

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: May 28, 2020

SUBJECT: Retirement-Mark Cyphert

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Mark Cyphert, has expressed his desire to retire. His last date of employment will be September 1, 2020(see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of Mark Cypher with his last day of work being September 1, 2020.

May 8th, 2020

Ms. Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Dear Ms. Birchard:

This letter is to inform you of my intent to retire during the 2020-2021 contractual school year, July 1, 2020 to June 30, 2021. My last day of employment will be September 1, 2020 unless otherwise advised. This notice is to insure eligibility for retirement compensation, as outlined in Article VI, Section 12 of the Master Contract in effect at this time.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark Cyphert', with a long horizontal line extending to the right.

Mark Cyphert