
**Erie County Technical School
Director's Report
May 2020**

School Closure

1. Maintained business continuity during the school closure.
2. Participated in school reopening meetings with IU5.
3. Scheduled teachers on a rotational basis for summer shut down of offices and labs.
4. Cleaned out lockers and got locker contents, tools, and personal items back to students.
5. Continued providing/delivering student packets – very few responses.
6. Provided structured array of online professional development assignments for teachers.
7. Made videos in support of the ECTS virtual graduation.
8. Initiated summer deep cleaning.
9. Initiated summer grounds maintenance, lawn mowing and repairs, etc.

Roundabout

1. No noticeable activity on the roundabout.

Renovation Status

1. Chris Coughlin is scheduled to present his design work at the June 2020 JOC meeting – Superintendents are invited to attend/participate.
2. Chris Coughlin agreed to absorb the cost of core sample drilling/analysis and the preparation of a storm-water management plan for now to keep the project moving.
3. Contractors have been on site at the ECTS to drill core samples.
4. The mechanical contractors hired by Chris Coughlin have been on site at the ECTS to inspect the facility.
5. Chris Coughlin says he is still on schedule to put the comprehensive renovation out to bid in January.

Secure Vestibules

1. A secure vestibule for the Skills Center will be provided by reallocating resources from the PCCD grant (\$35K for a third-party to conduct a Risk and Vulnerability Assessment was reallocated for the Skills Center secure vestibule because the Erie County Sheriffs' Department provided the RVAT free of charge).
2. Both secure vestibules were put out for bid as one project.

Fire Alarm Project

3. The fire alarm installation is complete.

New Program Development

1. Based on the results of a stakeholders meeting to discuss possibilities for a new health-related program at the ECTS, there is a significant need for expansion or a new program.
2. Multiple curricular models are possible to support an expansion of our existing Health-Assistant program, perhaps with a clinical component and/or area of focus such as a Pharmacy Technician certification sponsored by CVS.
3. We could also pursue a new and separate health-related program, however, we would be drawing from the same pool of students.
4. Question to the JOC and PAC: What is your preference for a new program or a program expansion?

Grants

1. PCCD School Safety and Security Grant – Grant successfully awarded ~\$230K+.
 - a. Continuing to work with PCCD on reallocation of RVAT for Skills Center secure vestibule.
2. Perkins Grant.
 - a. The Comprehensive Local Needs Assessment (CLNA) was formally accepted on May 19th, 2020.
 - b. We are now scheduling the second stakeholders meeting.
 - c. We are now waiting for the Perkins Grant window to open (“mid-May”)

ECTS Operations

1. Meeting with Administrative staff regarding ECTS reorganization given the departure of Natalie Fatica.
2. Turnover within the Administration within the next 24 months must be addressed as a priority now.
3. Annual faculty evaluations were completed and filed in PAETEP.
4. Faculty are continuing school-wide three-year curriculum development effort.

Student Activity

1. Student clubs and activities have been suspended.