

Supervisors of Instructional Support Services Report
December 2019
Sandra Carr and Lesa Scalise

Curriculum Development

The staff continues to review and revise our curriculum documents. Course maps are developed, task lists reviewed, and course numbers assigned. Instructors are creating a cross-walk to courses and the Program of Study Task list. Instructors are meeting in groups led by Michael Miller, Mariea Sargent, and Danielle Wilber.

Textbook requests for the 2020-2021 school year were submitted to the Business Manager.

On November 21, ECTS hosted a DACUM workshop for our Computer Programming major. Ten business and industry representatives provided recommendations for the Computer Programming curriculum and discussed trends and changes in the industry. Companies represented included: Edinboro University of Pennsylvania, Erie County Technical School, Erie Insurance Group, IU5, KMD Technology Solutions, MacDonald, Illig, Jones & Britton LLP, Reliant Management, Inc. and WolfyMaster Media.

NOCTI

Instructors have submitted their NOCTI Improvement Plan Calendars. These plans are reviewed and scored with a rubric to calculate each instructor's performance in this area, using ratings of Distinguished, Proficient, Needs Improvement or Failing. The score is integrated into the instructor's overall rating for 2019-2020. Instructors that had a 2-year average NOCTI score of 93% or above were exempt from creating an improvement plan.

NOCTI Study Guides have arrived and instructors have started to use this tool to prepare seniors for the April test.

Literacy

Instructors submitted literacy plans for Quarter 2 focusing on Making Connections and Deciphering Text Structure to Sandy Carr and Joe Tarasovitch. Instructors have submitted examples of student work and have invited us in to see literacy activities enhancing technical education.

Special Education

Mid-term grade reports of students with disabilities were sent to the special education teachers, case managers and guidance counselors. Our instructional aides have played a big part in helping our students be successful in our environment.