



Joint Operating Committee Meeting Agenda

Thursday, September 26, 2019

8500 Oliver Road, Erie, PA 16509

Work Session 6:00 p.m.

1. Recognition of the Exemplary Students
2. Executive Session

Regular Meeting

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Westcott, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Gilbert, Hallock

2. Motion to accept the resignation of Corrie Boyd, JOC North East School District representative, effective September 5, 2019
3. Motion to approve Joe Cancilla as the JOC representative from North East School District

4. Meeting Minutes

- A. Motion to accept the minutes of the August 22, 2019 meeting as presented

5. Guest and Public Comment – Items Related to the Agenda

6. Correspondence

- A. Letter from North East School District regarding the resignation of JOC member Corrie Boyd and appointment of Joseph Cancilla as the JOC representative from North East School District

7. Business

- A. Business Manager Report — Terri Birchard, Business Manager
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: August 2019
 - a) General Fund
 - b) Capital Projects Fund
 - c) Student Activities Report
 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices
Checks and Wire Transfers - \$ 164,239.52

- Invoices Payable - \$ 180,854.40
- b) Capital Projects Fund Checks and Invoices
Checks and Wire Transfers - None
Invoices Payable - None
- c) Student Activity Fund
Checks and Wire Transfers - None
Invoices Payable - \$ 85.91
- 3. VISA Procurement Card Payment: August 2019
- 4. Treasurer's Report – August 2019

8. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to hire Stephanie Mathews as the Transition Center Instructor at Column D Step 4 with the salary of \$44,049 effective for the 2019-2020 school year beginning on or after September 30, 2019
- C. Motion to hire Christopher Fried and Michael Kraus as part-time custodians at rate of \$16.00 per hour effective on or after September 27, 2019
- D. Motion to hire Sarah Garofalo as part-time Student Health Services Coordinator at the rate of \$2,500 effective September 27, 2019

9. Operations

- A. Administrative Reports
 - 1. Superintendent Report — Dr. Erik Kincaid, Fairview School District
 - 2. Director Report — Dr. H. Fred Walker
 - 3. Solicitor Report — Tim Sennett
 - 4. Principal Report — Joe Tarasovitch
- B. Staff Travel >400 miles (Policies 331, 431, 531)
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 - 1. Upcoming Field Trips
 - a) Field trip request – Business Co-op; Manufacturing Day; October 9, 2019
 - b) Field trip request – Precision Machining; Lord Corp.; October 8, 2019
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
 - 1. Motion to approve the 2019-2020 Occupational Advisory Committee as presented
 - 2. Motion to approve pay increases for RCTC automotive technology instructors Steever and Michalak from \$35.00 per hour to \$45.00 per hour

3. Motion to approve the 2019-2020 Student Internship Agreement with Scott's Corporate Services, Inc. as presented
4. Motion to approve the 2019-2020 CAEP services agreement with the Sarah Reed Children's Center as presented
5. Motion to set the CAEP tuition rates at \$140.00 per day for school year 2019-2020
6. Motion to accept the donation of the 10 servers and 7 port switches

10. Other Business

- A. Board Action Items
- B. Motion to approve the Director's expense report – September 2019
- C. Review of proposed agenda template

11. Supplemental Reports & Information

- A. Facilities Report – Del VonVolkenburg
- B. Technology Report – Jeff Smith
- C. Instructional Support Services Report – Sandra Carr and Lesa Scalise
- D. JOC Member Attendance Report
- E. Secondary Program Enrollment Report
- F. Transition Center & Career Alternative Education Enrollment Report
- G. Disabled Population by Program
- H. Disabled Population by District
- I. Business Partnership Coordinator Report – Robert Eggleston
- J. Work Experience Report – Robert Eggleston
- K. Enrollment and Community Engagement Coordinator Report – Lisa Sorensen
- L. Career Planning Coordinator Report – Mary Foulkrod
- M. **Next meeting: Thursday, October 24, 2019**

12. Guest and Public Comment — Open to General Matters

13. Adjournment