

December 2020

Administrative Services / Human Resources Report

Staffing:

Ratification for hire of Adam Trippi to the CNT Instruction Position effective 11/23/2020.
Ratification for the re-hire of Matthew Walter to the AUT Instructor position effective 11/23/2020.

Staff Development:

Coordination of In-Service and Professional Development plans underway.
Review/update of school wide job descriptions is currently in progress.

Payroll:

Contracted services have been paid out for the Supervising Nurse, NTHS Advisors, and SkillsUSA Advisors.
ACA data was provided to HUB for 1095 reporting.