

Continuity of Education Plan 2020-2021

School District	Erie County Technical School
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Goal of Plan
Providing “Remote” Career and Technical Education learning activities will be a significant change from what students normally do in their program majors. The Erie County Technical School is committed to support technical education and career preparation. “Remote Instructional” delivery means our faculty and support staff will use a variety of tools to offer educational opportunities. The remote educational model will be in the form of synchronous and asynchronous activities that will provide a technical foundation for the career major.

Overview of Plan
The Erie County Technical School will continue to provide education during the COVID-19 pandemic crisis if required by offering a “Hybrid A-B Day Schedule” or a “Remote Instructional” model that will support the students’ investigation and acquisition of a career and technical major. Educational curriculum will consist of informal and formal engagement utilizing synchronous and asynchronous activities. These synchronous and asynchronous activities will provide the students with the technical theory to create a foundation for a return to the school to complete “hands-on” activities. The Erie County Technical School staff will provide “technical” modified “hands-on” activities and assignments whenever possible. Some of these type of activities and assignments will be delivered through simulation programs. Students will experience a well-rounded educational experience with technical educational engagement and career exploration activities. Activities and assignments will be graded using the Erie County Technical School standard grading system. Daily attendance will be reported utilizing the guidelines established by the Pennsylvania Department of Education.

Expectations for Teaching and Learning

The 2020-2021 school year at the Erie County Technical anticipated the need for a “Hybrid A-B Day” model and/or “Remote Instructional” model due to the COVID-19 pandemic crisis. The instructors were in-serviced/trained to utilize the Microsoft TEAMS platform for “remote” instructional delivery. The instructional staff will deliver synchronous and asynchronous activities to their students using the Microsoft TEAMS platform. The instructors and students are expected to be engaged during the scheduled times of 8:00 to 10:45 for the morning session and 12:00 to 2:45 for the afternoon session. The instructors will supply activities that will account for transitional engagement during the sessions. The Microsoft TEAMS platform provides the instructor and students with synchronous and asynchronous activities on-line, ability to complete assignments on-line, and provide students with “in-person” support when needed. In the case of students lacking the internet capabilities, the Erie County Technical School will provide “paper/pencil” packets for those students that make a formal request. Offline materials will be forwarded to the high school office for printing and distribution. The parent and student will be responsible for pick-up and return of the created packets.

Types of Acceptable Activities Include:

Curriculum delivery for each program major will be in the form of synchronous and asynchronous activities. These activities can be instructor demonstrations, lectures, or guided instruction; video or simulated instruction. Sharing videos with journal responses; Group chats/on-line discussion boards; Research paper/project; Portfolio preparation/completion (resumes, cover letters, etc.) Instructors could supply materials to be used at home for project/assignment completion.

Additional Instructional Considerations:

WIN – Career Readiness, Math, Reading, etc.; OSHA, SP/2 or other safety training; Career Specific Certification Training;; Math/literacy activities related to the program; Photocopied articles; Math worksheets; Watching a TV show related to field and provide a written reflection.

What Should Not Be Used:

Content that does not relate to the program area.

Communication Tools and Strategies

The Erie County Technical School will share the plan with the 11 School Districts that are involved in the cohort. The Erie County Technical School will utilize their Infinite Campus “mass communication” system to inform the ECTS families of the COEP. ECTS will also use the Erie County Technical School’s “social media” platforms and the website to deliver the message. Finally, ECTS will have the instructional staff and Instructional Aides make phone calls when needed to families to deliver any message.

Access (Devices, Platforms, Handouts)
ECTS will utilize the Microsoft TEAMS platform and a variety of program related resources for computerized curriculum delivery. Students will utilize devices provided by their sending school districts. ECTS recognizes that not all districts have strong internet availability for students, so when an issue is identified, a plan for support will be developed in collaboration with the sending school. If a student does not have computers/internet access, ECTS will make printed work available.

Staff General Expectations
- The instructors will develop and supply activities that will account for the introduction and acquisition of the “technical” theory curriculum and when possible, provide a modified “hands-on” experience. - Instructors will utilize the Microsoft TEAMS platform to deliver their daily objectives and agenda assignments. - Instructors will begin and end each daily session with synchronous interactions; beginning suggested time - 8:00 to 8:30; 12:00 to 12:30; ending suggested time: 10:00 to 10:40; 2:15 to 2:40. - Instructors will utilize the Erie County Technical School Student attendance procedures for remote instruction that were shared in the “2020-21 Attendance Procedures” provided during the opening in-service days. This procedure follows PDE guidance for attendance accountability. - Instructors will utilize the ECTS standardized grading scale for assignments and projects. - ECTS recognizes that students may have technical issues and limitations. Students will relay these issues to the instructor. The instructor will communicate these issues to the ECTS Help Desk for IT support. If identified, instructors may have to support students with “paper/pencil” packets. - If students are enrolled in Professional Skills and/or Math during the Quarter, instructors may utilize an activity from the Professional Skills/Math curriculum as a part of their daily agenda. - Activities may include our Career Readiness System (WIN).

Student Expectations
Students will be required to attend the remote sessions for their ECTS program. The attendance will have two requirements; participation during scheduled meeting times; engagement with the instructional activities and instructor as planned.

Attendance / Accountability
Students will be accountable for both attendance and assignments. The ECTS instructors will utilize our standard grading scale.

Good Faith Efforts for Access and Equity for All Students
Each instructor will identify any student that may be experiencing internet/technology issues by the remote attendance policy procedures. If a student misses two consecutive sessions, the instructor will call the parent to discuss the absences and to determine if there are technology issues. Instructional Aides will provide supports to students with IEP's or 504 plans as required. If a student is identified as requiring "paper/pencil" packets, ECTS will coordinate the pick-up and drop-off of the printed materials with the parent and/or sending school district.

Special Education Supports
Instructional aides will provide accommodations to students with IEP's or 504 plans. If a student is identified to have internet/technology issues, the instructor will provide an opportunity to complete an assignment off-line or by paper/pencil for those students. Instructors will be available daily through the Microsoft TEAMS platform, emails, or phone. Students can have the opportunity for one-on-one interaction when requested. Students can also call the Erie County Technical School to connect with their instructor or any other needed staff member. ECTS will work with the case managers at the sending school districts to support the students with an IEP or 504 plan.

EL Supports
N/A at this time.

Gifted Education
We will offer opportunities as outlined in the GIEP.

Building/Grade Level Contacts
Mr. Joseph Tarasovitch – Principal Mrs. Lesa Scalise – Supervisor of Student Support (Special Education) Mrs. Sandra Carr – Supervisor of Instructional Support (Curriculum) Mr. Jeff Smith – Information Systems and Technology Manager Mrs. Mary Foulkrod – Career Planning Coordinator

Resource Links
ECTS Website for Student Engagement. (www.ects.org)