
**Erie County Technical School
Director's Report
January 2020**

Roundabout

1. There has been no activity on the ECTS site.
2. No contact from PennDOT regarding the sale or process for eminent domain.

Renovation Status

1. Contacted Architect Chris Coughlin provided an initial line drawing of the renovation project for consideration with a request for initial input.
2. Dr. Walker, Principal Tarasovitch, and Facilities Manager VonVolkenburg collated a list of questions for clarification and requested a brief meeting with Architect Coughlin to review the questions prior to calling a meeting of the Renovation Committee.
3. Design and drawings are progressing as scheduled.
4. With changes in the JOC and Bill Hall's retirement, it is time to consider replacements for the Renovation Committee.
5. Payments for architectural services – Three payments to equal \$675K:
 - a. Invoices went to School Districts in October for initial payment (1/3 of \$675K).
 - b. Initial payment to the Architect was made as scheduled.
 - c. Payment two (2) of three (3) will be billed in approximately February-March 2020.
 - d. Payment three (3) of three (3) will be billed at project completion in approximately April.
6. The ECTS will process financial transactions for the design work on a "pass-through" basis. The ECTS will prepare/send invoices to each school district for their pro-rated shares of the design work.

CAEP Contract

1. The Superintendents (PAC) selected a new vendor for CAEP services in 2020/2021 – One (1) year contract.
2. The Superintendents (PAC) have recommended the JOC consider/approve a draft contract for CAEP services in 2020/2021 – One (1) year contract.
3. Following an initial contract year, the PAC discussed the desirability of moving to a longer contract period for several reasons.

RCTC

1. Currently conducting the analysis called for in the Director's Performance Goals for this year.

Grants

1. PCCD School Safety and Security Grant.
 - a. PCCD has a safety grant program AND an eGrants submission site – DIFFERENT from PDE who also has a safety grant program AND a different eGrants submission site.
 - b. Decisions coming in February (Much later than anticipated).
 - c. Award notifications in March.
 - d. Application amount was ~\$225K.
2. PDE Target School Safety Equipment Grant.
 - a. Decisions much later than anticipated (Expected in early Fall 2019).
 - b. Pre-award notice received the week of January 6th, 2020.
 - c. Update of contact information requested with re-submission of grant application.
 - d. Exact date of award notification not provided by PDE.
3. Perkins Grant.
 - a. The ECTS generally receives ~\$325K+ in Perkins funds each year.
 - b. The largest cost allocation of the ECTS for Perkins funds pays for Teaching Aides.
 - c. Significant changes in process, pre-application requirements (Comprehensive Local Needs Assessments), and pre-submission prior to being allowed to submit a Perkins Grant Application (2020 and going forward).
 - d. Dr. Walker has completed ALL mandatory Perkins Grant trainings and meetings.
 - e. The ECTS teams worked collaboratively to conduct the CLNA and are prepared to submit the CLNA pre-application requirements when the grant window opens in mid-January.

Budget

1. ECTS 2020/2021 Proposed Budget.
 - a. We are currently where we should be with our progress in the budget process.
 - b. PAC supports the proposed budget.
 - c. JOC consideration of the proposed budget -- Tonight.
 - d. Next steps and timing in the ECTS Consortium budget process.

ECTS Operations

1. Joint JOC/PAC/ECTS dinner event/meeting – Planning for early February.
 - a. NOT a formal business meeting.
 - b. Light agenda for context.
2. Risk, Vulnerability, and Assessment Team inspection Completed (December 2019).
 - a. Report available in January or February 2020.
 - b. The RVAT inspection report will come to the JOC.
3. SkillsUSA Regional Competition – Friday, January 17th, 2020 at the New Castle School of Trades
4. All teaching observations completed as scheduled for the Fall 2019 (Director = 1/2 , Principal = ½).
5. All semi-annual evaluations for Vocational I teachers (non-tenured teachers) for the fall 2019 to be completed January 30th and 31st, 2020.
6. Scheduling teaching observations for the Spring 2020 (Director = 1/2 , Principal = ½).
7. PCCD Safety Grant (\$300K+) – Due November 4, 2019 – Still no formal response.
 - a. Supplemental Equipment Grant (\$35 -- \$50K depending on OAC requests)
Due in approximately late November/December – The grant has not been posted yet.
 - b. Perkins Grant – Two primary submission dates (\$325K+) – Comprehensive Learning Needs Assessment (CLNA) and full application – January 2020 and late spring/early summer.
 - c. The Perkins CLNA was completed in two meetings – Late November and early December.
 - d. The Perkins CLNA must be submitted via PDE eGrants website for approval prior to becoming eligible to submit a full Perkins Grant Application.
 - e. The window for CLNA submission is mid-January.

Student Activity

1. Sandy Carr and Lesa Scalise Presenting.