	Computer Programming
Robinson	Trevor	12	Fairview	Honor Roll	Computer Programming
Zhou	Julina	11	Fairview	Distinguished	Computer Programming
Canaan	Dakota	10	Fairview	Distinguished	Construction Trades
Vollmer	Brian	10	Fairview	Perfect Attendance	Construction Trades
Gennuso	Isaac	12	Fairview	Distinguished	Construction Trades
Klemm	Colton	12	Fairview	Perfect Attendance	Construction Trades
Finamore	Isabella	10	Fairview	Distinguished	Cosmetology
Kanj	Zeina	10	Fairview	Honor Roll	Cosmetology
Simmons	Abigayle	10	Fairview	Distinguished	Cosmetology
Varner	Emily	12	Fairview	Distinguished	Culinary Arts
Whyte	Jennifer	11	Fairview	Honor Roll	Culinary Arts
Buckner	Corey	12	Fairview	Honor Roll	Drafting & Design
Santana	Emma	10	Fairview	Honor Roll	Early Childhood Education
Burge	Marissa	11	Fairview	Distinguished	Early Childhood Education
DiGello	Sydney	10	Fairview	Distinguished	Electrical Engineering
Mahoney	Connor	10	Fairview	Distinguished	Electrical Engineering
Grechanyy	Michael	12	Fairview	Distinguished	Electrical Engineering
Manross	Logan	11	Fairview	Honor Roll	Electrical Engineering
Reiland	Andrew	12	Fairview	Distinguished	Electrical Engineering
Griffin	Renee	11	Fairview	Honor Roll	Graphic Communications
Munson	Cami	10	Fairview	Honor Roll	Precision Machining
Pease	McKenna	11	Fairview	Honor Roll	Precision Machining
Rhodes	Alyssa	10	Fairview	Honor Roll	Tourism & Hospitality
Askins	Joseph	10	Fort LeBoeuf	Distinguished	Art & Design for Business
Campbell	Alex	10	Fort LeBoeuf	Distinguished	Art & Design for Business
Peterson	Paul	10	Fort LeBoeuf	Perfect Attendance	Auto Body Repair
Trost	Cayden	10	Fort LeBoeuf	Honor Roll	Auto Body Repair
Pinter	Jonathan	12	Fort LeBoeuf	Perfect Attendance	Auto Body Repair
Alexander	Anthony	10	Fort LeBoeuf	Distinguished	Automotive Technology
Wallace	Jamison	10	Fort LeBoeuf	Distinguished	Automotive Technology
Allsopp	Mason	10	Fort LeBoeuf	Distinguished	Construction Trades
Papeko	Annie	10	Fort LeBoeuf	Distinguished	Cosmetology
Stroup	Aidan	10	Fort LeBoeuf	Honor Roll	Culinary Arts
Alexander	Daniel	12	Fort LeBoeuf	Honor Roll	Culinary Arts
Knight	Benjamin	12	Fort LeBoeuf	Perfect Attendance	Drafting & Design
Matczak	Nicole	12	Fort LeBoeuf	Honor Roll	Drafting & Design

Luma	Kenneth	10	Fort LeBoeuf	Honor Roll	Electrical Engineering
Whitman	Samuel	11	Fort LeBoeuf	Distinguished	Facilities Maintenance
Kruse	Madellyne	12	Fort LeBoeuf	Distinguished	Health Assistant
Snarski	Sara	11	Fort LeBoeuf	Honor Roll	Health Assistant
Fortin	Gabriel	10	Fort LeBoeuf	Perfect Attendance	Metal Fabrication
Bartlett	Garrett	10	Fort LeBoeuf	Honor Roll	Precision Machining
Harter	Ashtin	11	Fort LeBoeuf	Perfect Attendance	Precision Machining
Kovalchuk	David	11	Fort LeBoeuf	Honor Roll	Precision Machining
Montgomery	Mason	12	Fort LeBoeuf	Perfect Attendance	Precision Machining
Clark	Dale	12	Fort LeBoeuf	Perfect Attendance	Precision Machining
Carmosino	Anthony	10	General McLane	Perfect Attendance	Automotive Technology
DeFoy	Gary	12	General McLane	Honor Roll	Automotive Technology
Linder	Kody	12	General McLane	Honor Roll	Automotive Technology
Wellman	Nathan	12	General McLane	Perfect Attendance	Automotive Technology
Gurlea	Cara	11	General McLane	Perfect Attendance	Computer Networking
Newcamp	Vincent	12	General McLane	Perfect Attendance	Computer Networking
Cieloszyk	Gavin	12	General McLane	Honor Roll	Computer Programming
Conklin	Phillip	12	General McLane	Honor Roll	Construction Trades
Myers	Dayna	10	General McLane	Perfect Attendance	Cosmetology
Myers	Danielle	12	General McLane	Honor Roll	Cosmetology
Walla	Abigail	12	General McLane	Distinguished	Cosmetology
Kavelish	Michael	10	General McLane	Honor Roll	Early Childhood Education
Carson	Riley	12	General McLane	Honor Roll	Early Childhood Education
Chorney	Tyler	10	General McLane	Honor Roll	Electrical Engineering
Lutch	Logan	10	General McLane	Honor Roll	Electrical Engineering
Danowski	Nathan	11	General McLane	Perfect Attendance	Facilities Maintenance
Dobmeier	Angelina	10	General McLane	Distinguished	Metal Fabrication
Anderson	Isabel	10	Girard	Perfect Attendance	Art & Design for Business
Strain	Courtney	10	Girard	Distinguished	Art & Design for Business
Reed	Hannah	10	Girard	Honor Roll	Automotive Technology
Pecorella	Colby	11	Girard	Distinguished	Automotive Technology
McRae	Dayvon	11	Girard	Perfect Attendance	Computer Networking
Rothacher	Tyler	11	Girard	Perfect Attendance	Computer Networking
Oakes	Julia	12	Girard	Honor Roll	Computer Networking
Penfield	Michael	11	Girard	Perfect Attendance	Computer Programming
Wilson	Dylan	11	Girard	Perfect Attendance	Computer Programming
Harvey	Trinitie	10	Girard	Distinguished	Construction Trades
Ellis	Katrina	11	Girard	Distinguished	Cosmetology
Graves	Haile	12	Girard	Distinguished	Cosmetology
Rude	Aubrey	12	Girard	Honor Roll	Cosmetology
Moore	Meagan	12	Girard	Distinguished	Culinary Arts
Roesch	Abigail	12	Girard	Honor Roll	Culinary Arts
Shaffer	Trevor	12	Girard	Honor Roll	Culinary Arts
Strong	Gavin	12	Girard	Distinguished	Culinary Arts
Warner	Lauren	12	Girard	Honor Roll	Culinary Arts
Wozniak	Ethan	12	Girard	Honor Roll	Culinary Arts

Olesnanik	Isaiah	11	Girard	Distinguished	Drafting & Design
Bacher	Starr	10	Girard	Distinguished	Early Childhood Education
Cortina	Matthew	12	Girard	Honor Roll	Electrical Engineering
Messmer	Kathryn	11	Girard	Perfect Attendance	Electrical Engineering
Bailey	Nicholas	11	Girard	Honor Roll	Health Assistant
Agnello	Desiree	12	Girard	Honor Roll	Health Assistant
Ferris	Brendan	12	Girard	Perfect Attendance	Metal Fabrication
Adams	Danielle	12	Girard	Distinguished	Tourism & Hospitality
Bille	Ryan	12	Girard	Distinguished	Tourism & Hospitality
Deutsch	Rylie	12	Girard	Honor Roll	Tourism & Hospitality
Wisniewski	Trinity	10	Harbor Creek	Honor Roll	Art & Design for Business
Huster	Megan	12	Harbor Creek	Distinguished	Art & Design for Business
Sarvis	Jacob	12	Harbor Creek	Distinguished	Automotive Technology
Briggs	Nathan	10	Harbor Creek	Perfect Attendance	Computer Networking
Blauvelt	Michaela	10	Harbor Creek	Honor Roll	Computer Programming
Cancilla	John	10	Harbor Creek	Honor Roll	Computer Programming
Nicholson	Logan	11	Harbor Creek	Perfect Attendance	Computer Programming
McFadden	John	11	Harbor Creek	Perfect Attendance	Construction Trades
Gariepy	Austin	12	Harbor Creek	Distinguished	Construction Trades
Dylewski	Emma	10	Harbor Creek	Honor Roll	Cosmetology
Wagner	Lydia	12	Harbor Creek	Honor Roll	Cosmetology
Biancosino	Anthony	10	Harbor Creek	Perfect Attendance	Culinary Arts
Fuller	Patrick	10	Harbor Creek	Perfect Attendance	Culinary Arts
Seidler	Jordyn	10	Harbor Creek	Distinguished	Culinary Arts
Hoover	Adessa	11	Harbor Creek	Distinguished	Culinary Arts
Rizzo	Kailee	11	Harbor Creek	Distinguished	Culinary Arts
Colvin	Dylan	11	Harbor Creek	Distinguished	Electrical Engineering
Bentley	Brennan	12	Harbor Creek	Perfect Attendance	Electrical Engineering
Bablak	Connor	10	Harbor Creek	Distinguished	Facilities Maintenance
Bokshan	Adam	12	Harbor Creek	Distinguished	Facilities Maintenance
Nguyen	Anthony	11	Harbor Creek	Honor Roll	Graphic Communications
Dickson	Sierrah	11	Harbor Creek	Honor Roll	Health Assistant
Wishnok-Smith	Aubrey	12	Harbor Creek	Distinguished	Health Assistant
Kaday	Ryan	11	Harbor Creek	Perfect Attendance	Metal Fabrication
Walk	Makayla	11	Iroquois	Honor Roll	Art & Design for Business
Kerns	Noah	12	Iroquois	Honor Roll	Art & Design for Business
Lamp	Tevyn	12	Iroquois	Distinguished	Art & Design for Business
Woodring	Reese	12	Iroquois	Honor Roll	Art & Design for Business
Edgett	Nathaniel	12	Iroquois	Perfect Attendance	Auto Body Repair
Fuller	Ethan	12	Iroquois	Perfect Attendance	Auto Body Repair
Divins	Ryan	12	Iroquois	Distinguished	Automotive Technology
Kehl	Jeremy	12	Iroquois	Honor Roll	Automotive Technology
Eddinger	Kyle	11	Iroquois	Distinguished	Computer Networking
Bliss	Steven	10	Iroquois	Perfect Attendance	Computer Programming
Allen	Austin	10	Iroquois	Distinguished	Construction Trades
Stage	Reagan	10	Iroquois	Honor Roll	Construction Trades

Huynh	Juwon	11	Iroquois	Distinguished	Construction Trades
Sittinger	Grace	10	Iroquois	Honor Roll	Cosmetology
Dodson	Brianna	11	Iroquois	Honor Roll	Cosmetology
Cook	Greta	11	Iroquois	Honor Roll	Cosmetology
Reeves	Chase	11	Iroquois	Perfect Attendance	Cosmetology
Main	Ely	10	Iroquois	Honor Roll	Culinary Arts
McFadden	Mason	10	Iroquois	Perfect Attendance	Drafting & Design
Wisniewski	David	10	Iroquois	Perfect Attendance	Drafting & Design
Kehl	Danni	11	Iroquois	Distinguished	Drafting & Design
Kriner	Keith	12	Iroquois	Perfect Attendance	Drafting & Design
Sterling	Lynsey	12	Iroquois	Honor Roll	Drafting & Design
McCray	Alayzha	10	Iroquois	Honor Roll	Early Childhood Education
Paavola	Myriah	10	Iroquois	Honor Roll	Early Childhood Education
Zuber	Laylana	10	Iroquois	Honor Roll	Early Childhood Education
Belfiore	Ethan	10	Iroquois	Perfect Attendance	Facilities Maintenance
Belfiore	Gracie	10	Iroquois	Honor Roll	Graphic Communications
Briggs	Samantha	10	Iroquois	Distinguished	Health Assistant
Moore	Roman	10	Iroquois	Honor Roll	Metal Fabrication
Shannon	Michael	10	Iroquois	Perfect Attendance	Metal Fabrication
Renaud	Liam	10	Iroquois	Perfect Attendance	Precision Machining
Smith	Hunter	11	McDowell High School	Perfect Attendance	Automotive Technology
Walye	Ahmed	11	McDowell High School	Distinguished	Automotive Technology
Ray	Nathan	11	McDowell High School	Perfect Attendance	Computer Networking
Trinh	Justin	11	McDowell High School	Perfect Attendance	Computer Networking
Langer	Jadyn	12	McDowell High School	Perfect Attendance	Computer Networking
Clemente	Gabriella	12	McDowell High School	Distinguished	Computer Programming
Hopper	Andrew	12	McDowell High School	Perfect Attendance	Computer Programming
Shaffer	Philip	12	McDowell High School	Honor Roll	Computer Programming
Merski	Nicholas	11	McDowell High School	Distinguished	Construction Trades
Soder	Sebastian	11	McDowell High School	Honor Roll	Construction Trades
Snyder	Logan	12	McDowell High School	Honor Roll	Construction Trades
Burdick	Avery	11	McDowell High School	Honor Roll	Cosmetology
Frank	Kaitlyn	11	McDowell High School	Distinguished	Cosmetology
Kucharski	Tiffany	12	McDowell High School	Distinguished	Cosmetology
Kuhl	Grace	12	McDowell High School	Honor Roll	Cosmetology
Crockett	Kayliana	12	McDowell High School	Distinguished	Culinary Arts
Rodgers	Samantha	12	McDowell High School	Honor Roll	Culinary Arts
Wagner	Alexis	12	McDowell High School	Honor Roll	Culinary Arts
Sornberger	Aiden	11	McDowell High School	Perfect Attendance	Culinary Arts
Kalivoda	Isaac	11	McDowell High School	Honor Roll	Drafting & Design
Prothero	Ashton	11	McDowell High School	Distinguished	Drafting & Design
Toucet Zayas	Natalie	11	McDowell High School	Perfect Attendance	Drafting & Design
Connors	Christopher	12	McDowell High School	Distinguished	Drafting & Design
Patterson	Noah	12	McDowell High School	Perfect Attendance	Drafting & Design
Kalie	Jordyn	11	McDowell High School	Honor Roll	Early Childhood Education
Donnelly	Noah	12	McDowell High School	Honor Roll	Electrical Engineering
Halasz	James	12	McDowell High School	Distinguished	Electrical Engineering

Reynard	Gabriel	12	McDowell High School	Distinguished	Electrical Engineering
Baniewicz	Cameron	11	McDowell High School	Distinguished	Facilities Maintenance
Hallmark	Aiden	11	McDowell High School	Honor Roll	Facilities Maintenance
Coleman	Kevin	12	McDowell High School	Honor Roll	Graphic Communications
McGarry	Connor	12	McDowell High School	Honor Roll	Graphic Communications
Kokhanovich	Julia	11	McDowell High School	Distinguished	Health Assistant
Olshanskiy	Victoria	11	McDowell High School	Distinguished	Health Assistant
Wolf	Autumn	11	McDowell High School	Distinguished	Health Assistant
Veysalova	Sabina	12	McDowell High School	Distinguished	Health Assistant
Highfill	Damian	12	McDowell High School	Perfect Attendance	Metal Fabrication
Magee	Andrew	12	McDowell High School	Distinguished	Metal Fabrication
Santiago	Joseph	12	McDowell High School	Honor Roll	Tourism & Hospitality
Alberico	Dominic	10	McDowell Intermediate	Perfect Attendance	Automotive Technology
Grace	Josiah	10	McDowell Intermediate	Perfect Attendance	Automotive Technology
Grace	Sebastian	10	McDowell Intermediate	Perfect Attendance	Automotive Technology
Skellie	Mason	10	McDowell Intermediate	Distinguished	Automotive Technology
Belousov	Timothy	10	McDowell Intermediate	Distinguished	Computer Programming
Hall	Jacob	10	McDowell Intermediate	Distinguished	Computer Programming
Miller	Anthony	10	McDowell Intermediate	Honor Roll	Construction Trades
Umpleby	Robert	10	McDowell Intermediate	Honor Roll	Construction Trades
Brown	Mela	10	McDowell Intermediate	Distinguished	Cosmetology
Gunter	Hailey	10	McDowell Intermediate	Honor Roll	Cosmetology
Mooney	Jordan	10	McDowell Intermediate	Honor Roll	Cosmetology
Malaszek	Abigail	10	McDowell Intermediate	Distinguished	Culinary Arts
Richardson	Luna	10	McDowell Intermediate	Distinguished	Drafting & Design
Schneider	Alec	10	McDowell Intermediate	Distinguished	Drafting & Design
Griswold	Jacob	10	McDowell Intermediate	Honor Roll	Electrical Engineering
Merry	Jacob	10	McDowell Intermediate	Honor Roll	Electrical Engineering
Pamula	Cassidy	10	McDowell Intermediate	Distinguished	Electrical Engineering
Holtgreffe	Marcie	10	McDowell Intermediate	Honor Roll	Facilities Maintenance
Birchard	Marissa	10	McDowell Intermediate	Distinguished	Health Assistant
Connors	Leah	10	McDowell Intermediate	Distinguished	Health Assistant
Kodrzycki	Karlie	10	McDowell Intermediate	Distinguished	Health Assistant
Bartling	Krystal	10	McDowell Intermediate	Honor Roll	Metal Fabrication
White	Terry	10	McDowell Intermediate	Honor Roll	Precision Machining
Hayes	Bianca	10	North East	Honor Roll	Art & Design for Business
Lander	Levi	11	North East	Honor Roll	Art & Design for Business
Bliley	Devin	12	North East	Honor Roll	Automotive Technology
Myers	Jacob	12	North East	Honor Roll	Automotive Technology
Lynch	Tristen	12	North East	Honor Roll	Computer Networking
Johnson	Jacob	12	North East	Distinguished	Computer Networking
Orton	Mallick	10	North East	Honor Roll	Computer Programming
Banaag	Jerry	11	North East	Distinguished	Computer Programming
DiGilio	Nathan	11	North East	Distinguished	Computer Programming
Murphy	Thomas	10	North East	Honor Roll	Construction Trades
Reedy	Tristan	10	North East	Honor Roll	Construction Trades

Ryan	Peter	12	North East	Distinguished	Construction Trades
Minns	Dana	10	North East	Distinguished	Cosmetology
Thomson	Emmalee	11	North East	Perfect Attendance	Cosmetology
Bagley	Emma	12	North East	Perfect Attendance	Cosmetology
Baker	Hannah	12	North East	Honor Roll	Cosmetology
Leroux	Rose	11	North East	Distinguished	Culinary Arts
Curtis	Seth	11	North East	Perfect Attendance	Culinary Arts
Rodgers	Jacob	10	North East	Honor Roll	Drafting & Design
Sank	Joseph	10	North East	Perfect Attendance	Drafting & Design
Koszewski	Kiya	10	North East	Distinguished	Early Childhood Education
Lawry	Collin	10	North East	Honor Roll	Early Childhood Education
Newton	Zachary	12	North East	Honor Roll	Facilities Maintenance
Bailey	Dorian	10	North East	Distinguished	Graphic Communications
Galloway	Hunter	10	North East	Honor Roll	Health Assistant
Rotunda	Chloe	10	North East	Distinguished	Health Assistant
Adcock	Elizabeth	10	North East	Perfect Attendance	Metal Fabrication
Platz	Dakota	10	Northwestern	Honor Roll	Construction Trades
Severo	Charli	12	Northwestern	Distinguished	Cosmetology
Telega	Alina	12	Northwestern	Honor Roll	Cosmetology
Magnan	Paul	10	Northwestern	Distinguished	Culinary Arts
Lovin	Lilly	12	Northwestern	Honor Roll	Culinary Arts
Barzano	Ashlyn	11	Northwestern	Honor Roll	Culinary Arts
Rosin	Irigh	11	Northwestern	Perfect Attendance	Culinary Arts
Sargent	Ella	11	Northwestern	Perfect Attendance	Culinary Arts
Kramer	Madison	11	Northwestern	Perfect Attendance	Drafting & Design
Thomas	Angelina	11	Northwestern	Honor Roll	Drafting & Design
Brewster	Jonah	12	Northwestern	Distinguished	Drafting & Design
Thomas	Gabriel	12	Northwestern	Honor Roll	Drafting & Design
Wunz	Alexis	11	Northwestern	Perfect Attendance	Early Childhood Education
Malinowski	Aaron	11	Northwestern	Honor Roll	Electrical Engineering
Wimberly	Charles	11	Northwestern	Distinguished	Electrical Engineering
Kumar	Akash	11	Northwestern	Honor Roll	Electrical Engineering
Christensen	Trevor	12	Northwestern	Distinguished	Facilities Maintenance
Ball	Alyssa	10	Northwestern	Honor Roll	Health Assistant
Lawrence	Thomas	11	Northwestern	Perfect Attendance	Metal Fabrication
Sharp-Drury	Matthew	10	Northwestern	Perfect Attendance	Precision Machining
Ingro	Anthony	11	Northwestern	Distinguished	Precision Machining
Curran	Lillian	11	Union City	Perfect Attendance	Art & Design for Business
Henry	Tallin	12	Union City	Honor Roll	Automotive Technology
Smith	Alex	11	Union City	Honor Roll	Construction Trades
Giesbrecht	Presley	10	Union City	Honor Roll	Cosmetology
Ward	Sarah	10	Union City	Distinguished	Cosmetology
Reagle	Jaden	11	Union City	Distinguished	Cosmetology
Wright	Maggie	11	Union City	Honor Roll	Cosmetology
Haskell	Mason	10	Union City	Honor Roll	Electrical Engineering
Roscinski	Daniel	10	Union City	Honor Roll	Electrical Engineering

Wade	Devan	10	Union City	Perfect Attendance	Facilities Maintenance
Myers	Misty	12	Union City	Honor Roll	Graphic Communications
Dylon	Brooke	10	Union City	Distinguished	Health Assistant
Steele	Lori	10	Union City	Distinguished	Health Assistant
McChesney	Leanna	11	Union City	Perfect Attendance	Tourism & Hospitality
Devine	Hannah	10	Wattsburg	Honor Roll	Art & Design for Business
Matczak	Kowyn	10	Wattsburg	Honor Roll	Art & Design for Business
Bass	Lauren	12	Wattsburg	Honor Roll	Art & Design for Business
Larson	Leigh	12	Wattsburg	Honor Roll	Art & Design for Business
Butterfield	Edward	10	Wattsburg	Perfect Attendance	Automotive Technology
Lewis	Hayden	12	Wattsburg	Honor Roll	Automotive Technology
Hedglin	Tyler	11	Wattsburg	Honor Roll	Computer Networking
Shumac	Ethan	12	Wattsburg	Honor Roll	Computer Networking
Stubenhofer	Cameron	10	Wattsburg	Perfect Attendance	Computer Programming
Crosby	Alexander	11	Wattsburg	Perfect Attendance	Computer Programming
Henry	Jacob	10	Wattsburg	Honor Roll	Construction Trades
Trayer	Benjamin	10	Wattsburg	Distinguished	Construction Trades
Kennerknecht	Alyssa	10	Wattsburg	Honor Roll	Cosmetology
Stiffler	Coyte	10	Wattsburg	Distinguished	Culinary Arts
Gregory	Shawn	12	Wattsburg	Distinguished	Culinary Arts
Bisbee	Sharon	12	Wattsburg	Honor Roll	Early Childhood Education
Shumac	Zachary	10	Wattsburg	Honor Roll	Electrical Engineering
Bem	Connor	10	Wattsburg	Honor Roll	Facilities Maintenance
Barker	Trevor	11	Wattsburg	Distinguished	Facilities Maintenance
Henderson	Keaton	11	Wattsburg	Honor Roll	Facilities Maintenance
Larson	Wyatt	11	Wattsburg	Distinguished	Facilities Maintenance
Bensink	Kaylee	12	Wattsburg	Honor Roll	Graphic Communications
Bush	Ava	10	Wattsburg	Distinguished	Health Assistant
Carr	Bryleigh	10	Wattsburg	Distinguished	Health Assistant
Nowakowski	Taylor	10	Wattsburg	Distinguished	Health Assistant
Peters	Tyler	11	Wattsburg	Perfect Attendance	Metal Fabrication
Moore	Gavin	12	Wattsburg	Perfect Attendance	Metal Fabrication
Smith	Dakota	12	Wattsburg	Distinguished	Metal Fabrication
Wettekin	Ethan	10	Wattsburg	Distinguished	Precision Machining
Phillips	Hunter	11	Wattsburg	Distinguished	Precision Machining
Runser	Benjamin	11	Wattsburg	Honor Roll	Precision Machining
Larson	Morgan	12	Wattsburg	Distinguished	Tourism & Hospitality
Smith	Ashley	12	Wattsburg	Honor Roll	Tourism & Hospitality

Erie County Technical School Student Accomplishments/Highlights
December 15, 2020

We thank the following students for assisting with the 2020-2021 ECTS Recruitment Video.
(<https://youtu.be/PesAD-MNdG4>)

Fairview

Blake Palochak - Auto Body Repair
Andrew Reiland - Electrical Engineering
Lily Pertl – Early Childhood Education

Fort LeBoeuf

Mason Montgomery – Precision Machining

General McLane

Danielle Myers – Cosmetology

Girard

Colby Pecorella - Automotive Technology
Julia Oakes – Computer Networking
Michael Penfield – Computer Programming
Haile Graves – Cosmetology
Trevor Shaffer – Culinary Arts
Nicholas Bailey – Health Assistant
Brendan Ferris - Metal Fabrication

Harbor Creek

Megan Huster - Art & Design For Business
Logan Buczynski – Facility Maintenance Technologies
Adam Bokshan - Facility Maintenance Technologies

Millcreek

Amber Budathoki - Auto Body Repair
Sebastian Soder – Construction Trades
James Halasz – Electrical Engineering
Samantha Rodgers – Culinary Arts
Connor McGarry – Graphic Communications
Julia Kokhanevich – Health Assistant
Katie Saltsgiver – Precision Machining

North East

Jacob Johnson - Computer Networking
Jerry Banaag – Computer Programming
Donovan Skelly – Construction Trades

Northwestern

Connor Swyers - Art & Design For Business
Andrew Rice – Drafting & Design

Union City

Misty Myers – Graphic Communications

Wattsburg

Morgan Larson – Tourism & Hospitality
Sharon Bisbee – Early Childhood Education

Erie County Technical School Faculty Accomplishment

Congratulations to

Chef Kelly Schoullis

WJET/Edinboro University

Golden Apple Award Winner

-To be aired on December 16, 2020-



SUMMIT TOWNSHIP

Office of Land Development and Zoning

Jack F. Lee, Jr.
Director of Land Development
jlee@summitpa.us

1230 Townhall Road W - Suite 100
Erie, PA 16509-5080
Phone: (814) 868-9686
Fax: (814) 864-0013

Tamara L. Cass
Zoning Administrator
tcass@summitpa.us

Kip K. Hayford
Code Enforcement Officer
khayford@summitpa.us

Matthew E. Jonas, PE, LEED AP
Township Engineer
mjonas@summitpa.us

Debra L. Jageman
Administrative Assistant
djageman@summitpa.us

December 4, 2020

Erie County Technical School
Dr. H. Fred Walker, Director
8500 Oliver Road
Erie, PA 16509

RE: **Developers Agreement & Escrow**
8500 Oliver Road, Erie, PA 16509
Parcel ID No. 40-017-078.0-009.00 & 40-017-078.0-009.01

Dear Dr. Walker:

Enclosed are the two original copies of the Developer's Agreement between Summit Township and Erie County Technical School. on behalf of the project titled "Erie County Technical School Addition.". The required escrow of \$1,000 was paid by check number 2694 on November 30, 2020.

Please sign both copies of the Developer's Agreement, have signature(s) notarized, and return them to Summit Township. Following the submittal of the signed Developer's Agreement copies, the Land Development and Zoning Office will secure Board of Supervisors signatures and return one (1) fully executed agreement to you.

Should you have any questions, feel free to contact me.

Sincerely,

Summit Township



Tamara Cass
Zoning Administrator

Enclosure(s): 2

DEVELOPER'S AGREEMENT

**THIS DEVELOPER'S AGREEMENT entered into
this ____ day of _____, 20 ____
by and between**

**SUMMIT TOWNSHIP
Erie County, Pennsylvania
1230 Townhall Road W., Suite 100
Erie, Pennsylvania 16509-5080
(hereinafter "Township")**

- a n d -

**ERIE COUNTY TECHNICAL SCHOOL
8500 Oliver Road
Erie, PA 16509
(hereinafter "Developer")**

Project Name Erie County Technical School Addition

**Purpose Additions to existing building including a 15,791 sq. ft. Building
Addition, a 2,800 sq. ft. Building Addition, a 2,086 sq. ft. Building
Addition, a 211 sq. ft. Building Addition, a Playground, Rain
Garden and Parking**

County Index Number ... 40-017-078.0-009.00 & 40-017-078.0-009.01

Size of Development 2 Acres Disturbed / 146 Acre Parcel

Responsible Party Dr. H. Fred Walker, Director

Address 8500 Oliver Road, Erie, PA 16509

Telephone Number 1-814-464-8660

Email Address hfwalker@ects.org

Date 11/30/2020

Amended 2/09/00; 3/31/03; 10/15/07

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RECITALS:

- A.** It is the function of Township to protect public and other property, to control the development of Township under the laws of the Commonwealth of Pennsylvania and its Ordinances, Resolutions and Regulations and to prevent the creation of health and safety hazards or conditions; and
- B.** Developer desires to develop land in Summit Township for the purpose stated on title page and to be known as the Project stated on the title page (hereinafter referred to as "the development").
- C.** Developer desires to develop the aforesaid development in compliance with all Pennsylvania law, applicable Township ordinances, resolutions and codes and in accordance with the terms of this Agreement; and
- D.** Developer agrees that it will construct at its own cost and expense including, but not limited to, engineering, inspection and legal fees incurred by the Township, directly related to all those public and other improvements as identified in the approved plan; and
- E.** Developer agrees to deposit with Township, as financial security, the amount recommended by the Township Engineer and approved by Township Supervisors for all improvements in the form of cash, irrevocable letter of credit, escrow account or bonds from a bonding company or lending institution authorized to conduct such business in the Commonwealth of Pennsylvania; and
- F.** Developer desires, irrespective of the applicable land use or subdivision ordinance of Township, other laws of Township, the County of Erie, the Commonwealth of Pennsylvania and the United States of America, to be bound by the terms of the within Agreement.
- G.** The parties desire to memorialize their understanding by entering into this binding, legal agreement; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the parties agree as follows:

ARTICLE I - DEFINITIONS

- Section 1.01 Financial Security.** Financial security will be in the form of cash, irrevocable letter of credit, escrow account, or bonds from a bonding company or lending institution authorized to conduct such business within the Commonwealth of Pennsylvania, naming Summit Township, its officers, agents and employees as obligee in an amount equal to 110% of the cost of completion of all public and other improvements.
- Section 1.02 Maintenance Agreement.** Maintenance security will be in the form acceptable to the Township as set forth in Section 4.02
- Section 1.03 Other Improvements.** Other improvements will be all those improvements required by Township ordinances including, but not limited to, planting, grading, drainage, storm water retention/detention, paving, landscaping, lighting and traffic control signage and devices, whether such improvements are located on developer's property or on contiguous streets or rights-of-way.
- Section 1.04 Public Improvements.** Public improvements will be all those improvements to be conveyed or otherwise dedicated to the Township or other public body for public use.
- Section 1.05 Schedule of Values.** An estimate of the cost to complete required improvements or common amenities including, but not limited to, roads, stormwater detention (and/or retention basins and other related drainage facilities), water, sanitary sewers and buffer or screen plantings as may be required. Said schedule of values to be submitted by the applicant or developer, prepared by a professional engineer licensed as such in the Commonwealth of Pennsylvania, and certified by such engineer to be a fair and reasonable estimate of such cost.

ARTICLE II - PREDEVELOPMENT PHASE

- Section 2.01 Preliminary Plan.** Developer has heretofore, or will upon execution of this Agreement, submit a sketch or preliminary plan to Township, the Summit Township Planning Commission and the Erie County Department of Planning, which plan shall be attached hereto as Exhibit "A".
- Section 2.02 Land Operations Permit.** The Developer will not start any site preparation activities, including clearing, grubbing, grading, burning or the like until a Land Operations Permit has been issued by Township.
- Section 2.03 Compliance.** Developer covenants, promises and agrees to build, construct and install all improvements in accordance with the rules, regulations and specifications of Summit Township in existence on the date of this agreement.
- Section 2.04 Project Completion.** Construction of all improvements will be completed within twelve (12) months of issuance of the building Permit. The completion date will extend automatically for an additional twelve (12) month period, provided no uncured violations exist.
- Section 2.05 Sewer Planning Module.** Developer will submit to Township a sewer facility planning module for revision to the official sewage facilities plan of Township, which must include at a minimum a sketch plan indicating salient existing features of the tract and the general layout of the proposed development. Developer will submit, at its sole cost, sufficient data and information, including a sewer facilities planning module application package, to permit Township or its authorized representative, as permittee, to apply to the Department of Environmental Protection, Commonwealth of Pennsylvania ("DEP") for all necessary permits and approvals for the construction of a sanitary sewage system. Developer will not commence construction of the system until all necessary permits and approvals have been received from DEP. Developer agrees that the final plan of development will not be approved by Township until DEP approval of such revision has been secured.
- Section 2.06 Water Authority and Sewer Authority Compliance.** Developer will provide to Township certificates of the Summit Township Sewer Authority and Summit Township Water Authority acknowledging compliance with all of their respective rules and regulations prior to the issuance of any building permit by Township.
- Section 2.07 Transportation Plan.** Developer agrees, covenants and promises to comply with the Township's comprehensive plan and, in particular, the Transportation Plan in constructing the development and any future developments on Developer's parcel, it being specifically understood that the proposed development will, in all respects, be in accordance with the Transportation Plan of Township as now existing or as may be amended pursuant to Developer's request.
- Section 2.08 Greenspace.** Developer agrees, covenants and promises to comply with the Greenspace Ordinance of Summit Township as now existing or as may be amended pursuant to Developer's request.

Section 2.09 Storm Water Management. Developer agrees, covenants and promises to comply with all regulations, approvals and specifications and Acts promulgated by the United States of America, the Commonwealth of Pennsylvania, Erie County and Township with regard to storm water management.

Section 2.10 Burning. Developer agrees, covenants and promises to comply with the Burning Ordinance of Township and will apply for a permit in accordance with the terms thereof and will also be in conformity with the rules and regulations of the Department of Environmental Resources, Bureau of Air Quality. Permit fees for burning operations will be the responsibility of Developer in accordance with the amounts established by the Township Fee Resolution as amended from time to time by Township.

Section 2.11 Fire Hydrants. Developer agrees that Township will have the sole right to determine and approve the location and number of fire hydrants it deems necessary for the protection of development. All costs and expenses relating to the installation of said fire hydrants will be borne by Developer.

Section 2.12 Costs. Developer will, upon initial submission of any application to develop property in Township but no later than upon execution of this Agreement, deposit a sum of money in accordance with the Township Escrow Deposit Resolution in effect at the time of application. From this amount will be deducted any documented fees incurred by the Township as a result of the development including, but not limited to, application fees, engineering or consulting fees, engineering inspection fees and legal fees. If at any time during the progression of development, it is determined by Township, in its sole discretion, that the balance available is, or will be, inadequate to fully cover anticipated costs, Developer will be notified of the amount of additional deposit required.

Developer will remit such additional deposit within ten (10) days of notification. Developer's failure to pay the additional deposit within such ten (10) day period will cause immediately suspension of review and/or issuance of any and all permits and/or revocation of existing approvals and permits. The balance of the deposit will be returned to Developer, upon written request, after the completion of development, dedication and acceptance of all public improvements and the release of the maintenance security required in Section 4.02.

Section 2.13 Final Plan Approval. Developer will submit its final plan of development and plat for approval to Township with all the appropriate signatures for recording with the Recorder of Deeds of Erie County, Pennsylvania. After Township review for compliance with any and all Township requirements and conditions of approval, the plat shall be recorded at Developer's cost.

Prior to recording the plat, Developer will install all and other improvements in accordance with the approved plan and all Ordinances of Township or provide financial security for the completion thereof.

Section 2.14 Financial Security. In lieu of completion of all and other improvements as required

for final approval of the plan, Developer will provide to Township financial security in amounts sufficient to cover the cost of such improvements, as noted in Recital E. Such financial security will be posted in cash or with a bonding company or federal or state-chartered lending institution authorized to conduct business within the Commonwealth of Pennsylvania and in accordance with Section 1.01 hereof. The Township may adjust the amount of financial security by comparing the actual cost of improvements which have been completed and the estimated costs of the completion of the remaining improvements as of the expiration of the 90th day after either the original date scheduled for completion or rescheduled date for completion. Subsequent to said adjustment, Township may require Developer to post additional security in order to ensure that financial security equals 110%.

If Developer requires more than one (1) year from the date of posting of financial security to complete the required improvements, the amount of financial security may be increased by an additional 10% for each one year period beyond the first anniversary date from posting of such financial security or to an amount not exceeding 110% of the cost of completing the projects using the aforesaid method. The amount of financial security required will be based upon an estimate of the cost of completion of the improvements prepared by a professional engineer licensed as such in the Commonwealth of Pennsylvania, retained by Developer, certified by such engineer to be a fair and a reasonable estimate of such cost and acknowledged as such by Township's engineer. Irrespective of the above, Township may establish the amount of financial security required, based upon the recommendation of Township's engineer.

Financial security may be released only upon written request from Developer upon completion of improvements, certified by Township Engineer as complete.

If Developer is unable to complete the improvements identified in the approved plan of development by the date determined in accordance with Section 2.04 hereof, Township may, in its sole discretion, seize the financial security or grant an extension thereto. If Township grants such an extension to the time for completing such improvements, Developer will secure an extension to the expiration of financial security, which extension will be for not less than ninety (90) days.

ARTICLE III - DEVELOPMENT PHASE

- Section 3.01 Erosion and Sedimentation Controls.** All erosion and sedimentation controls will be installed in accordance with the approved plan prior to any other construction activities occurring at the development. The erosion and sedimentation controls will be properly maintained throughout the duration of the development until all disturbed areas have been stabilized to the satisfaction of Township engineer, in his sole discretion.
- Section 3.02 Installation of Utilities.** Developer will, in accordance with appropriate subdivision and land development ordinances and regulations, install all utilities, including sewer, water, gas, electric, telephone, cable TV, if available, and such other utilities to service the development. All utility cuts necessary for installation of service lines within street rights-of-way must be made prior to the installation of the base material for any such paving.
- Section 3.03 Construction of Improvements.** Developer covenants, promises and agrees to build, construct and install all improvements including, but not limited to, paving, grading, roads, storm water facilities, sidewalks, landscaping and lighting in accordance with the provisions adopted by Resolution and Ordinance or accepted as commonly used guidelines or provisions of Township in effect at the time of final plan or final phase approval. All improvements in the development will be constructed and installed in accordance with Township specifications and Ordinances and must be certified as such by Township engineer.
- Section 3.04 Dedication and Conveyance of Public Improvements.** Developer will offer for dedication all proposed public improvements accompanied by legal descriptions, as built mylars and executed deeds of dedication. The Township will not accept a request for dedication prior to completion of the entire development. Developer acknowledges and agrees that all costs of constructing such dedications will be borne by Developer. Developer will submit to Township a detailed and specific plan regarding the construction of such roadway. Said plan will address and include, by way of illustration but not by way of limitation, provisions for storm water drainage, including surface and subsurface, depth of road surface and subsurface and location of utility lines. Said plan must be approved by Township prior to Developer's commencement of any work. Developer agrees to construct said roadway according to the approved plan. Any changes to said plan must be approved by Township.

- Section 3.05 Damage to Existing Roadways.** Developer, its contractors, subcontractors and builders will keep all public roads, other drives and highways used by vehicles entering and leaving the construction site in good repair and free and clear of mud and dust. Additionally, existing draining patterns on such roadways must be maintained. If such damage occurs to such roads, drives and highways, Developer will be responsible for the cost of any replacement, repair or additional maintenance that may be required. Developer will, within five (5) business days after notification from Township, deposit with Township sufficient amounts to cover the cost of such replacement, repair or additional maintenance. Developer will keep all roads clean of mud and dirt. After notification the Developer will clean roads immediately. If Public roadways are not kept clean Developer will pay penalty of \$100.00 per day after written notification is given. All penalties will be deducted from Escrow Account. It is Developers responsibility to police all employees and contractors, for the protection of Public Roadways, working on site.
- Section 3.06 On Site Dust Control.** Developer will employ such controls as may be reasonably necessary, under the circumstances, to keep dust to a minimum.
- Section 3.07 Police Area.** During construction Developer will police the construction area daily keeping the same free and clear of all rubbish, refuse, brush, debris and discarded building materials so as not to create a public nuisance. Developer may accumulate such materials in the area approved by Township until such time as accumulated matters are removed from site by Developer, provided that Township, in its sole discretion, may require the removal of any such material by written communication indicating the reasons therefore at any time during development. Developer will remove from site and dispose all rubbish, refuse, brush, debris and discarded building materials leaving the development free and clear of the same prior to the release of any remaining financial security or final acceptance of any public improvements.
- Section 3.08 Infiltration of Sewer System.** Developer covenants, promises and agrees that no storm water, roof run-off, drainage or the like will infiltrate the sanitary sewer system servicing the development. Violation of this covenant will result in the immediate automatic revocation of any and all approvals and permits covering the development. Reinstatement of said permits and approvals may be granted by Township when Developer has sufficient guarantee to protect Township from any and all fines for infiltration of storm water.
- Section 3.09 Hauling Over Weight-Restricted Roads.** Prior to construction Developer will make arrangements necessary in order to comply with all requirements and regulations in effect at the time of final plan approval with respect to hauling equipment and building materials over weight-restricted roads. Said requirements and regulations may include, but not limited to, fees and/or bonding requirements.
- Section 3.10 Hours of Operation.** Developer will not permit any grading, construction or other physical work to be conducted on the site between the hours of 10:00 p.m. and 6:00 a.m. without written permission from Township.

- Section 3.11 Inspections.** Developer hereby specifically grants permission to Summit Township, its supervisors, employees, agents, contractors or consultants to conduct inspections on its property. These inspections may take place at any time and with any frequency as Township deems appropriate and necessary under the circumstances.
- Section 3.12 Snow Removal and Ice Control.** Developer will be solely responsible for providing snow removal and ice control on all streets within the development whenever a structure is occupied until Township accepts said streets by way of deeds of dedication or otherwise. Developer may enter into a separate legally binding agreement with Township for snow removal and ice control. It will be the sole responsibility of Developer to contact the appropriate Township official in order to execute the appropriate agreement for snow removal and ice control. All costs and fees incurred by Township in the preparation of the agreement will be borne by Developer. If Developer elects not to enter into an agreement for snow removal and ice control with Township, Developer will provide for the same at its sole cost and expense and such removal and control will be consistent with those techniques normally used by Township.
- Section 3.13 Identification of Traffic Control Signage.** Developer will, prior to the issuance of any occupancy permit for any structure in the development, install any and all identification and traffic control signage. Developer will submit to Township a traffic circulation plan identifying all proposed identification and control signage. Accompanying the circulation plan, the Developer will submit a traffic engineering study for all proposed control signage. The proposed circulation plan and accompanying engineering studies will be reviewed and recommended by Township's engineer to Township and must be approved by Township prior to the installation of any signage and/or occupancy of any structure.
- Section 3.14 Off Street Parking.** During construction of any and all phases, parking for vehicles related to construction activities will be arranged so as not to create a potential traffic hazard and must be off street. On street parking will be permitted only during the time of preparation of an off-site parking area, provided, however, that a minimum of 15 feet of right-of-way must remain unobstructed at all times. After notice of violation and second violation occurs Developer will pay penalty of \$25.00 per day to be deducted from escrow fund.

ARTICLE IV - POST DEVELOPMENT PHASE

Section 4.01 Maintenance of Detention System. Developer will be solely responsible for the maintenance of any required detention system. Developer is hereby permitted to transfer title to commonly shared detention systems upon submission and approval of legal documentation as to who will retain ownership and maintenance responsibilities for such system. Such legal documentation so specifically identified in the manner in which the system will be maintained, providing for inspections of the same and will indemnify the party or parties who cause such maintenance to be affected. The transfer of common detention systems may include, but not be limited to, transfer to home owner groups of residential subdivisions and/or groups of property owners on commercial sites. Such documentation will also include provisions for municipal intervention in the event the responsible party or parties fail to maintain the system and provide for the assessment of fees related to the cost of such maintenance.

Section 4.02 Maintenance Agreement. This only applies when developer conveys Public Improvements to Township. Township will not accept dedication of public improvements by Developer until Developer enters into the Township's Road Maintenance Agreement to ensure structural integrity of said improvement, as well as the functioning of said improvements in accordance with their design and specifications, for a period of eighteen (18) months from the date of acceptance of dedication. Developer hereby agrees, covenants and promises to make such replacements, repairs and maintenance within reasonable notice from Township to Developer. Failure to make such replacements, repairs or maintenance within a reasonable time after such notice shall be a default upon which Township may make such repair, replacement and maintenance. Notwithstanding any of the foregoing, in the event of an emergency, as determined by Township in its sole discretion, Township may perform such repair, replacement and maintenance required to correct the emergency situation. Township shall notify developer of such emergency as soon as practicable. Developer shall reimburse Township for all costs incurred for such repair, replacement, and/or maintenance within fifteen (15) business days of invoicing. If Developer fails to reimburse Township within fifteen (15) business days after written notification from Township then Township may pursue appropriate legal remedies.

ARTICLE V - GENERAL PROVISIONS

Section 5.01 Insurance. Developer will cause its contractors and/or subcontractors to obtain and maintain liability and other insurance coverage and agrees to furnish certificates of such insurance as may be reasonably required from time to time by Township. Township states that its current requirements for insurance are \$1,000,000.00 for liability or casualty per occurrence, and \$2,000,000.00 in the aggregate.

Section 5.02 Indemnification. Developer hereby agrees to indemnify and hold harmless Township, its Supervisors, officers, employees, attorneys and agents from any and all liability, suits, actions, claims, demands, losses, expenses and costs of every kind and nature incurred by or asserted or imposed against Township, its Supervisors, officers, employees, attorneys and agents, or any of them, by reason of any accident, injury, death or damage to any person or property relating to the Project, provided that such liability, suit, action, claim, demand, loss, expense or cost is not due to an act of Township, its Supervisors, officers, employees, attorneys or agents. Developer hereby agrees to indemnify, defend and hold harmless Township, its officers, agents and employees from any and all costs and damage which Township, its officers, agents and employees may sustain or suffer that are proximately caused by reason of Developer's material breach of the terms and conditions of this agreement including the construction of Public Improvements and Other Improvements.

Section 5.03 Notice. Any notice from one party to the other hereunder shall be in writing and shall be deemed to have been given if personally delivered or mailed by first class mail to the respective addresses stated below:

Summit Township
1230 Townhall Road W., Suite 100
Erie, PA 16509-5461

(Corporation) See Page 1

(Representative) See Page 1

Section 5.04 Binding Effect. This Agreement is binding upon Developer, its successors, assigns, agents, representatives and officers, contractors and sub-contractors and shall inure to the benefit of Township.

Section 5.05 Assignability. This Agreement may not be assigned or transferred by Developer without the written consent of Township.

Section 5.06 Revocation. Any permit or approval issued in accordance with the Land Use and Subdivision Ordinance, any other Ordinance of Township or this Agreement will be revoked automatically upon Developer's failure to satisfy the terms and conditions of this Agreement or any Ordinance, Resolution or Regulation of Township or any laws of the County of Erie, Commonwealth of Pennsylvania or the United States of America.

Section 5.07 Covenant Running with Land. This Agreement constitutes a covenant running with the land and may be recorded by Township. Any and all expenses incurred in the preparation and recording of this Agreement will be borne by Developer.

Section 5.08 Phases. Developer will enter into separate agreements for each and every phase of the development.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

SUMMIT TOWNSHIP

Anthony W. Davis, Chairman

Jack F. Lee, Jr., Supervisor

Mark A. Welka, Supervisor

ERIE COUNTY TECHNICAL SCHOOL

ATTEST:

Dr. H. Fred Walker, Director

STATE OF _____)

COUNTY OF _____)

On this, the _____, day of _____, 20____, before me, a Notary Public, the undersigned officer, personally appeared Dr. H. Fred Walker, who acknowledged himself to be the Director of Erie County Technical School., and that he, as such, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

My Commission expires: _____



PROPOSED AGENDA ITEM

MEETING DATE: December 15, 2020

SUBJECT: Closure of PNC accounts – General Fund, Capital Projects Fund, and Student Activities Fund

SUBMITTED BY: Terri L. Birchard, Business Manager

DESCRIPTION:

PNC Bank has been assessing the various School accounts with a monthly service charge. None of these accounts are interest bearing. No fees were previously charged however, certain account changes are going on at PNC Bank and our accounts have now been restructured to include a monthly service charge fee.

The new set of school accounts established at Northwest Bank have no monthly service charges and all are interest bearing. Recommendation is to close the remaining PNC Bank accounts and transfer these balances into the accounts at Northwest Bank as soon as possible to cease the monthly service charges and to allow for increased interest earnings.

RECOMMENDATION:

Motion to close the PNC General Fund, PNC Capital Projects Fund; and PNC Student Activities Fund accounts and transfer all remaining cash balances in these PNC accounts to Northwest Bank accounts.



PROPOSED AGENDA ITEM

MEETING DATE: December 15, 2020

SUBJECT: Approval for transfers from General Fund to Capital Projects fund for grant-related expenditures paid through Capital Projects fund

SUBMITTED BY: Terri L. Birchard, Business Manager

DESCRIPTION:

Toward the end of last fiscal year through the current date, ECTS has participated in several grants that involved capital project expenditures, such as the secured vestibules and dedicated student technology servers. Since these grants are reimbursable in nature, certain items within these grants were paid through the Capital Projects Fund.

Since only interest earnings and transfers from the General Fund are allowable receipts into the Capital Projects fund, approved transfers from the General Fund grant proceeds to the Capital Projects fund are needed to restore these cash advances for grant-funded purchases and construction projects.

Approval is being requested to allow the Business Manager to restore Capital Projects funds advanced as the General Fund reimbursements are being received

RECOMMENDATION:

Motion to allow the Business Manager to initiate transfers necessary from the General Fund to the Capital Projects Fund to restore grant-related expenditures paid out through the Capital Projects fund and reimbursed into the General Fund



PROPOSED AGENDA ITEM

MEETING DATE: December 15, 2020

SUBJECT: Closure of PNC Bank Flexible Spending, Dental, and Vision accounts and opening of new Flexible Spending, Dental, and Vision accounts at Northwest Bank

SUBMITTED BY: Terri L. Birchard, Business Manager

DESCRIPTION:

Due to monthly service charges assessed on the School's PNC Bank accounts, the recommendation is being made to close the custodial accounts managed by Benefit Administrators, Inc. (BAI) at PNC Bank for the School's Flexible Spending Account; Dental Account; and Vision Account.

Three new accounts for BAI's use in administering these benefit payments will be opened at Northwest Bank since no monthly services charges incurred and the accounts will be interest bearing. All balances remaining in the PNC benefit accounts will be transferred into the new Northwest Bank benefit accounts.

RECOMMENDATION:

Motion to close the PNC Bank Flexible Spending; PNC Bank Dental; and PNC Bank Vision accounts and to establish three custodial accounts for BAI's use at Northwest Bank by transferring all remaining balances from these respective PNC benefit accounts to newly-established Northwest Bank Flexible Spending; Northwest Bank Dental; and Northwest Bank Vision accounts.



ERIE COUNTY TECHNICAL SCHOOL
8500 OLIVER ROAD
ERIE, PA 16509
(814) 464-8600

BOARD AFFIRMATION STATEMENT – EMERGENCY INSTRUCTIONAL TIME
APPROVED ON DECEMBER 15, 2020

The Joint Operating Committee for Erie County Technical School reviewed and approved the Emergency Instructional Time plan at the following Joint Operating Committee Meeting, held on Tuesday, December 15, 2020. The plan was approved by a vote of _____ **(yes)** and _____ **(no)**.

Affirmed on this 15th day of December, 2020

By: _____ **(Signature of Board President)**

_____ **(Print Name)**

_____ **Board of Education**



Emergency Instructional Time Template

Section 520.1

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. The Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's July 6 guidance. Such LEAs must provide PDE with the following information:

1. LEA's Proposed Calendar and Schedule(s) for SY 2020-21
 - a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
8/25/20	6/5/21	180

- b. A sample weekly academic schedule as approved by the LEA's governing body.
(Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.) Example schedules are provided in Appendix A.

2. If the proposed schedule includes remote learning (*i.e.*, learning outside the school building), describe how the LEA will ensure access to remote learning opportunities for all students.

Please find attached a copy of the Erie County Technical School's "Continuity of Education Plan" (COEP) for the 2020-21 school year.

The COEP describes how the Erie County Technical School will deliver "Hybrid" or "Total Remote" instruction if/when the COVID-19 pandemic situation forces that strategy.

3. The Chief School Administrator and Board President affirm the following:

- ☒ The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- ☒ The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- ☒ The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- ☒ The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- ☒ Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- ☒ The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- ☒ The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- ☒ Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Appendix A: Sample Weekly Schedules

Below are two examples of weekly schedules and the format in which they may be submitted to PDE. Any difference in plans by school or grade level should also be noted.

50% Return - Hybrid Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Group A: In-School/ In-Person	Group A: In-School/ In-Person	Groups A & B - Remote Learning	Group A: Remote Learning	Group A: Remote Learning
Group B: Remote Learning	Group B: Remote Learning	Groups A & B - Remote Learning	Group B: In-School/ In-Person	Group B: In-School/ In-Person

Note: Wednesdays are remote learning with teachers allowed to teach from home or school.

50% Return – Split Schedule

Session	Monday	Tuesday	Wednesday	Thursday	Friday
AM	Group A: In-School	Group A: In-School	Groups A & B: Remote Learning (or Alternating by Week)	Group B: In-School	Group B: In-School
	Group B: Remote Learning	Group B: Remote Learning		Group A: Remote Learning	Group A: Remote Learning
PM	Group B: In-School	Group B: In-School	Groups A & B: Remote Learning (or Alternating by Week)	Group A: In-School	Group A: In-School
	Group A: Remote Learning	Group A: Remote Learning		Group B: Remote Learning	Group B: Remote Learning

Note: Wednesdays are remote learning with teachers allowed to teach from home or school.

Name of Local Education Agency: Erie County Technical School

Signature of Chief School Administrator

Date

Signature of Governing Body President

Date

Date Approved at Board Meeting: 12/15/20

Please submit this signed form to RA-EDContinuityofED@pa.gov along with the following attachments: the proposed weekly schedule and a copy of the board minutes at which such schedule was approved.

Any questions can be submitted to RA-EDContinuityofED@pa.gov.

Erie County Technical School
School Calendar
2020-2021 School Year

August 2020

M	T	W	Th	F	
	3	4	5	6	7
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

21	Teacher In-Service
24	Teacher In-Service
25	First Student Day
5	Student Days
7	Teacher Days

Snow Make-up Days:	
2/15/2021	
4/1/2021	
4/7/2021	
4/6/2021	

September 2020

M	T	W	Th	F	
		1	2	3	4
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

7	No School
25	Mid-Quarter
21	Student Days
21	Teacher Days

February 2021

M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	

12	Teacher In-Service
15	No School
19	Mid-Quarter
18	Student Days
19	Teacher Days

October 2020

M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

12	Teacher In-Service
28	End of First Quarter
21	Student Days
22	Teacher Days

March 2021

M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

24	End of Third Quarter
23	Student Days
23	Teacher Days

November 2020

M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

25 - 30	Thanksgiving Break
17	Student Days
17	Teacher Days

April 2021

M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

1 - 7	Spring Break
30	Mid-Quarter
17	Student Days
17	Teacher Days

December 2020

M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

4	Mid-Quarter
23 - 31	Winter Break
16	Student Days
16	Teacher Days

May 2021

M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

31	No School
20	Student Days
20	Teacher Days

January 2021

M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

1	No School
18	No School
15	End of Second Quarter
19	Student Days
19	Teacher Days

June 2021

M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

3	Last Student Day
3	End of Fourth Quarter
4	Teacher In-Service
3	Student Days
4	Teacher Days

Approved: October 24, 2019

Total Days
180 Total Student Days
185 Total Teacher Days

ECTS NOCTI Testing

March: Junior NOCTI Pre-Testing March 1-5
 April: Senior NOCTI Testing Window April 12-30

NOTE: Preliminary Keystone Exams 2020-2021:

Winter Wave 1 = December 1-15, 2020
 Winter Wave 2 = January 4-15, 2021
 Spring = May 17-28, 2021
 Summer = July 26-30, 2021

Erie County Technical School
A-B School Calendar
2020-2021 School Year

August 2020					
M	T	W	Th	F	
3	4	5	6	7	21 Teacher In-Service
10	11	12	13	14	24 Teacher In-Service
17	18	19	20	21	25 First Student Day
24	25	26	27	28	5 Student Days
31					7 Teacher Days

Snow Make-up Days:	
2/15/2021	
4/1/2021	
4/7/2021	
4/6/2021	

September 2020					
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	7 No School
14	15	16	17	18	25 Mid-Quarter
21	22	23	24	25	21 Student Days
28	29	30			21 Teacher Days

February 2021					
M	T	W	Th	F	
1	2	3	4	5	12 Teacher In-Service
8	9	10	11	12	15 No School
15	16	17	18	19	19 Mid-Quarter
22	23	24	25	26	
					18 Student Days
					19 Teacher Days

October 2020					
M	T	W	Th	F	
			1	2	12 Teacher In-Service
5	6	7	8	9	
12	13	14	15	16	28 End of First Quarter
19	20	21	22	23	21 Student Days
26	27	28	29	30	22 Teacher Days

March 2021					
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	24 End of Third Quarter
22	23	24	25	26	23 Student Days
29	30	31			23 Teacher Days

November 2020					
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	25 - 30 Thanksgiving Break
16	17	18	19	20	
23	24	25	26	27	17 Student Days
30					17 Teacher Days

April 2021					
M	T	W	Th	F	
			1	2	1 - 7 Spring Break
5	6	7	8	9	30 Mid-Quarter
12	13	14	15	16	
19	20	21	22	23	17 Student Days
26	27	28	29	30	17 Teacher Days

December 2020					
M	T	W	Th	F	
	1	2	3	4	4 Mid-Quarter
7	8	9	10	11	23 - 31 Winter Break
14	15	16	17	18	
21	22	23	24	25	16 Student Days
28	29	30	31		16 Teacher Days

May 2021					
M	T	W	Th	F	
3	4	5	6	7	31 No School
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	20 Student Days
31					20 Teacher Days

January 2021					
M	T	W	Th	F	
				1	1 No School
4	5	6	7	8	18 No School
11	12	13	14	15	15 End of Second Quarter
18	19	20	21	22	19 Student Days
25	26	27	28	29	19 Teacher Days

June 2021					
M	T	W	Th	F	
	1	2	3	4	3 Last Student Day
7	8	9	10	11	3 End of Fourth Quarter
14	15	16	17	18	4 Teacher In-Service
21	22	23	24	25	3 Student Days
28	29	30			4 Teacher Days

Approved:

A-Day
B-Day

Total Days	
180 Total Student Days	
185 Total Teacher Days	

ECTS NOCTI Testing

March: Junior NOCTI Pre-Testing March 1-5
 April: Senior NOCTI Testing Window April 12-30

NOTE: Preliminary Keystone Exams 2020-2021:

Winter Wave 1 = December 1-15, 2020
 Winter Wave 2 = January 4-15, 2021
 Spring = May 17-28, 2021
 Summer = July 26-30, 2021

Erie County Technical School Weekly Schedule

A-B Hybrid/Blended

Monday	Tuesday	Wednesday	Thursday	Friday
A Day	B Day	A Day	B Day	A and B Day Rotation
In-Person Instruction	In-Person Instruction	In-Person Instruction	In-Person Instruction	In-Person Instruction
Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors Rotate
Remote Instruction	Remote Instruction	Remote Instruction	Remote Instruction	Remote Instruction
Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors Rotate

Note: ECTS Instructors will be instructing remotely from the Erie County Technical School utilizing the Microsoft Teams Platform.

Majors: A-Day In-Person Instruction:

Auto Body Repair AUR
Automotive Technology – Steever AUT-S
Computer Networking CMN
Culinary Arts – Schoullis CUA-S
Drafting and Design DDE
Electrical Engineering EET
Facility Maintenance FMT
Graphic Communications GRA
Health Assistant HEA
Transition Center TRC

Majors: B-Day In-Person Instruction:

Art and Design for Business ADS
Automotive Technology – Walter AUT-W
Computer Programming CMP
Construction Trades CNT
Cosmetology COS
Culinary Arts – Warren CUA-W
Early Childhood Education ECE
Metal Technology Fabrication MTF
Precision Machining Technology PMT
Tourism and Hospitality THM

Erie County Technical School Weekly Schedule

Total Remote Instruction

Monday	Tuesday	Wednesday	Thursday	Friday
Remote Instruction	Remote Instruction	Remote Instruction	Remote Instruction	Remote Instruction
8:00 to 10:45	8:00 to 10:45	8:00 to 10:45	8:00 to 10:45	8:00 to 10:45
Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM
Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC
12:00 to 2:45	12:00 to 2:45	12:00 to 2:45	12:00 to 2:45	12:00 to 2:45
Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM
Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: ADS, AUT-W, CMP, CNT, COS, CUA-W, ECE, MTF, PMT, THM	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC	Majors: AUR, AUT-S, CMN, CUA-S, DDE, EET, FMT, GRA, HEA, TRC

Note: ECTS Instructors will be instructing remotely from the Erie County Technical School utilizing the Microsoft Teams Platform.

Majors:

Auto Body Repair AUR
Automotive Technology – Steever AUT-S
Computer Networking CMN
Culinary Arts – Schoullis CUA-S
Drafting and Design DDE
Electrical Engineering EET
Facility Maintenance FMT
Graphic Communications GRA
Health Assistant HEA
Transition Center TRC

Majors: B:

Art and Design for Business ADS
Automotive Technology – Walter AUT-W
Computer Programming CMP
Construction Trades CNT
Cosmetology COS
Culinary Arts – Warren CUA-W
Early Childhood Education ECE
Metal Technology Fabrication MTF
Precision Machining Technology PMT
Tourism and Hospitality THM

Continuity of Education Plan 2020-2021

School District	Erie County Technical School
Administration	Dr. H. Fred Walker – Director Mr. Joseph Tarasovitch - Principal
Address	8500 Oliver Road Erie, PA. 16509
Email/Phone	hfredwalker@ects.org ; 814-464-8661 jtarasovitch@ects.org ; 814-464-8682
Website	www.ects.org

Goal of Plan

Providing “Remote” Career and Technical Education learning activities will be a significant change from what students normally do in their program majors. The Erie County Technical School is committed to support technical education and career preparation. “Remote Instructional” delivery means our faculty and support staff will use a variety of tools to offer educational opportunities. The remote educational model will be in the form of synchronous and asynchronous activities that will provide a technical foundation for the career major.

Overview of Plan

The Erie County Technical School will continue to provide education during the COVID-19 pandemic crisis if required by offering a “Hybrid A-B Day Schedule” or a “Remote Instructional” model that will support the students’ investigation and acquisition of a career and technical major. Educational curriculum will consist of informal and formal engagement utilizing synchronous and asynchronous activities. These synchronous and asynchronous activities will provide the students with the technical theory to create a foundation for a return to the school to complete “hands-on” activities. The Erie County Technical School staff will provide “technical” modified “hands-on” activities and assignments whenever possible. Some of these type of activities and assignments will be delivered through simulation programs. Students will experience a well-rounded educational experience with technical educational engagement and career exploration activities. Activities and assignments will be graded using the Erie County Technical School standard grading system. Daily attendance will be reported utilizing the guidelines established by the Pennsylvania Department of Education.

Expectations for Teaching and Learning

The 2020-2021 school year at the Erie County Technical anticipated the need for a "Hybrid A-B Day" model and/or "Remote Instructional" model due to the COVID-19 pandemic crisis. The instructors were in-serviced/trained to utilize the Microsoft TEAMS platform for "remote" instructional delivery. The instructional staff will deliver synchronous and asynchronous activities to their students using the Microsoft TEAMS platform. The instructors and students are expected to be engaged during the scheduled times of 8:00 to 10:45 for the morning session and 12:00 to 2:45 for the afternoon session. The instructors will supply activities that will account for transitional engagement during the sessions. The Microsoft TEAMS platform provides the instructor and students with synchronous and asynchronous activities on-line, ability to complete assignments on-line, and provide students with "in-person" support when needed. In the case of students lacking the internet capabilities, the Erie County Technical School will provide "paper/pencil" packets for those students that make a formal request. Offline materials will be forwarded to the high school office for printing and distribution. The parent and student will be responsible for pick-up and return of the created packets.

Types of Acceptable Activities Include:

Curriculum delivery for each program major will be in the form of synchronous and asynchronous activities. These activities can be instructor demonstrations, lectures, or guided instruction; video or simulated instruction. Sharing videos with journal responses; Group chats/on-line discussion boards; Research paper/project; Portfolio preparation/completion (resumes, cover letters, etc.) Instructors could supply materials to be used at home for project/assignment completion.

Additional Instructional Considerations:

WIN – Career Readiness, Math, Reading, etc.; OSHA, SP/2 or other safety training; Career Specific Certification Training;; Math/literacy activities related to the program; Photocopied articles; Math worksheets; Watching a TV show related to field and provide a written reflection.

What Should Not Be Used:

Content that does not relate to the program area.

Communication Tools and Strategies

The Erie County Technical School will share the plan with the 11 School Districts that are involved in the cohort. The Erie County Technical School will utilize their Infinite Campus "mass communication" system to inform the ECTS families of the COEP. ECTS will also use the Erie County Technical School's "social media" platforms and the website to deliver the message. Finally, ECTS will have the instructional staff and Instructional Aides make phone calls when needed to families to deliver any message.

Access (Devices, Platforms, Handouts)

ECTS will utilize the Microsoft TEAMS platform and a variety of program related resources for computerized curriculum delivery. Students will utilize devices provided by their sending school districts. ECTS recognizes that not all districts have strong internet availability for students, so when an issue is identified, a plan for support will be developed in collaboration with the sending school. If a student does not have computers/internet access, ECTS will make printed work available.

Staff General Expectations

- The instructors will develop and supply activities that will account for the introduction and acquisition of the "technical" theory curriculum and when possible, provide a modified "hands-on" experience.
- Instructors will utilize the Microsoft TEAMS platform to deliver their daily objectives and agenda assignments.
- Instructors will begin and end each daily session with synchronous interactions; beginning suggested time - 8:00 to 8:30; 12:00 to 12:30; ending suggested time: 10:00 to 10:40; 2:15 to 2:40.
- Instructors will utilize the Erie County Technical School Student attendance procedures for remote instruction that were shared in the "2020-21 Attendance Procedures" provided during the opening in-service days. This procedure follows PDE guidance for attendance accountability.
- Instructors will utilize the ECTS standardized grading scale for assignments and projects.
- ECTS recognizes that students may have technical issues and limitations. Students will relay these issues to the instructor. The instructor will communicate these issues to the ECTS Help Desk for IT support. If identified, instructors may have to support students with "paper/pencil" packets.
- If students are enrolled in Professional Skills and/or Math during the Quarter, instructors may utilize an activity from the Professional Skills/Math curriculum as a part of their daily agenda.
- Activities may include our Career Readiness System (WIN).

Student Expectations

Students will be required to attend the remote sessions for their ECTS program. The attendance will have two requirements; participation during scheduled meeting times; engagement with the instructional activities and instructor as planned.

Attendance / Accountability

Students will be accountable for both attendance and assignments. The ECTS instructors will utilize our standard grading scale.

Good Faith Efforts for Access and Equity for All Students

Each instructor will identify any student that may be experiencing internet/technology issues by the remote attendance policy procedures. If a student misses two consecutive sessions, the instructor will call the parent to discuss the absences and to determine if there are technology issues. Instructional Aides will provide supports to students with IEP's or 504 plans as required. If a student is identified as requiring "paper/pencil" packets, ECTS will coordinate the pick-up and drop-off of the printed materials with the parent and/or sending school district.

Special Education Supports

Instructional aides will provide accommodations to students with IEP's or 504 plans. If a student is identified to have internet/technology issues, the instructor will provide an opportunity to complete an assignment off-line or by paper/pencil for those students. Instructors will be available daily through the Microsoft TEAMS platform, emails, or phone. Students can have the opportunity for one-on-one interaction when requested. Students can also call the Erie County Technical School to connect with their instructor or any other needed staff member. ECTS will work with the case managers at the sending school districts to support the students with an IEP or 504 plan.

EL Supports

N/A at this time.

Gifted Education

We will offer opportunities as outlined in the GIEP.

Building/Grade Level Contacts

Mr. Joseph Tarasovitch – Principal
Mrs. Lesa Scalise – Supervisor of Student Support (Special Education)
Mrs. Sandra Carr – Supervisor of Instructional Support (Curriculum)
Mr. Jeff Smith – Information Systems and Technology Manager
Mrs. Mary Foulkrod – Career Planning Coordinator

Resource Links

ECTS Website for Student Engagement. (www.ects.org)



The Joint Operating Committee of Erie County Technical School will hold its monthly meetings for the year **2021** at Erie County Technical School, 8500 Oliver Rd, Erie, PA 16509. Meetings and work sessions begin at 6:00 p.m. on each of the following dates unless otherwise noted:

- 4th Thursday, **January 28, 2021**
- 4th Thursday, **February 25, 2021**
- 4th Thursday, **March 25, 2021**
- 4th Thursday, **April 22 2021 – 6:30 p.m. start time**
- 4th Thursday, **May 27, 2021**
- 4th Thursday, **June 24, 2021**
- 4th Thursday, **August 26, 2021**
- 4th Thursday, **September 23, 2021**
- 4th Thursday, **October 28, 2021**
- 3rd Tuesday, **December 21, 2021**



AGENDA ITEM

MEETING DATE: December 15, 2020

SUBJECT: Donation from Interstate Nissan – Greg Brown

SUBMITTED BY: Joe Tarasovitch

DESCRIPTION: Two Bumper Covers; a Door Skin; a Lift-gate for Nissans.

Mr. Balsiger, the Auto Body Repair instructor indicated that these parts will be an upgrade in the lab and will be used to support the “hands-on” lab activities in the AUR lab.

RECOMMENDATION: Motion to accept the Donation from Interstate Nissan – Greg Brown



AGENDA ITEM

MEETING DATE: December 15, 2020

SUBJECT: Donation from Hallman Auto Group – Tim Fox

SUBMITTED BY: Joe Tarasovitch

DESCRIPTION: Various GM parts. Please see list of parts in attached.

Mr. Steever and Mr. Walter, the Auto Technology instructors indicated that these parts will be an upgrade in the lab and will be used to support the “hands-on” lab activities in the AUT lab.

RECOMMENDATION: Motion to accept the Donation from Hallman Auto Group – Tim Fox

SUB/TOT 112 of 536 records, Page 1 of 2 ▶▶▶

Manufacturer	Part Number	Part Description	Status	Age	B
G1	10137486	SL-N-GASKET (03306-CT)	Active	7677 3	
G1	10191428	SL-N-GASKET (03680-CT)	Active	6635 1	
G1	11500046	SL-N-BOLT (08931-BOPCKT)	Active	811 1	
G1	11514603	SL-N-NUT (08915-BOPCKT)	Active	1525 1	
G1	11515759	SL-N-BOLT (08900-BOPCKT)	Active	1225 1	
G1	11516780	SL-N-NUT (08917-BOPCKT)	Active	1225 1	
G1	11516783	SL-N-NUT (08917-BOPCKT)	Active	833 1	
G1	11518341	SL-N-BOLT (08977-BOPCKT)	Active	2501 1	
G1	11519032	N-RETAINER (08907-BOPCKT)	Active	2046 1	
G1	11519306	SL-N-BOLT (00293-BOPCKT)	Active	3851 1	
G1	11569655	SL-*N-NUT (07516-CT)	Active	1657 1	
G1	11588564	SL-N-BOLT (08900-BOPCKT)	Active	5546 1	
G1	11609385	SL-N-NUT (08921-BOPCKT)	Active	3192 1	
G1	11610681	SL-N-BOLT (00293-CT)	Active	5955 1	
G1	11611375	N-CLIP (12182-BCKT)	Active	996 1	
G1	12135194	SL-N-RELAY (02510-CT)	Active	1079 6	
G1	12337979	SL-N-BOLT (05518-CKT)	Active	1497 1	
G1	12338111	N-PIN (08939-BOPCKT)	Active	894 1	
G1	12378478	N-SEALANT (08800-BOPCKT)	Active	6542 2	
G1	12450669	N-ANTENNA (09769-OPCKT)	Active	7117 1	
G1	12565102	SL-N-SHIM (02383-CT)	Active	3058 1	
G1	12568580	SL-N-BODY (03335-PCT)	Active	1023 3	
G1	12600172	SL-N-INLET (01073-PCKT)	Active	3663 3	
G1	12670806	SL-N-FILTER KIT (01836-CT)	Active	1601 2	
G1	13500744	SL-N-SENSOR (03682-CT)	Active	2461 1	
G1	13505803	SL-N-WIRE (02530-BOPCKT)	Active	1364 6	
G1	13575408	SL-N-WIRE (02530-BOPCKT)	Active	863 3	
G1	13578883	SL-N-WIRE (02530-BOPCKT)	Active	2365 3	
G1	13582297	SL-N-WIRE (02530-BOPCKT)	Active	1380 6	
G1	13594989	N-RETAINER (16682-CT)	Active	2156 1	
G1	14023438	SL-N-CLIP (05043-CT)	Active	1773 2	
G1	15012951	N-GASKET (06330-CT)	Active	5231 1	
G1	15124265	SL-N-CAP (06330-CT)	Active	1230 1	
G1	15192150	SL-N-SPACER (16480-CT)	Active	3312 1	
G1	15277770	SL-N-SEAL (06617-BOPCKT)	Active	1772 1	
G1	15305887	SL-N-CONNECTOR (04054-BOPCKT)	Active	2729 1	
G1	15796802	SL-N-SEAL (04133-CT)	Active	1892 2	
G1	19116042	SL-N-FUSE (08965-BOPCKT)	Active	3067 1	
G1	19119329	SL-N-FUSE (08965-BOPCKT)	Active	1861 1	
G1	19122429	SEN KIT	Active	4313 6	
G1	19125636	SL-N-SENSOR (04563-CT)	Active	2065 1	
G1	19125677	SL-N-FITTING (04128-BOPCT)	Active	2788 1	
G1	19133113	SL-N-RING (04535-CT)	Active	3292 1	
G1	19149482	N-COVER (16714-CT)	Active	5304 1	
G1	19166106	SL-N-ELEMENT (03410-BOPCK)	Active	5045 2	
G1	19170499	N-GUARD PKG (08214-C)	Active	2004 6	
G1	19178923	SL-N-SENSOR (03682-CT)	Active	1217 1	
G1	19303304	N-BELT KIT (16714-CT)	Active	2367 6	
G1	19316556	N-NUT (14865-C)	Active	859 2	
G1	19317140	N-COOLANT (08800-BOPCK)	Active	2115 2	
G1	19318004	N-MODULE (14865-C)	Active	1560 1	
G1	19356080	N-BELT KIT (14875-CT)	Active	1086 6	
G1	19356110	N-BELT KIT (14875-CT)	Active	1086 6	
G1	20828610	SL-N-PAD KIT (05017-CT)	Active	1869 2	
	20877108	SL-N-TRANSMITTER (16345-CT)	Active	2431 1	
	22777386	SL-N-BOLT (04720-BCKT)	Active	996 1	

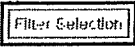
Filter Selection

Manufacturer	Part Number	Part Description	Status	Age	Bln Loc
Filter Selection GM	9047310280	STUD	Active	3458 78G	
	9098420070	NUT,TURBO STUD	Active	3458 78I	
	9471650960	CUP	Active	1995 A1F	

Manufacturer	Part Number	Part Description	Status	Age
G1	22827364	SL-N-SENSOR (04710-CT)	Active	103
G1	22845370	SL-N-INDICATOR KIT (16065-CT)	Active	296
G1	22880826	SL-N-CONTAINER (16065-CT)	Active	296
G1	22945779	SL-N-COVER (02343-CT)	Inactive	141
G1	22956991	N-LAMP (02575-CT)	Active	256
G1	23118117	SL-N-ROTOR (05809-CT)	Active	212
G1	23196678	SL-N-SEAL (06056-CT)	Active	249
G1	23247593	N-BELT PKG (16714-CT)	Active	236
G1	23279188	SL-N-CABLE (02342-CT)	Active	168
G1	23343360	SL-N-HORN (02810-C)	Active	90
G1	23463799	N-EMBLEM PKG (01303-CT)	Active	181
G1	24210956	SL-N-FILTER KIT (04197-CT)	Active	204
G1	24233367	SL-N-FITTING (04128-CT)	Active	344
G1	24240221	SL-N-PLATE (04163-PCKT)	Active	156
G1	24248008	SL-N-PLATE KIT (04163-PCKT)	Inactive	94
G1	25518880	SL-N-NUT (08948-BOPCKT)	Active	224
G1	25632305	SL-N-NUT (06174-BOPCKT)	Active	126
G1	25863822	SL-N-MOUNT (00027-CT)	Active	198
G1	3543719	SL-N-GASKET (01840-OK)	Active	91
G1	364694	SL-N-STRUT (05605-CT)	Active	378
G1	838653	SL-N-BOLT (00862-BOPCT)	Active	81
G1	84355666	SL-N-CABLE (02342-CT)	Inactive	93
G1	88861353	SL-N-FUSE (08965-BOPCKT)	Active	515
G1	88943839	SL-N-BEARING (05536-CT)	Active	162
G1	88982399	SL-N-SEAL (05469-CT)	Active	336
G1	88982518	SL-N-SEAL (05822-CT)	Active	183
G1	94000391	SL-N-GASKET (08929-BOPCKT)	Active	463
G1	94011609	SL-N-SEAL (01724-CT)	Active	435
G1	94011618	SL-N-SEAL (03470-CT)	Active	291
G1	94011695	SL-N-GASKET (01609-CT)	Active	435
G1	94013303	SL-N-SEAL (03304-CT)	Active	454
G1	94013304	SL-N-GASKET (01079-CT)	Active	114
G1	94036238	SL-N-SEAL (01516-CT)	Active	359
G1	94040323	SL-N-GASKET (03162-BCKT)	Active	265
G1	94051259	SL-N-SEAL (01531-CT)	Active	574
G1	9413168	SL-N-BEARING (05484-CT)	Active	162
G1	9416927	SL-N-BULB (08991-BOPCKT)	Active	762
G1	9438848	SL-N-BULB (08991-BOPCKT)	Active	772
G1	94392474	FILTER	Active	641
G1	94535734	N-PLUG (12940-CKT)	Active	111
G1	97014295	SL-N-PIN (00539-CT)	Active	300
G1	97096192	N-NUT (03613-CT)	Active	174
G1	97221511	SL-N-BOLT (03302-CT)	Active	441
G1	97226124	SL-N-BOLT (00669-CT)	Active	437
G1	97250489	SL-N-BOLT (03162-CT)	Active	590
G1	97312341	SL-N-GASKET (00423-CT)	Active	150
G1	97312621	SL-N-BOLT (00413-CT)	Active	616
G1	97328733	SL-N-HOSE (03163-CT)	Active	237
G1	97355741	SL-N-BOLT (00293-CT)	Active	443
G1	97359750	SL-N-RETAINER (03332-CT)	Active	476
G1	97780091	SL-R-REMANUFACTURED PUMP (0330	Active	347
G1	97780144	R-REMANUFACTURED INJECTOR (033	Active	302
G1	97780474	SL-R-REMANUFACTURED INJECTOR (	Active	136
G1	98004170	SL-N-WASHER (03275-CT)	Active	174
G1	98050454	SL-N-HEATER (03265-CT)	Active	119

Filter Selection

Manufacturer	Part Number	Part Description	Status	Age	B
GM	10115790	SL-N-PAN (01426-PC)	Inactive	860 R	
GM	15038655	SL-N-REINFORCEMENT (16335-CT)	Inactive	43794 R	
GM	15097973	N-CABLE (08075-CT)	Inactive	765 R	
GM	15243287	N-GRILLE (01266-P)	Inactive	2396 R	
GM	15271269	N-REINFORCEMENT (16545-CT)	Inactive	43794 R	
GM	15664892	SL-N-GASKET (04412-CT)	Inactive	757 R	
GM	15764847	SL-N-RING (03107-CT)	Inactive	1874 R	
GM	15780680	N-SENSOR (16712-CT)	Inactive	1643 R	
GM	15806706	SL-N-SHAFT KIT (06524-PC)	Inactive	3471 R	
GM	15933986	N-FASCIA (07831-CT)	Inactive	2306 R	
GM	15969885	N-PILLAR (16507-CT)	Inactive	43794 R	
GM	16622460	N-SPRING (10454-BOCKT)	Inactive	1225 R	
GM	19129781	SL-N-HOSE (04128-K)	Inactive	785 R	
GM	19208702	SL-N-FILTER (03130-C)	Inactive	1338 R	
GM	19241890	SL-N-DRUM (05809-CT)	Inactive	1226 R	
GM	19300350	N-BELT KIT (16714-CT)	Inactive	1289 R	
GM	19316642	SL-N-SENSOR (04710-C)	Inactive	834 R	
GM	20782225	N-FENDER (08130-T)	Inactive	1851 R	
GM	20921126	N-MOLDING KIT (12112-B)	Inactive	1634 R	
GM	20921128	N-MOLDING KIT (12114-B)	Inactive	1725 R	
GM	20965460	N-DOOR (10351-C)	Inactive	1634 R	
GM	20990094	N-STEP PKG (08225-CT)	Inactive	1942 R	
GM	22732546	N-RETAINER (12812-C)	Inactive	1198 R	
GM	22754172	N-MUFFLER (03701-CT)	Inactive	1269 R	
GM	22825403	N-MIRROR (16068-CT)	Inactive	1176 R	
GM	22865540	N-ABSORBER (07840-BC)	Inactive	2837 R	
GM	22886149	N-BUMPER (16720-CT)	Inactive	783 R	
GM	22902319	N-COVER (02722-CT)	Inactive	1688 R	
GM	22912939	N-STEP (08225-CT)	Inactive	43794 R	
GM	22923502	N-MOLDING (17507-C)	Inactive	1970 R	
GM	22954779	N-CUSHION (09023-CT)	Inactive	1800 R	
GM	23136342	N-HANDLE (16345-CT)	Inactive	2430 R	
GM	23258274	N-SPRING (08013-CT)	Inactive	1695 R	
GM	23264382	N-HARNESS (02480-CT)	Inactive	765 R	
GM	23382104	N-BAR (07831-C)	Inactive	43794 R	
GM	23398898	SL-N-CALIPER (04665-CT)	Inactive	1617 R	
GM	23436747	N-COVER (14800-C)	Inactive	1637 R	
GM	23470057	N-INSULATOR (08021-K)	Inactive	43794 R	
GM	23484642	N-RAIL (12980-CT)	Inactive	2124 R	
GM	23505811	N-GRILLE (01266-C)	Inactive	43794 R	
GM	24208649	R-REMANUFACTURED CONVERTER (04	Inactive	3191 R	
GM	25806684	SL-N-HANGER (07526-CT)	Inactive	1531 R	
GM	25836805	N-FASCIA (07831-C)	Inactive	2141 R	
GM	25854518	N-PANEL (12895-P)	Inactive	1907 R	
GM	25886103	N-MIRROR (16068-CT)	Inactive	1360 R	
GM	25892833	N-HARNESS (02480-CT)	Inactive	43794 R	
GM	25925580	SL-N-BLOCK (02530-CT)	Inactive	961 R	
GM	25947194	N-MIRROR (10185-C)	Inactive	4198 R	
GM	25962362	N-GRILLE (01266-CT)	Inactive	43794 R	
GM	42343902	N-BRACKET (01271-BC)	Inactive	43794 R	
GM	42644286	N-WHEEL (05803-C)	Inactive	43794 R	
GM	7847029	SL-N-RETAINER (06521-BOPCKT)	Inactive	1916 R	
GM	84162506	N-AIRBAG (14875-BC)	Inactive	1703 R	
GM	84385641	N-SUPPORT (07833-C)	Inactive	43794 R	
GM	88966958	SL-N-SENSOR KIT (03107-CT)	Inactive	898 R	
GM	88986246	N-CONNECTOR (02342-PCT)	Inactive	1765 R	



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Manufacturer	Part Number	Part Description	Status	Age	Bin
GM	89059146	SL-N-ADJUSTER KIT (05125-CT)	Inactive		1549 RA6
GM	9157116	N-NUT (03685-CK)	Inactive		916 RA8
GM	93195924	SL-*N-STRUT (07345-C)	Inactive		1727 RTO
Filter Selection	93195925	SL-*N-STRUT (07345-C)	Inactive		784 RTO
	95245439	N-COVER (14800-C)	Inactive		798 RTO
GM	95374122	N-MOLDING (08304-B)	Inactive		43794 RFL

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Manufacturer	Part Number	Part Description	Status	Age	Bin Loc
GM	10362941	N-PLATE (17507-CT)	Active	3769	168E
GM	10424490	N-EMBLEM (12812-C)	Active	7040	149F
GM	11611067	SL-N-BOLT (00623-BCT)	Active	1234	2F
GM	12345996	N-GREASE (08800-BOPCKT)	Active	2334	CHEM
GM	12497545	LINER PKG (17090-CT)	Active	6171	LINERS
GM	12497546	LINER PKG (17090-CT)	Active	7022	LINERS
GM	12595106	SL-N-SEAL (00423-BPCKT)	Active	1634	303G
GM	12672144	SL-*N-PUMP (03900-BCKT)	Active	954	61F
GM	15169406	N-MOLDING (17507-CT)	Active	2078	M20
GM	15169423	N-MOLDING (17507-CT)	Active	2078	M13
GM	15234609	N-FLUID (08800-C)	Active	3483	CHEM
GM	15243289	N-GRILLE (01266-P)	Active	3036	570A
GM	15294342	N-PANEL (17505-CT)	Active	1897	800X
GM	15296508	N-MAT PKG (15286-PC)	Active	1789	CELLAR
GM	15661666	SL-N-SHOE KIT (05605-CT)	Active	2373	243D
GM	15757371	N-LATCH (08080-BOPCKT)	Active	7393	540J
GM	15758072	N-BAR (07831-T)	Active	7118	577D
GM	15781371	SL-N-INSULATOR (01270-PCT)	Active	3200	45C
GM	15812457	N-AIRBAG (14865-C)	Active	3990	151A
GM	15831644	N-AIRBAG (16712-CT)	Active	4846	164T
GM	15871427	SL-*N-HUB (05806-PC)	Active	5139	87C
GM	15872008	N-CLIP (08309-PC)	Active	4572	116G
GM	15931942	SL-N-SHACKLE (07523-CT)	Active	3125	104C
GM	15937986	N-MIRROR (16068-CT)	Active	4979	270B
GM	15942145	N-HINGE (08015-CT)	Active	2397	109G
GM	15944072	SL-*N-ROD KIT (06230-PC)	Active	5046	93I
GM	1640188	N-RETAINER (09011-BOPK)	Active	7482	118F
GM	17120060	SL-N-LIFTER (00459-BOPCT)	Active	3060	2J
GM	19115413	SL-N-CABLE (02341-C)	Active	1986	28F
GM	19130464	SL-N-CLIP (08965-BOPCKT)	Active	3671	116E
GM	19203025	N-LINER PKG (17090-CT)	Active	3129	LINERS
GM	19207392	N-EMBLEM (07832-P)	Active	4334	106E
GM	19207873	SL-N-CAP (03028-BOPCKT)	Active	4423	50G
GM	19211659	N-LINER PKG (17090-C)	Active	3338	LINERS
GM	19241873	SL-N-ROTOR (05809-BOPCKT)	Active	3773	227G
GM	19256956	N-MOLDING (08304-C)	Active	3656	569T
GM	19264761	N-OIL (08800-BOPCKT)	Active	2723	OIL
GM	19300180	SL-N-SENSOR KIT (03339-BPCT)	Active	2843	52G
GM	19317140	N-COOLANT (08800-BOPCK)	Active	2115	CHEM
GM	19317651	SL-N-FILTER (01836-C)	Active	2135	OILFLT
GM	19329411	N-CAPSULE (02725-C)	Active	2113	219K
GM	19354657	N-LUBRICANT (08800-BOPCK)	Active	937	CHEM
GM	20908152	N-PLATE (17215-CT)	Active	3160	166G
GM	20927279	N-SUPPORT (01270-CT)	Active	2896	568A
GM	22671769	N-AIRBAG (14865-C)	Active	4497	M50A
GM	22682231	N-AIRBAG (14865-PC)	Active	5831	151C
GM	22719967	N-AIRBAG (14865-P)	Active	4900	M50A
GM	22719973	N-AIRBAG (14865-C)	Active	5361	149T
GM	22813295	N-FENDER (08130-CT)	Active	1955	573N
GM	22865539	N-ABSORBER (07840-BC)	Active	2046	541E
GM	23453678	N-PANEL (16152-CT)	Active	1730	569M
GM	23477996	N-PAD (07831-T)	Active	1269	M44
GM	23478008	N-PANEL (07833-T)	Active	1269	572A
GM	24212094	TRN G REM (04003-BOPCKT)	Active	7509	UPSTRS
GM	24503068	SL-N-BOLT (02277-BOPCKT)	Active	797	29E
GM	25876386	SL-N-LOCK (16330-CT)	Active	4440	208A

Filter Selection

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Manufacturer	Part Number	Part Description	Status	Age	Bin
GM	25880093	N-FASCIA (07831-T)	Active	1728	571
GM	25921017	N-AIRBAG (14865-PC)	Active	3374	150
GM	25974441	N-CYLINDER KIT (12248-PC)	Active	2526	149
GM	5480852	N-CLIP (10056-PC)	Active	5167	115
GM	84053454	SL-N-HANDLE (16350-CT)	Active	2109	159
GM	84139484	R-REMANUFACTURED PLATFORM (070	Active	1699	800
GM	88861314	N-CONDITIONER (08800-BOPCKT)	Active	10648	CH
GM	88862497	N-OIL (08800-BOPCKT)	Active	2869	OIL
GM	88900388	CLEANER (08800-BOPCKT)	Active	6419	CH
GM	89018166	*PUMP KIT (01069-CT)	Active	5318	210
GM	9065633	N-FASCIA (07831-B)	Active	1667	575
GM	94012120	SL-N-BOLT (03162-CT)	Active	1916	51F
GM	94859300	MODULE (14865-C)	Active	7016	150
	95386906	N-PLATE (12182-C)	Active	1373	148
	9594434	N-CAP (05813-BPC)	Active	1945	92H
GM	9594438	N-CAP (05813-PC)	Active	1204	91F

Filter Selection

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Manufacturer	Part Number	Part Description	Status	Age	Bin Locat
GM	0280508700	BOLT,HARNESS	Active	3459	78C
GM	0440110250	STUD; EXH PIPE	Active	1359	78G
GM	0911105220	NUT,WHEEL PIN	Active	3459	78F
GM	0911802100	NUT,BRKT FIX	Active	3459	78C
GM	1132401940	ELEMENT,FUEL FL	Active	3459	177B
GM	2901463262	REMAN WAT	Active	3459	177L
GM	2902261100	SHOE KIT,REMAN	Active	3459	209C
GM	2902268010	CALIPER,REMAN	Active	3459	177J
GM	2902268020	CALIPER,REMAN	Active	3459	177J
GM	2902768100	ALT,REMAN	Active	3459	177L
GM	2905318100	FLUID,BRAKE	Active	3262	CHEM
GM	2906469400	ELEMENT,A/CL	Active	3459	279E
GM	2906546000	OIL FILTER,MAI	Active	3459	A2A
GM	2906549100	FILTER,FUEL	Active	3459	177B
GM	2906549400	ELEMENT FUEL FI	Active	3459	A2B
GM	2940290010	WIPER BLADE	Active	2975	78L
GM	29405L0000	MIRROR	Active	3366	A4C
GM	29405L1000	MIRROR	Active	3366	A4C
GM	5095801011	SPRING	Active	1995	A1F
GM	5136711270	BELT,COOLING FA	Active	3459	78M
GM	5876100280	AIR CLEANER FIL	Active	3459	279D
GM	5876100400	OIL FILTER,MAIN	Active	3459	177L
GM	8192569110	ELEMENT,FUEL F	Active	3459	A2A
GM	8207845420	SENSOR	Active	2045	177K
GM	8941566080	GSKT,CNTR PLATE	Active	3459	177G
GM	8942790500	NUT,BRK M/CYL	Active	3459	78H
GM	8943951711	BELT,COOLING F	Active	3459	78P
GM	8943960152	CAP,ADJ SCREW	Active	3459	78F
GM	8943972860	STUD,EXH MANIF	Active	3459	78B
GM	8944723311	THERMOSTAT	Active	3459	177C
GM	8970392001	GSKT,INJ PUM	Active	3459	177G
GM	8970615430	BOLT,EXH MANIF	Active	3459	78G
GM	8970647121	SENSOR ASM,SEDI	Active	3459	177G
GM	8970951522	ROTOR,DISC BRA	Active	3459	A1J
GM	8971224934	CABLE	Active	1696	A4D
GM	8971228700	PIN	Active	1995	A1F
GM	8971345612	BLADE,WIPER R	Active	3459	279F
GM	8971464992	GASKET	Active	2009	279F
GM	8971489634	PIPE,INJ NO 1	Active	3459	177A
GM	8971676320	PAD KIT,CALIBE	Active	3459	A1I
GM	8972115650	ANTENNA	Active	2114	279A
GM	8972130500	CLIP,INJ PIPE	Active	3459	177G
GM	8972133860	GSKT,EGR PIP	Active	3459	A1F
GM	8972180800	FLAP,MUD GUARD	Active	3459	208G
GM	8972536210	ABSORBER ASM,SH	Active	3458	279A
GM	8972536511	ABSORBER ASM,SH	Active	3458	279A
GM	8972618242	CONDENSER,AC	Active	3458	209A
GM	8973588800	CYLINDER	Active	1995	A1K
GM	8973654500	NUT,YOKE TO RR	Active	3458	78C
GM	8973654510	BOLT,YOKE TO R	Active	3458	78I
GM	8973761300	CONNECTOR	Active	2680	177D
GM	8973789680	LENS ASSY	Active	1968	279C
GM	8976011563	NOZZLE ASM,INJ	Active	3458	A1A
GM	8976097903	NOZZLE ASM,INJ	Active	3410	A1D
GM	8978905402	MIRROR ASM,OUTS	Active	3458	279C
	8980031870	BELT	Active	1717	780

Filter Selection

11/25/2020

WebF

GM

8981569490

KIT,FUEL FILTER

Active

3458 177T

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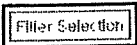
Manufacturer	Part Number	Part Description	Status	Age	Bin
OT	19148466	FSTN DEST LE OWL 054358	Active	3522	TIR
OT	19160612	HAN OPTIMO H725A BLK 1007078	Active	2884	TIR
OT	19161936	CONT CROSS CONT BLK 1548026	Active	3522	TIR
OT	19164887	UNI TP AWP II BLK 03330	Active	3523	TIR
OT	19164905	UNI TP AWP II BLK 16494	Active	3523	TIR
OT	19195191	CONT CONTI TR OWL 1544895	Active	3522	TIR
OT	19240528	MICH LTX M52 BLK 05681	Active	2293	TIR
OT	19255130	UNI C/COUNTRY BLK 62794	Active	3102	TIR
OT	19255211	UNI TP TOUR BLK 95091	Active	3051	TIR
OT	19296080	FSTN DEST LE2 OWL 097793	Active	3010	TIR
OT	19296092	FSTN DEST AT OWL 097674	Active	2882	TIR
OT	192P	PROMETER LL600 BLK 192P	Active	2238	TIR
OT	195P	PROMETER LL500 BLK 195P	Active	2147	TIR
OT	238R	PROMETER LL650 BLK 238R	Active	2238	TIR
OT	88877874	UNI C/COUNTRY OWL 31790	Active	3257	TIR
Filter Selection	89016349	UNI C/COUNTRY OWL 45241	Active	3523	TIR
	89052090	GYR EAGLE RSA BLK 732483500	Active	2410	TIR
	97824	UNI TP TOUR BLK 97824	Active	5201	TIR

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Manufacturer	Part Number	Part Description	Status	Age	Bin Locat
OT	100240	BEDLINER	Active		8245 LINER
OT	100245	BEDLINER	Active		8245 LINER
OT	100270	BEDLINER	Active		8245 LINER
OT	100280	BEDLINER	Active		7575 LINER
OT	100425	BEDLINER	Active		7657 LINER
OT	15696941X	SASH	Active		6778 154B
OT	17532	MUFFLER	Active		6985 EXH
OT	17537	MUFFLER	Active		6985 EXH
OT	17548	MUFFLER	Active		6985 EXH
OT	17578	MUFFLER	Active		6985 EXH
OT	17581	MUFFLER	Active		6985 EXH
OT	17582	MUFFLER	Active		6985 EXH
OT	19642	MUFFLER	Active		6985 EXH
OT	19650	MUFFLER	Active		6985 EXH
OT	19654	MUFFLER	Active		6985 EXH
OT	19655	MUFFLER	Active		6985 EXH
OT	19681	MUFFLER	Active		6985 EXH
OT	19685	MUFFLER	Active		6985 EXH
OT	19702	MUFFLER	Active		6985 EXH
OT	19736	MUFFLER	Active		6544 EXH
OT	19754	MUFFLER	Active		6544 EXH
OT	19756	MUFFLER	Active		6985 EXH
OT	19775	MUFFLER	Active		6985 EXH
OT	19779	MUFFLER	Active		6985 EXH
OT	19780	MUFFLER	Active		6985 EXH
OT	19792	MUFFLER	Active		6544 EXH
OT	19803	MUFFLER	Active		6985 EXH
OT	19827	MUFFLER	Active		6985 EXH
OT	19907	MUFFLER	Active		6985 EXH
OT	19945	MUFFLER	Active		6544 EXH
OT	19953	MUFFLER	Active		6544 EXH
OT	258350	ADAPTER	Active		3358 FTG
OT	3020	BLADE	Active		7371 BLADE
OT	302X5	UNION	Active		8250 FTG
OT	38033	CONVERTER	Active		6985 EXH
OT	38604	CONVERTER	Active		6985 EXH
OT	38734	CONVERTER	Active		6985 EXH
OT	38765	CONVERTER	Active		6985 EXH
OT	51218	BLADE	Active		3709 BLADE
OT	51220	BLADE	Active		3709 BLADE
OT	587575X	EXH KIT	Active		5901 54E
OT	62X4	COMP UNION	Active		7996 FTG
OT	80103	BRK ALIGN	Active		7194 SHIM
OT	80106	BRK ALIGN	Active		7194 SHIM
OT	80109	BRK ALIGN	Active		7194 SHIM
OT	80203	BRK ALIGN	Active		7194 SHIM
OT	80206	BRK ALIGN	Active		6369 SHIM
OT	80209	BRK ALIGN	Active		7194 SHIM
OT	80303	BRK ALIGN	Active		7194 SHIM
OT	80306	BRK ALIGN	Active		7194 SHIM
OT	80309	BRK ALIGN	Active		7194 SHIM
OT	80403	BRK ALIGN	Active		5650 SHIM
OT	80406	BRK ALIGN	Active		5650 SHIM
OT	80409	BRK ALIGN	Active		5650 SHIM
OT	80603	BRK ALIGN	Active		6258 SHIM
OT	80606	BRK ALIGN	Active		6258 SHIM

Filter Selection

Manufacturer	Part Number	Part Description	Status	Age	Bin Location
OT	80803	BRK ALIGN	Active		6258 SHIM
OT	80806	BRK ALIGN	Active		6258 SHIM
OT	80809	BRK ALIGN	Active		6258 SHIM
OT	80909	BRK ALIGN	Active		6258 SHIM
OT	81003	BRK ALIGN	Active		6231 SHIM
OT	81006	BRK ALIGN	Active		6231 SHIM
OT	81009	BRK ALIGN	Active		6231 SHIM
OT	81303	BRK ALIGN	Active		5572 SHIM
OT	81306	BRK ALIGN	Active		5572 SHIM
OT	B320	BRK LINE	Active		8250 WALL
OT	B3320	BRK LINE	Active		8250 WALL
OT	B3340	BRK LINE	Active		8250 WALL
OT	B340	BRK LINE	Active		8250 WALL
OT	B351	BRK LINE	Active		8250 WALL
OT	B360	BRK LINE	Active		8250 WALL
OT	B430	BRK LINE	Active		8250 WALL
OT	B440	BRK LINE	Active		8250 WALL
OT	B451	BRK LINE	Active		8250 WALL
OT	B512	BRK LINE	Active		8250 WALL
OT	B520	BRK LINE	Active		8250 WALL
OT	B530	BRK LINE	Active		8250 WALL
OT	B540	BRK LINE	Active		8250 WALL
OT	B560	BRK LINE	Active		8250 WALL
OT	BP1255H1	BULB	Active		2870 48B
OT	CH9092	HERITAGE BOWTIE	Active		436 PLATES
OT	CH9799	CV SPEED SHOP	Active		436 PLATES
OT	CH9983	DETROIT MOTOR CITY	Active		436 PLATES
OT	COOLFLO		Active		9053 CASTLE
OT	G1	GASKET	Active		6985 EXH
OT	G109	GASKET	Active		6985 EXH
OT	G110	GASKET	Active		6985 EXH
OT	G111	GASKET	Active		6985 EXH
OT	G15	GASKET	Active		6985 EXH
OT	G17	GASKET	Active		6985 EXH
OT	G22	GASKET	Active		6985 EXH
OT	G25	GASKET	Active		6985 EXH
OT	G28	GASKET	Active		6985 EXH
OT	G44	GASKET	Active		6985 EXH
OT	G506	GASKET	Active		6985 EXH
OT	G55	GASKET	Active		6985 EXH
OT	G57	GASKET	Active		6985 EXH
OT	G578	GASKET	Active		6985 EXH
OT	G585	GASKET	Active		6985 EXH
OT	G593	GASKET	Active		6985 EXH
OT	G594	GASKET	Active		6985 EXH
OT	G635	GASKET	Active		6985 EXH
OT	G647	GASKET	Active		6985 EXH
OT	G661	GASKET	Active		6985 EXH
OT	G675	GASKET	Active		6985 EXH
OT	G684	GASKET	Active		6985 EXH
OT	G694	GASKET	Active		6985 EXH
OT	G735	GASKET	Active		6985 EXH
OT	G737	GASKET	Active		6985 EXH
OT	G738	GASKET	Active		6985 EXH
OT	G739	GASKET	Active		6985 EXH
OT	G743	GASKET	Active		6985 EXH



11/25/2020

Web

OT

G748

GASKET

Active

6985 EXH

SUB/TOT 138 of 237 records. Page 3 of 3

Manufacturer	Part Number	Part Description	Status	Age	Bin Loc
OT	G758	GASKET	Active		6985 EXH
OT	G759	GASKET	Active		6985 EXH
OT	G783	GASKET	Active		6985 EXH
OT	G798	GASKET	Active		6985 EXH
OT	G807	GASKET	Active		6985 EXH
OT	G81	GASKET	Active		6985 EXH
OT	G83	GASKET	Active		6985 EXH
OT	G841	GASKET	Active		6985 EXH
OT	G95	GASKET	Active		6985 EXH
OT	HB158-70	USA-1 SEE THE USA	Active		455 PLATES
OT	PIPE1	TUBING	Active		6985 EXH
OT	PIPE2	TUBING	Active		6985 EXH
OT	PIPE3	TUBING	Active		6985 EXH
OT	PIPE4	TUBING	Active		6985 EXH
OT	PIPE5	TUBING	Active		6985 EXH
OT	PIPE6	TUBING	Active		6985 EXH
OT	RPLGMDHRKR	HANDLE KIT	Active		1728 157D
OT	ST3518	MUFFLER	Active		6985 EXH
OT	TD41	MUFFLER	Active		6544 EXH
OT	TD42	MUFFLER	Active		6544 EXH
OT	XT5QMC	MERCRON V	Active		6466 OIL
Filter Selection	ZD234	MUFFLER	Active		6985 EXH
	ZD276	MUFFLER	Active		6985 EXH
	ZF961	MUFFLER	Active		6985 EXH

**ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM**

DATE: December 15, 2020

SUBJECT: Curriculum

CATEGORY: **Operations: X** **Policy:** **Information:** **Personnel:**

INITIATED BY: Sandra Carr

DESCRIPTION: Edinboro Univeristy of Pennsylvania will offer 9 credits for high school graduates completing the Program of Study and achieving a proficiency level of “Advanced” or “Competent” on the National Occupational Competency Testing Institute’s (NOCTI) end-of-program assessment or the National Institute of Metalworking Skills (NIMS) assessment.

- Auto Body Repair
- Automotive Technology
- Construction Trades
- Drafting & Design
- Electrical Engineering
- Facility Maintenance Technologies
- Metal Fabrication
- Precision Machining

The Articulation Agreement is attached.

RECOMMENDATION: Motion to approve the Articulation Agreement between Edinboro University of Pennsylvania and the Erie County Technical School for the programs listed above.

ARTICULATION AGREEMENT
Between
EDINBORO UNIVERSITY
And
ERIE COUNTY TECHNICAL SCHOOL

This agreement, made on this date, November 17, 2020, provides a means by which completers of specified technical programs at Erie County Technical School (hereafter "ECTS") can receive advanced standing credit in the Associate of Applied Science Degree in Applied Technology, Associate of Engineering Technology Degree in Manufacturing Engineering Technology, Bachelor of Science Degree in Applied Technical Leadership, and Bachelor of Science Degree in ATL-Industrial & Engineering Administration programs offered by Edinboro University (hereafter "EU").

I. Principles of Agreement

1. A student who has earned a high school diploma, satisfactorily completed a Pennsylvania Department of Education Program of Study at ECTS (Exhibit A), and achieved a proficiency level of Advanced or Competent on the National Occupational Competency Testing Institute's (NOCTI) end-of-program assessment or the National Institute of Metalworking Skills (NIMS), will have the opportunity to earn 9 EU credits required for the Associate and/or Bachelor Degrees as articulated in this agreement (Exhibit A).
2. To receive these credits and have them posted on a college transcript, **the student must apply** and be admitted to EU, **within three years of completing their program at ECTS**.
 - a. **Admission of Student.** Prior to matriculation at EU, the ECTS student confirms the intent to enroll by completing the EU admissions application. Participation in the program at ECTS does not guarantee admission to EU. All students will follow established guidelines for general admission to the University.
 - b. **Acceptance into AAS, AET or BS Program.** EU will acknowledge the student's intent to enroll and the student must submit appropriate advanced deposits that will be credited towards the first semester fees.
 - c. **Student Transcript.** The student must forward an official high school transcript verifying program completion to EU. Any costs associated with these transcripts/documents will be paid by the student.
3. **Academic Policies and Requirements.** The specific academic policies/degree requirements in effect for the Associate or Bachelor degree as awarded by EU will be as such exists at the time of the student's admission into the program.
4. **University Representatives/Monitors.** Representatives from both ECTS and EU will provide ongoing assessment of the agreement.

II. Mutual Terms and Conditions

- a. *Term of Agreement.* The term of this Agreement shall be five (5) years from the date of execution. Students must enroll at EU within three calendar years of their graduation from ECTS to take advantage of the provisions of this agreement. Students graduating prior to three years before their enrollment at EU will have their credits reviewed by the EU Physics and Technology department.
- b. *Termination of Agreement.* The University may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the University terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- c. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act (ADA). EU students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the ADA. ECTS agrees to cooperate with EU in its investigation of claims of discrimination or harassment.
- d. *Reporting of Sexual Violence and Sexual Harassment.* Student and/or EU shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the EU Title IX Coordinator, Mr. Andrew Matt, at 814.732.1564 or TitleIX@edinboro.edu.
- e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

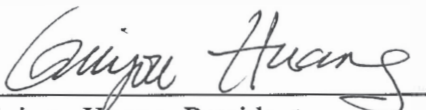
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

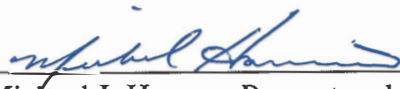
NOW THEREFORE, ECTS and EU officially confirm the following terms of this Agreement:

This articulation agreement is effective upon signature of University Legal Counsel.

Signatures for Edinboro University:

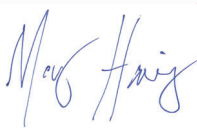


Guiyou Huang, President



Michael J. Hannan, Provost and Vice
President for Academic & Student Affairs

Approved as to Form & Legality:



Digitally signed by
Molly Harris
Date: 2020.11.17
15:58:33 -05'00'
University Legal Counsel

Signatures for Erie County Technical School:



Dr. H. Fred Walker, Director

EXHIBIT A
ARTICULATED COURSEWORK

Upon meeting the terms of this Articulation Agreement, students will receive the following credit for these programs:

ECTS Program Completed

EU Course (credits)

Auto Body Repair	ENGR 298 (9 credits)
Automotive Technology	ENGR 298 (9 credits)
Construction Trades	ENGR 298 (9 credits)
Drafting & Design	ENGR 298 (9 credits)
Electrical Engineering	ENGR 298 (9 credits)
Facility Maintenance Technologies	ENGR 298 (9 credits)
Metal Fabrication	ENGR 298 (9 credits)
Precision Machining	ENGR 298 (9 credits)



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: **Erie County Technical School**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- ☐ Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- ☐ Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- ☒ Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- ☐ Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 25, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. H. Fred Walker	ECTS Administration - Coordinator	Plan Development and Response Team
Joe Tarasovitch	ECTS Administration - Coordinator	Plan Development and Response Team
Sharon Kresse	ECTS School Nurse (Classified Unit)	Plan Development and Response Team
Del VonVolkenburg	ECTS Building Supervisor	Plan Development and Response Team
Deputy Ashley Balogh	ECTS School Resource Officer	Plan Development and Response Team

Mary Foulkrod	ECTS Guidance Counselor (Professional Unit)	Plan Development and Response Team
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Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	Theory Rooms cleaned and disinfected daily. All entrance and exit doors disinfected periodically during the day.	Drinking fountains; communal hand washing stations closed Adding water bottle filling stations	Del VonVolkenburg and Custodial Staff	Disinfectant and Sanitizing supplies provided in each lab.	Y
	Drinking fountains closed and turned off for usage. KoldRock water stations stationed about building; student entrance and exit; 2 in front lobby.		Del VonVolkenburg	4 KoldRock Water Stations.	
	1 student at communal hand washing stations in lab.		Instructional Staff		
	1 student in restrooms in lab. 1 student in communal restrooms.		Instructional Staff Administration	Disinfectant and Sanitizing supplies provided in each lab	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	Monitor, explore, and alter ventilation practices.	Monitor, explore, and alter ventilation practices.	Del VonVolkenburg		

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?

- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	Theory room seating facing one direction; spaced 6' apart. Lab area stations spacing 6' apart. One Instructional Aide to support programs with high enrollment to ensure balance of student spacing and engagement. Opportunity to utilize neighboring program facility due to A-B Day schedule.	Theory room seating facing one direction; as much spacing encouraged. Lab area stations spacing 6' apart. Instructional Aide schedules balanced to support programs with high enrollment to ensure balance of student spacing and engagement.	Instructors and Instructional Aides Instructors and Instructional Aides Sandy Carr and Lesa Scalise Principal	Possible addition of chairs and tables.	
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	Cafeteria usage must be scheduled with HS Office; small group instruction. No use of the cafeteria for breaks; ALL breaks cancelled.	Cafeteria usage must be scheduled with HS Office; small group instruction. No use of the cafeteria for breaks; Breaks may occur in the program area; Collaboration of break items – SkillsUSA, CUA, and THM.	Principal Principal and supporting instructors for break items.	2 “Grab & Go” carts.	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Staff and students sanitize hands entering the theory room and lab areas in each transition. Staff and students sanitize working stations at the end of the shift to prepare for the afternoon session.	Staff and students sanitize hands entering the theory room and lab areas in each transition.	Instructors, Instructional Aides, Custodial staff.	Hand sanitizer and disinfectant wipes. Hand sanitizer and disinfectant wipes.	Y
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	CDC informational materials posted at students' entrance and exits; entrance of all restrooms, and in all restrooms.	CDC informational materials posted at students' entrance and exits; entrance of all restrooms, and in all restrooms.	Sharon Kresse School Nurse	CDC materials	
* Identifying and restricting non-essential visitors and volunteers	Greet visitors using the monitoring system; inform visitors that mask are required. Admit to HS office only; NO admittance into student school areas without Administrative acknowledgement. Only essential staff permitted. Each visitor on campus potentially encountering students are required to complete "ECTS Health Screening for Visitors"	Greet visitors using the monitoring system; inform visitors that mask are required. Admit to HS office only; NO admittance into student school areas without Administrative acknowledgement. Each visitor on campus potentially encountering students are required to complete "ECTS Health Screening for Visitors"	Principal and HS secretarial staff.	Deputy Balogh SRO Screening Guide	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	Not Applicable at ECTS.	Not Applicable at ECTS.			
Limiting the sharing of materials among students	Students assigned stations in the programs that are shared with one alternating session partners (AM-PM). Staff and students will sanitize station at the closure of their session.	Students assigned stations in the programs that are shared with one alternating session partners (AM-PM). Staff and students will sanitize station at the closure of their session.	Instructors, Instructional Aides.	Sanitize Wipes.	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	All buses and cars will arrive to the ECTS campus and park in the designated areas in the student parking lot; students remain on the bus and in cars. Arrival: Student dismissal from buses will be according to their Majors; student clustering reduced; ECTS hallway engagement organized. Departure: Student dismissal from labs will be according to their Sending Schools; student clustering reduced; ECTS hallway engagement organized.	All buses and cars will arrive to the ECTS campus and park in the designated areas in the student parking lot; students remain on the bus and in cars. Arrival: Student dismissal from buses will be according to their Majors; student clustering reduced; ECTS hallway engagement organized. Departure: Student dismissal from labs will be according to their Sending Schools; student clustering reduced; ECTS hallway engagement organized.	Primary: Deputy Balogh-SRO and Administrators as assigned.	Electronic megaphone and public address system.	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	Transportation responsibility of Sending Schools. Note above for ECTS arrival and departure. If a student has been identified as a potential or positive COVID-19 by the ECTS school nurse – Student will NOT be allowed to ride bus; Parent/Guardian responsible for pick-up. Last resort: Principal/Nurse Transport.	Transportation responsibility of Sending Schools. Note above for ECTS arrival and departure. If a student has been identified as a potential or positive COVID-19 by the ECTS school nurse – Student will NOT be allowed to ride bus; Parent/Guardian responsible for pick-up. Last resort: Principal/Nurse Transport.	Sending School Administration. Primary: Deputy Balogh-SRO and Administrators as assigned. School Nurse - Principal		
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	ECTS will adopt an A/B- Hybrid; allows the capacity of the building to be approximately 50%. No common areas in the building will be utilized. Movement of students will be staggered. Specialty Instructors will move into the labs; no student movement in hallways.	ECTS will return to full attendance pattern. No common areas in the building will be utilized. Movement of students will be staggered. Specialty Instructors will move into the labs; no student movement in hallways.	Primary: Deputy Balogh-SRO and Administrators as assigned.		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Tech Tikes suspended. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.	Tech Tikes resume with pre-school parent support. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.	ECTS Administration with ECE Instructor. ECTS Administration and School Nurse.		
Other social distancing and safety practices	No congregation in common areas. Mask required for ALL staff and students; exemption from Mask protocol: medical documentation for staff; students require both medical documentation and an IEP/504. Mask required in the common areas; hallways, offices. Mask required in the educational areas; one-on-one instruction mask required.	No congregation in common areas. Mask required for ALL staff and students; exemption from Mask protocol: medical documentation for staff; students require both medical documentation and an IEP/504. Mask required in the common areas; hallways, offices. Mask required in the educational areas; one-on-one instruction mask required.	ECTS Administration with Instructor support as assigned	All ECTS community members will receive a mask from the school. Community can utilized appropriate face-coverings.	

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	Health checks should occur using the Sending Schools required plans; i.e. “Healthy Tools” check-in system; students at risk are closer to home; students engaged only with Sending School community; student social tracking directed to community. Student mask checks at Sending Schools before bus entry. Instructors to ask symptom related questions of each student each session. Staff to self-report symptoms to the school nurse.	Staff, students, and Instructors self-report symptoms to the school nurse.	Sending School District personnel. ECTS Instructors. Sharon Kresse-School Nurse and ECTS Instructors.		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	Any students or staff with symptoms will remain in place; school nurse will screen. Students and staff that are non-symptomatic will be removed to adjacent work or educational spaces. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.	Any students or staff with symptoms will remain in place; school nurse will screen. Students and staff that are non-symptomatic will be removed to adjacent work or educational spaces. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.	Sharon Kresse-School Nurse and ECTS Administration. ECTS Administration and School Nurse.		Y
* Returning isolated or quarantined staff, students, or visitors to school	Students and staff must have a medical release. Report to Sharon Kresse – School Nurse for screening interview. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.	Students and staff must have a medical release. Report to Sharon Kresse – School Nurse for screening interview. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.	Sharon Kresse-School Nurse ECTS Administration and School Nurse.		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	ECTS will utilize the school's emergency/mass communication system.	ECTS will utilize the school's emergency/mass communication system.	ECTS Administration.		
Other monitoring and screening practices	<i>If student is identified at Sending School:</i> Sending School nurses contact the ECTS nurse to inform of the identified student; student social tracking to begin at ECTS. <i>If student is identified at ECTS:</i> ECTS nurse to contact appropriate districts, parents, and community partners.	<i>If student is identified at Sending School:</i> Sending School nurses contact the ECTS nurse to inform of the identified student; student social tracking to begin at ECTS. <i>If student is identified at ECTS:</i> ECTS nurse to contact appropriate districts, parents, and community partners.	Sending School Personnel and Sharon Kresse – School Nurse.		

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Accommodations will be utilized with declaration by parents and students with special needs.	Accommodations will be utilized with declaration by parents and students with special needs.			
* Use of face coverings (masks or face shields) by all staff	Facemask will be required in all common areas. Mask required for ALL staff and students; exemption from Mask protocol: medical documentation for staff; students require both medical documentation and an IEP/504. Barrier shields installed in all places of public contact; offices. Barrier shields installed in labs with computer stations; ADS, CMP, DDE, GRA.	Facemask will be required in all common areas. Mask required for ALL staff and students; exemption from Mask protocol: medical documentation for staff; students require both medical documentation and an IEP/504. Barrier shields installed in all places of public contact; offices. Barrier shields installed in labs with computer stations; ADS, CMP, DDE, GRA.	ECTS Administration. Del VonVolkenburg.	Plexi-glass Shields.	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings (masks or face shields) by older students (as appropriate)	Facemask will be required in all common areas. Mask required in the educational areas; one-on-one instruction mask required. Mask required for ALL staff and students; exemption from Mask protocol: medical documentation for staff; students require both medical documentation and an IEP/504. Barrier shields installed in all places of public contact; offices. Barrier shields installed in labs with computer stations; ADS, CMP, DDE, GRA.	Facemask will be required in all common areas. Mask required in the educational areas; one-on-one instruction mask required. Mask required for ALL staff and students; exemption from Mask protocol: medical documentation for staff; students require both medical documentation and an IEP/504. Barrier shields installed in all places of public contact; offices Barrier shields installed in labs with computer stations; ADS, CMP, DDE, GRA.			
Unique safety protocols for students with complex needs or other vulnerable individuals	Accommodations will be utilized with declaration by parents and students with special needs.	Accommodations will be utilized with declaration by parents and students with special needs.	ECTS Administration or Sharon Kresse – School Nurse.		
Strategic deployment of staff	Administrators, instructors and staff will serve in various capacities as first responders, triage and facilitators as assigned.	Administrators, instructors and staff will serve in various capacities as first responders, triage and facilitators as assigned.	ECTS Administration or Sharon Kresse – School Nurse.		

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Health and Safety Plan	ECTS Employees	Del VonVolkenburg	In-Service		August 2020	On-going
Safety Protocol	ECTS Employees	Del VonVolkenburg	In-Service		August 2020	On-going
Specific COVID related operating instructions	ECTS Employees	Sharon Kresse	In-Service		August 2020	On-going
Operating Instructions in a COVID environment	ECTS Employees	Sharon Kresse	In-Service		August 2020	On-going

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Plan	ECTS Employees	Del VonVolkenburg	In-Service	August 2020	On-going
Safety Protocol	ECTS Employees	Del VonVolkenburg	In-Service	August 2020	On-going
Specific COVID related operating instructions	ECTS Employees	Sharon Kresse	In-Service	August 2020	On-going
Operating Instructions in a COVID environment	ECTS Employees	Sharon Kresse	In-Service	August 2020	On-going

Health and Safety Plan Summary: **Erie County Technical School**

Anticipated Launch Date: **Updated: November of 2020; August of 2020; Previous Submissions: July of 2020; June of 2020.**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	Facility deep cleaning was completed in June of 2020.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	A-B Hybrid schedule utilized to create a student capacity of approximately 50%. The availability of instructional space that is open due to the program alternating A-B Day schedule.
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	ECTS does not serve any meals. No use of cafeteria or common areas during the Yellow Phase.
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Students and staff will sanitize hands during all transitions in the Yellow Phase.
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	CDC informational materials will be displayed in hallways, restrooms, and labs.

Requirement(s)	Strategies, Policies and Procedures
* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes Limiting the sharing of materials among students Staggering the use of communal spaces and hallways Adjusting transportation schedules and practices to create social distance between students Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Not Applicable at ECTS. Operations have been modified to limit sharing materials among students. Use of communal spaces have ben minimized and none over lapping. Transportation schedule are the responsibility of the Sending Schools. If a student has been identified as a potential or positive COVID-19 by the ECTS school nurse – Student will NOT be allowed to ride bus; Parent/Guardian responsible for pick-up. Last resort: Principal/Nurse Transport. A-B Hybrid schedule utilized to create a student capacity of approximately 50%. The availability of instructional space that is open due to the program alternating A-B schedule. Each visitor on campus potentially encountering students are required to complete "ECTS Health Screening for Visitors" Tech Tikes suspended in the Yellow Phase. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.

Requirement(s)	Strategies, Policies and Procedures
Other social distancing and safety practices	No congregation in common areas; student arrivals and departs have been restructure to enhance social distancing. Specialty Instructional staff move to students instead of students to instructors.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure	Health checks utilizing the Sending Schools health check protocols; "Healthy Tools"; before transportation to ECTS. Instructor utilize standardized questions for all students regarding potential symptoms and exposure.
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	Potential infected person remains in place, all other occupants of that space are re-located to an adjacent space, and the ECTS school nurse is dispatched to the location for screening. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.
* Returning isolated or quarantined staff, students, or visitors to school	Medical release required and visit to ECTS school nurse for a screening interview. ECTS will utilize the CDC and EDOH recommendations to make a decision of any revised or modified school daily operations. The administration will carefully consider the recommendations to make an informative decision.
Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols	ECTS mass communication will be utilized for communicates to the community.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
* Protecting students and staff at higher risk for severe illness	Accommodations will be utilized with declaration by parents and students with special needs.
* Use of face coverings (masks or face shields) by all staff	Facemask will be required for all staff and students. Mask required in the educational areas; one-on-one instruction mask required.
* Use of face coverings (masks or face shields) by older students (as appropriate)	Facemask will be required for all staff and students. Mask required in the educational areas; one-on-one instruction mask required.
Unique safety protocols for students with complex needs or other vulnerable individuals	Accommodations will be utilized with medical documentation and for staff; students will require medical documentation and IEP/504.
Strategic deployment of staff	Administrators, instructors and staff will serve in various capacities as first responders, triage and facilitators as assigned.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Erie County Technical School** reviewed and approved the Phased School Reopening Health and Safety Plan on **December 19, 2020**; **Previously Submitted: August 27, 2020; July 23, 2020; June 25, 2020.**

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **December 15, 2020**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

ERIE COUNTY TECHNICAL SCHOOL

RESOLUTION NO. 2020-001

**RESOLUTION OF THE JOINT OPERATING
COMMITTEE OF THE ERIE COUNTY TECHNICAL
SCHOOL APPROVING A SETTLEMENT WITH THE
PENNSYLVANIA DEPARTMENT OF TRANSPORTATION
IN REGARD TO THE CONDEMNATION OF REAL
PROPERTY LOCATED ON 8500 OLIVER ROAD**

WHEREAS, the Millcreek Township School District, the Fairview School District, the Northwestern School District, the Fort LeBoeuf School District, the General McLane School District, the Girard School District, the Harbor Creek School District, the Iroquois School District, the North East School District, the Union City Area School District, and the Wattsburg Area School District (the “School Districts”) are owners of a 2.445 acre portion of real property located at 8500 Oliver Road, Erie, PA 16509 with said property being more particularly described as recorded at Erie County Recorder of Deeds Book No. 1210, Page 209 and Book No. 1493, Page 446 (the “Property”); and

WHEREAS, the School Districts utilizes the Property for the purposes of the operations of the Erie County Technical School (“ECTS”); and

WHEREAS, on November 9, 2020, the Pennsylvania Department of Transportation (“PennDOT”) filed a Declaration of Taking for the Property in the Court of Common Pleas of Erie County, planning to condemn the Property for the expansion of the PennDOT right-of-way of State Route 4008; and

WHEREAS, the School Districts, ECTS, and PennDOT have proceeded to negotiate a settlement of the matter in lieu of proceeding in the Court of Common Pleas and have reached a settlement in the amount of \$60,216 for the Property; and

WHEREAS, final authorization for settlement of the condemnation must be approved by each of the School Districts as well as the Joint Operating Committee of the ECTS; and

WHEREAS, the ECTS believes that reaching a settlement in this matter will be beneficial for the operations of ECTS and its students.

NOW THEREFORE be it **RESOLVED** by the Joint Operating Committee of the Erie County Technical School, Erie County, Pennsylvania, as follows:

1. The Joint Operating Committee of the ECTS hereby approves the settlement with PennDOT for the Property.
2. The Joint Operating Committee authorizes an appropriate Resolution to be forwarded to each School District for final approval of the settlement as recommended herein.

This Resolution was adopted by the Joint Operating Committee of the Erie County Technical School at a meeting duly convened and held on December 15, 2020 by a vote of _____ to _____.

ERIE COUNTY TECHNICAL SCHOOL

By: _____
Secretary

2215665.v1

Business Manager's Report
October 2020

Prepared by Terri Birchard
Business Manager

1	General Ledger Bank Account Balances		October 31, 2020	September 30, 2020	Change			
	General Fund Cash & Investment Accounts							
	PNC, PSDLAF, ERIEBank, NWSB		\$ 1,882,664.58	\$ 1,644,567.39	\$ 238,097.19			
	Capital Projects Fund, PSDLAF, NWSB & PNC		\$ 418,603.22	\$ 674,451.48	\$ (255,848.26)			
	Student Activities Fund-PNC & NWSB		\$ 14,670.48	\$ 12,413.28	\$ 2,257.20			
	Flexible Spending Acct - PNC		\$ 12,686.25	\$ 13,020.85	\$ (334.60)			
	Total All Funds - Bank Balances		\$ 2,328,624.53	\$ 2,344,453.00	\$ (15,828.47)			
2	General Fund (Fund 10)		October 31, 2020			September 30, 2020		
	Revenue and Expenditure Summary		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
	ECTS-High School							
	<u>Fund Balances - July 1, 2020</u>							
	Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 244,881			\$ 432,367	\$ 244,881	
	Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800			\$ 282,975	\$ 318,800	
	Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000			\$ -	\$ 350,000	
	Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500			\$ -	\$ 37,500	
	Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406			\$ 93,406	\$ 93,406	
		\$ 1,058,748	\$ 1,294,587			\$ 1,058,748	\$ 1,294,587	
	Revenue-Local Sources & Districts	\$ 4,676,025	\$ 1,691,039	36.16%		\$ 4,676,025	\$ 1,092,126	23.36%
	Revenue-All Other Sources	\$ 1,778,286	\$ 699,488	39.33%		\$ 1,778,286	\$ 339,437	19.09%
	Total Revenue	\$ 6,454,311	\$ 2,390,528			\$ 6,454,311	\$ 1,431,563	
	Expenditure and reserve	\$ 6,454,311	\$ 2,184,763	33.85%		\$ 6,454,311	\$ 1,483,637	22.99%
	Change	\$ -	\$ 205,765			\$ -	\$ (52,073)	
	<u>Fund Balances</u>							
	Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 450,646			\$ 432,367	\$ 192,808	
	Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800			\$ 282,975	\$ 318,800	
	Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000			\$ -	\$ 350,000	
	Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500			\$ -	\$ 37,500	
	Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406			\$ 93,406	\$ 93,406	
		\$ 1,058,748	\$ 1,500,352			\$ 1,058,748	\$ 1,242,514	
			October 31, 2020			September 30, 2020		
	RCTC	Annual Budget	YTD Actual	%		Annual Budget	YTD Actual	%
	Fund Balance July 1, 2020	\$ 217,986	\$ 226,738			\$ 217,986	\$ 226,738	
	Revenue	\$ 459,105	\$ 136,286	29.69%		\$ 459,105	\$ 94,786	20.65%
	Expenditure and reserve	\$ 459,105	\$ 101,193	22.04%		\$ 459,105	\$ 69,851	15.21%
	Change	\$ -	\$ 35,093			\$ -	\$ 24,935	
	Fund Balance-Assigned-RCTC	\$ 217,986	\$ 261,831			\$ 217,986	\$ 251,673	

Business Manager's Report
October 2020

Prepared by Terri Birchard
Business Manager

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ECTS Capital Projects Fund (Fund 31) Revenue and Expenditure Summary		October 31, 2020			September 30, 2020		
		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
Fund Balance-July 1, 2020							
Assigned-Transition Center	\$	-	\$ -		\$ -	\$ -	
Assigned-Capital Projects	\$	282,229	\$ 584,362		\$ 282,229	\$ 584,362	
	\$	282,229	\$ 584,362		\$ 282,229	\$ 584,362	
Plus:							
Transfers from General Fund	\$	75,000	\$ -	0.00%	\$ 75,000	\$ -	0.00%
School District Contributions - Pre Bid Documents	\$	-	\$ 234,390		\$ -	\$ 234,390	
Interest	\$	650	\$ 335	51.47%	\$ 650	\$ 286	44.01%
	\$	75,650	\$ 234,725		\$ 75,650	\$ 234,676	
Less:							
School car	\$	-	\$ -	0.00%	\$ -	\$ -	0.00%
HS Copier	\$	-	\$ -	0.00%	\$ -	\$ -	0.00%
Copier - GRA	\$	-	\$ -	0.00%	\$ -	\$ -	0.00%
Network system - server software	\$	19,500	\$ -	0.00%	\$ 19,500	\$ -	0.00%
Faculty laptop replacements	\$	15,700	\$ -	0.00%	\$ 15,700	\$ -	0.00%
Technology - overpayment refund	\$	-	\$ (321)		\$ -	\$ (42,971)	
Classroom Projection	\$	10,000	\$ -	0.00%	\$ 10,000	\$ -	0.00%
Fire Alarm Project	\$	-	\$ 12,894		\$ -	\$ 12,894	
Secure Vestibule Project	\$	-	\$ 148,251		\$ -	\$ 126,748	
School District - Pre-Bid Documents	\$	-	\$ -		\$ -	\$ -	
Other - Production Server Replacement	\$	-	\$ -	0.00%	\$ -	\$ -	0.00%
	\$	45,200	\$ 160,824		\$ 45,200	\$ 96,671	
Fund Balance							
Assigned-Transition Center	\$	-	\$ -		\$ -	\$ -	
Assigned-Capital Projects	\$	312,679	\$ 658,262		\$ 312,679	\$ 722,367	
	\$	312,679	\$ 658,262		\$ 312,679	\$ 722,367	

Business Manager's Report
October 2020

Prepared by Terri Birchard
Business Manager

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Student Activity Fund (Fund 81)

October 31, 2020

September 30, 2020

	YTD-Actual	YTD-Actual
<u>Fund Balances- July 1, 2019</u>		
Designated-SkillsUSA	\$ 5,191	\$ 5,191
Designated -Other	\$ 4,052	\$ 4,052
Designated-NTHS	\$ 2,153	\$ 2,153
	\$ 11,396	\$ 11,396
<u>Revenue + Transfers</u>		
SkillsUSA/Other	\$ 2,496	\$ -
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ 968	\$ -
	\$ 3,464	\$ -
<u>Expenditure</u>		
SkillsUSA	\$ 1	\$ -
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ 1	\$ -
	\$ 1	\$ -
<u>Fund Balances- YTD</u>		
Assigned-SkillsUSA/Other	\$ 7,687	\$ 5,191
Assigned -Other	\$ 4,052	\$ 4,052
Assigned-NTHS	\$ 3,120	\$ 2,153
	\$ 14,859	\$ 11,396

Business Manager's Report
October 2020

Prepared by Terri Birchard
Business Manager

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NOREBT-ECTS	Medical/ Rx	Dental/Vision	Total
Per Employee Per Month	\$ 1,283	\$ 85	\$ 1,368
Account Balance July 1, 2020, Per NOREBT Statement	\$ 498,770	SELF FUNDED - NA	\$ 498,770
	\$ -		\$ -
Account Balance July 1, 2020, Adjusted for June claims	\$ 498,770		\$ 498,770
Plus: YTD Contributions+receipts	\$ 177,891		\$ 177,891
Plus: Prescription formulary rebate	\$ 2,128		\$ 2,128
Plus: Interest allocation/Loyalty credit	\$ 2,668		\$ 2,668
Plus: reimbursement from excess loss fund	\$ -		\$ -
	\$ 182,687		\$ 182,687
Less: YTD gross claims	\$ (130,776)		\$ (130,776)
Less: YTD gross claims- prescription	\$ (39,040)		\$ (39,040)
Less: Claims Administration	\$ (6,598)		\$ (6,598)
Less: Stop Loss insurance	\$ (7,838)		\$ (7,838)
Less: reinsurance for large claims over 45K	\$ (31,243)		\$ (31,243)
Less: Miscellaneous Admin (Legal/ACA Fees/Audit)	\$ (5,325)		\$ (5,325)
Less: other expense- Wellness contribution	\$ (390)		\$ (390)
Less: Admin expenses/stop-loss ins	\$ (124)		\$ (124)
Less: Total YTD claims/exps.	\$ (221,333)		\$ (221,333)
Total YTD claims and expenses			
YTD contributions less expenses	\$ (38,646)		\$ (38,646)
Account balance - 9/30/2020 per NOREBT Statement	\$ 460,124	SELF FUNDED - NA	\$ 460,124
Months of claims + expenses in reserve	24.9	Cash Balances - BAI	24.9
avg monthly claims + expenses	\$ 18,444		\$ 18,444

Other information

- A. AFR was submitted prior to October deadline
- B. Quarterly reconciliation submissions for federal/state grants submitted
- C. Working on 2021-2022 budget
- D.

Business Manager's Report
November 2020

Prepared by Terri Birchard
Business Manager

1	General Ledger Bank Account Balances		November 30, 2020	October 31, 2020	Change			
	General Fund Cash & Investment Accounts							
	PNC, PSDLAF, ERIEBank, NWSB		\$ 2,452,426.90	\$ 1,882,664.58	\$ 569,762.32			
	Capital Projects Fund, PSDLAF, NWSB & PNC		\$ 425,770.76	\$ 418,603.22	\$ 7,167.54			
	Student Activities Fund-PNC & NWSB		\$ 16,420.53	\$ 14,670.48	\$ 1,750.05			
	Flexible Spending Acct - PNC		\$ 13,971.65	\$ 12,686.25	\$ 1,285.40			
	Total All Funds - Bank Balances		\$ 2,908,589.84	\$ 2,328,624.53	\$ 579,965.31			
2	General Fund (Fund 10)		November 30, 2020			October 31, 2020		
	Revenue and Expenditure Summary		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
	ECTS-High School							
	<u>Fund Balances - July 1, 2020</u>							
	Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 244,881			\$ 432,367	\$ 244,881	
	Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800			\$ 282,975	\$ 318,800	
	Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000			\$ -	\$ 350,000	
	Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500			\$ -	\$ 37,500	
	Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406			\$ 93,406	\$ 93,406	
		\$ 1,058,748	\$ 1,294,587			\$ 1,058,748	\$ 1,294,587	
	Revenue-Local Sources & Districts	\$ 4,676,025	\$ 2,058,763	44.03%		\$ 4,676,025	\$ 1,691,039	36.16%
	Revenue-All Other Sources	\$ 1,778,286	\$ 768,998	43.24%		\$ 1,778,286	\$ 699,488	39.33%
	Total Revenue	\$ 6,454,311	\$ 2,827,762			\$ 6,454,311	\$ 2,390,528	
	Expenditure and reserve	\$ 6,454,311	\$ 2,673,555	41.42%		\$ 6,454,311	\$ 2,184,763	33.85%
	Change	\$ -	\$ 154,207			\$ -	\$ 205,765	
	<u>Fund Balances</u>							
	Fund Balance-Unassigned-(High School)	\$ 432,367	\$ 399,088			\$ 432,367	\$ 320,495	
	Fund Balance-Assigned PSERS	\$ 282,975	\$ 318,800			\$ 282,975	\$ 318,800	
	Fund Balance - Assigned - COVID Activities	\$ -	\$ 350,000			\$ -	\$ 350,000	
	Fund Balance - Assigned - Equipment Purchase	\$ -	\$ 37,500			\$ -	\$ 37,500	
	Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory	\$ 93,406	\$ 93,406			\$ 93,406	\$ 93,406	
		\$ 1,058,748	\$ 1,448,794			\$ 1,058,748	\$ 1,370,201	
			November 30, 2020			October 31, 2020		
	RCTC	Annual Budget	YTD Actual	%		Annual Budget	YTD Actual	%
	Fund Balance July 1, 2020	\$ 217,986	\$ 226,738			\$ 217,986	\$ 226,738	
	Revenue	\$ 459,105	\$ 167,659	36.52%		\$ 459,105	\$ 136,286	29.69%
	Expenditure and reserve	\$ 459,105	\$ 104,623	22.79%		\$ 459,105	\$ 101,193	22.04%
	Change	\$ -	\$ 63,036			\$ -	\$ 35,093	
	Fund Balance-Assigned-RCTC	\$ 217,986	\$ 289,774			\$ 217,986	\$ 261,831	

Business Manager's Report
November 2020

Prepared by Terri Birchard
Business Manager

3

ECTS Capital Projects Fund (Fund 31) Revenue and Expenditure Summary		November 30, 2020			October 31, 2020		
	Annual Budget	YTD Actual		%	Annual Budget	YTD Actual	%
Fund Balance-July 1, 2020							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 282,229	\$ 584,362			\$ 282,229	\$ 584,362	
	\$ 282,229	\$ 584,362			\$ 282,229	\$ 584,362	
Plus:							
Transfers from General Fund	\$ 75,000	\$ -		0.00%	\$ 75,000	\$ -	0.00%
School District Contributions - Pre Bid Documents	\$ -	\$ 234,390			\$ -	\$ 234,390	
Interest	\$ 650	\$ 348		53.60%	\$ 650	\$ 335	51.47%
	\$ 75,650	\$ 234,738			\$ 75,650	\$ 462,025	
Less:							
School car	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
HS Copier	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
Copier - GRA	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
Network system - server software	\$ 19,500	\$ -		0.00%	\$ 19,500	\$ -	0.00%
Faculty laptop replacements	\$ 15,700	\$ -		0.00%	\$ 15,700	\$ -	0.00%
Technology - overpayment refund	\$ -	\$ (321)			\$ -	\$ (321)	
Classroom Projection	\$ 10,000	\$ -		0.00%	\$ 10,000	\$ -	0.00%
Fire Alarm Project	\$ -	\$ 12,894			\$ -	\$ 12,894	
Secure Vestibule Project	\$ -	\$ 146,413			\$ -	\$ 148,251	
School District - Pre-Bid Documents	\$ -	\$ 20			\$ -	\$ -	
Other - Production Server Replacement	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
	\$ 45,200	\$ 159,006			\$ 45,200	\$ 120,474	
Fund Balance							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 312,679	\$ 660,095			\$ 312,679	\$ 925,912	
	\$ 312,679	\$ 660,095			\$ 312,679	\$ 925,912	

Business Manager's Report
November 2020

Prepared by Terri Birchard
Business Manager

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Student Activity Fund (Fund 81)

November 30, 2020

October 31, 2020

	YTD-Actual	YTD-Actual
<u>Fund Balances- July 1, 2019</u>		
Designated-SkillsUSA	\$ 5,191	\$ 5,191
Designated -Other	\$ 4,052	\$ 4,052
Designated-NTHS	\$ 2,153	\$ 2,153
	\$ 11,396	\$ 11,396
<u>Revenue + Transfers</u>		
SkillsUSA/Other	\$ 3,486	\$ 2,496
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ 1,748	\$ 968
	\$ 5,234	\$ 3,464
<u>Expenditure</u>		
SkillsUSA	\$ 934	\$ 1
Make-A-Wish/Community Blood Bank/Other	\$ -	\$ -
National Technical Honor Society	\$ 1,217	\$ 1
	\$ 2,150	\$ 1
<u>Fund Balances- YTD</u>		
Assigned-SkillsUSA/Other	\$ 7,743	\$ 7,687
Assigned -Other	\$ 4,052	\$ 4,052
Assigned-NTHS	\$ 2,685	\$ 3,120
	\$ 14,480	\$ 14,859

Business Manager's Report
November 2020

Prepared by Terri Birchard
Business Manager

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NOREBT-ECTS	Medical/ Rx	Dental/Vision	Total
Per Employee Per Month	\$ 1,283	\$ 85	\$ 1,368
Account Balance July 1, 2020, Per NOREBT Statement	\$ 498,770	SELF FUNDED - NA	\$ 498,770
	\$ -		\$ -
Account Balance July 1, 2020, Adjusted for June claims	\$ 498,770		\$ 498,770
Plus: YTD Contributions+receipts	\$ 239,946		\$ 239,946
Plus: Prescription formulary rebate	\$ 2,880		\$ 2,880
Plus: Interest allocation/Loyalty credit	\$ 2,668		\$ 2,668
Plus: reimbursement from excess loss fund	\$ 1,691		\$ 1,691
	\$ 247,185		\$ 247,185
Less: YTD gross claims	\$ (179,510)		\$ (179,510)
Less: YTD gross claims- prescription	\$ (54,180)		\$ (54,180)
Less: Claims Administration	\$ (8,932)		\$ (8,932)
Less: Stop Loss insurance	\$ (10,611)		\$ (10,611)
Less: reinsurance for large claims over 45K	\$ (42,298)		\$ (42,298)
Less: Miscellaneous Admin (Legal/ACA Fees/Audit)	\$ (5,325)		\$ (5,325)
Less: other expense- Wellness contribution	\$ (528)		\$ (528)
Less: Admin expenses/stop-loss ins	\$ (1,159)		\$ (1,159)
Less: Total YTD claims/exps.	\$ (302,543)		\$ (302,543)
Total YTD claims and expenses			
YTD contributions less expenses	\$ (55,358)		\$ (55,358)
Account balance - 10/31/2020 per NOREBT Statement	\$ 443,412	SELF FUNDED - NA	\$ 443,412
Months of claims + expenses in reserve	17.6	Cash Balances - BAI	17.6
avg monthly claims + expenses	\$ 25,212		\$ 25,212

Other information

- A. AFR was submitted prior to October deadline
- B. Quarterly reconciliation submissions for federal/state grants submitted
- C. Working on 2021-2022 budget
- D.

**Erie County Technical School
Treasurer's Report**

General Fund - PNC/NWSB - Depository Account				
	November 2020	October 2020	September 2020	August 2020
Beginning Cash Balance - PNC/NWSB	\$ 602,514.97	\$ 326,033.92	\$ 316,476.11	\$ 267,833.45
Plus: Receipts				
Receipts Deposited	726,630.24	400,722.73	220,262.48	500,627.75
Tfr from other accounts	25,000.00	0.00	0.00	0.00
Credit card receipts	2,891.43	8,019.89	9,180.60	6,281.72
Interest	51.76	97.27	81.30	131.35
Total Receipts	\$ 754,573.43	\$ 408,839.89	\$ 229,524.38	\$ 507,040.82
Less: Disbursements				
Checks Disbursements	146,475.16	119,749.33	208,817.85	191,079.31
Wire/ACH payments-taxes/fees/ RCTC Credit Card Refunds	21,318.56	8,524.11	1,113.32	15,833.45
Tfr to other accounts - FLEX/Vision/Dental	1,485.40	4,085.40	10,035.40	1,485.40
ACH transfers to PSDLAF	200,000.00	0.00	0.00	250,000.00
Total disbursements	\$ 369,279.12	\$ 132,358.84	\$ 219,966.57	\$ 458,398.16
Ending Cash Balance - PNC/NWSB General Fund	\$ 987,809.28	\$ 602,514.97	\$ 326,033.92	\$ 316,476.11
	\$ 32,226.11	\$ 17,757.52	\$ 22,347.14	\$ 22,985.96
	\$ 955,583.17	\$ 584,757.45	\$ 303,686.78	\$ 293,490.15
	\$ 987,809.28	\$ 602,514.97	\$ 326,033.92	\$ 316,476.11
General Fund - PSDLAF/PSDMAX/Investments				
	November 2020	October 2020	September 2020	August 2020
Beginning Cash Balance - PSDLAF	\$ 356,691.42	\$ 396,021.26	\$ 723,794.71	\$ 454,706.97
Plus: Receipts				
Transfers from PNC/NWSB	200,000.00	0.00	0.00	250,000.00
Void Add-backs	0.00	0.00	0.00	0.00
PSDLAF/PSDMAX interest	3.00	2.48	4.66	3.50
Social Security Subsidy direct deposit	27,291.43	0.00	0.00	28,097.90
Retirement Subsidy direct deposit	0.00	0.00	130,791.48	0.00
Vocational Ed Subsidy direct deposit	0.00	110,926.00	0.00	126,203.77
Other revenues - PSERS/Payroll adjustment/Equipment grant/RCTC tuition	5,850.00	91,815.69	0.00	2,500.00
Grants - PDE GEER/PCCD Safety	212,600.76	0.00	0.00	0.00
Federal/State program grant direct deposit - Perkins	0.00	27,480.50	27,480.50	83,189.00
Total Receipts	\$ 445,745.19	\$ 230,224.67	\$ 158,276.64	\$ 489,994.17
Less: Disbursements				
Check Disbursements	0.00	0.00	0.00	0.00
Payroll, VISA and ACH payments out	219,147.74	251,302.15	242,091.93	200,858.85
PSERS Employer/Employee Payment	17,139.55	18,252.36	243,958.16	20,047.58
TFR to other accounts/funds - PNC/Capital Projects Fund	25,000.00	0.00	0.00	0.00
Total Disbursements	\$ 261,287.29	\$ 269,554.51	\$ 486,050.09	\$ 220,906.43
Ending Cash Balance - PSDLAF	\$ 541,149.32	\$ 356,691.42	\$ 396,021.26	\$ 723,794.71
ERIEBank				
	November 2020	October 2020	September 2020	August 2020
Beginning Cash Balance-ERIEBank	\$ 923,458.30	\$ 923,458.19	\$ 922,512.21	\$ 922,511.64
Plus: Receipts				
Receipts Deposited	0.00	0.00	0.00	0.00
Interest	0.09	0.11	0.21	0.57
Unrealized gains/losses	0.00	0.00	945.77	0.00
Total Receipts	\$ 0.09	\$ 0.11	\$ 945.98	\$ 0.57
Less: Disbursements				
Checks returned-credit fees-credit card refunds	0.00	0.00	0.00	0.00
Wire/ACH payments-taxes/fees - bi-annual invt mgmt fee	0.00	0.00	0.00	0.00
Tfr to other accounts	0.00	0.00	0.00	0.00
ACH transfers to PSDLAF/PLGIT	0.00	0.00	0.00	0.00
Total disbursements	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance - ERIEBank	\$ 923,458.39	\$ 923,458.30	\$ 923,458.19	\$ 922,512.21
	\$ 2,705.22	\$ 2,705.13	\$ 2,705.02	\$ 2,704.81
	\$ 920,753.17	\$ 920,753.17	\$ 920,753.17	\$ 919,808.18
	\$ 923,458.39	\$ 923,458.30	\$ 923,458.19	\$ 922,512.21

**Erie County Technical School
Treasurer's Report**

General Fund Section 125-PNC				
	November 2020	October 2020	September 2020	August 2020
Beginning Cash Balance-PNC	\$ 12,686.25	\$ 13,020.85	\$ 12,385.45	\$ 12,880.05
Plus Receipts				
Receipts Deposited	1,485.40	1,585.40	1,535.40	1,485.40
Transfers from other accounts	0.00	0.00	0.00	0.00
Total Receipts	\$ 1,485.40	\$ 1,585.40	\$ 1,535.40	\$ 1,485.40
Less Disbursements				
Check Disbursements	180.00	1,920.00	900.00	1,980.00
Other Disbursements	20.00	0.00	0.00	0.00
	\$ 200.00	\$ 1,920.00	\$ 900.00	\$ 1,980.00
Ending Cash Balance-PNC	\$ 13,971.65	\$ 12,686.25	\$ 13,020.85	\$ 12,385.45
General Fund -Dental and Vision Claims - PNC				
	November 2020	October 2020	September 2020	August 2020
Beginning Cash Balance-PNC	\$ 12,681.03	\$ 11,535.03	\$ 6,765.03	\$ 10,704.01
Plus Receipts				
Receipts Deposited	0.00	0.00	0.00	0.00
Transfers from other accounts	0.00	2,500.00	8,500.00	0.00
Total Receipts	\$ -	\$ 2,500.00	\$ 8,500.00	\$ -
Less Disbursements				
Check Disbursements	3,101.00	1,354.00	3,730.00	3,938.98
Other Disbursements	0.00	0.00	0.00	0.00
	\$ 3,101.00	\$ 1,354.00	\$ 3,730.00	\$ 3,938.98
Ending Cash Balance-PNC	\$ 9,580.03	\$ 12,681.03	\$ 11,535.03	\$ 6,765.03
Dental	7,187.35	9,505.35	7,777.35	4,389.35
Vision	2,392.68	3,175.68	3,757.68	2,375.68
	\$ 9,580.03	\$ 12,681.03	\$ 11,535.03	\$ 6,765.03
Capital Projects Fund - PSDLAF / PNC / NWSB Accounts				
	November 2020	October 2020	September 2020	August 2020
Beginning Cash and Investments Balance- PSDLAF/PNC/NWSB	\$ 418,603.22	\$ 674,451.48	\$ 715,124.60	\$ 725,565.39
Plus Receipts				
Transfers from General Fund-per budget	0.00	0.00	0.00	0.00
School District Pre-bid documents	0.00	0.00	18,406.29	210,717.88
Refund of overpayment	7,175.82	2,300.00	42,650.00	
Interest posted	13.82	48.49	209.98	3.10
Total Receipts	\$ 7,189.64	\$ 2,348.49	\$ 61,266.27	\$ 210,720.98
Less disbursements				
Less transfers to General Fund	0.00	0.00	0.00	0.00
Less Checks	0.00	258,196.75	101,939.39	221,161.77
Bank Service Charge	20.00	0.00	0.00	
Less Checks issued - PreBid Documents	0.00	0.00	0.00	0.00
	\$ 20.00	\$ 258,196.75	\$ 101,939.39	\$ 221,161.77
Ending Cash and Investments Balance - PSDLAF/PNC/NWSB	\$ 425,772.86	\$ 418,603.22	\$ 674,451.48	\$ 715,124.60
PNC account	15,534.80	15,554.80	15,554.80	15,554.80
NWSB account	147,443.43	140,255.89	396,106.32	336,782.15
PSDMAX account	262,794.63	262,792.53	262,790.36	362,787.65
	\$ 425,772.86	\$ 418,603.22	\$ 674,451.48	\$ 715,124.60

**Erie County Technical School
Treasurer's Report**

Student Activity Fund - PNC / NWSB (For Information)	November 2020	October 2020	September 2020	August 2020
Beginning Cash Balance - PNC	\$ 14,670.48	\$ 12,413.28	\$ 12,206.25	\$ 12,394.36
Plus Receipts				
SkillsUSA-Receipts	1,093.01	1,348.91	103.50	0.00
COS Funds-Transfer from General Fund	0.00	0.00	0.00	0.00
NTHS-Receipts	884.04	908.27	103.50	0.00
NTHS-Transfer from General Fund	0.00	0.00	0.00	0.00
Community Blood Bank	0.00	0.00	0.00	0.00
Make A Wish/Other	0.00	0.00	0.00	0.00
Interest/bank fees posted	0.03	0.02	0.03	0.01
Total Receipts	\$ 1,977.08	\$ 2,257.20	\$ 207.03	\$ 0.01
Less SkillsUSA-disbursements-checks/fees, adjustments	0.00	0.00	0.00	94.06
Less Make A Wish/Blood Bank-disbursements-checks/fees	0.00	0.00	0.00	0.00
Less NTHS-disbursements-checks/fees	0.00	0.00	0.00	94.06
	\$ -	\$ -	\$ -	\$ 188.12
Ending Cash Balance - PNC / NWSB	\$ 16,647.56	\$ 14,670.48	\$ 12,413.28	\$ 12,206.25
SkillsUSA	9,141.84	8,048.83	6,700.24	6,596.74
Blood Bank/Other	460.00	460.00	460.00	460.00
Make A Wish	3,591.68	3,591.68	3,591.68	3,591.68
NTHS	3,454.04	2,569.97	1,661.36	1,557.83
	\$ 16,647.56	\$ 14,670.48	\$ 12,413.28	\$ 12,206.25

Respectfully submitted

James Bucksbee/Treasurer
Joint Operating Committee

Prepared by: Terri Birchard, Business Manager

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to November 30, 2020

		7/1/2020 10/31/2020	7/1/2020 to 11/30/2020
Revenues			
10-46510-000-	INTEREST INCOME	\$509.90	\$564.66
10-46530-000-	Gains Or Losses On Sale Of Investments - Secondary Program S	\$945.77	\$945.77
10-46910-000-	Facility Rental	\$5,189.00	\$6,486.25
10-46943-100-	RCTC PART TIME TUITION	\$133,884.01	\$164,847.11
10-46943-100-	RCTC BOOKSTORE SALES	\$773.25	\$1,183.25
10-46946-000-	PRE BID DOCUMENTS - ALL DISTRICTS	\$234,389.99	\$234,389.99
10-46946-000-	FAIRVIEW SD	\$66,834.00	\$83,542.50
10-46946-000-	FORT LEOEUF SD	\$138,302.32	\$172,877.90
10-46946-000-	GENERAL MCLANE SD	\$126,514.00	\$158,142.50
10-46946-000-	GIRARD SD	\$149,358.00	\$186,697.50
10-46946-000-	HARBOR CREEK SD	\$138,734.68	\$173,418.35
10-46946-000-	IROQUOIS SD	\$82,454.32	\$103,067.90
10-46946-000-	MILLCREEK SD	\$268,550.68	\$335,688.35
10-46946-000-	NORTH EAST SD	\$139,063.68	\$173,829.60
10-46946-000-	NORTHWESTERN SD	\$102,578.00	\$128,222.50
10-46946-000-	UNION CITY SD	\$105,615.32	\$132,019.15
10-46946-000-	WATTSBURG SD	\$111,165.00	\$138,956.25
10-46990-000-	MISCELLANEOUS REVENUE	\$3,435.45	\$3,133.91
10-46990-100-	RCTC - Refunds And Other Miscellaneous Revenue	\$1,628.70	\$1,628.70
10-46992-000-	INSURANCE PAYMENTS-INDIVIDUALS	\$17,398.96	\$26,780.61
10-47220-000-	VOCATIONAL EDUCATION SUBSIDY	\$237,129.77	\$237,129.77
10-47361-000-	PCCD School Safety & Security Grants	\$131,645.20	\$131,645.20
10-47810-000-	SOCIAL SECURITY REIMBURSEMENT	\$0.00	\$27,291.43
10-47820-000-	RETIREMENT REIMBURSEMENT	\$130,791.48	\$130,791.48
10-48521-000-	PERKINS LOCAL PLAN	\$109,922.00	\$109,922.00
10-48742-000-	PDE GEER Grant	\$0.00	\$42,218.56
10-48749-000-	PCCD COVID 19 Health and Safety Grant	\$90,000.00	\$90,000.00
Total Revenues		\$2,526,813.48	\$2,995,421.19
Expenses			
10-61290-120-	Transition Center - Salary	\$7,783.82	\$11,433.74
10-61290-141-	Transition Center - Aide Wages	\$7,938.89	\$13,100.59
10-61290-220-	Transition Center - Social Security	\$1,200.81	\$1,873.30
10-61290-230-	Transition Center - Retirement	\$5,425.91	\$8,307.75
10-61290-231-	Transition Center- VOYA Retirement	\$0.00	\$9.22
10-61290-610-	Transition Center - Special Needs-Instruction	\$5,804.65	\$6,124.99
10-61290-610-	Transition Center - Supplies	\$47.80	\$619.94
10-61290-648-	Transition Center-Software	\$6,212.00	\$6,212.00
10-61320-120-	Tourism/Hospitality - Salary	\$16,260.46	\$19,899.54
10-61320-220-	Tourism/Hospitality - Social Security	\$1,239.39	\$1,516.47
10-61320-230-	Tourism/Hospitality - Retirement	\$5,611.48	\$6,867.32
10-61320-610-	Tourism/Hospitality - Supplies	\$1,561.33	\$2,188.63

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to November 30, 2020

		7/1/2020 10/31/2020	7/1/2020 to 11/30/2020
10-61330-120-	Health Assistant - Salary	\$25,230.96	\$30,770.58
10-61330-220-	Health Assistant - Social Security	\$1,874.25	\$2,288.85
10-61330-230-	Health Assistant - Retirement	\$8,641.45	\$10,553.17
10-61330-640-	Health Assistant - Textbook	\$586.82	\$586.82
10-61341-120-	Early Childhood Education - Salary	\$14,799.74	\$18,063.66
10-61341-220-	Early Childhood Education - Social Security	\$1,125.48	\$1,373.50
10-61341-230-	Early Childhood Education - Retirement	\$5,107.37	\$6,233.75
10-61341-610-	Early Childhood Education - Supplies	\$612.07	\$859.96
10-61342-120-	Culinary - Salary	\$30,287.45	\$37,196.37
10-61342-220-	Culinary - Social Security	\$2,271.43	\$2,792.59
10-61342-230-	Culinary - Retirement	\$10,383.59	\$12,767.85
10-61342-610-	Culinary - Supplies	\$516.27	\$1,099.58
10-61342-610-	Culinary - Supplies	\$9,030.78	\$12,079.35
10-61370-120-	Technical Instruction - Salary	\$53,061.07	\$65,693.83
10-61370-220-	Technical Instruction - Social Security	\$4,023.15	\$4,977.15
10-61370-230-	Technical Instruction - Retirement	\$13,132.30	\$16,349.56
10-61370-231-	VOYA Retirement	\$409.29	\$483.77
10-61370-610-	Technical Instruction - Computer Programming - Supplies	\$289.69	\$1,035.50
10-61370-610-	Technical Instruction - Drafting and Design - Supplies	\$1,068.33	\$2,064.93
10-61370-610-	Technical Instruction - Computer Networking - Supplies	\$298.06	\$298.06
10-61370-648-	Technical Instruction - Software	\$3,500.00	\$3,500.00
10-61380-120-	Trade and Industrial - Salary	\$241,345.67	\$301,290.45
10-61380-141-	Trade and Industrial - Aides (Perkins)	\$21,201.37	\$33,187.53
10-61380-213-	Trade and Industrial - Life Insurance	\$3,286.40	\$4,569.72
10-61380-214-	Trade and Industrial - LTD Insurance	\$3,578.59	\$4,469.29
10-61380-220-	Trade and Industrial - Social Security	\$18,221.55	\$22,761.57
10-61380-220-	Trade and Industrial - Social Security (Perkins)	\$1,621.91	\$2,538.85
10-61380-230-	Trade and Industrial - Retirement	\$75,770.50	\$92,125.79
10-61380-230-	Trade and Industrial - Retirement (Perkins)	\$6,634.95	\$10,455.75
10-61380-231-	SALARY-T & I	\$39.91	\$118.70
10-61380-231-	SALARY-T & I	\$44.45	\$73.33
10-61380-250-	Trade and Industrial - Unemployment Comp	\$279.96	\$279.96
10-61380-260-	Trade and Industrial - Workers Comp	\$14,791.00	\$14,791.00
10-61380-271-	Trade and Industrial - Medical	\$237,516.99	\$297,415.15
10-61380-272-	Trade and Industrial - Dental/Vision	\$9,739.98	\$12,800.98
10-61380-290-	Trade and Industrial - 403(b) payments	\$15,000.00	\$15,000.00
10-61380-330-	Trade and Industrial - Contracted Substitutes	\$5,644.50	\$7,408.50
10-61380-430-	Trade and Industrial - High School Repairs and Maintenance	\$198.00	\$473.00
10-61380-580-	Trade and Industrial - Travel (Perkins)	\$300.00	\$1,565.00
10-61380-610-	Trade and Industrial - Art and Design - Supplies	\$2,446.14	\$2,565.55
10-61380-610-	Trade and Industrial - Graphic Arts - Supplies	\$1,103.03	\$2,364.00
10-61380-610-	Trade and Industrial - Auto Body - Supplies	\$2,954.97	\$3,255.10
10-61380-610-	Trade and Industrial - Auto Tech - Supplies	\$4,440.75	\$7,247.04
10-61380-610-	Trade and Industrial - Construction Trades - Supplies	\$671.25	\$22,384.09
10-61380-610-	Trade and Industrial - Cosmetology - Supplies	\$1,966.48	\$2,647.46

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to November 30, 2020

		7/1/2020 10/31/2020	7/1/2020 to 11/30/2020
10-61380-610-	Trade and Industrial - Electrical Engineering - Supplies	\$4,351.43	\$7,022.14
10-61380-610-	Trade and Industrial - Precision Machining - Supplies	\$928.91	\$2,792.82
10-61380-610-	Trade and Industrial - Facilities Maintenance - Supplies	\$152.74	\$702.74
10-61380-610-	Trade and Industrial - Metal Fabrication - Supplies	\$1,483.89	\$3,742.83
10-61380-610-	Trade and Industrial - Graduation Supplies	\$641.87	\$641.87
10-61380-610-	Trade and Industrial - Copier Paper Reimbursement Supplies	\$2,272.00	\$2,272.00
10-61380-610-	Trade and Industrial - Repair Parts	\$0.00	\$2,604.00
10-61380-610-	Trade and Industrial - Miscellaneous Lab Supplies	\$732.00	\$732.00
10-61380-610-	Trade and Industrial - Instructional Supt Supplies (Perkins)	\$17,233.02	\$17,233.02
10-61380-640-	Trade and Industrial - Textbooks	\$12,805.25	\$12,805.25
10-61380-640-	Trade and Industrial - Textbooks	\$3,935.60	\$3,935.60
10-61380-648-	Trade and Industrial - Lab Software	\$7,381.90	\$7,381.90
10-61380-648-	Trade and Industrial - Lab Software (Perkins)	\$4,250.00	\$4,250.00
10-61380-750-	Trade and Industrial - Equipment (Perkins)	\$0.00	\$14,987.40
10-61390-120-	Other Voc Ed - Salary	\$32,381.21	\$39,527.21
10-61390-220-	Other Voc Ed - Social Security	\$2,466.06	\$3,010.12
10-61390-230-	Other Voc Ed - Retirement	\$11,174.73	\$13,640.81
10-61442-140-	Career Alternative Education - Secretary wages	\$2,524.68	\$2,524.68
10-61442-220-	Career Alternative Education - Social Security	\$193.14	\$193.14
10-61442-230-	Career Alternative Education - Retirement	\$871.27	\$871.27
10-61610-110-	RCTC - Manager Salaries	\$9,725.39	\$9,725.39
10-61610-120-	RCTC - Instructor Salary	\$3,236.65	\$5,104.15
10-61610-140-	RCTC - Secretary Salary	\$813.15	\$1,664.53
10-61610-220-	RCTC - Social Security	\$1,054.29	\$1,262.29
10-61610-230-	RCTC - Retirement	\$585.13	\$585.13
10-61610-231-	RCTC - VOYA Retirement	\$92.33	\$111.49
10-61610-330-	RCTC - Contracted Services	\$84,229.25	\$84,335.00
10-61610-540-	RCTC - Advertising	\$100.00	\$280.00
10-61610-610-	RCTC - Supplies	\$1,356.53	\$1,555.13
10-62122-120-	Pupil Personnel - Counselor Salary	\$38,682.62	\$52,982.38
10-62122-140-	Pupil Personnel - Co-op Salary	\$8,105.44	\$10,417.51
10-62122-220-	Pupil Personnel - Social Security	\$3,567.38	\$4,833.77
10-62122-230-	Pupil Personnel - Retirement	\$15,959.47	\$21,496.57
10-62122-231-	Pupil Personnel - VOYA Retirement	\$12.20	\$24.96
10-62122-329-	Pupil Personnel - Professional Services (Perkins)	\$3,500.00	\$8,725.00
10-62122-330-	Pupil Personnel - Advertising Services	\$970.58	\$970.58
10-62122-330-	PUPIL PERSONEL-COUNSELLOR SALARY	\$2,987.00	\$2,987.00
10-62122-550-	Pupil Personnel - Admissions Printing	\$0.00	\$780.00
10-62122-610-	Pupil Personnel - Supplies - Career Planning	\$36.66	\$77.86
10-62122-610-	Pupil Personnel - Supplies - Admissions	\$632.42	\$632.42
10-62122-610-	Pupil Personnel - Supplies - Special Education	\$568.43	\$568.43
10-62122-610-	Pupil Personnel - Supplies - Co-op	(\$537.50)	(\$537.50)
10-62260-110-	Curriculum Development - Salary	\$54,901.60	\$67,101.96
10-62260-220-	Curriculum Development - Social Security	\$4,201.29	\$5,134.91
10-62260-230-	Curriculum Development - Retirement	\$18,946.52	\$23,156.86

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to November 30, 2020

		7/1/2020 10/31/2020	7/1/2020 to 11/30/2020
10-62260-330-	Curriculum Development - Accreditation Services	\$340.00	\$340.00
10-62271-240-	Instructional Staff Development - Tuition - Certified	\$1,538.00	\$1,538.00
10-62271-330-	Instructional Staff Development -Professional Fee- Certified	\$75.00	\$75.00
10-62271-580-	Instructional Staff Development - Travel	\$105.00	\$105.00
10-62271-810-	Instructional Staff Development - Dues - Certified	\$1,489.50	\$1,489.50
10-62310-110-	Board Services - Salary	\$848.77	\$1,037.93
10-62310-220-	Board Services - Social Security	\$65.61	\$80.23
10-62310-230-	Board Services - Retirement	\$297.17	\$362.45
10-62310-525-	Board Services - E&O and Bonding Insurances	\$9,857.00	\$9,857.00
10-62310-530-	Board Services - Postage	\$2,839.82	\$2,839.82
10-62310-540-	Board Services - Advertising - Legal Ads	\$325.60	\$325.60
10-62310-581-	Board Services - Board Local Mileage	\$558.94	\$558.94
10-62310-610-	Board Services - Supplies (JOC Meeting Expenses)	\$33.66	\$33.66
10-62310-635-	Board Services -Meals/Refreshments	\$1,696.20	\$1,696.20
10-62310-810-	Board Services - Dues and Fees	\$3,440.00	\$3,440.00
10-62350-330-	Professional Services - Legal and Accounting	\$18,551.50	\$22,211.50
10-62360-110-	Director Services - Salary	\$40,102.12	\$49,013.70
10-62360-220-	Director Services - Social Security	\$3,043.06	\$3,719.30
10-62360-230-	Director Services - Retirement	\$13,839.22	\$16,914.60
10-62360-330-	Directors Services - Superintendent Professional Services	\$0.00	\$0.00
10-62360-610-	Director Services - Supplies	\$1,408.92	\$1,408.92
10-62360-635-	Director Services - Meals and Refreshments	\$193.05	\$193.05
10-62380-110-	Principal/High School Secretary - Principal Salary	\$39,597.77	\$48,397.29
10-62380-140-	Principal/High School Secretary - HS Secretary Salary	\$13,600.21	\$16,683.91
10-62380-220-	Principal/High School Secretary - Social Security	\$4,006.07	\$4,901.11
10-62380-230-	Principal/High School Secretary - Retirement	\$18,358.60	\$22,459.60
10-62380-610-	Principal/High School Secretary - High School Supplies	\$2,118.10	\$2,260.11
10-62380-635-	Principal/High School Secretary - Meals and Refreshments	\$233.87	\$261.83
10-62411-110-	Health Services - Student Health Svcs Coordinator	\$0.00	\$0.00
10-62419-130-	Health Services - Supplemental School Nurse - Salary	\$7,724.58	\$10,844.66
10-62419-220-	Health Services - Supplemental School Nurse -Social Security	\$590.38	\$829.06
10-62419-230-	Health Services - Supplemental School Nurse - Retirement	\$2,663.30	\$3,740.04
10-62440-610-	Health Services - Supplies	\$478.35	\$636.35
10-62511-110-	Business Services - Business Office Manager - Salary	\$27,526.48	\$33,642.92
10-62511-140-	Business Services - Business Office Secretary - Salary	\$11,564.80	\$14,233.66
10-62511-220-	Business Services - Social Security	\$2,904.59	\$3,557.60
10-62511-230-	Business Services - Retirement	\$13,490.38	\$16,522.18
10-62511-330-	Business Services - Contracted Payroll Services	\$2,888.47	\$6,134.66
10-62511-610-	Business Services - Supplies	\$1,162.80	\$1,199.70
10-62600-610-	Maintenance - Supplies	\$122.78	\$122.78
10-62611-110-	Maintenance Supervisor - Salary	\$23,652.64	\$28,908.78
10-62611-220-	Maintenance Supervisor - FICA	\$1,817.71	\$2,221.65
10-62611-230-	Maintenance Supervisor - Retirement	\$8,162.55	\$9,976.45
10-62619-180-	Maintenance/Custodial - Salary	\$69,278.55	\$86,629.87
10-62619-220-	Maintenance/Custodial - FICA	\$5,202.97	\$6,508.85

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to November 30, 2020

		7/1/2020 10/31/2020	7/1/2020 to 11/30/2020
10-62619-230-	Maintenance Custodial - Retirement	\$14,826.86	\$18,313.71
10-62619-231-	Maintenance/Custodial - VOYA Retirement	\$528.23	\$691.30
10-62620-100-	PCCD COVID 19 School Safety Personnel Training	\$13,875.00	\$13,875.00
10-62620-220-	PCCD COVID 19 School Safety Training SS/MCR	\$1,061.76	\$1,061.76
10-62620-230-	PCCD COVID 19 School Safety Training PSERS	\$4,162.16	\$4,162.16
10-62620-340-	Maintenance - Contracted Services	\$224.00	\$224.00
10-62620-411-	Maintenance - Disposal Services	\$4,144.30	\$5,178.30
10-62620-415-	Maintenance - High School Laundry/Dry Cleaning	\$2,384.12	\$2,950.30
10-62620-422-	Maintenance - Electricity (High School)	\$22,173.95	\$37,347.38
10-62620-422-	Maintenance - Electricity (Skills Center)	\$5,017.93	\$7,763.05
10-62620-424-	Maintenance - Water/Sewer	\$1,339.73	\$2,256.71
10-62620-430-	Maintenance - Repairs and Maintenance (High School)	\$11,954.33	\$15,280.56
10-62620-521-	Maintenance - Property and Liability Ins (High School)	\$42,664.30	\$42,664.30
10-62620-521-	Maintenance - Property and Liability Ins (Skills Center)	\$4,807.80	\$6,042.80
10-62620-610-	Maintenance - Supplies (High School)	\$39,607.08	\$42,134.32
10-62620-621-	Maintenance - Natural Gas (High School)	\$3,025.10	\$7,114.49
10-62620-621-	Maintenance - Natural Gas (Skills Center)	\$883.00	\$1,450.91
10-62630-414-	Care of Grounds - Lawn Care	\$2,488.72	\$2,784.14
10-62640-430-	Operations and Maintenance - Repairs/Maintenance HS	\$8,692.86	\$8,970.86
10-62650-626-	Vehicle Operations - Gasoline/Diesel	\$512.85	\$923.29
10-62660-610-	Safe School Supplies	\$337.50	\$337.50
10-62660-610-	Safety Grant Supplies	\$9,338.64	\$10,236.56
10-62660-610-	PCCD School Safety and Security Supplies	\$6,141.38	\$6,141.38
10-62660-610-	PCCD Safe Schools Supplies	\$9,828.60	\$9,828.60
10-62660-610-	PDE GEER COVID Emergency Grant - Supplies	\$45,027.93	\$49,039.03
10-62660-610-	PCCD COVID 19 School Safety Grant - 2020-2021	\$13,725.04	\$13,725.04
10-62660-750-	PDE GEER COVID Emergency Grant - Equipment	\$4,799.00	\$4,799.00
10-62830-330-	HR/Quality - Staff Services - Other Professional Services	\$3,552.00	\$3,552.00
10-62831-110-	HR/Quality - Coordinator Salary	\$13,676.25	\$19,146.75
10-62831-220-	HR/Quality - FICA	\$1,046.30	\$1,464.82
10-62831-231-	HUMAN RESOURCES / QUALITY COORDINATOR	\$307.70	\$430.78
10-62831-610-	HR/Quality - Supplies	\$978.42	\$978.42
10-62831-635-	HR/Quality - Meals and Refreshments	\$186.75	\$507.57
10-62832-540-	HR/Quality - Advertising and Recruiting	\$965.00	\$2,962.68
10-62834-324-	Staff Development - Employee Training - Non-Instructional	\$1,548.00	\$1,548.00
10-62834-580-	Staff Development - Travel - Non-Instructional	\$666.31	\$666.31
10-62834-810-	Staff Development - Dues - Non-Instructional	\$1,616.71	\$1,841.71
10-62840-110-	Technology Services - Admin Salary	\$25,727.91	\$31,445.23
10-62840-140-	Technology Services -Classified-Assistant- Salary	\$13,905.37	\$17,032.75
10-62840-220-	Technology Services - Social Security	\$3,020.27	\$3,693.79
10-62840-230-	Technology Services - Retirement	\$13,677.54	\$16,729.85
10-62840-348-	Technology Services - Professional Services	\$17,295.07	\$17,295.07
10-62840-438-	Technology Services - Service Contracts	\$205.40	\$205.40
10-62840-538-	Technology Services - Communication/Telephone	\$2,257.75	\$2,815.52
10-62840-618-	Technology Services - Supplies	\$4,460.94	\$6,942.03

Erie County Technical School

Statement of Activities

General Fund - July 1, 2020 to November 30, 2020

		<u>7/1/2020 10/31/2020</u>	<u>7/1/2020 to 11/30/2020</u>
10-62840-618-	Technology - printer toner stock	\$4,756.09	\$7,103.37
10-62840-618-	Technology Services - Perkins Grant Supplies	\$0.00	\$1,650.72
10-63210-120-	Student Activity - Advisors	\$0.00	\$0.00
10-63210-220-	Student Activity - Social Security	\$0.00	\$0.00
10-63210-230-	Student Activity - Retirement	\$0.00	\$0.00
10-64200-430-	Site Improvements - Repairs	\$12,616.00	\$12,616.00
10-64600-430-	Building Improvements - Repairs	\$24,092.50	\$24,092.50
10-65230-931-	Capital Project Fund - Transfers	\$234,389.99	\$234,389.99
Total Expenses		<u>\$2,285,955.50</u>	<u>\$2,778,177.92</u>
NET SURPLUS/(DEFICIT)		<u>\$240,857.98</u>	<u>\$217,243.27</u>

Erie County Technical School

Statement of Activities

Capital Projects - July 1 to November 30, 2020

		<u>7/1/2020 to 10/31/2020</u>	<u>7/1/2020 11/30/202</u>
Revenues			
31-46510-000-000-00-000-00	INTEREST EARNINGS	\$334.55	\$348.37
31-49310-000-000-00-000-00	TRANSFERS FROM GENERAL FUND	\$234,389.99	\$234,389.99
Total Revenues		<u>\$234,724.54</u>	<u>\$234,738.36</u>
Expenses			
31-62840-758-000-00-000-00	TECHNOLOGY Services - EQUIPMENT	(\$320.89)	(\$320.89)
31-64200-430-000-00-000-00	Site Improvements - Fire Alarm Upgrade Project	\$12,894.02	\$12,894.02
31-64200-430-000-00-000-00	SITE IMPROVEMENTS-REPAIRS - Secure Vestibule Project	\$148,251.25	\$146,412.50
31-64400-330-000-00-000-00	ARCHITECT SERVICES	\$0.00	\$20.00
Total Expenses		<u>\$160,824.38</u>	<u>\$159,005.63</u>
NET SURPLUS/(DEFICIT)		<u>\$73,900.16</u>	<u>\$75,732.73</u>

Erie County Technical School

Statement of Activities

Student Activities - July 1 to November 30, 2020

		<u>7/1/2020 10/31/202</u>	<u>7/1/2020 11/30/202</u>
Revenues			
81-46510-000-000-00-000-00	INTEREST INCOME	\$0.07	\$0.27
81-46990-000-000-00-000-00	Student Activities Revenue - SkillsUSA	\$1,528.65	\$1,874.75
81-46990-000-000-00-000-10	Skills USA - Break Revenue	\$967.76	\$1,611.07
81-46990-001-000-00-000-10	NVTHS - Break Revenue	\$967.77	\$1,748.21
Total Revenues		<u>\$3,464.25</u>	<u>\$5,234.30</u>
Expenses			
81-63200-610-000-00-000-00	Student Activities -SUPPLIES- SKILLSUSA	\$0.50	\$933.57
81-63200-610-000-00-000-00	Student Activities -SUPPLIES-NVTHS	\$0.50	\$666.58
81-63200-810-000-00-000-00	Student Activities -NTHS DUES	\$0.00	\$550.00
Total Expenses		<u>\$1.00</u>	<u>\$2,150.15</u>
NET SURPLUS/(DEFICIT)		<u>\$3,463.25</u>	<u>\$3,084.15</u>

Erie County Technical School

Bank Register Report - NWSB General Fund

NWSB GENERAL FUND

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1002	Accounts Payable	Bank Draft	11/18/2020	National Fuel Gas	\$0.00	\$1,949.86	(\$1,949.86)	11/18/2020	Reconciled
1003	Accounts Payable	Bank Draft	11/30/2020	Penelec	\$0.00	\$9,499.24	(\$11,449.10)	11/30/2020	Reconciled
1250	Accounts Payable	Computer Check	10/14/2020	Boston Mutual Life Insurance Compan	\$0.00	\$1,154.92	(\$12,604.02)	10/14/2020	Reconciled
1251	Accounts Payable	Computer Check	10/14/2020	C.M. Regent Insurance Company	\$0.00	\$909.30	(\$13,513.32)	10/14/2020	Reconciled
1252	Accounts Payable	Computer Check	10/14/2020	Courtney Neal	\$0.00	\$121.19	(\$13,634.51)	10/14/2020	Reconciled
1253	Accounts Payable	Computer Check	10/14/2020	Interstate Tax Service, Inc.	\$0.00	\$138.00	(\$13,772.51)	10/14/2020	Reconciled
1254	Accounts Payable	Computer Check	10/14/2020	NOREBT	\$0.00	\$62,055.00	(\$75,827.51)	10/14/2020	Reconciled
1255	Accounts Payable	Computer Check	10/23/2020	ABCO Fire Protection	\$0.00	\$2,176.99	(\$78,004.50)	10/23/2020	Reconciled
1256	Accounts Payable	Computer Check	10/23/2020	Autozone	\$0.00	\$1,006.38	(\$79,010.88)	10/23/2020	Reconciled
1257	Accounts Payable	Computer Check	10/23/2020	Autozone	\$0.00	\$342.42	(\$79,353.30)	10/23/2020	Reconciled
1258	Accounts Payable	Computer Check	10/23/2020	Benefit Administrators, Inc.	\$0.00	\$252.15	(\$79,605.45)	10/23/2020	Reconciled
1260	Accounts Payable	Computer Check	10/23/2020	Builders Hardware	\$0.00	\$506.00	(\$80,111.45)	10/23/2020	Reconciled
1261	Accounts Payable	Computer Check	10/23/2020	Cengage Learning	\$0.00	\$10,984.12	(\$91,095.57)	10/23/2020	Reconciled
1262	Accounts Payable	Computer Check	10/23/2020	Creative Imprint	\$0.00	\$678.00	(\$91,773.57)	10/23/2020	Reconciled
1263	Accounts Payable	Computer Check	10/23/2020	Desantis Solutions	\$0.00	\$4,026.61	(\$95,800.18)	10/23/2020	Reconciled
1264	Accounts Payable	Computer Check	10/23/2020	Direct Energy Business	\$0.00	\$836.43	(\$96,636.61)	10/23/2020	Reconciled
1265	Accounts Payable	Computer Check	10/23/2020	ECTS-Foundation	\$0.00	\$135.71	(\$96,772.32)	10/23/2020	Reconciled
1266	Accounts Payable	Computer Check	10/23/2020	Electrical and Mechanical Systems, In	\$0.00	\$2,315.00	(\$99,087.32)	10/23/2020	Reconciled
1267	Accounts Payable	Computer Check	10/23/2020	Fagan Sanitary Supply	\$0.00	\$2,472.16	(\$101,559.48)	10/23/2020	Reconciled
1268	Accounts Payable	Computer Check	10/23/2020	General Exterminating	\$0.00	\$50.00	(\$101,609.48)	10/23/2020	Reconciled
1269	Accounts Payable	Computer Check	10/23/2020	Johnson Controls	\$0.00	\$2,513.30	(\$104,122.78)	10/23/2020	Reconciled
1270	Accounts Payable	Computer Check	10/23/2020	Kelly Services, Inc.	\$0.00	\$3,789.50	(\$107,912.28)	10/23/2020	Reconciled
1271	Accounts Payable	Computer Check	10/23/2020	Knowledge Matters, Inc.	\$0.00	\$1,795.00	(\$109,707.28)	10/23/2020	Reconciled
1272	Accounts Payable	Computer Check	10/23/2020	Knox McLaughlin Gornall & Sennett, P	\$0.00	\$4,099.00	(\$113,806.28)	10/23/2020	Reconciled
1273	Accounts Payable	Computer Check	10/23/2020	Koldrock Waters, Inc.	\$0.00	\$447.00	(\$114,253.28)	10/23/2020	Reconciled
1274	Accounts Payable	Computer Check	10/23/2020	Monark Student Transportation Corp.	\$0.00	\$300.00	(\$114,553.28)	10/23/2020	Reconciled
1275	Accounts Payable	Computer Check	10/23/2020	Northwestern Roofing	\$0.00	\$2,693.11	(\$117,246.39)	10/23/2020	Reconciled
1276	Accounts Payable	Computer Check	10/23/2020	Pa Pride, LLC	\$0.00	\$4,950.00	(\$122,196.39)	10/23/2020	Reconciled
1277	Accounts Payable	Computer Check	10/23/2020	PCEA	\$0.00	\$25.00	(\$122,221.39)	10/23/2020	Reconciled
1278	Accounts Payable	Computer Check	10/23/2020	Reinhart Food Service	\$0.00	\$3,774.94	(\$125,996.33)	10/23/2020	Reconciled
1280	Accounts Payable	Computer Check	10/23/2020	Scott Electric	\$0.00	\$812.91	(\$126,809.24)	10/23/2020	Reconciled
1281	Accounts Payable	Computer Check	10/23/2020	SJE FBO EnergyMark, LLC	\$0.00	\$50.00	(\$126,859.24)	10/23/2020	Reconciled
1282	Accounts Payable	Computer Check	10/23/2020	The Nutrition Group	\$0.00	\$1,012.00	(\$127,871.24)	10/23/2020	Reconciled
1283	Accounts Payable	Computer Check	10/23/2020	Times Publishing Company	\$0.00	\$179.20	(\$128,050.44)	10/23/2020	Reconciled
1284	Accounts Payable	Computer Check	10/23/2020	Unifirst Corporation	\$0.00	\$882.04	(\$128,932.48)	10/23/2020	Reconciled
1285	Accounts Payable	Computer Check	10/23/2020	Verizon Wireless	\$0.00	\$325.19	(\$129,257.67)	10/23/2020	Reconciled
1286	Accounts Payable	Computer Check	10/23/2020	Wagner Giblin Insurance	\$0.00	\$80.00	(\$129,337.67)	10/23/2020	Reconciled
1287	Accounts Payable	Computer Check	10/23/2020	Welders Supply	\$0.00	\$25.78	(\$129,363.45)	10/23/2020	Reconciled

Erie County Technical School

Bank Register Report - NWSB General Fund

NWSB GENERAL FUND

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1289	Accounts Payable	Computer Check	10/23/2020	Brigiotta's Produce & Garden Center	\$0.00	\$683.82	(\$130,047.27)	10/23/2020	Reconciled
1290	Accounts Payable	Computer Check	10/23/2020	Summit Township Sewer Authority	\$0.00	\$250.69	(\$130,297.96)	10/23/2020	Reconciled
1291	Accounts Payable	Computer Check	10/23/2020	Summit Township Water Authority	\$0.00	\$448.00	(\$130,745.96)	10/23/2020	Reconciled
1292	Accounts Payable	Computer Check	10/23/2020	Scott Electric	\$0.00	\$82.77	(\$130,828.73)	10/23/2020	Reconciled
1293	Accounts Payable	Computer Check	10/28/2020	Sam Steever	\$0.00	\$332.70	(\$131,161.43)	10/28/2020	Reconciled
1294	Accounts Payable	Computer Check	11/12/2020	Boston Mutual Life Insurance Compan	\$0.00	\$1,283.32	(\$132,444.75)	11/12/2020	Reconciled
1295	Accounts Payable	Computer Check	11/12/2020	C.M. Regent Insurance Company	\$0.00	\$890.70	(\$133,335.45)	11/12/2020	Reconciled
1296	Accounts Payable	Computer Check	11/12/2020	Carter Lumber	\$0.00	\$18,242.31	(\$151,577.76)	11/12/2020	Reconciled
1297	Accounts Payable	Computer Check	11/12/2020	ComDoc, Inc.	\$0.00	\$3,555.16	(\$155,132.92)	11/12/2020	Reconciled
1298	Accounts Payable	Computer Check	11/12/2020	Danielle Wiilber	\$0.00	\$119.41	(\$155,252.33)	11/12/2020	Outstanding
1299	Accounts Payable	Computer Check	11/12/2020	Jason Klins	\$0.00	\$350.00	(\$155,602.33)	11/12/2020	Reconciled
1300	Accounts Payable	Computer Check	11/12/2020	Mark Cyphert	\$0.00	\$1,815.69	(\$157,418.02)	11/12/2020	Reconciled
1301	Accounts Payable	Computer Check	11/12/2020	Monark Student Transportation Corp.	\$0.00	\$900.00	(\$158,318.02)	11/12/2020	Reconciled
1302	Accounts Payable	Computer Check	11/12/2020	NOREBT	\$0.00	\$60,676.00	(\$218,994.02)	11/12/2020	Reconciled
1303	Accounts Payable	Computer Check	11/12/2020	Penn State	\$0.00	\$75.00	(\$219,069.02)	11/12/2020	Outstanding
1304	Accounts Payable	Computer Check	11/12/2020	Peter Zmijewski	\$0.00	\$198.00	(\$219,267.02)	11/12/2020	Reconciled
1334	Accounts Payable	Computer Check	11/17/2020	American Culinary Federation Educat	\$0.00	\$300.00	(\$219,567.02)	11/17/2020	Reconciled
1335	Accounts Payable	Computer Check	11/17/2020	Autozone	\$0.00	\$1,655.51	(\$221,222.53)	11/17/2020	Reconciled
1336	Accounts Payable	Computer Check	11/17/2020	Benefit Administrators, Inc.	\$0.00	\$310.15	(\$221,532.68)	11/17/2020	Reconciled
1337	Accounts Payable	Computer Check	11/17/2020	Brigiotta's Produce & Garden Center	\$0.00	\$707.93	(\$222,240.61)	11/17/2020	Reconciled
1338	Accounts Payable	Computer Check	11/17/2020	ComDoc, Inc.	\$0.00	\$2,206.33	(\$224,446.94)	11/17/2020	Reconciled
1339	Accounts Payable	Computer Check	11/17/2020	Corry Journal	\$0.00	\$180.00	(\$224,626.94)	11/17/2020	Reconciled
1340	Accounts Payable	Computer Check	11/17/2020	Desantis Solutions	\$0.00	\$419.48	(\$225,046.42)	11/17/2020	Reconciled
1341	Accounts Payable	Computer Check	11/17/2020	ECTS-Foundation	\$0.00	\$143.18	(\$225,189.60)	11/17/2020	Reconciled
1343	Accounts Payable	Computer Check	11/17/2020	Galbraith Media Access	\$0.00	\$2,225.00	(\$227,414.60)	11/17/2020	Reconciled
1344	Accounts Payable	Computer Check	11/17/2020	JB Industrial Electronics	\$0.00	\$275.00	(\$227,689.60)	11/17/2020	Outstanding
1345	Accounts Payable	Computer Check	11/17/2020	Kelly Services, Inc.	\$0.00	\$1,470.00	(\$229,159.60)	11/17/2020	Reconciled
1346	Accounts Payable	Computer Check	11/17/2020	Knox McLaughlin Gornall & Sennett, P	\$0.00	\$1,621.00	(\$230,780.60)	11/17/2020	Reconciled
1347	Accounts Payable	Computer Check	11/17/2020	Koldrock Waters, Inc.	\$0.00	\$322.15	(\$231,102.75)	11/17/2020	Reconciled
1349	Accounts Payable	Computer Check	11/17/2020	Pa Pride, LLC	\$0.00	\$21,200.00	(\$252,302.75)	11/17/2020	Outstanding
1350	Accounts Payable	Computer Check	11/17/2020	Paragon Print Systems, Inc.	\$0.00	\$484.68	(\$252,787.43)	11/17/2020	Reconciled
1351	Accounts Payable	Computer Check	11/17/2020	Reinhart Food Service	\$0.00	\$2,822.45	(\$255,609.88)	11/17/2020	Reconciled
1352	Accounts Payable	Computer Check	11/17/2020	Scott Electric	\$0.00	\$2,196.33	(\$257,806.21)	11/17/2020	Reconciled
1353	Accounts Payable	Computer Check	11/17/2020	Student Transportation of America	\$0.00	\$365.00	(\$258,171.21)	11/17/2020	Reconciled
1354	Accounts Payable	Computer Check	11/17/2020	Summit Township Water Authority	\$0.00	\$574.47	(\$258,745.68)	11/17/2020	Reconciled
1355	Accounts Payable	Computer Check	11/17/2020	Talent Assessment	\$0.00	\$2,000.00	(\$260,745.68)	11/17/2020	Outstanding
1356	Accounts Payable	Computer Check	11/17/2020	The Nutrition Group	\$0.00	\$1,012.00	(\$261,757.68)	11/17/2020	Reconciled
1357	Accounts Payable	Computer Check	11/17/2020	Times Publishing Company	\$0.00	\$1,930.00	(\$263,687.68)	11/17/2020	Reconciled

Erie County Technical School

Bank Register Report - NWSB General Fund

NWSB GENERAL FUND

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1358	Accounts Payable	Computer Check	11/17/2020	Unifirst Corporation	\$0.00	\$444.18	(\$264,131.86)	11/17/2020	Reconciled
1359	Accounts Payable	Computer Check	11/17/2020	Verizon Wireless	\$0.00	\$325.19	(\$264,457.05)	11/17/2020	Outstanding
1360	Accounts Payable	Computer Check	11/17/2020	Vincent Stefanelli	\$0.00	\$5,225.00	(\$269,682.05)	11/17/2020	Outstanding
1361	Accounts Payable	Computer Check	11/17/2020	Wilkins Company, Inc.	\$0.00	\$138.00	(\$269,820.05)	11/17/2020	Outstanding
1362	Accounts Payable	Computer Check	11/17/2020	WM. T. Spaeder Co. Inc.	\$0.00	\$1,628.23	(\$271,448.28)	11/17/2020	Reconciled
1363	Accounts Payable	Computer Check	11/17/2020	Corporate Glass, Inc.	\$0.00	\$159.85	(\$271,608.13)	11/17/2020	Reconciled
1364	Accounts Payable	Computer Check	11/17/2020	Direct Energy Business	\$0.00	\$2,385.30	(\$273,993.43)	11/17/2020	Reconciled
1365	Accounts Payable	Computer Check	11/17/2020	Fagan Sanitary Supply	\$0.00	\$2,245.40	(\$276,238.83)	11/17/2020	Reconciled
1366	Accounts Payable	Computer Check	11/17/2020	General Exterminating	\$0.00	\$50.00	(\$276,288.83)	11/17/2020	Reconciled
1367	Accounts Payable	Computer Check	11/17/2020	Kelly Services, Inc.	\$0.00	\$441.00	(\$276,729.83)	11/17/2020	Reconciled
1368	Accounts Payable	Computer Check	11/17/2020	Manufacturer & Business Association	\$0.00	\$225.00	(\$276,954.83)	11/17/2020	Reconciled
1369	Accounts Payable	Computer Check	11/17/2020	Summit Township Sewer Authority	\$0.00	\$342.51	(\$277,297.34)	11/17/2020	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$265,848.24)
Bank Draft	(\$11,449.10)
Total Payments:	(\$277,297.34)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$277,297.34)

Erie County Technical School
Bank Register Report - PNC Bank
PNC GENERAL FUND

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
113	Accounts Payable	Bank Draft	10/7/2020	National Fuel Gas	\$0.00	\$767.53	(\$767.53)	10/7/2020	Reconciled
114	Accounts Payable	Bank Draft	10/1/2020	Penelec	\$0.00	\$7,479.13	(\$8,246.66)	10/1/2020	Reconciled
115	Accounts Payable	Bank Draft	11/2/2020	Penelec	\$0.00	\$8,419.31	(\$16,665.97)	11/2/2020	Reconciled
2483	Accounts Payable	Computer Check	10/23/2020	Andrew Fair	\$0.00	\$26.49	(\$16,692.46)	10/23/2020	Reconciled
2484	Accounts Payable	Computer Check	10/23/2020	H. Fred Walker	\$0.00	\$302.76	(\$16,995.22)	10/23/2020	Outstanding

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$329.25)
Bank Draft	(\$16,665.97)
Total Payments:	(\$16,995.22)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$16,995.22)

Erie County Technical School
Bank Register Report - Capital Reseve Fd - NWSB Capital Project Checking
 CAPITAL PROJECTS FUND - NWSB

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1035	Accounts Payable	Computer Check	10/5/2020	HRLC Architects, LLC	\$0.00	\$234,393.00	(\$234,393.00)	10/5/2020	Reconciled
1036	Accounts Payable	Computer Check	10/23/2020	Considine Biebel & Company	\$0.00	\$14,268.75	(\$248,661.75)	10/23/2020	Reconciled
1037	Accounts Payable	Computer Check	10/23/2020	Keystone Electric	\$0.00	\$9,535.00	(\$258,196.75)	10/23/2020	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$258,196.75)
Total Payments:	(\$258,196.75)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$258,196.75)

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Allegheny Educational Systems, Inc.									
Allegheny Educational Systems, Inc.	27858	11/16/2020	11/30/2020	\$2,604.00	\$0.00		\$2,604.00	11/30/2020	31
	Totals for Allegheny Educational Systems, Inc.:			\$2,604.00	\$0.00		\$2,604.00		
Benefit Administrators, Inc.									
Benefit Administrators, Inc.	12/2020BILLING	12/11/2020	12/31/2020	\$514.00	\$0.00		\$514.00	12/31/2020	0
	Totals for Benefit Administrators, Inc.:			\$514.00	\$0.00		\$514.00		
C. Michael Miller									
C. Michael Miller	12/04/2020CREDIT	12/4/2020	12/31/2020	\$3,096.00	\$0.00		\$3,096.00	12/15/2020	16
	Totals for C. Michael Miller:			\$3,096.00	\$0.00		\$3,096.00		
ComDoc, Inc.									
ComDoc, Inc.	4036917	12/1/2020	12/31/2020	\$2,165.01	\$0.00		\$2,165.01	12/31/2020	0
ComDoc, Inc.	4011845	11/9/2020	11/30/2020	\$140.95	\$0.00		\$140.95	11/30/2020	31
ComDoc, Inc.	4042891	12/8/2020	12/31/2020	\$140.95	\$0.00		\$140.95	12/31/2020	0
	Totals for ComDoc, Inc.:			\$2,446.91	\$0.00		\$2,446.91		
County of Erie General Fund									
County of Erie General Fund	SROJUL-DEC2020	12/31/2020	12/31/2020	\$20,658.03	\$0.00		\$20,658.03	12/31/2020	0
	Totals for County of Erie General Fund:			\$20,658.03	\$0.00		\$20,658.03		
Courtney Neal									
Courtney Neal	Principal Meeting	11/3/2020	11/30/2020	\$6.99	\$0.00		\$6.99	11/30/2020	31
Courtney Neal	11-02-2020GE	11/2/2020	11/30/2020	\$20.97	\$0.00		\$20.97	11/30/2020	31
Courtney Neal	11/19/2020GE	11/19/2020	11/30/2020	\$21.61	\$0.00		\$21.61	11/30/2020	31
	Totals for Courtney Neal:			\$49.57	\$0.00		\$49.57		
Dell Marketing L.P.									
Dell Marketing L.P.	10436809490	11/9/2020	11/30/2020	\$698.32	\$0.00		\$698.32	11/30/2020	31
Dell Marketing L.P.	10436560872	11/8/2020	11/30/2020	\$1,650.72	\$0.00		\$1,650.72	11/30/2020	31
Dell Marketing L.P.	10437969807	11/13/2020	11/30/2020	\$515.10	\$0.00		\$515.10	11/30/2020	31
Dell Marketing L.P.	10438137172	11/14/2020	11/30/2020	\$14,987.40	\$0.00		\$14,987.40	12/14/2020	17
	Totals for Dell Marketing L.P.:			\$17,851.54	\$0.00		\$17,851.54		
Desantis Solutions									
Desantis Solutions	224175	12/1/2020	12/31/2020	\$796.07	\$0.00		\$796.07	12/30/2020	1
Desantis Solutions	222131A	11/11/2020	11/30/2020	\$38.80	\$0.00		\$38.80	11/30/2020	31
	Totals for Desantis Solutions:			\$834.87	\$0.00		\$834.87		
Direct Energy Business									
Direct Energy Business	HS02159695	11/13/2020	11/30/2020	\$272.14	\$0.00		\$272.14	11/30/2020	31
Direct Energy Business	HS02191005	12/4/2020	12/31/2020	\$3,022.64	\$0.00		\$3,022.64	12/31/2020	0

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Totals for Direct Energy Business:				\$3,294.78	\$0.00		\$3,294.78		
Electrical and Mechanical Systems, Inc.									
Electrical and Mechanical Systems, Inc.	8155	11/20/2020	11/30/2020	\$210.00	\$0.00		\$210.00	12/20/2020	11
Totals for Electrical and Mechanical Systems, Inc.:				\$210.00	\$0.00		\$210.00		
Fagan Sanitary Supply									
Fagan Sanitary Supply	169858	11/24/2020	11/30/2020	\$513.20	\$0.00		\$513.20	11/30/2020	31
Fagan Sanitary Supply	167757-2	11/24/2020	11/30/2020	\$1,108.00	\$0.00		\$1,108.00	11/30/2020	31
Fagan Sanitary Supply	169840	11/19/2020	11/30/2020	\$99.75	\$0.00		\$99.75	11/30/2020	31
Totals for Fagan Sanitary Supply:				\$1,720.95	\$0.00		\$1,720.95		
Fort LeBoeuf School District									
Fort LeBoeuf School District	FLB-12042020	12/4/2020	12/31/2020	\$1,816.21	\$0.00		\$1,816.21	12/31/2020	0
Totals for Fort LeBoeuf School District:				\$1,816.21	\$0.00		\$1,816.21		
Galbraith Media Access									
Galbraith Media Access	1942	12/7/2020	12/31/2020	\$695.00	\$0.00		\$695.00	12/31/2020	0
Galbraith Media Access	1943	12/7/2020	12/31/2020	\$6,261.09	\$0.00		\$6,261.09	12/31/2020	0
Galbraith Media Access	1944	12/7/2020	12/31/2020	\$1,495.81	\$0.00		\$1,495.81	12/31/2020	0
Galbraith Media Access	1945	12/7/2020	12/31/2020	\$1,538.06	\$0.00		\$1,538.06	12/31/2020	0
Galbraith Media Access	1946	12/7/2020	12/31/2020	\$1,435.79	\$0.00		\$1,435.79	12/31/2020	0
Totals for Galbraith Media Access:				\$11,425.75	\$0.00		\$11,425.75		
General Exterminating									
General Exterminating	2021SERVICES	12/14/2020	12/31/2020	\$540.00	\$0.00		\$540.00	12/31/2020	0
Totals for General Exterminating:				\$540.00	\$0.00		\$540.00		
Helen Nelson Trucking									
Helen Nelson Trucking	20-3094	12/1/2020	12/31/2020	\$2,778.25	\$0.00		\$2,778.25	12/31/2020	0
Totals for Helen Nelson Trucking:				\$2,778.25	\$0.00		\$2,778.25		
Jeffrey Zellefrow									
Jeffrey Zellefrow	12/14/2020CREDIT	12/14/2020	12/31/2020	\$957.00	\$0.00		\$957.00	12/15/2020	16
Totals for Jeffrey Zellefrow:				\$957.00	\$0.00		\$957.00		
Kelly Services, Inc.									
Kelly Services, Inc.	47098342	11/23/2020	11/30/2020	\$147.00	\$0.00		\$147.00	11/30/2020	31
Kelly Services, Inc.	47098343	11/23/2020	11/30/2020	\$147.00	\$0.00		\$147.00	11/30/2020	31
Kelly Services, Inc.	46090932	11/16/2020	11/30/2020	\$220.50	\$0.00		\$220.50	11/30/2020	31
Kelly Services, Inc.	49095603	12/7/2020	12/31/2020	\$147.00	\$0.00		\$147.00	12/31/2020	0
Totals for Kelly Services, Inc.:				\$661.50	\$0.00		\$661.50		
Knox McLaughlin Gornall & Sennett, P.C.									

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Knox McLaughlin Gornall & Sennett, P.C.	2283104	11/25/2020	11/30/2020	\$896.00	\$0.00		\$896.00	11/30/2020	31
Knox McLaughlin Gornall & Sennett, P.C.	2282961	11/18/2020	11/30/2020	\$1,468.00	\$0.00		\$1,468.00	11/30/2020	31
<i>Totals for Knox McLaughlin Gornall & Sennett, P.C.:</i>				<i>\$2,364.00</i>	<i>\$0.00</i>		<i>\$2,364.00</i>		
Koldrock Waters, Inc.									
Koldrock Waters, Inc.	850330	11/23/2020	11/30/2020	\$15.50	\$0.00		\$15.50	11/30/2020	31
Koldrock Waters, Inc.	851659	12/7/2020	12/31/2020	\$84.00	\$0.00		\$84.00	12/31/2020	0
Koldrock Waters, Inc.	851662	12/7/2020	12/31/2020	\$23.95	\$0.00		\$23.95	12/31/2020	0
Koldrock Waters, Inc.	851661	12/7/2020	12/31/2020	\$18.45	\$0.00		\$18.45	12/31/2020	0
Koldrock Waters, Inc.	851664	12/7/2020	12/31/2020	\$18.45	\$0.00		\$18.45	12/31/2020	0
<i>Totals for Koldrock Waters, Inc.:</i>				<i>\$160.35</i>	<i>\$0.00</i>		<i>\$160.35</i>		
LECOM Center for Health and Aging									
LECOM Center for Health and Aging	264	11/24/2020	11/30/2020	\$597.00	\$0.00		\$597.00	12/24/2020	7
<i>Totals for LECOM Center for Health and Aging:</i>				<i>\$597.00</i>	<i>\$0.00</i>		<i>\$597.00</i>		
Lyle Taylor									
Lyle Taylor	12/10/2020CREDIT	12/10/2020	12/31/2020	\$319.00	\$0.00		\$319.00	12/31/2020	0
<i>Totals for Lyle Taylor:</i>				<i>\$319.00</i>	<i>\$0.00</i>		<i>\$319.00</i>		
Monark Student Transportation Corp.									
Monark Student Transportation Corp.	M15417	11/30/2020	12/31/2020	\$700.00	\$0.00		\$700.00	12/31/2020	0
<i>Totals for Monark Student Transportation Corp.:</i>				<i>\$700.00</i>	<i>\$0.00</i>		<i>\$700.00</i>		
National Fuel Gas									
National Fuel Gas	12/19/2020HS	12/19/2020	12/31/2020	\$2,075.45	\$0.00		\$2,075.45	12/31/2020	0
<i>Totals for National Fuel Gas:</i>				<i>\$2,075.45</i>	<i>\$0.00</i>		<i>\$2,075.45</i>		
NEWCO Electric Co.									
NEWCO Electric Co.	3927	11/25/2020	11/30/2020	\$1,488.00	\$0.00		\$1,488.00	11/30/2020	31
<i>Totals for NEWCO Electric Co.:</i>				<i>\$1,488.00</i>	<i>\$0.00</i>		<i>\$1,488.00</i>		
Otis Elevator Company									
Otis Elevator Company	NBE16660001	11/30/2020	12/31/2020	\$550.00	\$0.00		\$550.00	12/31/2020	0
<i>Totals for Otis Elevator Company:</i>				<i>\$550.00</i>	<i>\$0.00</i>		<i>\$550.00</i>		
Pa Pride, LLC									
Pa Pride, LLC	1040	11/10/2020	12/31/2020	\$4,950.00	\$0.00		\$4,950.00	12/31/2020	0
Pa Pride, LLC	1038	11/10/2020	12/31/2020	\$4,950.00	\$0.00		\$4,950.00	12/31/2020	0
Pa Pride, LLC	1041	11/10/2020	12/31/2020	\$5,300.00	\$0.00		\$5,300.00	12/31/2020	0
Pa Pride, LLC	1039	11/10/2020	12/31/2020	\$2,250.00	\$0.00		\$2,250.00	12/31/2020	0
Pa Pride, LLC	1042	11/10/2020	12/31/2020	\$4,950.00	\$0.00		\$4,950.00	12/31/2020	0
<i>Totals for Pa Pride, LLC:</i>				<i>\$22,400.00</i>	<i>\$0.00</i>		<i>\$22,400.00</i>		

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Paragon Print Systems, Inc.									
Paragon Print Systems, Inc.	247227	11/23/2020	11/30/2020	\$67.68	\$0.00		\$67.68	11/30/2020	31
	Totals for Paragon Print Systems, Inc.:			\$67.68	\$0.00		\$67.68		
Plyler Entry Systems									
Plyler Entry Systems	72829	11/11/2020	11/30/2020	\$140.00	\$0.00		\$140.00	12/31/2020	0
	Totals for Plyler Entry Systems:			\$140.00	\$0.00		\$140.00		
Reinhart Food Service									
Reinhart Food Service	661254	10/21/2020	10/31/2020	\$37.12	\$0.00		\$37.12	10/31/2020	61
Reinhart Food Service	679890	11/17/2020	11/30/2020	\$434.96	\$0.00		\$434.96	11/30/2020	31
Reinhart Food Service	681654	11/17/2020	11/30/2020	\$299.21	\$0.00		\$299.21	11/30/2020	31
Reinhart Food Service	695062	12/8/2020	12/31/2020	\$165.59	\$0.00		\$165.59	12/31/2020	0
Reinhart Food Service	694279	12/8/2020	12/31/2020	\$110.40	\$0.00		\$110.40	12/31/2020	0
Reinhart Food Service	666224	10/27/2020	12/31/2020	\$95.80	\$0.00		\$95.80	12/31/2020	0
Reinhart Food Service	677834	11/12/2020	12/31/2020	\$41.78	\$0.00		\$41.78	12/31/2020	0
Reinhart Food Service	677835	11/12/2020	12/31/2020	\$429.69	\$0.00		\$429.69	12/31/2020	0
Reinhart Food Service	697824	12/14/2020	12/31/2020	\$935.85	\$0.00		\$935.85	12/31/2020	0
	Totals for Reinhart Food Service:			\$2,550.40	\$0.00		\$2,550.40		
Robert Eggleston									
Robert Eggleston	12/09/2020CREDIT	12/9/2020	12/31/2020	\$957.00	\$0.00		\$957.00	12/15/2020	16
	Totals for Robert Eggleston:			\$957.00	\$0.00		\$957.00		
Scott Electric									
Scott Electric	2265253	11/17/2020	11/30/2020	\$66.76	\$0.00		\$66.76	11/30/2020	31
	Totals for Scott Electric:			\$66.76	\$0.00		\$66.76		
SJE FBO EnergyMark, LLC									
SJE FBO EnergyMark, LLC	1195970	11/30/2020	11/30/2020	\$50.00	\$0.00		\$50.00	11/30/2020	31
	Totals for SJE FBO EnergyMark, LLC:			\$50.00	\$0.00		\$50.00		
Snap-on Industrial									
Snap-on Industrial	46140209	11/25/2020	12/31/2020	\$671.25	\$0.00		\$671.25	12/31/2020	0
Snap-on Industrial	46068956	11/20/2020	12/31/2020	\$1,458.44	\$0.00		\$1,458.44	12/15/2020	16
	Totals for Snap-on Industrial:			\$2,129.69	\$0.00		\$2,129.69		
Stubenhofer Landscaping									
Stubenhofer Landscaping	11/20/2020	11/20/2020	11/30/2020	\$1,235.00	\$0.00		\$1,235.00	11/30/2020	31
	Totals for Stubenhofer Landscaping:			\$1,235.00	\$0.00		\$1,235.00		
Summit Township Sewer Authority									
Summit Township Sewer Authority	12/11/2020SEWER	12/11/2020	12/31/2020	\$245.73	\$0.00		\$245.73	12/31/2020	0

Erie County Technical School

Open Invoice Report

General Fund

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
<i>Totals for Summit Township Sewer Authority:</i>				<u>\$245.73</u>	<u>\$0.00</u>		<u>\$245.73</u>		
Summit Township Water Authority									
Summit Township Water Authority	12/03/2020WATER	12/3/2020	12/31/2020	\$441.17	\$0.00		\$441.17	1/10/2021	0
<i>Totals for Summit Township Water Authority:</i>				<u>\$441.17</u>	<u>\$0.00</u>		<u>\$441.17</u>		
The Nutrition Group									
The Nutrition Group	5069	12/3/2020	12/31/2020	\$3,449.50	\$0.00		\$3,449.50	12/31/2020	0
<i>Totals for The Nutrition Group:</i>				<u>\$3,449.50</u>	<u>\$0.00</u>		<u>\$3,449.50</u>		
Unifirst Corporation									
Unifirst Corporation	1499221	12/8/2020	12/31/2020	\$87.93	\$0.00		\$87.93	12/31/2020	0
Unifirst Corporation	1499200	12/8/2020	12/31/2020	\$162.62	\$0.00		\$162.62	12/31/2020	0
Unifirst Corporation	1497628	12/1/2020	12/31/2020	\$84.33	\$0.00		\$84.33	12/31/2020	0
Unifirst Corporation	1497606	12/1/2020	12/31/2020	\$158.64	\$0.00		\$158.64	12/31/2020	0
Unifirst Corporation	1496044	11/24/2020	11/30/2020	\$84.33	\$0.00		\$84.33	11/30/2020	31
Unifirst Corporation	1496023	11/24/2020	11/30/2020	\$158.64	\$0.00		\$158.64	11/30/2020	31
Unifirst Corporation	1494438	11/17/2020	11/30/2020	\$158.64	\$0.00		\$158.64	11/30/2020	31
Unifirst Corporation	1494459	11/17/2020	11/30/2020	\$84.33	\$0.00		\$84.33	11/30/2020	31
<i>Totals for Unifirst Corporation:</i>				<u>\$979.46</u>	<u>\$0.00</u>		<u>\$979.46</u>		
Warren Company									
Warren Company	806673100	9/28/2020	11/30/2020	\$1,234.26	\$0.00		\$1,234.26	11/30/2020	31
Warren Company	807510100	10/27/2020	12/31/2020	\$868.06	\$0.00		\$868.06	12/31/2020	0
<i>Totals for Warren Company:</i>				<u>\$2,102.32</u>	<u>\$0.00</u>		<u>\$2,102.32</u>		
Western Region PACTA									
Western Region PACTA	20-21MEMBERSHIP	12/10/2020	12/31/2020	\$200.00	\$0.00		\$200.00	12/31/2020	0
<i>Totals for Western Region PACTA:</i>				<u>\$200.00</u>	<u>\$0.00</u>		<u>\$200.00</u>		
GRAND TOTALS:				\$116,727.87	\$0.00		\$116,727.87		

Erie County Technical School

Open Invoice Report

General Fund

Report name: New Open Invoice Report

Report format: Detail

Show invoices open as of: 12/31/2020

Calculate discounts as of today

Base invoice aging on: Due date

Include all invoice dates

Include all post dates

Include all due dates

Include all Post Statuses

Include all Invoices

Include all Vendors

Include these Banks: 10-01040

Include all Invoice Attributes

Include all Vendor Attributes

Erie County Technical School

Open Invoice Report

Capital Projects

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Considine Biebel & Company									
Considine Biebel & Company	PAYAPP#4	10/31/2020	11/30/2020	\$71.25	\$0.00		\$71.25	11/30/2020	31
Considine Biebel & Company	PAYAPP#6	12/7/2020	12/31/2020	\$6,673.00	\$0.00		\$6,673.00	12/31/2020	0
Considine Biebel & Company	PAYAPP#5	12/7/2020	12/31/2020	\$1,814.50	\$0.00		\$1,814.50	12/31/2020	0
<i>Totals for Considine Biebel & Company:</i>				<u>\$8,558.75</u>	<u>\$0.00</u>		<u>\$8,558.75</u>		
GRAND TOTALS:				\$8,558.75	\$0.00		\$8,558.75		

Erie County Technical School

Open Invoice Report

Capital Projects

Report name: New Open Invoice Report

Report format: Detail

Show invoices open as of: 12/31/2020

Calculate discounts as of today

Base invoice aging on: Due date

Include all invoice dates

Include all post dates

Include all due dates

Include all Post Statuses

Include all Invoices

Include all Vendors

Include these Banks: 31-01130

Include all Invoice Attributes

Include all Vendor Attributes

Erie County Technical School

Open Invoice Report

Student Activities

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Post Date</u>	<u>Invoice Balance</u>	<u>Potential Discount</u>	<u>Discount Expires On</u>	<u>Net Amount Due</u>	<u>Invoice Due Date</u>	<u>Days Past Due</u>
ECTS-General Fund									
ECTS-General Fund	DUE TO GF	10/26/2020	11/30/2020	\$2,129.15	\$0.00		\$2,129.15	11/30/2020	31
<i>Totals for ECTS-General Fund:</i>				<u>\$2,129.15</u>	<u>\$0.00</u>		<u>\$2,129.15</u>		
GRAND TOTALS:				\$2,129.15	\$0.00		\$2,129.15		

Erie County Technical School

Open Invoice Report

Student Activities

Report name: New Open Invoice Report

Report format: Detail

Show invoices open as of: 12/31/2020

Calculate discounts as of today

Base invoice aging on: Due date

Include all invoice dates

Include all post dates

Include all due dates

Include all Post Statuses

Include all Invoices

Include all Vendors

Include these Banks: 81-01070

Include all Invoice Attributes

Include all Vendor Attributes

VISA Statement October 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Birchard	10-62122-610-000-00-000-003	50.00	Starbucks Store 19846	09/30/2020
Birchard	10-61380-610-000-00-000-270	2926.95	Lake City Paint Inc	09/30/2020
Birchard	10-61380-610-663-00-000-000	2492.98	Lake City Paint Inc	09/30/2020
Birchard	10-62660-610-360-00-000-000	5885.00	In *48 Barriers	10/01/2020
Birchard	10-61380-610-663-00-000-000	4194.00	Cdw Govt #2163145	10/01/2020
Birchard	10-61290-610-000-00-000-000	1086.24	Epos Now Llc	10/01/2020
Birchard	10-61380-610-000-00-000-279	163.83	Welders Supply Co	10/02/2020
Birchard	10-62834-580-000-00-000-000	666.31	Trta-Research&cpe	10/05/2020
Birchard	10-62440-610-000-00-000-000	158.00	Cintas Corp	10/05/2020
Birchard	10-61380-610-000-00-000-279	446.30	Welders Supply Co	10/09/2020
Birchard	10-61380-610-000-00-000-273	222.30	The Wella Corporation	10/09/2020
Birchard	10-62620-411-000-00-000-000	1034.68	Waste Mgmt Wm Ezpay	10/16/2020
Birchard	10-62840-538-000-00-000-000	232.58	Velocity Network Inc	10/21/2020
Birchard	10-62122-610-000-00-000-003	50.00	Country Fair #65	10/22/2020
Birchard	10-62440-610-000-00-000-000	149.26	School Nurse Supply, Inc	10/26/2020
Carr	10-62122-610-000-00-000-004	77.28	Amazon.Com*mk3zl5v62	10/08/2020
Carr	10-62122-610-000-00-000-004	21.31	Amzn Mktp Us	10/08/2020
Carr	10-62122-610-000-00-000-004	-76.56	Ntlrest-Ahlei-Nrfsp	10/09/2020
Carr	10-62122-610-000-00-000-004	19.98	Sams Club #6675	10/12/2020
Carr	10-62310-530-000-00-000-000	3.90	Usps Po 4189240441	10/12/2020
Carr	10-62310-530-000-00-000-000	3.80	Usps Po 4189240441	10/14/2020
Carr	10-62122-610-000-00-000-004	51.96	Amazon.Com*2t4u93bu2 Amzn	10/26/2020
Doty	10-62831-610-000-00-000-000	199.57	Amzn Mktp Us	10/01/2020
Fair	10-62840-618-000-00-000-000	100.16	Amzn Mktp Us	10/12/2020
Fair	10-62840-618-000-00-000-000	49.98	Lowes #00226	10/14/2020
Fair	10-62840-618-000-00-000-000	37.44	Lowes #00226	10/15/2020
Fox	10-61341-610-000-00-000-000	18.00	Wm Supercenter #2278	09/30/2020
Fox	10-61341-610-000-00-000-000	4.45	Lowes #00226	10/01/2020
Fox	10-61341-610-000-00-000-000	24.05	Wal-Mart #2278	10/06/2020
Fox	10-61341-610-000-00-000-000	21.91	Wal-Mart #2278	10/12/2020
Fox	10-61341-610-000-00-000-000	7.00	Wm Supercenter #2278	10/13/2020
Fox	10-61341-610-000-00-000-000	9.98	Samsclub #6675	10/14/2020
Fox	10-61341-610-000-00-000-000	9.82	Wal-Mart #2278	10/15/2020
Fox	10-61341-610-000-00-000-000	15.72	Wal-Mart #2278	10/20/2020
Fox	10-61341-610-000-00-000-000	29.11	Wal-Mart #2278	10/27/2020
Garvey	10-61290-610-000-00-000-000	210.00	Cec	10/06/2020
Garvey	10-61290-610-000-00-000-000	187.19	Gfs Store #0723	10/08/2020
Garvey	10-61290-610-000-00-000-000	98.00	Boom Learning	10/16/2020
Garvey	10-61290-610-000-00-000-000	72.36	Kahoot! As	10/19/2020
Garvey	10-61290-610-000-00-000-000	97.97	Gfs Store #0723	10/19/2020
Garvey	10-61290-610-000-00-000-000	258.32	Epos Now Llc	10/19/2020
Garvey	10-61290-610-000-00-000-000	137.67	Gfs Store #0723	10/23/2020
Klins	10-61370-610-000-00-000-261	33.92	Amzn Mktp Us	10/13/2020
Long	10-61380-610-000-00-000-275	122.78	Lowes #00226	10/06/2020
Long	10-61380-610-000-00-000-275	350.52	Lowes #00226	10/07/2020
Long	10-61380-610-000-00-000-275	137.48	Lowes #01654	10/07/2020
Long	10-61380-610-000-00-000-275	121.78	Lowes #00226	10/08/2020

VISA Statement October 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Long	10-61380-610-000-00-000-275	36.99	Amzn Mktp Us	10/12/2020
Long	10-61380-610-000-00-000-275	87.70	Lowes #00226	10/14/2020
Marendt	10-01320-000-000-00-000-000	90.20	Samsclub #6675	09/30/2020
Marendt	10-01320-000-000-00-000-000	45.10	Samsclub #6675	10/09/2020
Marendt	10-01320-000-000-00-000-000	65.06	Sams Club #6675	10/13/2020
Marendt	10-01320-000-000-00-000-000	150.08	Samsclub #6675	10/21/2020
Marzka	10-62650-626-000-00-000-000	26.00	Country Fair #65	10/15/2020
Massello	10-61380-610-000-00-000-278	6.98	Lowes #00226	10/15/2020
Massello	10-61380-610-000-00-000-278	145.76	Lowes #00226	10/15/2020
Mello	10-62620-610-000-00-000-000	252.18	Lowes #00226	10/02/2020
Mello	10-62620-610-000-00-000-000	191.78	Lowes #00226	10/09/2020
Mello	10-62620-610-000-00-000-000	233.63	Supplyhouse.Com	10/16/2020
Miller	10-61370-610-000-00-000-264	69.38	Lowes #00226	09/29/2020
Noonan	10-61380-610-000-00-000-000	500.50	Www.Simonjersey.Com	10/02/2020
Noonan	10-61380-610-000-00-000-000	122.17	Www.Simonjersey.Com	10/16/2020
Noonan	10-61380-610-000-00-000-000	43.67	Www.Simonjersey.Com	10/21/2020
Salorino	10-61380-610-000-00-000-266	468.46	Staples 00103556	10/02/2020
Salorino	10-61380-610-000-00-000-266	148.58	Harry Guckert Co.	10/22/2020
Salorino	10-61380-610-000-00-000-266	259.04	Veritiv-Midwest	10/26/2020
Salorino	10-61380-610-000-00-000-266	226.95	Harry Guckert Co.	10/27/2020
Sanders	10-61342-610-000-00-000-001	48.98	Amzn Mktp Us	10/22/2020
Sanders	10-61342-610-000-00-000-001	49.88	Instacart	10/22/2020
Sanders	10-61342-610-000-00-000-001	72.59	Instacart	10/23/2020
Sanders	10-61342-610-000-00-000-001	53.10	Amazon.Com*2t4ae6su0 Amzn	10/26/2020
Scalise	10-61290-610-000-00-000-000	14.75	Pitsco Inc	10/02/2020
Smith	10-62840-618-000-00-000-000	942.12	Amzn Mktp Us	10/12/2020
Smith	10-62840-618-000-00-000-000	1399.00	Apple.Com/Us	10/22/2020
Sorensen	10-62122-610-000-00-000-003	16.44	Walgreens #11429	10/21/2020
States	10-62271-810-000-00-000-000	132.50	American Assoc Of Nurse P	10/19/2020
Steever	10-61380-610-000-00-000-271	288.04	Amzn Mktp Us	10/09/2020
Steever	10-61380-610-000-00-000-271	67.64	Quaker Steak N Lube	10/09/2020
Steever	10-61380-610-000-00-000-271	359.79	The Home Depot 4124	10/19/2020
Suprynowicz	10-61380-610-000-00-000-277	383.92	Amzn Mktp Us	10/07/2020
Suprynowicz	10-61380-610-000-00-000-277	25.00	Careersafe Online	10/15/2020
Suprynowicz	10-61380-610-000-00-000-277	294.99	Amzn Mktp Us	10/16/2020
Suprynowicz	10-61380-610-000-00-000-277	200.00	Careersafe Online	10/20/2020
Suprynowicz	10-61380-610-000-00-000-277	25.00	Careersafe Online	10/21/2020
Tarasovitch	10-62380-610-000-00-000-000	125.93	Uniforms Usa	09/29/2020
Tarasovitch	10-61380-610-000-00-000-273	929.84	Pca Skin	10/08/2020
Tarasovitch	10-62380-610-000-00-000-000	1270.36	Sol*snap-On Industrial	10/09/2020
Tarasovitch	10-62380-610-000-00-000-000	39.99	Pa I/M Training Mod	10/09/2020
Tarasovitch	10-61380-610-000-00-000-279	156.70	Welders Supply Co	10/12/2020
Tarasovitch	10-62380-635-000-00-000-000	42.45	Applebees - West 12th Str	10/14/2020
Tarasovitch	10-62380-610-000-00-000-000	65.95	Uniforms Usa	10/14/2020
Tarasovitch	10-62380-610-000-00-000-000	39.99	Pa I/M Training Mod	10/14/2020
Tarasovitch	10-62380-610-000-00-000-000	39.99	Pa I/M Training Mod	10/14/2020
Tarasovitch	10-62380-610-000-00-000-000	1686.00	Gtsimulators	10/16/2020

VISA Statement October 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Tarasovitch	10-61380-610-000-00-000-279	671.25	The Lincoln Electric Co	10/21/2020
Tarasovitch	10-01320-000-000-00-000-000	550.00	Natl Tech Honor Soc	10/22/2020
Tarasovitch	10-62122-330-663-00-000-000	2987.00	Lifetrack Services Inc	10/23/2020
Tarasovitch	10-61380-610-000-00-000-279	58.69	Welders Supply Co	10/26/2020
Tarasovitch	10-61380-610-000-00-000-279	81.89	Matheson Tri-Gas L46	10/27/2020
Taylor	10-61380-610-000-00-000-279	448.51	Amzn Mktp Us	10/02/2020
Taylor	10-61380-610-000-00-000-279	62.81	Msc	10/08/2020
Taylor	10-61380-610-000-00-000-279	19.99	Amzn Mktp Us	10/08/2020
Taylor	10-61380-610-000-00-000-279	47.00	Amzn Mktp Us	10/13/2020
Taylor	10-61380-610-000-00-000-279	181.74	Harbor Freight	10/16/2020
Taylor	10-61380-610-000-00-000-279	31.82	Welders Supply Company	10/27/2020
Vonvolkenburg	10-62660-610-360-00-000-000	3943.60	Emergencykits.Com	09/29/2020
Vonvolkenburg	10-62620-610-000-00-000-000	168.95	Gih*globalindustrialeq	10/02/2020
Vonvolkenburg	10-62620-610-000-00-000-000	152.24	Graybar Electric Company	10/08/2020
Vonvolkenburg	10-62620-610-000-00-000-000	359.29	Gih*globalindustrialeq	10/26/2020
Vonvolkenburg	10-62620-610-000-00-000-000	141.11	The Webstaurant Store	10/26/2020
Walker	10-62834-810-000-00-000-000	115.00	Acte	10/16/2020
Walker	10-62360-610-000-00-000-000	43.04	Amzn Mktp Us	10/22/2020
Walker	10-62360-610-000-00-000-000	96.38	Amzn Mktp Us	10/26/2020
Warren	10-61342-610-000-00-000-000	24.98	Amzn Mktp Us	09/29/2020
Warren	10-61342-610-000-00-000-000	62.23	Amzn Mktp Us	09/30/2020
Warren	10-61342-610-000-00-000-000	94.44	Gfs Store #0723	10/06/2020
Warren	10-61342-610-000-00-000-000	161.97	Amzn Mktp Us	10/13/2020
Warren	10-61342-610-000-00-000-000	51.47	Amzn Mktp Us	10/14/2020
Woodburn	10-01320-000-000-00-000-000	70.56	Walmart.Com Au	09/30/2020
Woodburn	10-01320-000-000-00-000-000	273.62	Walmart.Com Az	09/30/2020
Woodburn	10-01320-000-000-00-000-000	37.28	Walmart.Com At	09/30/2020
Woodburn	10-01320-000-000-00-000-000	11.96	Quill Corporation	10/01/2020
Woodburn	10-01320-000-000-00-000-000	37.20	Wm Supercenter #2278	10/08/2020
Woodburn	10-01320-000-000-00-000-000	138.84	Walmart Grocery 800966654	10/09/2020
Woodburn	10-01320-000-000-00-000-000	5.00	Walmart Grocery 800966654	10/13/2020
Woodburn	10-01320-000-000-00-000-000	132.82	Walmart Grocery 800966654	10/14/2020
Woodburn	10-01320-000-000-00-000-000	5.00	Walmart Grocery 800966654	10/14/2020
Woodburn	10-01320-000-000-00-000-000	267.00	Country Meats Llc	10/20/2020
Woodburn	10-01320-000-000-00-000-000	5.00	Walmart Grocery	10/21/2020
Woodburn	10-01320-000-000-00-000-000	114.35	Walmart Grocery 800966654	10/21/2020
Woodburn	10-01320-000-000-00-000-000	99.76	Walmart Grocery 800966654	10/26/2020
Woodburn	10-01320-000-000-00-000-000	37.28	Walmart Grocery 800966654	10/26/2020
Woodburn	10-01320-000-000-00-000-000	5.00	Walmart Grocery 800966654	10/26/2020
Zellefrow	10-61320-610-000-00-000-000	72.00	Kahoot! As	10/08/2020
Zellefrow	10-61320-610-000-00-000-000	33.97	Krispy Kreme 0369	10/12/2020
Total for October 2020		\$	46,058.47	

VISA Statement November 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Balsiger	10-61380-610-000-00-000-270	28.02	Lake City Paint Inc	10/28/2020
Balsiger	10-61380-610-000-00-000-270	300.13	Wal-Mart #2278	11/19/2020
Birchard	10-61380-648-000-00-000-290	207.90	Msi*millennium Si	10/29/2020
Birchard	10-62440-610-000-00-000-000	158.00	Cintas Corp	11/04/2020
Birchard	10-61380-610-000-00-000-272	174.99	Amzn Mktp Us	11/06/2020
Birchard	10-61380-610-000-00-000-279	147.33	Welders Supply Company	11/06/2020
Birchard	10-61380-610-000-00-000-272	259.98	Amzn Mktp Us	11/06/2020
Birchard	10-61380-610-000-00-000-272	173.46	Amzn Mktp Us	11/09/2020
Birchard	10-61380-610-000-00-000-273	88.32	The Wella Corporation	11/09/2020
Birchard	10-61380-610-000-00-000-272	316.20	Amzn Mktp Us	11/09/2020
Birchard	10-61380-610-000-00-000-272	126.01	Amzn Mktp Us	11/09/2020
Birchard	10-61380-610-000-00-000-272	1564.52	Zoro Tools Inc	11/09/2020
Birchard	10-61380-610-000-00-000-272	175.24	Msc	11/09/2020
Birchard	10-61380-610-000-00-000-272	20.73	Amzn Mktp Us	11/10/2020
Birchard	10-61380-610-000-00-000-272	484.40	Lowes #00907	11/11/2020
Birchard	10-61380-610-000-00-000-273	187.20	The Wella Corporation	11/11/2020
Birchard	10-61610-610-100-40-000-000	56.33	Welders Supply Company	11/13/2020
Birchard	10-62620-411-000-00-000-000	1034.00	Waste Mgmt Wm Ezpay	11/16/2020
Birchard	10-61380-610-000-00-000-273	541.49	Sally Beauty #10083	11/18/2020
Birchard	10-61610-610-100-40-000-000	117.37	Welders Supply Company	11/18/2020
Birchard	10-61380-610-000-00-000-272	175.00	Careersafe Online	11/18/2020
Birchard	10-61240-538-000-00-000-000	232.58	Velocity Network Inc	11/23/2020
Doty	10-62834-810-000-00-000-000	175.00	Manufacturers And Bus	10/28/2020
Doty	10-62834-810-000-00-000-000	673.00	Enviornmental Health Test	10/30/2020
Fair	10-62840-618-000-00-000-000	20.98	Amzn Mktp Us	11/02/2020
Fair	10-62840-618-000-00-000-000	191.88	Amzn Mktp Us	11/18/2020
Foulkrod	10-62122-610-000-00-000-001	23.19	Target 00012872	11/20/2020
Foulkrod	10-62122-610-000-00-000-001	18.01	Amazon.Com*bi3cl4h93 Amzn	11/24/2020
Fox	10-61341-610-000-00-000-000	30.62	Wm Supercenter #2278	10/29/2020
Fox	10-61341-610-000-00-000-000	21.90	Wm Supercenter #2278	10/30/2020
Fox	10-61341-610-000-00-000-000	18.00	Samsclub #6675	10/30/2020
Fox	10-61341-610-000-00-000-000	16.04	Wal-Mart #2278	11/03/2020
Fox	10-61341-610-000-00-000-000	5.30	Scholastic, Inc.	11/05/2020
Fox	10-61341-610-000-00-000-000	54.00	Community Playthings	11/05/2020
Fox	10-61341-610-000-00-000-000	67.62	Wal-Mart #2278	11/10/2020
Fox	10-61341-610-000-00-000-000	27.02	Sams Club #6675	11/13/2020
Fox	10-61341-610-000-00-000-000	27.50	Sp * Tfd Supplies	11/16/2020
Fox	10-61341-610-000-00-000-000	7.46	Wal-Mart #2278	11/16/2020
Fox	10-61341-610-000-00-000-000	19.03	Wal-Mart #2278	11/17/2020
Fox	10-61341-610-000-00-000-000	9.98	Samsclub #6675	11/19/2020
Fox	10-61341-610-000-00-000-000	13.94	Wm Supercenter #2278	11/24/2020

VISA Statement November 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Garvey	10-61290-610-000-00-000-000	89.99	Amzn Mktp Us	11/03/2020
Garvey	10-61290-610-000-00-000-000	230.35	Amzn Mktp Us	11/09/2020
Klins	10-61370-610-000-00-000-261	90.54	Amazon.Com*288hl4vi0 Amzn	11/04/2020
Klins	10-61370-610-000-00-000-261	150.00	Coderbyte.Com	11/09/2020
Klins	10-61370-610-000-00-000-261	60.04	Amzn Mktp Us	11/16/2020
Klins	10-61370-610-000-00-000-261	15.28	Amzn Mktp Us	11/17/2020
Klins	10-61370-610-000-00-000-261	79.95	Amzn Mktp Us	11/23/2020
Long	10-61380-610-000-00-000-275	24.00	Paypal	11/16/2020
Long	10-61380-610-000-00-000-275	383.62	Lowes #00226	11/24/2020
Marendt	10-01320-000-000-00-000-000	150.08	Samsclub #6675	10/28/2020
Marendt	10-01320-000-000-00-000-000	86.96	Samsclub #6675	11/05/2020
Marendt	10-01320-000-000-00-000-000	18.20	Wm Supercenter #3253	11/09/2020
Marendt	10-01320-000-000-00-000-000	28.62	Le Jardin	11/11/2020
Massello	10-61380-610-000-00-000-278	550.00	Careersafe Online	11/20/2020
Mello	10-62620-610-000-00-000-000	166.85	Batteries + Bulbs-#0642	11/06/2020
Mello	10-62650-626-000-00-000-000	63.28	E L Heard & Son	11/13/2020
Mello	10-62650-626-000-00-000-000	347.16	Vercillos Autobody	11/19/2020
Mello	10-62620-610-000-00-000-000	600.00	Miller Brothers Garden	11/19/2020
Mello	10-62620-610-000-00-000-000	58.23	Ais Commercial Parts &	11/27/2020
Noonan	10-61380-610-000-00-000-273	31.95	Sally Beauty #10083	10/28/2020
Noonan	10-61380-610-000-00-000-273	61.75	Usps Po 4131120417	10/29/2020
Noonan	10-61380-610-000-00-000-273	-24.77	Www.Simonjersey.Com	11/13/2020
Noonan	10-61380-610-000-00-000-273	-24.15	Www.Simonjersey.Com	11/13/2020
Noonan	10-61380-610-000-00-000-273	-99.06	Www.Simonjersey.Com	11/13/2020
Salorino	10-61380-610-000-00-000-266	1063.39	Harry Guckert Co.	11/05/2020
Salorino	10-61380-610-000-00-000-266	197.58	Veritiv-Midwest	11/13/2020
Sanders	10-61342-610-000-00-000-001	64.61	Instacart	11/10/2020
Sanders	10-61342-610-000-00-000-001	29.45	Fedex	11/16/2020
Sanders	10-61342-610-000-00-000-001	149.88	Amzn Mktp Us	11/23/2020
Sargent	10-61370-610-000-00-000-262	90.22	Document Solutions	11/04/2020
Sargent	10-61370-610-000-00-000-262	300.00	Careersafe Online	11/04/2020
Sargent	10-61370-610-000-00-000-262	29.96	Samsclub #6675	11/11/2020
Sargent	10-61370-610-000-00-000-262	326.50	Document Solutions	11/17/2020
Sargent	10-61370-610-000-00-000-262	249.92	Amazon.Com*209ad8eu2 Amzn	11/18/2020
Smith	10-62840-618-000-00-000-000	479.00	Amzn Mktp Us	11/04/2020
Smith	10-62840-618-000-00-000-000	522.82	Amzn Mktp Us	11/05/2020
Smith	10-62840-618-000-00-000-000	52.99	Best Buy 00005975	11/12/2020
Sorensen	10-62122-610-000-00-000-003	94.99	Amzn Mktp Us	10/29/2020
Steever	10-61380-610-000-00-000-271	149.99	Amzn Mktp Us	11/06/2020
Steever	10-61380-610-000-00-000-271	116.47	Amzn Mktp Us	11/09/2020
Steever	10-61380-610-000-00-000-271	78.28	Amzn Mktp Us	11/09/2020

VISA Statement November 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Steever	10-61380-610-000-00-000-271	19.99	Amzn Mktp Us	11/09/2020
Steever	10-61380-610-000-00-000-271	17.98	Amzn Mktp Us	11/09/2020
Steever	10-61380-610-000-00-000-271	164.99	Amzn Mktp Us	11/13/2020
Steever	10-61380-610-000-00-000-271	16.18	Amzn Mktp Us	11/13/2020
Steever	10-61380-610-000-00-000-271	18.47	Amazon.Com*202bt0zu0 Amzn	11/16/2020
Steever	10-61380-610-000-00-000-271	30.38	Amzn Mktp Us	11/16/2020
Steever	10-61380-610-000-00-000-271	67.51	Amzn Mktp Us	11/16/2020
Steever	10-61380-610-000-00-000-271	89.00	Amazon.Com*204097ck2	11/16/2020
Steever	10-61380-610-000-00-000-271	51.61	Amzn Mktp Us	11/18/2020
Suprynowicz	10-61380-610-000-00-000-277	763.93	Msc	11/02/2020
Suprynowicz	10-61380-610-000-00-000-277	995.01	The Warren Company	11/06/2020
Suprynowicz	10-61380-610-000-00-000-277	104.97	Amzn Mktp Us	11/24/2020
Tarasovitch	10-61380-610-000-00-000-279	20.74	Matheson Tri-Gas L46	11/04/2020
Tarasovitch	10-61380-610-000-00-000-271	39.99	Pa I/M Training Mod	11/06/2020
Tarasovitch	10-61380-610-000-00-000-271	39.99	Pa I/M Training Mod	11/18/2020
Tarasovitch	10-62380-610-000-00-000-000	142.01	Officemax/Officedept#6877	11/23/2020
Tarasovitch	10-61380-610-000-00-000-271	39.99	Pa I/M Training Mod	11/27/2020
Taylor	10-61380-610-000-00-000-279	53.24	Amzn Mktp Us	11/03/2020
Taylor	10-61380-610-000-00-000-279	180.60	Msc	11/23/2020
Taylor	10-61380-610-000-00-000-279	110.50	Welders Supply Company	11/24/2020
Taylor	10-61380-610-000-00-000-279	512.27	The Lincoln Electric Co	11/25/2020
Vonvolkenburg	10-62620-610-000-00-000-000	50.24	Officemax/Officedept#6877	10/28/2020
Vonvolkenburg	10-62620-610-000-00-000-000	289.47	Gih*globalindustrialeq	10/30/2020
Vonvolkenburg	10-62620-610-000-00-000-000	-5.59	Officemax/Officedept#6877	11/02/2020
Vonvolkenburg	10-62620-610-000-00-000-000	3754.72	Filtech Inc	11/09/2020
Vonvolkenburg	10-62630-414-000-00-000-000	295.42	Rgp*dba Teamturf	11/10/2020
Vonvolkenburg	10-62620-610-000-00-000-000	23.98	Walmart.Com Az	11/11/2020
Vonvolkenburg	10-62660-610-000-00-000-001	897.92	Emergencykits.Com	11/13/2020
Walter	10-61380-610-000-00-000-271	137.96	Staples 00103556	11/24/2020
Walter	10-61380-610-000-00-000-271	72.00	Kahoot! As	11/27/2020
Warren	10-61342-610-000-00-000-000	61.95	Uniforms Usa	10/28/2020
Warren	10-61342-610-000-00-000-000	-3.00	Amazon.Com	10/28/2020
Warren	10-61342-610-000-00-000-000	199.97	Amzn Mktp Us	11/02/2020
Warren	10-61342-610-000-00-000-000	5.98	Lowes #00226	11/02/2020
Warren	10-61342-610-000-00-000-000	77.36	Amzn Mktp Us	11/09/2020
Woodburn	10-01320-000-000-00-000-000	38.81	Walmart Grocery 800966654	10/28/2020
Woodburn	10-01320-000-000-00-000-000	5.00	Walmart Grocery 800966654	10/28/2020
Woodburn	10-01320-000-000-00-000-000	35.05	Walmart.Com W+ 800-966-65	10/28/2020
Woodburn	10-01320-000-000-00-000-000	98.00	Walmart Grocery	11/02/2020
Woodburn	10-01320-000-000-00-000-000	50.24	Walmart.Com W+ 800-966-65	11/02/2020
Woodburn	10-01320-000-000-00-000-000	5.00	Walmart Grocery	11/02/2020

VISA Statement November 27, 2020

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Woodburn	10-01320-000-000-00-000-000	12.35	Walmart Grocery	11/02/2020
Woodburn	10-01320-000-000-00-000-000	48.29	Walmart Grocery	11/04/2020
Woodburn	10-01320-000-000-00-000-000	445.00	Country Meats Llc	11/04/2020
Woodburn	10-01320-000-000-00-000-000	39.20	Walmart Grocery	11/04/2020
Woodburn	10-01320-000-000-00-000-000	4.00	Walmart Grocery	11/05/2020
Woodburn	10-01320-000-000-00-000-000	39.88	Walmart Grocery	11/06/2020
Woodburn	10-01320-000-000-00-000-000	44.49	Walmart Grocery	11/06/2020
Woodburn	10-01320-000-000-00-000-000	29.57	Walmart Grocery	11/06/2020
Woodburn	10-01320-000-000-00-000-000	4.00	Walmart Grocery	11/09/2020
Woodburn	10-01320-000-000-00-000-000	35.37	Walmart Grocery	11/09/2020
Woodburn	10-01320-000-000-00-000-000	4.00	Walmart Grocery	11/09/2020
Woodburn	10-01320-000-000-00-000-000	4.00	Walmart Grocery	11/09/2020
Woodburn	10-01320-000-000-00-000-000	4.00	Walmart Grocery	11/09/2020
Woodburn	10-01320-000-000-00-000-000	35.37	Walmart Grocery	11/09/2020
Woodburn	10-01320-000-000-00-000-000	171.66	Walmart Grocery	11/11/2020
Woodburn	10-01320-000-000-00-000-000	10.00	Walmart Grocery	11/12/2020
Woodburn	10-01320-000-000-00-000-000	116.22	Walmart Grocery	11/13/2020
Woodburn	10-01320-000-000-00-000-000	13.00	Skillsusa Org	11/13/2020
Woodburn	10-01320-000-000-00-000-000	13.00	Skillsusa Org	11/13/2020
Woodburn	10-01320-000-000-00-000-000	25.00	Skillsusa Org	11/13/2020
Woodburn	10-01320-000-000-00-000-000	26.00	Skillsusa Org	11/13/2020
Woodburn	10-01320-000-000-00-000-000	126.99	Quill Corporation	11/16/2020
Woodburn	10-01320-000-000-00-000-000	10.00	Walmart Grocery	11/16/2020
Zellefrow	10-61320-610-000-00-000-000	69.95	Amzn Mktp Us	10/30/2020
Zellefrow	10-61320-610-000-00-000-000	36.58	Amzn Mktp Us	11/02/2020
Zellefrow	10-61320-610-000-00-000-000	139.95	Grammarly Cold6rgkt	11/02/2020
Zellefrow	10-61320-610-000-00-000-000	69.47	Amzn Mktp Us	11/02/2020
Zellefrow	10-61320-610-000-00-000-000	34.99	Amzn Mktp Us	11/09/2020
Zellefrow	10-61320-610-000-00-000-000	78.90	Chick-Fil-A #01879	11/16/2020
Zellefrow	10-61320-610-000-00-000-000	26.06	Krispy Kreme 0369	11/16/2020
Zellefrow	10-61320-610-000-00-000-000	43.29	Google *youtube Videos	11/18/2020
Zellefrow	10-61320-610-000-00-000-000	17.90	Amzn Mktp Us	11/20/2020
Zellefrow	10-61320-610-000-00-000-000	97.75	Amzn Mktp Us	11/20/2020
Zellefrow	10-61320-610-000-00-000-000	4.49	Amzn Mktp Us	11/23/2020
Zellefrow	10-61320-610-000-00-000-000	-34.99	Amzn Mktp Us	11/24/2020
Zellefrow	10-61320-610-000-00-000-000	46.95	Amzn Mktp Us	11/24/2020
Zellefrow	10-61320-610-000-00-000-000	27.98	Amzn Mktp Us	11/25/2020
Zellefrow	10-61320-610-000-00-000-000	37.98	Amzn Mktp Us	11/27/2020

Total for November 2020

\$ 26,653.06

December 2020

Administrative Services / Human Resources Report

Staffing:

Ratification for hire of Adam Trippi to the CNT Instruction Position effective 11/23/2020.
Ratification for the re-hire of Matthew Walter to the AUT Instructor position effective 11/23/2020.

Staff Development:

Coordination of In-Service and Professional Development plans underway.
Review/update of school wide job descriptions is currently in progress.

Payroll:

Contracted services have been paid out for the Supervising Nurse, NTHS Advisors, and SkillsUSA Advisors.
ACA data was provided to HUB for 1095 reporting.

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: December 4, 2020

SUBJECT: Retirement-James Tracy Massello

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty, Administrative Services / Human Resources Coordinator

DESCRIPTION:

James Tracy Massello, has expressed his desire to retire. His last date of employment will be May 28, 2021(see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of James Tracy Massello with his last day of work being May 28, 2021.

December 4, 2020

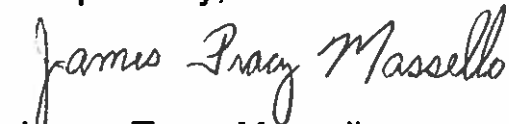
Ms. Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Dear Ms. Birchard:

This letter is to inform you of my intent to retire during the 2020-2021 contractual school year, July 1, 2020 to June 30, 2021. My last day of employment will be May 28, 2021 unless otherwise advised.

This notice is to insure eligibility for retirement compensation, as outlined in Article VI, Section 12 of the Master Contract in effect at this time.

Respectfully,

A handwritten signature in black ink that reads "James Tracy Massello". The signature is written in a cursive style with a large, stylized initial 'J'.

James Tracy Massello

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: October 16, 2020

SUBJECT: Student Assistance Aide (SAA-2)

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Catherine Doty, Administrative Services / HR Coordinator

DESCRIPTION:

The Erie County Technical School Administration recommends hiring Kathleen Pagano as a part-time Student Assistance Aide at the probationary rate of \$16.46 per hour beginning on or after November 2, 2020. She will serve a 120-day probationary period prior to recommendation for regular employment.

RECOMMENDATION:

Motion to ratify the hire of Kathleen Pagano as a part-time Student Assistance Aide at a probationary rate of \$16.46 per hour effective on or after November 2, 2020.

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: November 18, 2020

SUBJECT: Construction Trades Instructor

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Cat Doty, Administrative Services/HR Coordinator

DESCRIPTION:

Erie County Technical School Administration recommends hiring Adam Trippi as the Construction Trades Instructor effective on or after November 23, 2020 at Column A/B Step 7 prorated, on the salary of \$44,308.

RECOMMENDATION:

Motion to ratify Adam Trippi at Column A/B step 7, prorated based on the salary of \$44,308 per year.

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: December 3, 2020

SUBJECT: Permanent Employee Status

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Cat Doty, Administrative Services/Human Resources Coordinator

DESCRIPTION:

Classified Employees serve a probationary period of 120 days prior to recommendation for regular employment to the Operating Committee (Article I, Section 6). Sharon Lytle, Instructional Aide, SAA-2 will have completed her 120-day probationary period. This will result in a change in rate from \$16.46 to \$16.71 per hour.

RECOMMENDATION:

Motion to grant regular employment status to Sharon Lytle, a SAA-2, Instructional Aide, effective January 14, 2021 at the rate of \$16.46 per hour.

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: September 11, 2020-Revised December 4, 2020

SUBJECT: Custodian (C-2)

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Catherine Doty, Administrative Services / HR Coordinator

DESCRIPTION:

The Erie County Technical School Administration recommends hiring Jason Conner as a part-time custodian at the rate of \$16.68 per hour beginning on or after September 25, 2020.

RECOMMENDATION:

Motion to hire Jason Conner as a part-time custodian at rate of \$16.68 per hour effective on or after September 25, 2020.

**Erie County Technical School
Director's Report
December 2020**

Roundabout

1. Dr. Walker and Solicitor Sennett engaged in negotiations with PennDOT representatives regarding the land transfer as directed by the JOC.
2. Dr. Walker and Solicitor Sennett are bringing a final offer from PennDOT to the JOC this evening.
3. The final offer provided by PennDOT satisfied the terms set forth by the JOC.

Renovation Status

1. Secured a revised kitchen design.
2. Secured a written status/update report from Chris Coughlin for the JOC meeting tonight.
3. Working to reconcile the Renovation project timelines.
 - a. Concern is that more time is needed for ECTS consortium approvals than timeline allows to keep the bid release in January/February.
4. Architect Chris Coughlin is on schedule to present the final project to the JOC January 28th.
5. A meeting with the Renovation Committee will need to be scheduled for review of Architect's work as soon as possible.

ECTS Schedule

1. Our hybrid schedule is working well.
2. School closures due to COVID have occurred since our last JOC meeting.
 - a. Guidance was sought from the JOC, SoR, and the Erie County Department of Health.
3. A modification to the ECTS Health and Safety Plan was presented this evening to provide more flexibility for returning to in-person operation following a school closure.
4. PDE has sent a revised Emergency Time Plan document to the ECTS Administration and JOC for ratification this evening.
5. COVID-19 guidance provided by State and Regional health-care agencies continues to evolve.

RCTC

1. The fingerprinting equipment has been removed from the ECTS by Identogo representatives.

ECTS Operations

1. Work on an Electro-Mechanical Engineering Technology (Mechatronics) program with a Drone Technology emphasis is underway. CTDSL Neil Donovan is joining the work effort.
2. Principal Tarasovitch and I participated in a Perkins Audit Exit Meeting on December 9th, and we had a strong performance on the audit – NO FINDINGS, several commendations.
 - a. Please recognize the excellent work of Principal Tarasovitch – The organization put in place by Joe since his arrival reflected very well on the ECTS.
3. 339 Audit
 - a. PDE revised their timeline for 339 Audits moving our required audit from March 2021 until a date TBD in 2021/2022.
 - b. We are continuing with our audit preparation this year so as to be in a better position to engages in other audit requirements next year.
4. ECTS Comprehensive Plan (three-year cycle).
 - a. The ECTS is a Phase 3 school originally scheduled for 2021.
 - b. PDE revised their timeline for Comprehensive Planning moving our required audit from 2021 until a date TBD in 2021/2022

Student Activity

1. SkillsUSA conference call was conducted with regional CTC Directors.
2. There will NOT be a District 10 SkillsUSA competition this year due to COVID-19.
3. There will be an ECTS-specific SkillsUSA competition this year.

Other Action Items This Month

High School Activity Report November & December 2020

First Quarter Honors: The first quarter of the school year was completed on October 28th. The Erie County Technical School quarterly recognizes three groups of outstanding students: HONOR ROLL students, PERFECT ATTENDANCE students and DISTINGUISHED students.

- **HONOR ROLL:** 242 students; 35% of the student body earned the Honor Roll Status. To achieve this status, the student must have a 95% grade point average.
- **PERFECT ATTENDANCE:** 181 students; 26% of the ECTS population achieved Perfect Attendance this quarter
- **DISTINGUISHED STUDENT:** 106 students; 15% of the students were recognized as Distinguished. To be a distinguished student, the student must achieve both honor roll and perfect attendance.

Each student received certificates in recognition of the honor. Pam Lasher did a superb job of organizing and creating the list and certificates. Please see the attached list for your district students that were recognized.

Principal Meeting #2: On Tuesday, November 3rd, the consortium of principals met to discuss and share information of value to each district. Mr. Tarasovitch shared ECTS concerns of low grade and poor attendance issues with students. The Principals also discussed topics from Sending Schools such as District 10 Athletic concerns – winter sports possibilities; agencies utilized for “mental health” support.

Recruitment/Visitations: Due to the COVID-19 restrictions, the administrative staff developed a recruitment plan that provided the sending schools freshmen class an overview of the options available at ECTS. With the support of each school district’s guidance counselors, the freshman students were provided an informational video and questionnaire that supported an introduction of the Erie County Technical School. Mr. Tarasovitch is very much grateful to the sending schools personnel for the collaboration to deliver the ECTS message.

Open House went Virtual: The Erie County Technical School’s doors were “virtually” open for the 9th graders and their parents to inquire into any program of interest on Thursday, November 19th. The unique format was viewed as a success because Mr. Tarasovitch set a goal of 80 to 90 student visitors as the “success point”; that evening, 119 students were engaged - a BIG SUCCESS! Compared to the approximate 150 students from the 2019 “live” open house. The ECTS administration applauds the faculty for their flexibility and willingness to present themselves and ECTS in another format.

Perkins Audit: The Department of Education conducted an audit of the Perkins Grant assurance information. The audit was the first of its kind at the Erie County Technical School. Joe Tarasovitch organized the virtual interviews for the requested parties on Tuesday, November 24; Terri Birchard – Business Manager, Lesa Scalise – Special Education Supervisor, and the 6 Instructional Aides were all interviewed. Mr. Tarasovitch provided additional documentation that was requested in addition to the share information in September of 2020.

October & November ECTS Pride Students: Please find the attached the monthly recognition of the PRIDE Student of the month from each lab.

High School Activity Report November & December 2020

Mid-Quarter Progress Reports: The 2nd Quarter progress reports were mailed home to the Erie County Technical families on Thursday, December 4th. Best Wishes for the Holidays: Merry Christmas and New Year.

Golden Apple Award Recognition: Kelly Schoullis, who is one of the Culinary Art instructors was recognized a Golden Apple Award recipient. Emily Varner of Girard High School nominated Ms. Schoullis. Please see her attached nomination letter. The airing for her presentation will be on Wednesday, December 16, 2020 at 6 PM on W-Jet TV. Congratulations Kelly!

ECTS COVID-19
Enrollment Analysis

	Total "A"	Total "B"	Total Enrolled ECTS	TRC	Total Enrolled
Fairview HS - AM	10	9		1	56
Fairview HS - PM	17	14	50	5	
Fort LeBoeuf - AM	14	17			57
Fort LeBoeuf - AM	15	8	54	3	
General McLane - AM	7	9			46
General McLane - PM	14	15	45	1	
Girard - AM	17	11		1	67
Girard - PM	18	20	66		
Harbor Creek -AM	7	15			51
Harbor Creek -PM	11	18	51		
Iroquois - AM	10	18		3	65
Iroquois - PM	13	19	60	2	
McDowell - AM	32	17			115
McDowell - PM	37	29	115		
North East - AM	7	19		1	65
North East - PM	16	21	63	1	
Northwestern - AM	12	7			45
Northwestern - PM	14	12	45		
Seneca - AM	5	24		1	67
Seneca - PM	21	16	66		
Union City - AM	12	12			63
Union City - PM	15	20	59	4	
Erie County Technical School	324	350	674	23	697
ECTS Enrollment AM	133	158		7	
ECTS Enrollment PM	191	192	674	16	697

Maintenance Department Report for November/December 2020

I. MANAGER ACTIVITIES

A. Accomplishments

1. Ordered replacement parts as needed
2. Installed Planter Barriers at the front of the High School and Skill Center buildings
3. Installed stop sign at the Flower Road Exit
4. Installed SRO and School Car only Parking Signs
5. Prepared for snow removal serviced equipment
6. Replaced leaking expansion valves in the Hydronic system
7. Otis elevator is in need of repair, getting quotes
8. Communicated with the following Contractors/Vendors:
 - Grainger
 - DeSantis
 - W T Spaeder
 - EMSI
 - Hite
 - Janitors Supply Co.
 - Fagan
 - UniFirst
 - Otis Elevator

B. Meetings Attended

1. Weekly Administrative Team meetings.
2. Safety Committee Meeting.

II. MAINTENANCE

A. Accomplishments

1. Repaired equipment as requested
2. Repaired HVAC Systems as needed
3. Serviced and prepared snow removal equipment
4. Serviced heating system, Boilers Pumps etc.
5. Changed filter in Torit air cleaners in Metal Fab
6. Repaired Metal Shear in Metal Fab Lab

B. Ongoing Projects

1. Completed work requests at High School and Skill Center.
2. Lawn Mowing
3. Snow removal
4. Performed Preventive Maintenance on Scheduled Equipment

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facilities.
2. Set up for events as scheduled

IV. SAFETY

1. Held Fire drills for the Skill Center and High School.

Technology Board Report

Office 365 & Teams

We continue to extend our use of Microsoft Teams for remote instruction. The PLC groups are collaborating on content creation, specifically video recording and publishing to Microsoft Stream for use in Teams Assignments. Our outstanding School Data Sync support ticket remains unresolved; we are leveraging the work-around to maintain.

Applications

Infinite Campus received an update to the latest build version over the Thanksgiving break. One significant influence was their adoption of a decimal in CTE CIP code; which affected several reports and Infinite Campus filters.

Navigate Prepared has finally completed our data structure revisions for our A/B day schedule and we ran a training drill of the software with our faculty to test our ability to mark all students in a session accountable.

Server Systems

We continue to work with Dell Pro Deploy to complete our full migration of our Remote Desktop servers that we use to extend our art and CAD software to our students for homework and remote instruction. They shipped with additional graphics processors, but have not yet been fully implemented by the Dell installer. They are seeking additional guidance from the graphics manufactures.

PIMS

Completed our October Student and staff submission. Thank you to our districts for supplying the supporting data for us to complete the submission.

Working on a PIMS Training manual to improve organizational understanding of the breadth of the PIMS system; and the interdependencies.

Desktops and Printers

We have completed our transition to automated consumable deployment with ComDoc/Xerox for our printer Toner.

High School Office Updates

Admissions database is assembled with the freshman data from the districts; and is supporting our recruiting efforts. The online recruiting activity has reached nearly 700 students. That data is being imported into the admissions database this month.

Supervisors of Instructional Support Services Report

December 2020

Lesa Scalise and Sandy Carr

Curriculum Development

The staff continues to develop resources for remote learning. Staff members are creating videos and using Microsoft Teams for remote lessons. Several instructors are utilizing on-line textbooks through the Cengage Career Pathways platform.

Textbook requests and on-line subscriptions for the 2021-2022 school year were submitted to the Business Manager.

Articulation

The articulation agreement with Edinboro University of Pennsylvania has been renewed for the following programs: Auto Body Repair, Automotive Technology, Drafting & Design, Electrical Engineering, Facility Maintenance Technologies, Metal Fabrication, and Precision Machining. We were also able to add Construction Trades to this agreement. A motion is on the agenda to approve this agreement.

We are working with Mercyhurst University, Laurel Technical Institute, Pittsburgh Technical College, and IMBC to develop/renew agreements with our programs.

Accreditation

Due to the pandemic, we have submitted an application for an extension for the ASE (formerly NATEF) accreditation.

Audits

Lesa and Sandy prepared information for the Perkins Audit. Lesa and several of the Instructional Aides participated in an audit session on November 24, 2020. Lesa and Sandy have also been collecting and organizing information for the 339 Audit.

NOCTI

Instructors have submitted their NOCTI Improvement Plan Calendars. The plans are reviewed and scored with a rubric using ratings of distinguished, proficient, needs improvement or failing. The score is integrated into the instructor's overall rating for 2020-2021.

Seniors will utilize on-line NOCTI Study Guides and instructors are using this tool to prepare seniors for the April test.

Special Education

Mid-term grade reports of students with disabilities were sent to the special education teachers, case managers and guidance counselors. Our instructional aides have played a big part in helping our students be successful in our remote learning environment.

Erie County Technical School Enrollment
2020-2021

		October 2020						November 2020						December 2020					
Program	Capacity	Program/Year Level				Total	Chg/ Prior Mth	Program/Year Level			Total	Chg/ Prior Mth	Chg/ Sept	Program/Year Level			Total	Chg/ Prior Mth	Chg/ Sept
		1st	2nd	3rd	1st			2nd	3rd	1st				2nd	3rd				
Art & Design	48	16	11	11	38	(2)	15	11	11	37	(1)	(3)	15	11	11	37	0	(3)	
Auto Body	48	11	9	8	28	(1)	11	9	8	28	0	(1)	11	9	8	28	0	(1)	
Automotive Technologies	48	15	7.5	9.5	32	0	14	7.5	9.5	31	(1)	(1)	14	7	9.5	30.5	(1)	(2)	
Automotive Technologies	48	15	7.5	9.5	32	0	14	7.5	9.5	31	0		14	7	9.5	30.5	0		
Computer Networking	48	9	17	10	36	0	8	17	10	35	(1)	(1)	8	17	10	35	0	(1)	
Computer Info. Systems	48	17	14	8	39	0	16	14	7	37	(2)	(2)	16	14	7	37	0	(2)	
Construction Trades	48	23	7	9	39	0	22	7	9	38	(1)	(1)	22	7	9	38	0	(1)	
Cosmetology	48	18	14	13	45	0	18	14	13	45	0	0	18	14	13	45	0	0	
Culinary Arts	48	9	11	10.5	30.5	0	8	11	10.5	29.5	(1)	(1)	8	11	10	29	(1)	(2)	
Culinary Arts	48	9	11	10.5	30.5	0	8	11	10.5	29.5	0		8	11	10	29	0		
Diversified Occupations					0	0				0	0	0				0	0	0	
Drafting & Design	48	10	14	15	39	(1)	9	14	15	38	(1)	(2)	9	14	15	38	0	(2)	
Early Childhood Education	48	17	10	10	37	(2)	17	7	9	33	(4)	(6)	17	7	9	33	0	(6)	
Electrical Engineering	48	17	20	10	47	0	17	20	10	47	0	0	17	20	10	47	0	0	
Facilities Maintenance	48	17	20	11	48	0	17	20	11	48	0	0	17	20	11	48	0	0	
Graphic Communications	48	7	9	11	27	0	7	9	11	27	0	0	7	9	11	27	0	0	
Health Assistant	48	22	13	7	42	(1)	22	13	6	41	(1)	(2)	22	13	6	41	0	(2)	
Metal Fabrication	48	17	15	13	45	(1)	17	15	14	46	1	0	17	15	14	46	0	0	
Precision Machining	48	9	15	6	30	(1)	9	14	6	29	(1)	(2)	9	14	6	29	0	(2)	
Tourism & Hospitality	48	8	11	9	28	(1)	7	10	9	26	(2)	(3)	7	10	9	26	0	(3)	
TOTALS	912	266	236	191	693	(10)	256	231	189	676	(17)	(27)	256	230	188	674	(2)	(29)	
Percent of Capacity						76.0%						74.1%						73.9%	
Date of Report		Tuesday, October 13, 2020						Monday, November 16, 2020						Tuesday, December 8, 2020					
School District	Quota	Program/Year Level				Total	Chg/ Month	Program/Year Level			Total	Chg/ Month	Chg/ Sept	Program/Year Level			Total	Chg/ Month	Chg/ Sept
		1st	2nd	3rd	1st			2nd	3rd	1st				2nd	3rd				
Fairview	83	20	22	11	53	(2)	18	22	10	50	(3)	(5)	18	22	10	50	0	(5)	
Fort LeBoeuf	83	29	16	10	55	(1)	29	16	10	55	0	(1)	29	15	10	54	(1)	(2)	
General McLane	83	11	18	17	46	1	11	18	16	45	(1)	0	11	18	16	45	0	0	
Girard	83	24	23	23	70	(1)	23	21	23	67	(3)	(4)	22	21	23	66	(1)	(5)	
Harbor Creek	83	21	16	15	52	0	20	15	15	50	(2)	(2)	20	15	15	50	0	(2)	
Iroquois	83	26	16	18	60	0	26	16	18	60	0	0	26	16	18	60	0	0	
Millcreek	83	42	40	33	115	(1)	42	40	33	115	0	(1)	42	40	33	115	0	(1)	
North East	83	26	26	18	70	0	24	23	17	64	(6)	(6)	24	23	17	64	0	(6)	
Northwestern	83	12	20	13	45	(3)	12	20	13	45	0	(3)	12	20	13	45	0	(3)	
Union City	83	24	21	14	59	(2)	23	22	14	59	0	(2)	23	22	14	59	0	(2)	
Wattsburg	83	31	18	19	68	(1)	28	18	20	66	(2)	(3)	28	18	20	66	0	(3)	
Totals	912	266	236	191	693	(10)	256	231	189	676	(17)	(27)	255	230	189	674	(2)	(29)	

Transition Center Enrollment
2020-2021

October 13 ,2020

November 16 ,2020

December 8 ,2020

District	Transition Center	District	Transition Center	District	Transition Center
Fairview	5	Fairview	6	Fairview	6
Fort LeBoeuf	4	Fort LeBoeuf	3	Fort LeBoeuf	3
General McLane	1	General McLane	1	General McLane	1
Girard	1	Girard	1	Girard	1
Harbor Creek	-	Harbor Creek	-	Harbor Creek	-
Iroquois	5	Iroquois	5	Iroquois	5
Millcreek		Millcreek		Millcreek	
North East	2	North East	2	North East	2
Northwestern		Northwestern		Northwestern	
Union City	4	Union City	4	Union City	4
Wattsburg	1	Wattsburg	1	Wattsburg	1
Total	23	Total	23	Total	23

Non-participating

Non-participating

Non-participating

Program	Intellectually Disabled	Developmental delay	Deaf blindness	Hearing Impairment	Speech/Lang Impaired	Visually Impaired	Emotional Disturbed	Orthopedic Impairment	Other Impairment	Specific Disability	Autism	Head Injury	504 Plan	Multiple disabilities	Gifted with Disability	Special Pops	ECTS	Percentage
Art and Design for Business										2	1		2			5	37	13.5%
Automotive Body Repair	1								2	6	1		2	7		19	28	67.9%
Automotive Technologies							1		1	12			6	1		21	61	34.4%
Computer Networking							2		2	2	2		4	2		14	35	40.0%
Computer Programming									1	3	1		2	2		9	37	24.3%
Construction Trades							1		1	6	1		1	2		12	38	31.6%
Cosmetology										3			3	1		7	45	15.6%
Culinary Arts							1			7	2		2	2		14	58	24.1%
Drafting & Design									3	4			3	1		11	38	28.9%
Early Childhood Education							1		1	5			3	1		11	33	33.3%
Electrical Engineering Technology					1				1	3	1		3			9	47	19.1%
Facilities Maintenance Technologies	1						1			8	2		2	3		17	48	35.4%
Graphic Communications							1		2	2	5		2	1		13	27	48.1%
Health Assistant				1			1			2			2			6	41	14.6%
Metal Fabrication							1		2	6	2		2	1		14	46	30.4%
Precision Machining							1			3	1		1	1		7	29	24.1%
Tourism & Hospitality Management									1	6						7	26	26.9%
Undeclared																0		NaN
Erie County Technical School	2			1	1		11		17	80	19		40	25		196	674	29.1%

Specific Disability by Home School

Home School	Intellectually Disabled	Developmental delay	Deaf blindness	Hearing Impairment	Speech/Lang Impaired	Visually Impaired	Emotional Disturbed	Orthopedic Impairment	Other Impairment	Specific Disability	Autism	Head Injury	504 Plan	Multiple disabilities	Gifted with Disability	Special Pops	ECTS	Percentage
Fairview									2	4	1		4			11	50	22.0%
Fort LeBoeuf										6	2		2	1		11	54	20.4%
General McLane	1						1			8	1		2	2		15	45	33.3%
Girard					1				1	5			5	7		19	66	28.8%
Harbor Creek									3	7	3		2	2		17	51	33.3%
Iroquois							3			8	2		1	3		17	60	28.3%
McDowell High School	1			1			2		4	10	3		8	4		33	75	44.0%
McDowell Intermediate									1	1	1		5	1		9	40	22.5%
North East							1		3	11	2		4	1		22	63	34.9%
Northwestern										3	1		1	2		7	45	15.6%
Union City							1		2	3	1		3	1		11	59	18.6%
Wattsburg							3		1	14	2		3	1		24	66	36.4%
Erie County Technical School	2			1	1		11		17	80	19		40	25		196	674	29.1%

***Business and Industry Partnership Coordinator's Report
December, 2020***

Rob Eggleston, Business & Industry Partnerships Coordinator

Co-op, Intern, Shadow, etc. Update: As of November 24, 2020, there are 84 students on the Co-op, intern and shadowing list. These range from the beginning procedures to being actively on the Job.

Communication, Meetings, Presentations, Trade Shows, Field Trips, etc.: Communication with Employers, Instructors, Students and Parents has been conducted over the year with significant success. Numerous web-based meetings have been conducted. Continued attendance at web-based conferences, seminars, meetings, presentations, etc. is planned. Visits to Trade Shows, Field Trips, etc. will most likely be postponed or canceled for the remainder of the 2020-2021 school year. The Virtual Spring, 2020, OAC meeting is tentatively scheduled for the Spring of 2021.

Career Planning Coordinator Board Report

December 2020

Career Planning

- Instructor Checklists for monitoring career activities are being implemented with adjustments being made as necessary.
- Career Exploration activities that have in the past been completed in the classroom, have been converted to online activities.
- Career activities have been shared with teachers and are available to use in online instruction when necessary.
- Assisting new staff members with WIN activities and reports.

Recruitment Activities

- Assist in coordinating Open House promotions with guidance counselors of sending schools.
- Assist in converting application documents to electronic format making them accessible on our website and available to students that are completely remote or cyber.
- School Counselor meeting planned for December 11, 2020.

NOCTI

- NOCTI electronic student study guides have been shared with teachers.
- NOCTI paper student study guides have been ordered.

Activities & Awards

- In lieu of our Advanced Training Day, virtual meetings are being arranged by the CPC with colleges, training facilities, or institutions. Ideally, the virtual meetings will be held in the individual labs facilitated by the instructor.
- Other virtual presentations with coordinating activities can be arranged for on-line days.

PA Career Objective Forms

- Career Objective forms have been distributed to all labs.
- Completed forms continue to be returned, signed, and filed with student records.

**Erie County Technical School
Joint Operating Committee Member Attendance
2020-2021**

School District	Representative	Date Appointed	5/23/19	6/27/19	8/22/19	9/26/19	10/24/19	12/17/19	1/23/20	2/28/20	3/26/2020 CANCELLED	4/23/2020 VIRTUAL	5/28/2020 VIRTUAL	6/25/2020 VIRTUAL	7/23/20	No. Attended	Percent Attended
Fairview	Mahoney	December 2019						p	p	p		p	p	p	p	7	100%
Ft LeBoeuf	Dinsmore	December 2019						p	p	p		p	p	p	p	7	100%
General McLane	Bucksbee	August 1993	p	p	p	p	p	p	p	p		p	p	p	p	12	100%
Girard	Olesnanik	December 2015	p	p	p	p	p	p	p	p		p	p	p	p	12	100%
Harbor Creek	Brink	December 2019							p	p			p	p		4	80%
Iroquois	Rickrode	December 2017	p	p	p	p	p	p	p	p		p	p	p	p	12	100%
Millcreek	DiPlacido	March 2012	p	p	p	p	p	p	p	p		p	p	p	p	12	100%
North East	Cancilla	September 2019						p							p	2	22%
Northwestern	Ring	October 2016	p	p	p	p	p	p	p	p		p	p	p	p	12	100%
Union City	Gilbert	December 2018		p		p	p	p	p	p		p	p	p	p	10	83%
Wattsburg	O'Donnell	December 2019						p	p	p		p		p		5	71%
Monthly Total			9	9	9	10	10	9	10	10		9	9	10	9		
Monthly Percentage			82%	82%	82%	91%	91%	82%	91%	91%		82%	82%	91%	82%		87%

**Erie County Technical School
Joint Operating Committee Member Attendance
2020-2021**

School District	Representative	Date Appointed	6/27/19	8/22/19	9/26/19	10/24/19	12/17/19	1/23/20	2/28/20	3/26/2020 CANCELLED	4/23/2020 VIRTUAL	5/28/2020 VIRTUAL	6/25/2020 VIRTUAL	7/23/20	8/27/20	No. Attended	Percent Attended
Fairview	Mahoney	December 2019				p	p	p			p	p	p	p	p	8	100%
Ft LeBoeuf	Dinsmore	December 2019				p	p	p			p	p	p	p		7	88%
General McLane	Bucksbee	August 1993	p	p	p	p	p	p	p		p	p	p	p	p	12	100%
Girard	Olesnanik	December 2015	p	p	p	p	p	p	p		p	p	p	p	p	12	100%
Harbor Creek	Brink	December 2019						p	p			p	p		p	5	83%
Iroquois	Rickrode	December 2017	p	p	p	p	p	p	p		p	p	p	p	p	12	100%
Millcreek	DiPlacido	March 2012	p	p	p	p	p	p	p		p	p	p	p	p	12	100%
North East	Cancilla	September 2019				p								p		2	20%
Northwestern	Ring	October 2016	p	p	p	p	p	p	p		p	p	p	p	p	12	100%
Union City	Gilbert	December 2018	p		p	p	p	p	p		p	p	p	p	p	11	92%
Wattsburg	Lee	August 2020													p	1	100%
Monthly Total			9	9	10	10	9	10	10		9	9	10	9	9		
Monthly Percentage			82%	82%	91%	91%	82%	91%	91%		82%	82%	91%	82%	82%		87%

**Erie County Technical School
Joint Operating Committee Member Attendance
2020-2021**

School District	Representative	Date Appointed	8/22/19	9/26/19	10/24/19	12/17/19	1/23/20	2/28/20	3/26/2020 CANCELLED	4/23/2020 VIRTUAL	5/28/2020 VIRTUAL	6/25/2020 VIRTUAL	7/23/20	8/27/20	9/24/20	No. Attended	Percent Attended
Fairview	Mahoney	December 2019				p	p	p		p	p	p	p	p	p	9	100%
Ft LeBoeuf	Dinsmore	December 2019				p	p	p		p	p	p	p			7	78%
General McLane	Bucksbee	August 1993	p	p	p	p	p	p		p	p	p	p	p	p	12	100%
Girard	Olesnanik	December 2015	p	p	p	p	p	p		p	p	p	p	p	p	12	100%
Harbor Creek	Brink	December 2019					p	p			p	p		p	p	6	86%
Iroquois	Rickrode	December 2017	p	p	p	p	p	p		p	p	p	p	p	p	12	100%
Millcreek	DiPlacido	March 2012	p	p	p	p	p	p		p	p	p	p	p	p	12	100%
North East	Cancilla	September 2019			p								p			2	18%
Northwestern	Ring	October 2016	p	p	p	p	p	p		p	p	p	p	p	p	12	100%
Union City	Gilbert	December 2018		p	p	p	p	p		p	p	p	p	p	p	11	92%
Wattsburg	Lee	August 2020												p		1	50%
Monthly Total			9	10	10	9	10	10		9	9	10	9	9	8		
Monthly Percentage			82%	91%	91%	82%	91%	91%		82%	82%	91%	82%	82%	73%		86%

**Erie County Technical School
Joint Operating Committee Member Attendance
2020-2021**

School District	Representative	Date Appointed	9/26/19	10/24/19	12/17/19	1/23/20	2/28/20	3/26/2020 CANCELLED	4/23/2020 VIRTUAL	5/28/2020 VIRTUAL	6/25/2020 VIRTUAL	7/23/20	8/27/20	9/24/20	10/22/20	No. Attended	Percent Attended
Fairview	Mahoney	December 2019			p	p	p		p	p	p	p	p	p		9	90%
Ft LeBoeuf	Dinsmore	December 2019			p	p	p		p	p	p	p			p	8	80%
General McLane	Bucksbee	August 1993	p	p	p	p	p		p	p	p	p	p	p	p	12	100%
Girard	Olesnanik	December 2015	p	p	p	p	p		p	p	p	p	p	p	p	12	100%
Harbor Creek	Brink	December 2019				p	p			p	p		p	p	p	7	88%
Iroquois	Rickrode	December 2017	p	p	p	p	p		p	p	p	p	p	p	p	12	100%
Millcreek	DiPlacido	March 2012	p	p	p	p	p		p	p	p	p	p	p	p	12	100%
North East	Cancilla	September 2019		p								p				2	17%
Northwestern	Ring	October 2016	p	p	p	p	p		p	p	p	p	p	p	p	12	100%
Union City	Gilbert	December 2018	p	p	p	p	p		p	p	p	p	p	p		11	92%
Wattsburg	Lee	August 2020											p		p	2	67%
Monthly Total			10	10	9	10	10		9	9	10	9	9	8	8		
Monthly Percentage			91%	91%	82%	91%	91%		82%	82%	91%	82%	82%	73%	73%		85%

**Erie County Technical School
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Item #	Action Item	Date of Request	Suggested By	Board Consensus	Assigned To	Status	Progress Notes
Items below this line occurred during the 2019-2020 academic year							
44	Development of consent agenda to shorten JOC meeting sessions	August 22, 2019	Mr. DiPlacido	Yes	Director, Admin Staff	Completed October 2019	Revised agenda in place for October 2019 JOC session
43	Discussion and review of Administrative Procedure 126 with Instructors	August 22, 2019	Mr. Ring	Yes	Director	Completed April 2020	Suspended Administrative Procedure 126 with Instructors for this school year due to mandatory school closure
42	Review and analysis of RCTC Operations (Programs offered, Length of Time, Enrollment)	August 22, 2019	Mr. Gallagher	Yes	Director, RCTC Supervisors	Completed September 2020	Director's discussion on the May 2020 JOC meeting agenda; Fingerprinting ceased in August 2020; Reduction of RCTC programs Aug/Sept 2020
Items below this line occurred during the 2018-2019 academic year							
41	Request for fingerprint data	January 24, 2019	Mr. Gallagher	Yes	Coordinator of Human and Quality Resources	Completed February 2019	Data distributed at February 28, 2019 JOC meeting
Items below this line occurred during the 2016-2017 academic year							
40	Request for update on proposed renovation cost estimates	April 27, 2017	Mr. DiPlacido	Yes	Director, Business Manager	Completed May 2017	Worked with Chris Coughlin, Architect of Record, and Paul Abrahamson, Feasibility Consultant, to develop a rough estimate of projected cost.
items below this line occurred during the 2015-2016 academic year							
39	Request for monthly update report of the Superintendents' PAC attendance and agenda	February 25, 2016	Mr. Bucksbee	Yes	Director, Superintendent of Record	Completed, March 2016	Dr. Jackson will provide the next agenda for the April PAC session; Dr. Myers has added an attendance section to her monthly report to the JOC beginning with the March 25, 2016 JOC report

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38	Request for review of ECTS board policy in comparison with Millcreek Township School District policy committee's review and revision	February 25, 2016	Mr. DiPlacido	Yes	Director, Principal, and Business Manager	Completed, March 2016	A meeting was held with chair of the Millcreek Township School District policy committee and attended by Director, Principal, and Business Manager; Director and Principal will review MTSD draft policies online and inform the MTSD Policy Chairperson of any potential conflicts between the two organizations' student policies.
37	Status of board policy and need for policy review	September 24, 2015	Mr. DiPlacido	Yes	Director	Completed, December 15, 2015	A quote for PSBA Policy Review Services has been received and is being added to the 2016-2017 preliminary budget
36	Obtain an explanation from Mr. Coughlin as to willingness to provide a project cost estimate	September 24, 2015	Mr. DiPlacido	Yes	Director and Facilities Manager	Completed October 22, 2015	Letter from Tower Engineering noting the additional criteria that added to the costs of the chimney project.
35	Provide a report on the participation in the Food Service Program	September 24, 2015	Mr. Ogden	Yes	Business Manager and Food Services Director	Completed October 22, 2015	A monthly comparative report will be supplied by the Food Services Director starting with the October 2015 session.
34	Review of Food Service Fund activities	August 27, 2015	Mr. Rodgers	Yes	Director, Business Manager, and Food Services Director	Completed, Ceased Food Service Program	Comparative review of line items in 2013-2014 and 2014-2015 to identify variances; Initial meetings have been held with Director, Business Manager, and Food Service Director to determine areas for further review
All items below this line occurred during the 2014-2015 academic year.							
33	Request for information regarding the viability of Guaranteed Energy Savings Act being incorporated into the renovation project	April 23, 2015	JOC	Yes	Director, Facilities Manager, & Business Manager	Completed, October 22, 2015	Schneider Electric and SmartEdge gave presentations during the work session regarding their Guaranteed Energy Savings Act capabilities
32	Update of enrollment review process for Class of 2017 student applications	March 26, 2015	JOC	Yes	Director	In Progress	Update will be provided once application review process has been completed

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31	Request an analysis of incorporating Act 29 into the renovation project	March 26, 2015	JOC	Yes	Business Manager & Director	In Progress	Discussed matter with the Superintendents during the April meeting; Will be scheduling meetings with suggested vendors
30	Request an analysis of building renovation funded through a bond	August 28, 2014	Mr. Duda	Yes	Business Manager & Director	Completed, September 25, 2014	Bond scenarios prepared by PNC Capital Markets were presented to JOC during the September 2014 Work Session.
29	Seek competitive bids on financial auditor services	August 28, 2014	JOC	Yes	Business Manager & Director	Completed January 21, 2015	RFP released and reviewed; recommendation to JOC in January 2015
All items below this line occurred during the 2013-2014 academic year.							
28	Request for tracking of Career Street hours expended by ECTS administrators	January 25, 2014	Mr. DiPlacido	Yes	Director/Business Manager/Others	Completed, June 26, 2014	Tracking hours discussed at December Foundation meeting; email request from Mr. DiPlacido in January; staff hours reports available for February meeting
27	Investigate various strategies to upgrade HVAC system and other ECTS/Skill Center infrastructure	12/17/2013	Mr. DiPlacido	Yes	Director/Facilities Manager	Completed, August 28, 2014	JOC presentation during 1/23/14 Work Session; UPDATE: discussed with superintendents on 2/7/14; met with architect and engineer on 2/13/14; project plans and costs being developed by engineer and architect
26	Investigate and present fund balance options	8/22/13	Mr. Bucksbee	Yes	Director/Business Manager	Completed, September 26, 2013	Presented to JOC during September 2013 Work Session
All items below this line occurred during the 2012-2013 academic year.							
25	Investigate recycling program options	5/23/13	DiPlacido	Yes	Director/Facilities Manager	Completed, January 21, 2014	New recycling program began with start of second semester
24	Provide a list of CTE programs available around the State and provide monthly reports on new program development progress	5/23/13	Foyle/Ring	Yes	Director	Completed, June 27, 2013	Provided in Supplemental information-June JOC meeting

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23	Begin the process of pursuing a new program for the 2014-2015 school year	April 25, 2013	Ring	Yes	Director	Completed, August 28, 2014	Update included in May Director's Report; Will be collecting students' career choice with the 2014 8 th Grade Career Readiness Survey
22	Conduct a Review of the Strategic Plan	March 28, 2013		Yes	Director	Completed May 23, 2013	Presentation to JOC during May Work Session
21	Define a successful program and an at risk program based on financial parameters	February 28, 2013	DiPlacido	Yes	Director/Business Manager	Completed, March 15, 2013	Analysis prepared using 2011-2012 budget and actual for revenues and expenses by program
20	Conduct a analysis of projected PSERS rate increases and funding	December 18, 2012	Ring	Yes	Business Manager	Completed January 17, 2013	Presented to JOC during January 2013 Work Session
19	Superintendent of Record to provide a monthly written report to include PAC meeting items	December 18, 2012		Yes	Superintendent of Record	Completed February 28, 2013	Included with Agenda beginning on February 28, 2013
18	Would like to have the PDE 339 audit form (and response from RCTS) distributed to all district reps in case they did not receive a copy. This seems to me to be an important document on the health of the school which should be (if not already) sent to all of the participating districts as they are completed.	August 18, 2012	Diplacido	No	Director	Completed August 20, 2012	All appropriate documentation is over 60 pages. Requested information placed in supplemental information section of August 2012 JOC agenda.
All items below this line occurred during the 2011-2012 academic year.							
17	Request for rationale and benefit of maintaining ISO 9001:2008 registration.	May 24, 2012	Heath	Yes	Director, Coordinator of Human & Quality Resources	Completed June 20, 2012	Administrative staff developed a presentation on the merits and benefits of ISO registration.
16	Request for list of potential new programs considered by ECTS	May 24, 2012	Diplacido	Yes	Director	Completed June 15, 2012	Collected various planning documents that contain program recommendations or discussions.

**Erie County Technical School
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15	Survey of guidance counselors of 2 nd choice program selection by 9 th graders	May 24, 2012	Bucksbee	Yes	Director	Completed June 20, 2012	Survey sent to 17 guidance counselors with 14 returned. Results provided at meeting.
14	Preview of Recruitment Presentation for 9 th graders	May 24, 2012	Ring	Yes	Director	Completed September 27, 2012	Admissions coordinator will make presentation during September 2012 work session.
13	Request Historical Budget Information from Districts	March 28, 2012	Bucksbee	No	Director	Completed April 16, 2012	All data collected from all districts and submitted to Mr. Bucksbee; no analysis conducted by administration
12	Investigate training opportunities for gas drilling occupations	February 2012	Mr. Ring	Yes	Director	Completed April 26, 2012	Director has been contacted by IHOP; will schedule time for IHOP to present program to JOC; contract to be reviewed by solicitor; presentation to JOC at April meeting
11	Prepare a list of potential reductions in 2012-2013 expenditures totaling 5% or \$300,000	February 2012	Mr. Ring	Yes	Director, Business Manager	Completed March 16, 2012	Object budget reviewed and \$448,000 in possible reductions identified; presented at March JOC meeting
10	Review why a decline in applications from certain districts	February 2012	Mr. Ogden	Yes	Director	Completed March 22, 2012	Discussed with superintendents at March PAC meeting; responses from three districts; Director analyzing 2012-2013 applications; report made to JOC at March meeting
9	List of ACFF recognized schools in PA	November 2011	Mr. Ogden	Yes	Curriculum Supervisor	Completed Nov. 23, 2011	Jan Kennerknecht research and sent email to Mr. Ogden. See correspondence.
8	Obtain information on the Women in Labor Apprenticeship Grant from ECF	November 2011	Mr. Ogden	Yes	Director, Business Manager	Completed Dec. 20, 2011	Information request made to Mary Ellen Camp and Debbie Thompson on December 14, 2011.
7	Advertising for students from non-participating districts	September 2011	Mr. Bucksbee	Yes	Director, Atty. Sennett	Completed Oct. 27, 2011	Recommendation and legal briefs provided by Atty. Sennett

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6	Analysis of Successful Enrollment Rates by School District (see #3)	August 2011	Mr. Duda, referred by Dr. Tracy	Yes	Director	Completed Nov. 22, 2011	Data presentation scheduled for November 22, 2011 meeting.
5	Board Policy Manual Review	August 2011	Mr. Bucksbee	Yes	Director, Administrative staff	Completed April 26, 2012	Monthly schedule 2011-12 (see schedule); scheduled completion April 2012
4	Student Application Form—is it affecting enrollment; or, is it doing what it was intended to do?	June 2011	Mr. Ring	Yes	Director	Completed Sept. 21, 2011	Several data analysis items collected; one more relevant data item to be collected
3	Do counselors offer a 2 nd program choice to students unable to enroll in 1 st choice?	June 2011	Mr. Duda	Yes	Superintendent of Record	Completed August 25, 2011	Survey of superintendents by Dr. Tracy over the summer; Reassigned to Director for further data analysis
2	Why Students Don't Apply?	April 2011	Mr. Ogden	Yes	Director	Completed Sept. 21, 2011	Several data analysis items collected; more relevant data needs to be collected
1	Review of Administrative Compensation Plans	June 2011	Committee	Yes	JOC President	Completed April 26, 2012	Committee to appointed at reorganization; Act 93 meeting scheduled for April 20

ERIE COUNTY TECHNICAL SCHOOL CAPITAL OUTLAY FUNDING FORMULA

MILLCREEK TOWNSHIP SCHOOL DISTRICT PROPOSED FORMULA CHANGE



HISTORY

- ECTS was initially owned by the Public School Building Authority until deeded over to the 19 School Districts around 1968.
- Capital formula outlay was originally derived from 24 P.S. 24-2574, which applies to buildings owned by the State Public School Building Authority.
- The operational formula was changed several years ago to reflect a rolling 3 year average of student population.
- Presently there are 6 Tech schools (out of the 11 responses we received) who have changed both of their operational and capital formulas from the original formula as shown above to a more realistic, reasonable formula which is similar to our operational formula.
- Districts agreed to develop architectural and engineering designs and allocate costs based on existing capital outlay formula.
- Districts agreed not to spend over \$32.5M.

EXISTING FORMULA - \$32,500,000 TOTAL COST

<u>District</u>	<u>*2017 MV</u>	<u>Percent Share</u>	<u>Cost</u>
Fairview	831,926,407.00	8.20%	2,666,240.98
Fort Leboeuf	1,344,642,761.00	13.26%	4,309,445.64
General Mclane	913,518,428.00	9.01%	2,927,735.25
Girard	474,308,018.00	4.68%	1,520,109.79
Harbor Creek	932,713,112.00	9.20%	2,989,252.29
Iroquois	227,822,014.00	2.25%	730,146.78
Millcreek	3,656,701,658.00	36.06%	11,719,363.30
North East	542,515,700.00	5.35%	1,738,708.59
Northwestern	412,611,784.00	4.07%	1,322,379.52
Union City	253,819,805.00	2.50%	813,467.10
Wattsburg	550,142,197.00	5.43%	1,763,150.75
Total	10,140,721,884.00	100.00%	32,500,000.00

*Same values used to allocate architect costs based on the DCED's State Tax Equalization Board Market Values

PROPOSED FORMULA – FIRST \$20,312,500 SPENT

<u>District</u>	<u>Percent Share</u>	<u>Cost</u>
Fairview	8.20%	1,666,400.61
Fort Leboeuf	13.26%	2,693,403.53
General Mclane	9.01%	1,829,834.53
Girard	4.68%	950,068.62
Harbor Creek	9.20%	1,868,282.68
Iroquois	2.25%	456,341.74
Millcreek	36.06%	7,324,602.06
North East	5.35%	1,086,692.87
Northwestern	4.07%	826,487.20
Union City	2.50%	508,416.94
Wattsburg	5.43%	1,101,969.22
Total	100.00%	20,312,500.00

The total of \$20,312,500 will be distributed based on the existing formula. This total is 63% of the total maximum cost of \$32,500,000.

PROPOSED FORMULA – REMAINING \$12,187,500

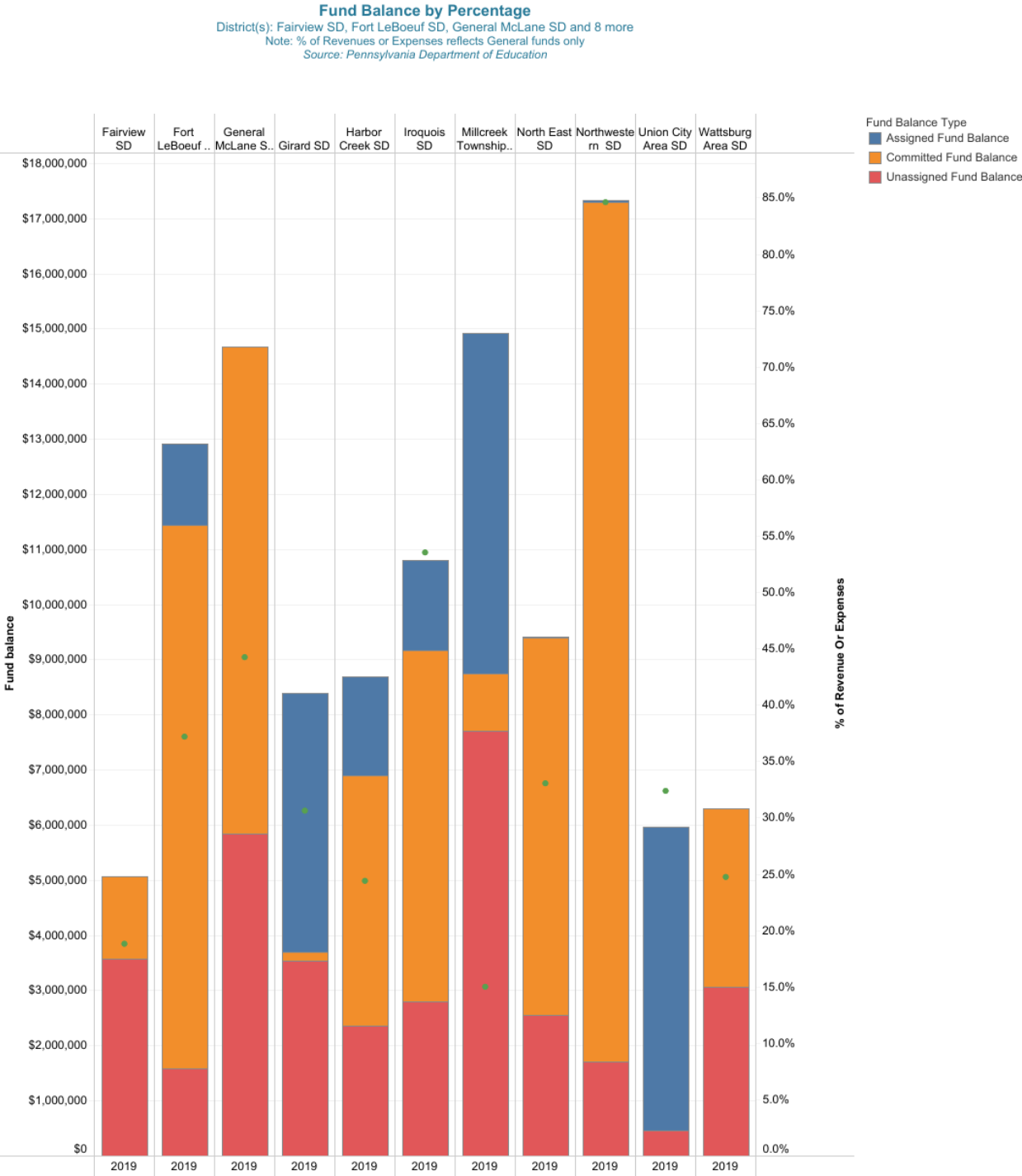
<u>District</u>	<u>Percent Share</u>	<u>Cost</u>
Fairview	4.13%	503,263.84
Fort Leboeuf	10.24%	1,247,788.65
General Mclane	8.63%	1,052,378.18
Girard	9.39%	1,144,079.18
Harbor Creek	8.90%	1,085,128.54
Iroquois	4.48%	545,839.30
Millcreek	20.96%	2,554,527.95
North East	9.80%	1,194,296.40
Northwestern	8.92%	1,087,311.90
Union City	5.83%	710,682.77
Wattsburg	8.72%	1,062,203.29
Total	100.00%	12,187,500.00

The total of \$12,187,500 will be distributed based on a participation trend from the last 15 years. This total is 37% of the total maximum cost of \$32,500,000.

PROPOSED FORMULA COMPARED TO EXISTING FORMULA

<u>District</u>	<u>Existing Formula</u>	<u>Proposed Formula</u>	<u>Existing Formula</u>	<u>Proposed Formula</u>	<u>Variance</u>
Fairview	8.20%	6.68%	2,666,240.98	2,169,664.45	496,576.53
Fort Leboeuf	13.26%	12.13%	4,309,445.64	3,941,192.18	368,253.46
General McLane	9.01%	8.87%	2,927,735.25	2,882,212.71	45,522.54
Girard	4.68%	6.44%	1,520,109.79	2,094,147.80	-574,038.01
Harbor Creek	9.20%	9.09%	2,989,252.29	2,953,411.22	35,841.07
Iroquois	2.25%	3.08%	730,146.78	1,002,181.04	-272,034.26
Millcreek	36.06%	30.40%	11,719,363.30	9,879,130.01	1,840,233.29
North East	5.35%	7.02%	1,738,708.59	2,280,989.27	-542,280.68
Northwestern	4.07%	5.89%	1,322,379.52	1,913,799.10	-591,419.57
Union City	2.50%	3.75%	813,467.10	1,219,099.71	-405,632.61
Wattsburg	5.43%	6.66%	1,763,150.75	2,164,172.51	-401,021.76
Total	100.00%	100.00%	32,500,000.00	32,500,000.00	0.00

As of the 2018-19 SY,
Millcreek has the lowest
fund balance (as a percent
of expenditures)
compared to all the
participating districts.



PROPOSED FORMULA CHANGE CONCLUSION

- Millcreek is proposing to adjust the funding formula because our average participation trend for the past 15 years is 21% and we have less of a savings compared to other districts.
- Millcreek is proposing to adjust the funding formula related to the current ECTS renovation and pay 30.4% of the total cost.
- The cost of the current renovation must not exceed \$32.5M, which is the total all Districts already agreed upon.
- The ECTS Articles of Agreement for Operation capital outlay formula will be changed to a District participation formula based on the prior 15 years of operation upon this projects conclusion.

TIMELINE

- Today we are discussing the proposed capital outlay formula.
- In January 2021, an agenda item will be requested for a JOC vote on a proposed capital outlay formula.
- In January/February 2021, Districts vote regarding proposed capital outlay formula.