
**Erie County Technical School
Director's Report
December 2019**

Roundabout

1. There have been workers on the ECTS site with two small excavators and one drilling machine. Any ground that has been disturbed has been repaired. The excavation site was repaired.
2. No contact from PennDOT regarding the sale or process for eminent domain.

Renovation Status

1. Contacted Architect Chris Coughlin for an update. Design and drawings are progressing as scheduled. We will have the design and drawings completed in the Spring as planned.
2. Payments for architectural services – Three payments to equal \$675K:
 - a. Invoices went to School Districts in October for initial payment (1/3 of \$675K).
 - b. Initial payment will be made to the Architect as soon as all of the School Districts provide their proportional payments to the ECTS.
 - c. One will be billed in approximately February-March 2020
 - d. Last will be billed at project completion in approximately April.
3. The ECTS will process financial transactions for the design work on a “pass-through” basis. The ECTS will prepare/send invoices to each school district for their pro-rated shares of the design work.

CAEP Contract

1. The Superintendents (PAC) met with three service providers on November 22, 2019 to see presentation proposals for a new CAEP program.
2. The PAC discussed the presentation proposals on December 6th, 2019.

RCTC

1. Currently conducting the analysis called for in the Director's Performance Goals for this year.

ECTS Operations

1. We continue with mandatory training and preparation for the 2020/2021 Perkins Grant application.
2. I am preparing three grant applications that are due at various points this year:
 - a. PCCD Safety Grant (\$300K+) – Due November 4, 2019 – Still no formal response.
 - b. Supplemental Equipment Grant (\$35 -- \$50K depending on OAC requests) Due in approximately late November/December – The grant has not been posted yet.

- c. Perkins Grant – Two primary submission dates (\$325K+) – Comprehensive Learning Needs Assessment (CLNA) and full application – January 2020 and late spring/early summer.
 - d. The Perkins CLNA was completed in two meetings – Late November and early December.
 - e. The Perkins CLNA must be submitted via PDE eGrants website for approval prior to becoming eligible to submit a full Perkins Grant Application.
 - f. The window for CLNA submission is mid-January.
3. Dr. Walker and Principal Tarasovitch are continuing with “formal observations” for faculty members (pre-conferences, formal evaluations, post-conferences). The teacher observation process will be complete on or before December 20th, 2019.
4. Dr. Walker and Business Manager Terri Birchard are preparing a budget for PAC consideration on schedule in January PAC meeting. With PAC support Dr. Walker and Terri Birchard will bring a proposed budget to the JOC in February or March 2020.

Student Activity

1. Sandy Carr and Lesa Scalise Presenting.