

ERIE COUNTY TECHNICAL SCHOOL

Job Qualifications

TITLE: Supplemental School Nurse
DEPARTMENT: High School
REPORTS TO: Certified School Nurse, Principal
REVISION DATE: 12/2020

REQUIREMENTS: Registered Nurse (RN), or Licensed Practical Nurse (LPN)
Must have or be willing to get Act 34/114/151 Clearances.

TALENTS: This position requires the employee to possess an internal self-imposed drive to achieve, a desire to serve others, and an ability to set daily goals and use them to guide actions. In addition, the employee must be personally accountable for their work, be a team player and have an ability to capitalize on relationships built to accomplish goals.

Job Statement: Advances the wellbeing, academic success, and life-long achievement of students by addressing acute health care and managing chronic health care needs.

PERFORMANCE RESPONSIBILITIES:

1. Cooperates with school personnel in identifying and meeting social, emotional, and physical needs of students.
2. Respond to students who present symptoms of health-related problems.
3. Contacts other school districts as needed to inform them of student health-related problems.
4. Contacts parents as needed to inform them of student's health-related problems.
5. Initiates phone contact with parents and guardians of children who are absent from school for health-related reasons.
6. Provide interventions, which may include but are not limited to, stopping bleeding, splinting fracture, or performing advanced life saving techniques such as rescue breathing, the Heimlich Maneuver, or cardiopulmonary resuscitation, as needed.
7. Actively participates in the campus Safety Committee as needed.
8. Counsels students in good health habits.
9. Assists in maintaining a healthy, safe learning environment.
10. Monitors and follows all aspects of dispensing medication (prescription or over the counter) to students at school according to school protocol and policies to include proper authorization.
11. Collaborates with school office staff, principal, and parents regarding students identified for exclusion due to medical reasons.
12. Provides staff development on health-related issues for staff.
13. Serves as part of the leadership teams (i.e., Pandemic, Suicide prevention).
14. This enumeration of duties and responsibilities is not all-inclusive and does not preclude the assignment of other duties by the Director, or Principal should the need arise.

BARGAINING UNIT CLASSIFICATION: SNN-2 Classified Contract

TERMS OF EMPLOYMENT: Part-time Up max 29 hours per week.

I have reviewed the above job description and understand the requirements of the position ____ (Initials).

Employee

Date

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