
Human and Quality Resources Report September 2019

ISO.

The ISO audit is scheduled for October 8th and 9th, Lee Pfennigwerth and Steve Pettyjohn will be the two auditors here for 1.5 days since it is a renewal/surveillance audit. SRI has sent an audit plan for a schedule when they are here.

STAFFING.

Professional Unit

Interviews were conducted for the vacancy in the Transition Center. The hope is to have a candidate to recommend for the September board meeting. The new instructors are meeting with their mentors and continuing to get acclimated with their new positions.

Kelly Services

ECTS has been working with the District Manager as new employees are hired and get up to speed. Retirees hired through Kelly Services continue to assist us with long term assignments and day to day as well.

Maintenance/Technology

Summer help for both maintenance and technology will continue as the contract allows through September 30.

PAYROLL.

2019-2020 Payroll rates were changed for instructors and benefit balances were reconciled. The first payroll of the teachers' contract was processed.

BENEFITS.

HUB International will be here to conduct a session on the changes that are planned to the benefits January 1, 2020. In addition, they will discuss the benefits of the Flexible Spending Account.