



**Joint Operating Committee
Meeting Agenda**

Thursday, May 28, 2020

8500 Oliver Road, Erie, PA 16509

**Regular Meeting – www.ects.org/joc
6:00 p.m.**

1. Call to Order

- a. Moment of Reflection
- b. Pledge of Allegiance
- c. Roll Call

Mahoney, Dinsmore, Bucksbee, Olesnanik, Brink, Rickrode, DiPlacido, Cancilla,
Ring, Gilbert, O'Donnell

- d. Motion to approve agenda and agenda amendments

2. Meeting Minutes

- a. Motion to accept the minutes of the April 23, 2020 meeting as presented

3. Guest and Public Comment

4. Student Accomplishments/Highlights

5. Important Items Coming to ECTS

6. Operations

- a. New Business
 - i. Motion to approve PNC Bank, PSDLAF/PNC, Northwest Savings Bank and ERIEBank as depositories of school funds for 2020-2021
 - ii. Motion to purchase public official bonds for the Secretary and Treasurer for the 2020-2021 School year in the amount of \$500,000 each
 - iii. Motion to approve Erie Times News as newspaper for general circulation for 2020-2021
 - iv. Motion to nominate and elect a Treasurer for a one-year term beginning July 1, 2020
 - 1. Call for nominations and election of Treasurer
 - 2. Motion to close nominations for Treasurer
 - 3. Vote on nominations for Treasurer

- v. Motion to approve the lease agreement with the Northwest Tri-County Intermediate Unit for the Regional Choice Initiative program at the Skill Center building effective July 1, 2020 through June 30, 2021
- vi. Motion to approve the Special Education Transition Center Operating Agreement effective July 1, 2020 through June 30, 2021, as presented
- vii. Motion to approve the MOU with the Erie County Sheriff's Department effective July 1, 2020 through June 30, 2021
- viii. Motion to increase RCTC class fees for the following programs: PA State Inspection Class to \$330.00; Motorcycle Testing to \$100.00 and Big Truck Testing to \$250.00
- ix. Motion to approve General Fund budget transfers as presented
- x. Motion to approve the Director's expense report for April 2020
- b. Old Business
 - i. Discussion regarding RCTC operations – Dr. Walker

7. Financial Items

- a. Business Manager Report
- b. Treasurer Report
- c. Statement of Activities
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- d. Checks and Wire Transfers
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- e. Invoices Payable
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- f. Visa Procurement Card Payment
- g. Motion to approve Financial Items Section of agenda

8. Human and Quality Resources

- a. Human and Quality Resources Report
- b. Resignations and Retirements
 - i. Motion to accept the retirement of Mark Cyphert, Metal Fabrication Instructor, effective September 1, 2020
 - ii. Motion to accept the resignation of Stephanie Mathews, Transition Center Instructor, effective May 31, 2020
 - iii. Motion to accept the resignation of Natalie Fatica, Coordinator of Human and Quality Resources, effective June 5, 2020
- c. Hiring
 - i. Motion to grant regular employment status to Allen Labrozzi, part-time Custodian effective March 6, 2020
 - ii. Motion to approve Diana Noe as a long term per diem substitute instructor in the Cosmetology Program for the 2020-2021 school year at the rate of pay of \$225.00 per instructional day for the first 30 days and \$250.00 per instructional day after that
 - iii. Motion to approve the list of attached substitutes
 - iv. Motion to hire three seasonal maintenance/custodial employees at the hourly rate of \$9.00 per hour from May 29 to September 30, 2020 – names to TBD (ratify June JOC session)
- d. Motion to approve Human and Quality Resources Section of agenda

9. Reports

- a. Superintendent
- b. Director
- c. Solicitor
- d. Principal
- e. Motion to approve Reports Section of agenda

10. Supplemental Reports and Information

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report

- d. JOC Member Attendance Report
 - e. Secondary Program Enrollment Report
 - f. Transition Center & Career Alternative Ed Enrollment Report
 - g. Disabled Population by Program
 - h. Disabled Population by District
 - i. Business Partnership Coordinator Report
 - j. Enrollment and Community Engagement Coordinator Report
 - k. Career Planning Coordinator Report
- 11. Statute-Related Business**
- a. Staff Travel>400 Miles
 - b. Field Trip Requests
 - c. Ratification of Field Trip Requests
 - d. Fundraising
 - e. Facility Use Request (for-profit groups only)
 - f. Motion to approve Statute-Related Business Section of agenda
- 12. Amendments**
- 13. Board Action Items**
- 14. JOC Board Remarks and Comments**
- 15. Adjournment**
- 16. Executive Session**