



**Joint Operating Committee
Meeting Agenda**
Tuesday, December 17, 2019
8500 Oliver Road, Erie, PA 16509

Work Session

1) Erie County Vocational-Technical School Foundation Meeting

2) EXECUTIVE SESSION – Personnel Matters

6:00 p.m.

Regular Meeting

6:00 p.m.

1. Temporary Chairperson – Solicitor acts as Temporary Chairperson
2. Call to Order
 - a. Moment of Reflection
 - b. Pledge of Allegiance
3. New district appointed committee members
 - a. Wattsburg – Steve O'Donnell (2021)
 - b. Fairview – David Mahoney (2022)
 - c. Harbor Creek – Terri Brink (2020)
 - d. Fort LeBoeuf – Andy Dinsmore (2020)
 - e. Millcreek – John DiPlacido (2022)
 - f. North East – Joseph Cancilla (2022)
 - g. **Motion to approve District Appointments**
4. Roll Call
5. Chairperson Election
 - a. Call for nominations and election of Chairperson
 - b. **Motion to close nominations for Chairperson**
 - c. Vote on nominations for Chairperson
 - d. **Motion to approve Chairperson Election**
6. Vice Chairperson Election
 - a. Call for nominations and election of Vice-Chairperson
 - b. **Motion to close nominations for Vice-Chairperson**
 - c. Vote on nominations for Vice-Chairperson
 - d. **Motion to approve Vice-Chairperson Election**
7. Meeting Minutes from October 24, 2019
 - a. **Motion to approve Meeting Minutes**
8. Student Accomplishments/Highlights

- a. Students of the Month – October and November 2019
 - b. AUR, CNT and MTF collaboration – Erie BayHawks “Flagship Cannon” press release
 - c. Erie County Technical School 2019 Erie’s Choice Award winner
- 9. Public Comment
- 10. Important Items Coming to the ECTS – n/a
- 11. Operations:
 - a. New Business
 - i. Joint Operating Committee 2020 meeting dates
 - ii. Equipment donation for CMP Lab
 - iii. Supply donation for MTF Lab
 - iv. Vehicle donation for AUT Lab
 - v. Request to increase the VISA purchasing level for 2019-2020 by \$3,000 for Metal Fabrication and Electrical Engineering
 - vi. Enrollment and Community Engagement Coordinator – revised job description
 - b. Old Business – n/a
 - c. Motion to approve Operations Section
- 12. Financial Items
 - a. Business Manager Report
 - b. Treasurer Report
 - c. Statement of Activities
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
 - d. Checks and Wire Transfers
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
 - e. Invoices Payable
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
 - f. VISA Procurement Card
 - g. Motion to approve Financial Items Section
- 13. Human and Quality Resources
 - a. Human and Quality Resources Report
 - i. ISO Audit report
 - b. Resignations and Retirements
 - i. Recommendation to accept the retirement of Patricia Hodas, effective December 13, 2019

- c. Hiring
 - i. Recommendation to grant regular employment status to Kelly Phillips, part-time Custodian effective December 12, 2019

d. Motion to approve Human and Quality Resources Section

14. Reports (verbal and written):

- a. Superintendent
- b. Director
- c. Solicitor
- d. Principal
 - i. First Quarter Honors
 - ii. Walk for Wishes

e. Motion to approve Reports Section

15. Supplemental Reports and Information (written only):

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report
- d. JOC Member Attendance Report
- e. Secondary Program Enrollment Report
- f. Transition Center & Career Alternative Education Enrollment Report
- g. Disabled Population by Program
- h. Disabled Population by District
- i. Business Partnership Coordinator Report
- j. Enrollment and Community Engagement Coordinator Report
- k. Career Planning Coordinator Report
- l. Regional Career and Technical Center Report
- m. Erie County Department of Health School Inspection Report

16. Statute-Related Business:

- a. Staff Travel > 400 Miles – n/a
 - i. Field Trip Requests – n/a
 - ii. Fundraising – n/a
- b. Facility Use Requests (for-profit groups only) – n/a

c. Motion to approve Statute-Related Business

17. Board Action Items

18. Amendments

a. Motion to approve Amendments

19. Adjournment



WATTSBURG AREA
SCHOOL DISTRICT
STUDENT CENTERED · FUTURE FOCUSED

10782 Wattsburg Road
Erie, PA 16509
P (814) 824-3400
F (814) 824-5200
www.wattsburg.org

Mrs. Rebecca Kelley
Assistant to the Superintendent

Mr. Kenneth Berlin
Superintendent

Mrs. Vicki Bendig
Business Administrator

December 3, 2019

Erie County Vocational Technical School
Terri Birchard
8500 Oliver Road
Erie, PA 16509

Dear Terri,

At the December 2, 2019 Reorganization Meeting, Steven O'Donnell was elected as the Wattsburg Area School District Representative to the Erie County Vocational/Technical School Joint Operations Committee. His term will run December 2, 2019 through December 1, 2022.

Should you have any questions, please let me know.

Best Regards,

Debbie Nuhfer
Secretary to the Superintendent
debra.nuhfer@wattsburg.org
814/824-3400 x4145



FAIRVIEW

SCHOOL DISTRICT

7466 McCray Road | Fairview, PA 16415
Office: 814-474-2600 | Fax: 814-474-5365
www.fairviewschools.org

December 4, 2019

Terri Birchard
ECTS Business Manager
8500 Oliver Road
Erie, PA 16509

Dear Ms. Birchard,

The Board of School Directors of the Fairview School District, at its Public Board meeting held on December 3, 2019, appointed David Mahoney as the district representative for the Joint Operating Committee for the Erie County Technical School for a three year term.

If you should have any questions, please contact me at 474-2600, ext. 9-6210.

Yours truly,

Erik Kincade, Ph.D.
Superintendent of Schools

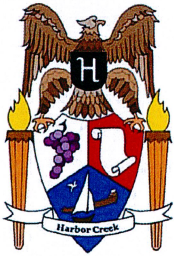
mj

Fairview Elementary School
5145 Avonia Road
Ext. 9-5232

Fairview Middle School
4967 Avonia Road
Ext. 9-4124

Fairview High School
7460 McCray Road
Ext. 9-3101

Transportation
4791 Avonia Road
Ext 9-2291



HARBOR CREEK SCHOOL DISTRICT

6375 Buffalo Road, Harborcreek, Pennsylvania 16421-1632

www.hcsd.iu5.org

Phone: (814) 897-2100

December 6, 2019

Dear Terri L. Birchard,

At Harbor Creek School District's School Board Meeting held on December 4, 2019 a motion was passed that nominated and elected Mrs. Terri Brink as the ECTS representative to the Joint Operating Committee for the remainder of the three year term.

Best Regards,

Maria McGill
Administrative Assistant to the Superintendent
Assistant School Board Secretary

An equal rights and opportunities school district

Administration Phone: 814-897-2100 Fax: 814-897-2142
High School Phone: 814-897-2100 Fax: 814-897-2136
Jr. High School Phone: 814-897-2100 Fax: 814-897-2121

Clark Phone: 814-897-2100 Fax: 814-897-8723
Klein Phone: 814-897-2100 Fax: 814-898-0225
Rolling Ridge Phone: 814-897-2100 Fax: 814-898-1916



SCHOOL DISTRICT

34 East Ninth Street
P.O. Box 810
Waterford, Pennsylvania 16441

Richard B. Emerick, Superintendent
Dr. Sean E. Wolfrom, Assistant Superintendent
Kimberly J. Heller, Business Manager

Phone: 814.796.2638
Fax: 814.796.6459

November 22, 2019

Ms. Terri Birchard
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Dear Terri,

Please be advised that at the November 21, 2019 Fort LeBoeuf School District Board of Directors Meeting, a motion was made by Mr. Ogden and seconded by Mrs. Edinger to appoint Mr. Andy Dinsmore as Fort LeBoeuf Board Representative to the Erie County Technical School to fulfill the unexpired term of Mr. John Ogden (through December 7, 2020).

Sincerely,

Richard B. Emerick
Superintendent
FORT LEBOEUF SCHOOL DISTRICT

RBE/rjr



Millcreek Township School District

Millcreek Education Center

3740 West 26th Street • Erie, Pennsylvania 16506-2096 • (814) 835-5300



"Building Foundations for Life"

December 6, 2019

Erie County Technical School
ATTN: Dr. Fred Walker
8500 Oliver Road
Erie, PA 16509

Dear Dr. Walker:

At the Millcreek Township School District School Board Meeting of December 3, 2019, the Board appointed Mr. John DiPlacido as the Millcreek Township School Board representative for the Erie County Technical School Board for a new three-year term beginning December 2019.

Contact information for Mr. DiPlacido is as follows:

Home: 3005 West 53rd Street
Erie, PA 16506
jdiplacido@mtsd.org

Please feel free to contact me if I can provide you with further information.

Sincerely,

Linda D. Sitter
School Board Secretary

c: Mr. John DiPlacido, School Board President



NORTH EAST SCHOOL DISTRICT

50 EAST DIVISION STREET • NORTH EAST, PENNSYLVANIA 16428
TELEPHONE (814) 725-8671 • FAX (814) 725-9380

Dr. Michele Spurgeon Hartzell, Superintendent

Mr. Jeffrey Fox, Business Manager

Mrs. Shelley Allen, Administrative Assistant

December 9, 2019

Terry L. Birchard, CPA
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Re: Board Representative

Dear Ms. Birchard,

At the regular meeting of the North East Board of School Directors on Thursday, December 5, 2019, Mr. Joseph Cancilla was re-appointed as North East's representative to the Erie County Technical School for a three-year term effective December 1, 2019 and continuing through November 30, 2022.

There is no change in Mr. Cancilla's contact information which remains as follows:

Mr. Joseph Cancilla
Nine East Division Street
North East, PA 16428
Phone (814) 490-5803
Email jcancilla@nesd1.org

Should you need any additional information, please feel free to contact me at your convenience.
Thank you!

Sincerely,

Jeffrey A. Fox, CPA
Board Secretary

/sa



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Thursday, October 24, 2019

Call to Order

Mr. DiPlacido, JOC Chairman, called the regular meeting to order at 6:03 p.m.

Moment of Reflection and Pledge of Allegiance

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Scott Westcott	Fairview		x
John Ogden	Fort LeBoeuf	x	
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Justin Gallagher	Harbor Creek	x	
Edward Rickrode	Iroquois	x	
John DiPlacido	Millcreek	x	
Joseph Cancilla	North East	x	
Sam Ring	Northwestern	x	
Stephen Gilbert	Union City	x	
William Hallock	Wattsburg	x	

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Dr. Erik Kincade	Superintendent of Record		x
Dr. H Fred Walker	Director	x	
Tim Sennett	Solicitor	x	
Joseph Tarasovitch	Principal	x	
Terri Birchard	Business Manager	x	
Natalie Fatica	Human & Quality Resources Coordinator	x	
Del VonVolkenburg	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Lesa Scalise	Supervisor of Student Services		x
Sandra Carr	Supervisor of Student Services	x	

Approval of Meeting Agenda for October 24, 2019

Motion to approve the meeting agenda for October 24, 2019 including the addendum of an Executive Session regarding Personnel Matters to be held prior to adjournment

Moved for approval by Gallagher, with second by Hallock

The motion is approved with an "ayes" voice vote

Meeting Minutes

Minutes of September 26, 2019 Meeting

Motion to accept the minutes of the September 26, 2019 meeting as presented.

Moved for approval by Gallagher, with second by Rickrode

The motion is approved with an all "ayes" voice vote

(Copy is filed with the official minutes)

Guests and Public Comment – Items related to the Agenda - None

Guests signed in and present: Rosanne Gangemi, Zach Lewis, Rob Eggleston, Cheyanne Lombardozi, Mariea Sargent, Dakota Smith, Mary Foulkrod, Trevor Birch, Mark Cyphert, Dave Yanosko

Important Items coming to ECTS

- High School Start Times
- Capacity Analysis

Operations

New Business

- 2020-2021 School Calendar

Old Business

- Fire Alarm Upgrade Project – Award to Newco Electric in the amount of \$144,800

Motion to approve the Operations Section of the Agenda

Moved for approval by Olesnanik, with second by Ogden

The motion is approved with an all "ayes" voice vote

Financial Items

- Business Manager Report – Terri Birchard
- Treasurer's Report
- Statements of Activities
 - General Fund
 - Capital Projects Fund
 - Student Activities Fund
- Checks and Wire Transfers:
 - General Fund Checks and Wire Transfers: September- \$236,341.57
 - Capital Projects Fund Checks and Wire Transfers: September - \$1,000.00
 - Student Activity Fund Checks and invoices: September - \$3,793.91
- VISA procurement card payment: September- \$40,432.56
- Invoices Payable:
 - General Fund - \$91,550.71
 - Capital Projects Fund – \$2,476.86
 - Student Activities Fund - \$262.36

Motion to approve Financial Items Section of the agenda

Moved by Ogden, with a second by Ring

Motion approved with all "ayes" voice vote

(Copy of each item is filed with the official minutes)

Human and Quality Resources

Report—Coordinator of Human and Quality Resources – Natalie Fatica
(Copy filed with the official minutes)

Resignations and Retirements

- Dean Kurtzals, part-time custodian, effective September 13, 2019
- Christopher Fried, part-time custodian, effective October 15, 2019

Hiring

- Recommend to hire Allen Labrozzi, part-time custodian (C2) effective on or after October 25, 2019
- Recommendation to grant regular employment status to Kim Schley, part-time custodian effective October 1, 2019

Motion to approve Human and Quality Resources Section of the agenda

Moved for approval by Gallagher, with a second by Hallock

The motion is approved with an all “ayes” voice vote

Administrative Reports

- Superintendent Report – Dr. Erik Kincade, Fairview School District – No report
- Director Report — Dr. H. Fred Walker
- Solicitor Report – Attorney Tim Sennett – No report
- Principal Report – Joe Tarasovitch

Supplemental Reports and Information

- Facilities Report — Del VonVolkenburg
- Technology Report — Jeff Smith – no report
- Instructional Support Services Reports – Sandy Carr and Lesa Scalise
- JOC Member Attendance Report
- Secondary Program Enrollment Report
- Transition Center Enrollment Report & Career Alternative Education Report
- Disabled Population by District
- Disabled Population by Program
- Business Partnerships Report
- Work Experience Report
- Enrollment and Community Engagement Coordinator Report
- Career Planning Coordinator Report

Statute-Related Business

Staff Travel >400 miles (Polices: 331,431,531) - None

Student Field Trips and Fundraising, (Policy 121, 229, 230)

Review of Outsourced Processes:	There were no outsourced processes to review.
Shifts:	No changes in shifts or times were observed. The single shift was physically audited.
Notable changes (e.g., address, management rep., shifts, scope, processes, employee count, etc.):	There are no notable changes to report at this time.

Field Trip Requests

- a) Drafting and Design, Erie Concrete & Steel and Plastikos – November and December 2019

Fundraising Requests

- a) NTHS – 2019-2020 Fundraising and Community Service Approval

Facility Use Requests – Profit Making Organizations (Policy 707) – none

Motion to approve Statue-Related Business Section of the agenda

Moved for approval by Hallock, with a second by Gallagher
The motion is approved with an all “ayes” voice vote

Board Action Items

- Review of the Board Action Items schedule

Amendments

- Tour of combined lab student project for the Erie Bayhawks occurred from 6:00 to 6:21 p.m.
- Director’s Expense Reimbursement Request – October 21, 2019
- Updated Invoice Payable Report – General Fund - \$166,118.81

Motion to approve amendments

Moved for approval by Ring, with a second by Gallagher
The motion is approved with an all “ayes” voice vote

Executive Session

An Executive Session was held from 7:02 to 7:18 p.m. regarding Personnel Matters

Motion to approve a 2.5% increase in Dr. Walker’s salary from last year

Moved for approval by Ring, with a second by Hallock
The motion is approved with an all “ayes” voice vote

Adjournment

The Board thanked Mr. Gallagher and Mr. Ogden for their service to ECTS since this was their last session.

Motion to adjourn the meeting

Moved by Hallock, with a second by Gallagher

Mr. DiPlacido, Chairperson, adjourned the meeting at 7:26 pm.

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee

DRAFT

October
Student Of The Month

<u>Home School</u>	<u>LAB</u>	<u>Last</u>	<u>First</u>	<u>BeAttitude</u>	<u>Grade</u>
Fairview	Auto Body Repair	Palochak	Blake	Passionate	10
Fairview	Computer Programming	Robinson	Trevor	Passionate	11
Fairview	Electrical Engineering	Reiland	Andrew	Involved	11
Fort LeBoeuf	Culinary Arts	Cook	Gabriella	Employable	12
Fort LeBoeuf	Transition Center	Bailey	Ashley	Involved	12
General McLane	Metal Fabrication	Crooks	Collin	Respectful	10
Girard	Drafting & Design	Chase	Arianna	Passionate	11
Girard	Tourism & Hospitality Management	Burge	Mariah	Involved	10
Harbor Creek	Construction Trades	McFadden	John	Disciplined	10
McDowell	Facility Maintenance Technologies	Baniewicz	Cameron	Involved	10
McDowell	Health Assistant	Melnik	Liliya	Disciplined	10
McDowell	Precision Machining	Saltsgiver	Katie	Involved	11
North East	Automotive Technologies	Heaton	Kalynn	Respectful	10
North East	Early Childhood Education	Kuczynski	Katie	Involved	11
Seneca	Computer Networking	Hedglin	Tyler	Passionate	10
Seneca	Cosmetology	Kent	Kayleigh	Involved	12
Seneca	Graphic Communications	Pearce	Liam	Disciplined	12
Union City	Art & Design	Good	Isabella	Respectful	10

November
Student Of The Month

<u>Home School</u>	<u>LAB</u>	<u>Last</u>	<u>First</u>	<u>Be-Attitude</u>	<u>Grade</u>
Fairview	Precision Machining	Fedei	Mackendra	Involved	10
Fort LeBoeuf	Culinary Arts	McDade	Aliyha	Employable	12
Fort LeBoeuf	Health Assistant	Kruse	Madellyn	Disciplined	11
General McLane	Cosmetology	McCullough	Avery	Employable	12
General McLane	Facility Maintenance Technologies	Brendlinger	Alex	Employable	10
General McLane	Tourism & Hospitality Management	Damore	Daniel	Respectful	10
Girard	Auto Body Repair	Sutter	Austin	Involved	11
Girard	Automotive Technologies	Pecorella	Colby	Disciplined	10
Harbor Creek	Construction Trades	Culbertson	Zachary	Employable	12
Iroquois	Transition Center	Davis	Noah	Disciplined	11
McDowell	Graphic Communications	Fraley	David	Disciplined	12
MIHS	Early Childhood Education	Fohner	Kayleigh	Disciplined	10
MIHS	Electrical Engineering Technology	Corp	William	Involved	10
North East	Computer Programming	DiGilio	Nathan	Passionate	10
Seneca	Art & Design	Bass	Lauren	Disciplined	11
Seneca	Computer Networking	Shumac	Ethan	Respectful	11
Seneca	Drafting & Design	Fisher	Dimitri	Involved	10
Seneca	Metal Fabrication	Smith	Dakota	Employable	11

Erie County Technical School & the Erie BayHawks Collaborate on Replica “Flagship Cannon” to Enhance the Fan Experience at Erie Insurance Arena

The Erie County Technical School, in partnership with the Erie BayHawks, today unveiled a project the school just completed for the Erie BayHawks named the “Flagship Cannon.” The replica cannon was designed to resemble those that were used on battle ships in Lake Erie, including the Flagship Niagara, and includes a bass drum that will provide the boom of the cannon. The cannon drum will be used at BayHawks games this season.

“The Erie County Technical School was extremely excited to work with the Erie BayHawks to create a replica of an Erie battle ship cannon. The project was an outstanding collaboration of several majors at ECTS including metal fabrication technology, auto body repair, and the construction trades,” said ECTS principal Joe Tarasovitch.

“The work done by the ECTS students and faculty is outstanding and they should be very proud to know their craftsmanship will be on display at every BayHawks game,” said BayHawks team president Matt Bresee. “We’re honored to take possession of it and our fans and players will enjoy hearing the boom of the Flagship Cannon during games.”

ECTS instructors Mark Cyphert (metal fabrication technology), Ken Balsiger (auto body repair) and Dave Yanosko (construction trades) collaborated on the project’s creative design, and several ECTS students performed much of the work on the replica cannon. Contributing students include:

Auto Body Repair

- Cheyanne Lombardozi, *Union City*
- Austin (Tyler) Sutter, *Girard*
- Josh Swanson, *General McLane*
- Anthony DiNicola, *McDowell*
- Amber Budathoki, *McDowell*

Construction Trades

- Zach Culbertson, *Harbor Creek*
- Ryan Bem, *Seneca*

Metal Fabrication

- Zach Lewis, *Fort LeBoeuf*
- Trevor Birch, *General McLane*
- Dakota Smith, *Seneca*
- Andrew Magee, *McDowell*
- Brendan Ferris, *Girard*.

The cannon will be transported to Erie Insurance Arena and will be in action at this Friday’s home opener against the College Park Skyhawks beginning at 7pm.

Matt Bresee

President | Erie BayHawks

814-790-5600 (o) | 814-460-7655 (m)



ROBERT E. MERSKI, MEMBER
2ND LEGISLATIVE DISTRICT

103A EAST WING
P.O. BOX 202002
HARRISBURG, PENNSYLVANIA 17120-2002
(717) 787-4358
FAX: (717) 780-4774

3901 LIBERTY STREET
ERIE, PENNSYLVANIA 16509
(814) 455-6319
FAX: (814) 455-6593



House of Representatives
COMMONWEALTH OF PENNSYLVANIA
HARRISBURG

COMMITTEES

GAME & FISHERIES
GAMING OVERSIGHT
LOCAL GOVERNMENT
URBAN AFFAIRS

October 24, 2019

Dear Erie County Technical School:

*Fred, Joe,
and
staff*

Congratulations to you and your business on being chosen as a 2019 Erie's Choice Award winner. As a state representative, I am thrilled to see businesses, like yours, rewarded for making meaningful contributions to our community.

This award is even more special because it comes from the public. Businesses and business owners like yourself are the economic backbone of this region. It is an honor for me to congratulate you and your business for its leadership. We wish you continued success and the best of luck moving forward.

Once again, thank you for your contributions and congratulations on your award. It is through efforts such as yours that we can ensure a brighter future for our Commonwealth. To that end, if I can ever be of assistance, please do not hesitate to contact my office.

Sincerely,

Robert E. Merski

Robert E. Merski
State Representative
2nd Legislative District

*Congratulations
on your award!
Keep up the great work!
We are proud to have you
in our district.*



The Joint Operating Committee of Erie County Technical School will hold its monthly meetings for the year **2020** at Erie County Technical School, 8500 Oliver Rd, Erie, PA 16509. Meetings and work sessions begin at 6:00 p.m. on each of the following dates unless otherwise noted:

- 4th Thursday, **January 23, 2020**
- 4th Thursday, **February 27, 2020**
- 4th Thursday, **March 26, 2020**
- 4th Thursday, **April 23 2020 – 6:30 p.m. start time**
- 4th Thursday, **May 28, 2020**
- 4th Thursday, **June 25, 2020**
- 4th Thursday, **August 27, 2020**
- 4th Thursday, **September 24, 2020**
- 4th Thursday, **October 22, 2020**
- 3rd Tuesday, **December 15, 2020**



AGENDA ITEM

MEETING DATE: December 17, 2019

SUBJECT: Donation from Mr. Daniel Tupitza former Student:
Four (4) Hard Drives

SUBMITTED BY: Joe Tarasovitch

DESCRIPTION: Dell PowerEdge R710 Server Service Tag: JNF0NS1, manufacture date 6/8/2012 with the following components:

1. 4 CPUs
2. 4 hot swap power supplies
3. 4 hard drives
4. Multi-Processor Fan

Mr. Klins, the Computer Programming instructor would like to use this donation to set up an environment for the CMP class to deploy code.

RECOMMENDATION: Motion to accept the Donation from Mr. Tupitza.

**ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM**

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DATE: 11/18/19

SUBJECT: Donation

CATEGORY: OPERATIONAL: X POLICY: INFORMATION:

INITIATED BY: Mark Cyphert

.....

**DESCRIPTION: Motion to accept Gene Davis Donation of Metal to the Metal
Fabrication Lab**

RECOMMENDATION: To accept donation of Metal



AGENDA ITEM

MEETING DATE: December 17, 2019

SUBJECT: Donation from Superior Toyota:
2005 Toyota RAV4

SUBMITTED BY: Joe Tarasovitch

DESCRIPTION: 2005 Toyota RAV4 with 266,360 miles. This vehicle will provide the AUT major/program an automobile with all-wheel drive features; supports NOCTI testing preparation.

Mr. Steever and Mr. Walters, the Automotive Technology instructors have identified several areas in the curriculum that this vehicle will support “hands-on” experiences.

RECOMMENDATION: Motion to accept the Donation from Superior Toyota

ERIE COUNTY TECHNICAL SCHOOL
Job Qualifications

TITLE: Enrollment and Community Engagement Coordinator
DEPARTMENT: High School
REPORTS TO: Principal
REVISION DATE: 12/10/2019

REQUIREMENTS: Cooperative Education Certification necessary, Guidance Certification encouraged, Act 34/151/114 Clearances

TALENTS: This position requires the employee to take risks while working independently, desire to be of service to others, and impose structure into their workday. In addition, the employee must set goals and use them to guide their daily functioning, come up with new and creative ideas, and work well in a team building extensive networks of acquaintances to accomplish their work.

Job Statement: The Enrollment and Community Engagement Coordinator will promote the value of Career and Technical Education. In addition, the Coordinator will encourage student participation in Erie County Technical School Programs and assist in the assessment and appropriate placement of prospective students.

PERFORMANCE RESPONSIBILITIES:

1. Develop and manage the resources necessary for the recruitment, orientation and marketing plans.
2. Serve as the key liaison with sending school counselors for recruitment, orientation, and admission of students.
3. Grow and foster relationships and communication with sending school districts.
4. Implement and monitor the plan for the application and admission of students.
5. Calculate enrollments for sending districts.
6. Set up and coordinate individual and group visitations.
7. Assist Instructors in developing individual recruitment plans.
8. Develop and implement career awareness opportunities through career and technical education for prospective students and their parents.
9. Establish and maintain a presence and relationship with participating schools.
10. Increase diversity among students and staff.
11. Transition transfer students.
12. Collect and analyze data to make admissions and marketing decisions.
13. Oversee the development of printed materials and communications.
14. The functions of the Admissions Coordinator shall include but are not limited to the functions enumerated.

Bargaining Unit Classification: Professional Employee-Teacher Contract
Terms of Employment: 200

Created: 4/7/2005

Business Manager's Report
October 2019

Prepared by Terri Birchard
Business Manager

1

General Ledger Bank Account Balances	October 31, 2019	September 30, 2019	Change
General Fund Cash & Investment Accounts			
PNC, PSDLAF, ERIEBank, NWSB	\$ 1,391,187.76	\$1,372,664.69	\$ 18,523.07
Capital Projects Fund, PSDLAF, NWSB & PNC	\$ 768,829.29	\$ 767,843.31	\$ 985.98
Student Activities Fund-PNC & NWSB	\$ 14,862.49	\$8,997.26	\$ 5,865.23
Flexible Spending Acct, Act 93 - PNC	\$ 4,832.80	\$4,595.88	\$ 236.92
Total All Funds - Bank Balances	\$ 2,179,712.34	\$2,154,101.14	\$ 25,611.20

2

General Fund (Fund 10)	October 31, 2019			September 30, 2019		
Revenue and Expenditure Summary	Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
ECTS-High School						
<u>Fund Balances - July 1, 2019</u>						
Fund Balance-Unassigned-(High School)	\$ 138,631	\$ 138,631		\$ 138,631	\$ 138,631	
Fund Balance-Assigned PSERS	\$ 318,800	\$ 318,800		\$ 318,800	\$ 318,800	
Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	
Fund Balance-Non-Spendable-Inventory	\$ 120,162	\$ 120,162		\$ 120,162	\$ 120,162	
	\$ 827,593	\$ 827,593		\$ 827,593	\$ 827,593	
Revenue-Local Sources & Districts	\$ 4,960,447	\$ 1,492,552	30.09%	\$ 4,960,447	\$ 1,079,166	21.76%
Revenue-All Other Sources	\$ 1,666,429	\$ 486,575	29.20%	\$ 1,666,429	\$ 342,768	20.57%
Total Revenue	\$ 6,626,876	\$ 1,979,126		\$ 6,626,876	\$ 1,421,933	
Expenditure and reserve	\$ 6,626,876	\$ 1,610,709	24.31%	\$ 6,626,876	\$ 1,109,312	16.74%
Change	\$ -	\$ 368,417		\$ -	\$ 312,622	
<u>Fund Balances</u>						
Fund Balance-Unassigned-(High School)	\$ 138,631	\$ 507,048		\$ 138,631	\$ 451,253	
Fund Balance-Assigned PSERS	\$ 318,800	\$ 318,800		\$ 318,800	\$ 318,800	
Fund Balance - Assigned - New Program	\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	
Fund Balance-Non-Spendable-Inventory	\$ 120,162	\$ 120,162		\$ 120,162	\$ 120,162	
	\$ 827,593	\$ 1,196,010		\$ 827,593	\$ 1,140,215	
RCTC						
	Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
Fund Balance July 1, 2019	\$ 217,986	\$ 222,904		\$ 217,986	\$ 222,904	
Revenue	\$ 476,000	\$ 203,375	42.73%	\$ 476,000	\$ 112,377	23.61%
Expenditure and reserve	\$ 476,000	\$ 224,136	47.09%	\$ 476,000	\$ 168,438	35.39%
Change	\$ -	\$ (20,761)		\$ -	\$ (56,061)	
Fund Balance-Assigned-RCTC	\$ 217,986	\$ 202,143		\$ 217,986	\$ 248,369	

Business Manager's Report
October 2019

Prepared by Terri Birchard
Business Manager

3

ECTS Capital Projects Fund (Fund 31) Revenue and Expenditure Summary		October 31, 2019			September 30, 2019		
	Annual Budget	YTD Actual		%	Annual Budget	YTD Actual	%
Fund Balance-July 1, 2019							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 782,179	\$ 782,179			\$ 782,179	\$ 782,179	
	\$ 782,179	\$ 782,179			\$ 782,179	\$ 782,179	
Plus:							
Transfers from General Fund-2019-2020	\$ 65,900	\$ -		0.00%	\$ 65,900	\$ -	0.00%
School District Contributions - Pre Bid Documents	\$ -	\$ 225,000			\$ -		
Interest	\$ 650	\$ 4,428		681.24%	\$ 650	\$ 3,442	529.56%
	\$ 66,550	\$ 229,428			\$ 66,550	\$ 3,442	
Less:							
School car	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
HS Copier	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
Copier - GRA	\$ 25,000	\$ -		0.00%	\$ 25,000	\$ -	0.00%
Network system - server software	\$ -	\$ -		0.00%	\$ -	\$ -	0.00%
Faculty laptop replacements	\$ 33,000	\$ -		0.00%	\$ 33,000	\$ -	0.00%
Technology	\$ -	\$ 7,280			\$ -	\$ 17,779	
Classroom Projection	\$ 20,000	\$ -		0.00%	\$ 20,000	\$ -	0.00%
Fire Alarm Project	\$ -	\$ 126				\$ -	
Other - Production Server Replacement	\$ 50,000	\$ -		0.00%	\$ 50,000	\$ -	0.00%
	\$ 128,000	\$ 7,406			\$ 128,000	\$ 17,779	
Fund Balance							
Assigned-Transition Center	\$ -	\$ -			\$ -	\$ -	
Assigned-Capital Projects	\$ 720,729	\$ 1,004,201			\$ 720,729	\$ 766,761	
	\$ 720,729	\$ 1,004,201			\$ 720,729	\$ 766,761	

Business Manager's Report
October 2019

Prepared by Terri Birchard
Business Manager

4

Student Activity Fund (Fund 81)		October 31, 2019	September 30, 2019
		YTD-Actual	YTD-Actual
<u>Fund Balances- July 1, 2019</u>			
Designated-SkillsUSA	\$	3,348	\$ 3,348
Designated -Other	\$	1,815	\$ 1,815
Designated-NTHS	\$	3,281	\$ 3,281
	\$	8,444	\$ 8,444
<u>Revenue + Transfers</u>			
SkillsUSA/Other	\$	1,656	\$ 466
Make-A-Wish/Community Blood Bank/Other	\$	4,292	\$ 20
National Technical Honor Society	\$	812	\$ 177
	\$	6,760	\$ 662
<u>Expenditure</u>			
SkillsUSA	\$	236	\$ 54
Make-A-Wish/Community Blood Bank/Other	\$	-	\$ -
National Technical Honor Society	\$	191	\$ 54
	\$	427	\$ 109
<u>Fund Balances- YTD</u>			
Assigned-SkillsUSA/Other	\$	4,768	\$ 3,759
Assigned -Other	\$	6,108	\$ 1,835
Assigned-NTHS	\$	3,901	\$ 3,403
	\$	14,777	\$ 8,998

Business Manager's Report
October 2019

Prepared by Terri Birchard
Business Manager

5

NOREBT-ECTS	Medical/ Rx	Dental/Vision	Total
Per Employee Per Month	\$ 1,283	\$ 85	\$ 1,368
Account Balance July 1, 2019, Per NOREBT Statement	\$ 585,627	SELF FUNDED - NA	\$ 585,627
	\$ -		\$ -
Account Balance July 1, 2019, Adjusted for June claims	\$ 585,627		\$ 585,627
Plus: YTD Contributions+receipts	\$ 236,078		\$ 236,078
Plus: Prescription formulary rebate	\$ 2,912		\$ 2,912
Plus: Interest allocation/Loyalty credit	\$ -		\$ -
Plus: reimbursement from excess loss fund	\$ -		\$ -
	\$ 238,990		\$ 238,990
Less: YTD gross claims	\$ (220,710)		\$ (220,710)
Less: YTD gross claims- prescription	\$ (48,982)		\$ (48,982)
Less: Claims Administration	\$ (9,604)		\$ (9,604)
Less: Stop Loss insurance	\$ (7,568)		\$ (7,568)
Less: reinsurance for large claims over 40K	\$ (44,397)		\$ (44,397)
Less: Miscellaneous Admin (Legal/ACA Fees/Audit)	\$ (620)		\$ (620)
Less: other expense- Wellness contribution	\$ (546)		\$ (546)
Less: Admin expenses/stop-loss ins	\$ (355)		\$ (355)
Less: Total YTD claims/exps.	\$ (332,783)		\$ (332,783)
Total YTD claims and expenses			
YTD contributions less expenses	\$ (93,793)		\$ (93,793)
Account balance -10/31/2019 per NOREBT Statement	\$ 491,834	SELF FUNDED - NA	\$ 491,834
Months of claims + expenses in reserve	17.7	Cash Balances - BAI	17.7
avg monthly claims + expenses	\$ 27,732	\$ 9,811	\$ 27,732

****MOST RECENT STATEMENT THROUGH 10/31/19****

Other information

- A. Working on 20-21 budget
- B. Preparing 2nd qtr filings for PDE submissions
- C.
- D.

Business Manager's Report
November 2019

Prepared by Terri Birchard
Business Manager

1	General Ledger Bank Account Balances		November 30, 2019	October 31, 2019	Change	
	General Fund Cash & Investment Accounts					
	PNC, PSDLAF, ERIEBank, NWSB		\$ 1,549,069.15	\$1,391,187.76	\$ 157,881.39	
	Capital Projects Fund, PSDLAF, NWSB & PNC		\$ 769,124.17	\$ 768,829.29	\$ 294.88	
	Student Activities Fund-PNC & NWSB		\$ 12,197.59	\$14,862.49	\$ (2,664.90)	
	Flexible Spending Acct, Act 93 - PNC		\$ 4,979.72	\$4,832.80	\$ 146.92	
	Total All Funds - Bank Balances		\$ 2,335,370.63	\$2,179,712.34	\$ 155,658.29	

2	General Fund (Fund 10)		November 30, 2019			October 31, 2019		
	Revenue and Expenditure Summary		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
	ECTS-High School							
	Fund Balances - July 1, 2019							
	Fund Balance-Unassigned-(High School)		\$ 138,631	\$ 138,631		\$ 138,631	\$ 138,631	
	Fund Balance-Assigned PSERS		\$ 318,800	\$ 318,800		\$ 318,800	\$ 318,800	
	Fund Balance - Assigned - New Program		\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory		\$ 120,162	\$ 120,162		\$ 120,162	\$ 120,162	
			\$ 827,593	\$ 827,593		\$ 827,593	\$ 827,593	
	Revenue-Local Sources & Districts		\$ 4,960,447	\$ 1,910,435	38.51%	\$ 4,960,447	\$ 1,492,552	30.09%
	Revenue-All Other Sources		\$ 1,666,429	\$ 514,186	30.86%	\$ 1,666,429	\$ 486,575	29.20%
	Total Revenue		\$ 6,626,876	\$ 2,424,620		\$ 6,626,876	\$ 1,979,126	
	Expenditure and reserve		\$ 6,626,876	\$ 2,109,978	31.84%	\$ 6,626,876	\$ 1,610,709	24.31%
	Change		\$ -	\$ 314,642		\$ -	\$ 368,417	
	Fund Balances							
	Fund Balance-Unassigned-(High School)		\$ 138,631	\$ 453,273		\$ 138,631	\$ 507,048	
	Fund Balance-Assigned PSERS		\$ 318,800	\$ 318,800		\$ 318,800	\$ 318,800	
	Fund Balance - Assigned - New Program		\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	
	Fund Balance-Non-Spendable-Inventory		\$ 120,162	\$ 120,162		\$ 120,162	\$ 120,162	
			\$ 827,593	\$ 1,142,235		\$ 827,593	\$ 1,196,010	
			November 30, 2019			October 31, 2019		
	RCTC		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%
	Fund Balance July 1, 2019		\$ 217,986	\$ 222,904		\$ 217,986	\$ 222,904	
	Revenue		\$ 476,000	\$ 261,609	54.96%	\$ 476,000	\$ 203,375	23.61%
	Expenditure and reserve		\$ 476,000	\$ 269,569	56.63%	\$ 476,000	\$ 224,136	35.39%
	Change		\$ -	\$ (7,960)		\$ -	\$ (22,411)	
	Fund Balance-Assigned-RCTC		\$ 217,986	\$ 214,944		\$ 217,986	\$ 248,369	

Business Manager's Report
November 2019

Prepared by Terri Birchard
Business Manager

3

ECTS Capital Projects Fund (Fund 31)		November 30, 2019			October 31, 2019					
Revenue and Expenditure Summary		Annual Budget	YTD Actual	%	Annual Budget	YTD Actual	%			
Fund Balance-July 1, 2019										
Assigned-Transition Center	\$	-	\$	-	\$	-	\$	-		
Assigned-Capital Projects	\$	782,179	\$	782,179	\$	782,179	\$	782,179		
	\$	782,179	\$	782,179	\$	782,179	\$	782,179		
Plus:										
Transfers from General Fund-2019-2020	\$	65,900	\$	-	0.00%	\$	65,900	\$	-	0.00%
School District Contributions - Pre Bid Documents	\$	-	\$	225,000		\$	-	\$	225,000	
Interest	\$	650	\$	5,276	811.70%	\$	650	\$	4,428	529.56%
	\$	66,550	\$	230,276		\$	66,550	\$	229,428	
Less:										
School car	\$	-	\$	-	0.00%	\$	-	\$	-	0.00%
HS Copier	\$	-	\$	-	0.00%	\$	-	\$	-	0.00%
Copier - GRA	\$	25,000	\$	-	0.00%	\$	25,000	\$	-	0.00%
Network system - server software	\$	-	\$	-	0.00%	\$	-	\$	-	0.00%
Faculty laptop replacements	\$	33,000	\$	-	0.00%	\$	33,000	\$	-	0.00%
Technology	\$	-	\$	7,280		\$	-	\$	7,280	
Classroom Projection	\$	20,000	\$	-	0.00%	\$	20,000	\$	-	0.00%
Fire Alarm Project	\$	-	\$	528				\$	126	
Other - Production Server Replacement	\$	50,000	\$	-	0.00%	\$	50,000	\$	-	0.00%
	\$	128,000	\$	7,808		\$	128,000	\$	7,406	
Fund Balance										
Assigned-Transition Center	\$	-	\$	-		\$	-	\$	-	
Assigned-Capital Projects	\$	720,729	\$	1,004,647		\$	720,729	\$	766,761	
	\$	720,729	\$	1,004,647		\$	720,729	\$	766,761	

Business Manager's Report
November 2019

Prepared by Terri Birchard
Business Manager

4

Student Activity Fund (Fund 81)		November 30, 2019	October 31, 2019
		YTD-Actual	YTD-Actual
<u>Fund Balances- July 1, 2019</u>			
Designated-SkillsUSA	\$	3,348	\$ 3,348
Designated -Other	\$	1,815	\$ 1,815
Designated-NTHS	\$	3,281	\$ 3,281
	\$	8,444	\$ 8,444
<u>Revenue + Transfers</u>			
SkillsUSA/Other	\$	2,846	\$ 1,656
Make-A-Wish/Community Blood Bank/Other	\$	512	\$ 4,292
National Technical Honor Society	\$	1,156	\$ 812
	\$	4,514	\$ 6,760
<u>Expenditure</u>			
SkillsUSA	\$	1,016	\$ 236
Make-A-Wish/Community Blood Bank/Other	\$	-	\$ -
National Technical Honor Society	\$	449	\$ 191
	\$	1,465	\$ 427
<u>Fund Balances- YTD</u>			
Assigned-SkillsUSA/Other	\$	5,178	\$ 4,768
Assigned -Other	\$	2,327	\$ 6,108
Assigned-NTHS	\$	3,988	\$ 3,901
	\$	11,492	\$ 14,777

Business Manager's Report
November 2019

Prepared by Terri Birchard
Business Manager

5

NOREBT-ECTS	Medical/ Rx	Dental/Vision	Total
Per Employee Per Month	\$ 1,283	\$ 85	\$ 1,368
Account Balance July 1, 2019, Per NOREBT Statement	\$ 585,627	SELF FUNDED - NA	\$ 585,627
	\$ -		\$ -
Account Balance July 1, 2019, Adjusted for June claims	\$ 585,627		\$ 585,627
Plus: YTD Contributions+receipts	\$ 236,078		\$ 236,078
Plus: Prescription formulary rebate	\$ 2,912		\$ 2,912
Plus: Interest allocation/Loyalty credit	\$ -		\$ -
Plus: reimbursement from excess loss fund	\$ -		\$ -
	\$ 238,990		\$ 238,990
Less: YTD gross claims	\$ (220,710)		\$ (220,710)
Less: YTD gross claims- prescription	\$ (48,982)		\$ (48,982)
Less: Claims Administration	\$ (9,604)		\$ (9,604)
Less: Stop Loss insurance	\$ (7,568)		\$ (7,568)
Less: reinsurance for large claims over 40K	\$ (44,397)		\$ (44,397)
Less: Miscellaneous Admin (Legal/ACA Fees/Audit)	\$ (620)		\$ (620)
Less: other expense- Wellness contribution	\$ (546)		\$ (546)
Less: Admin expenses/stop-loss ins	\$ (355)		\$ (355)
Less: Total YTD claims/exps.	\$ (332,783)		\$ (332,783)
Total YTD claims and expenses			
YTD contributions less expenses	\$ (93,793)		\$ (93,793)
Account balance -10/31/2019 per NOREBT Statement	\$ 491,834	SELF FUNDED - NA	\$ 491,834
Months of claims + expenses in reserve	17.7	Cash Balances - BAI	17.7
avg monthly claims + expenses	\$ 27,732	\$ 9,811	\$ 27,732

****MOST RECENT STATEMENT THROUGH 10/31/19****

Other information

- A. Working on 20-21 budget
- B. Preparing 2nd qtr filings for PDE submissions
- C.
- D.

**Erie County Technical School
Treasurer's Report**

General Fund - PNC - Depository Account - NWSB			
	November 2019	October 2019	September 2019
Beginning Cash Balance - PNC	\$ 116,123.99	\$ 121,766.06	\$ 75,490.49
Plus: Receipts			
Receipts Deposited	497,734.37	375,012.96	539,278.42
Tfr from other accounts	0.00	0.00	0.00
Credit card receipts	11,675.95	6,696.90	3,717.26
Total Receipts	\$ 509,410.32	\$ 381,709.86	\$ 542,995.68
Less: Disbursements			
Checks Disbursements	102,503.21	226,754.04	235,549.52
Wire/ACH payments-taxes/fees/ RCTC Credit Card Refunds	10,363.57	10,360.97	7,433.67
Tfr to other accounts - FLEX/Vision/Dental/Food Service Fund	2,736.92	236.92	3,736.92
ACH transfers to PSDLAF	225,000.00	150,000.00	250,000.00
Total disbursements	\$ 340,603.70	\$ 387,351.93	\$ 496,720.11
Ending Cash Balance - PNC/NWSB General Fund	\$ 284,930.61	\$ 116,123.99	\$ 121,766.06
General Fund - PSDLAF/PSDMAX/Investments			
	November 2019	October 2019	September 2019
Beginning Cash Balance - PSDLAF	\$ 380,623.36	\$ 356,459.10	\$ 393,957.67
Plus: Receipts			
Transfers from PNC-Erie	225,000.00	150,000.00	250,000.00
Void Add-backs	0.00	0.00	0.00
PSDLAF/PSDMAX interest	345.31	467.03	442.67
Social Security Subsidy direct deposit	27,611.10	0.00	0.00
Retirement Subsidy direct deposit	0.00	0.00	142,504.83
Vocational Ed Subsidy direct deposit	0.00	115,579.00	0.00
Other revenues - PSERS/Payroll adjustment/Equipment grant/RCTC tuit	1,667.16	0.00	0.00
Federal/State program grant direct deposit - Perkins	0.00	28,228.00	84,684.00
Total Receipts	\$ 254,623.57	\$ 294,274.03	\$ 477,631.50
Less: Disbursements			
Check Disbursements	0.00	0.00	0.00
Payroll, VISA and ACH payments out	249,326.15	254,407.95	238,890.33
PSERS Employer/Employee Payment	16,223.53	15,701.82	276,239.74
TFR to other accounts/funds - Capital Projects Fund	0.00	0.00	0.00
Total Disbursements	\$ 265,549.68	\$ 270,109.77	\$ 515,130.07
Ending Cash Balance - PSDLAF	\$ 369,697.25	\$ 380,623.36	\$ 356,459.10
ERIEBank			
	November 2019	October 2019	September 2019
Beginning Cash Balance-ERIEBank	\$ 894,440.40	\$ 894,439.53	\$ 888,678.18
Plus: Receipts			
Receipts Deposited	0.00	0.00	0.00
Interest	0.87	0.87	0.87
Unrealized gains/losses	0.00	0.00	5,760.48
Total Receipts	\$ 0.87	\$ 0.87	\$ 5,761.35
Less: Disbursements			
Checks returned-credit fees-credit card refunds	0.00	0.00	0.00
Wire/ACH payments-taxes/fees - bi-annual investment mgmt fee	0.00	0.00	0.00
Tfr to other accounts	0.00	0.00	0.00
ACH transfers to PSDLAF/PLGIT	0.00	0.00	0.00
Total disbursements	\$ -	\$ -	\$ -
Ending Cash Balance - ERIEBank	\$ 894,441.27	\$ 894,440.40	\$ 894,439.53
	\$ 2,698.91	\$ 2,698.04	\$ 2,697.17
	\$ 891,743.14	\$ 891,743.14	\$ 891,743.14
	\$ 894,441.27	\$ 894,440.40	\$ 894,439.53

**Erie County Technical School
Treasurer's Report**

General Fund Section 125-PNC			
	November 2019	October 2019	September 2019
Beginning Cash Balance-PNC	\$ 4,832.80	\$ 4,595.88	\$ 4,678.96
Plus Receipts			
Receipts Deposited	236.92	236.92	236.92
Transfers from other accounts	0.00	0.00	0.00
Total Receipts	\$ 236.92	\$ 236.92	\$ 236.92
Less Disbursements			
Check Disbursements	90.00	0.00	320.00
Other Disbursements	0.00	0.00	0.00
	\$ 90.00	\$ -	\$ 320.00
Ending Cash Balance-PNC	\$ 4,979.72	\$ 4,832.80	\$ 4,595.88
General Fund -Dental and Vision Claims - PNC			
	November 2019	October 2019	September 2019
Beginning Cash Balance-PNC	\$ 8,058.71	\$ 10,595.71	\$ 9,919.06
Plus Receipts			
Receipts Deposited	0.00	0.00	0.00
Transfers from other accounts	2,500.00	0.00	3,500.00
Total Receipts	\$ 2,500.00	\$ -	\$ 3,500.00
Less Disbursements			
Check Disbursements	1,906.20	2,537.00	2,763.35
Other Disbursements	0.00	0.00	60.00
	\$ 1,906.20	\$ 2,537.00	\$ 2,823.35
Ending Cash Balance-PNC	\$ 8,652.51	\$ 8,058.71	\$ 10,595.71
Dental	6,026.85	5,433.05	7,541.05
Vision	2,625.66	2,625.66	3,054.66
	\$ 8,652.51	\$ 8,058.71	\$ 10,595.71
Capital Projects Fund - PSDLAF / PNC / NWSB Accounts			
	November 2019	October 2019	September 2019
Beginning Cash and Investments Balance- PSDLAF	\$ 768,829.29	\$ 767,843.31	\$ 766,761.97
Plus Receipts			
Transfers from General Fund-per budget	0.00	0.00	0.00
School District Pre-bid documents	128,287.26	0.00	0.00
Interest posted	847.94	985.98	1,081.34
Total Receipts	\$ 129,135.20	\$ 985.98	\$ 1,081.34
Less disbursements			
Less transfers to General Fund	0.00	0.00	0.00
Less Check issued - Fire Alarm project	527.70	0.00	0.00
	\$ 527.70	\$ -	\$ -
Ending Cash and Investments Balance - PSDLAF	\$ 897,436.79	\$ 768,829.29	\$ 767,843.31
PNC account	58,204.80	58,732.50	58,732.50
NWSB account	129,312.63	1,000.01	1,000.00
PSDMAX account	709,919.35	709,096.78	708,110.81
	\$ 897,436.78	\$ 768,829.29	\$ 767,843.31

**Erie County Technical School
Treasurer's Report**

Student Activity Fund - PNC / NWSB (For Information)	November 2019	October 2019	September 2019
Beginning Cash Balance - PNC	\$ 14,862.54	\$ 8,997.27	\$ 11,147.28
Plus Receipts			
SkillsUSA-Receipts	1,190.02	1,220.11	465.59
COS Funds-Transfer from General Fund	0.00	0.00	0.00
NTHS-Receipts	344.38	635.11	176.82
NTHS-Transfer from General Fund	0.00	0.00	0.00
Community Blood Bank	0.00	0.00	0.00
Make A Wish/Other	219.25	4,272.39	20.00
Interest/bank fees posted	0.01	0.01	0.00
Total Receipts	\$ 1,753.66	\$ 6,127.62	\$ 662.41
Less SkillsUSA-disbursements-checks/fees, adjustments	956.64	168.30	2,760.95
Less Make A Wish/Blood Bank-disbursements-checks/fees	4,000.00	0.00	0.00
Less NTHS-disbursements-checks/fees	806.76	94.06	51.46
	\$ 5,763.40	\$ 262.36	\$ 2,812.41
Ending Cash Balance - PNC / NWSB	\$ 10,852.80	\$ 14,862.54	\$ 8,997.27
SkillsUSA	5,583.02	4,810.71	3,758.90
Blood Bank/Other	460.00	460.00	440.00
Make A Wish	1,867.00	5,647.75	1,395.35
NTHS	4,287.57	3,944.08	3,403.03
	\$ 12,197.59	\$ 14,862.54	\$ 8,997.28

Respectfully submitted

Sam Ring, Treasurer
Joint Operating Committee

Prepared by: Terri Birchard, Business Manager

Erie County Technical School

Statement of Activities

General Fund - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
Revenues			
10-46510-000-000-00-000-000	INTEREST INCOME	\$1,646.42	\$1,991.73
10-46530-000-000-00-000-000	Gains Or Losses On Sale Of Inv	\$5,760.48	\$5,760.48
10-46790-000-000-00-000-000	Student Fees - Supplies / Uniform	\$0.00	\$0.00
10-46910-000-000-00-000-000	Facility Rental	\$600.00	\$600.00
10-46943-000-000-00-000-000	Adult Education Tuition - Second	(\$1,650.00)	(\$1,650.00)
10-46943-100-000-00-000-000	RCTC PART TIME TUITION	\$198,906.02	\$256,416.01
10-46943-100-000-01-000-000	RCTC BOOKSTORE SALES	\$1,195.00	\$1,285.00
10-46946-000-000-01-000-000	FAIRVIEW SD	\$56,578.68	\$70,723.35
10-46946-000-000-02-000-000	FORT LEOEUF SD	\$141,915.32	\$177,394.15
10-46946-000-000-03-000-000	GENERAL MCLANE SD	\$135,211.68	\$169,014.60
10-46946-000-000-04-000-000	GIRARD SD	\$131,671.32	\$164,589.15
10-46946-000-000-05-000-000	HARBOR CREEK SD	\$145,103.68	\$181,379.60
10-46946-000-000-06-000-000	IROQUOIS SD	\$74,964.68	\$93,705.85
10-46946-000-000-07-000-000	MILLCREEK SD	\$267,744.68	\$334,680.85
10-46946-000-000-08-000-000	NORTH EAST SD	\$130,767.33	\$163,459.16
10-46946-000-000-09-000-000	NORTHWESTERN SD	\$112,329.32	\$140,411.65
10-46946-000-000-10-000-000	UNION CITY SD	\$96,554.68	\$120,693.35
10-46946-000-000-11-000-000	WATTSBURG SD	\$103,846.00	\$129,807.50
10-46946-000-000-92-000-000	DISTRICTS-ALTERNATIVE ED	\$70,000.02	\$135,660.02
10-46946-000-000-94-000-000	DISTRICTS- TRANSITION CEN	\$0.00	\$0.00
10-46969-000-000-00-000-000	Other Contracted Services - ECVT	\$0.00	\$0.00
10-46990-000-000-00-000-000	MISCELLANEOUS REVENUE	\$4,254.93	\$4,329.16
10-46990-100-000-00-000-000	RCTC - Refunds And Other Mi	\$3,274.00	\$3,908.00
10-46992-000-000-00-000-000	INSURANCE PAYMENTS-IND	\$14,315.79	\$16,421.36
10-47220-000-000-00-000-000	VOCATIONAL EDUCATION S	\$231,158.00	\$231,158.00
10-47220-100-000-00-000-000	VOCATIONAL EDUCATION S	\$0.00	\$0.00
10-47360-000-000-00-000-000	Safe Schools - SRO Grant	\$0.00	\$0.00
10-47509-000-000-00-000-000	CTE SUPP EQUIPMENT GRANT	\$0.00	\$0.00
10-47810-000-000-00-000-000	SOCIAL SECURITY REIMBURS	\$0.00	\$27,611.10
10-47810-100-000-00-000-000	SOCIAL SECURITY REIMBURS	\$0.00	\$0.00
10-47820-000-000-00-000-000	RETIREMENT REIMBURSEME	\$142,504.83	\$142,504.83
10-47820-100-000-00-000-000	RETIREMENT REIMBURSEME	\$0.00	\$0.00
10-48521-000-000-00-000-000	PERKINS LOCAL PLAN	\$112,912.00	\$112,912.00
10-49400-000-000-00-000-000	Sale of / Compen-loss of Fixed A	\$936.69	\$1,462.59
Total Revenues		\$2,182,501.55	\$2,686,229.49

Expenses

10-61290-120-000-00-000-000	Transition Center - Salary	\$1,542.49	\$4,627.47
10-61290-141-000-00-000-000	Transition Center - Aide Wages	\$9,357.48	\$14,390.79
10-61290-213-000-00-000-000	Transition Center - Life Insuranc	\$0.00	\$0.00
10-61290-214-000-00-000-000	Transition Center - LTD Insuranc	\$0.00	\$0.00
10-61290-220-000-00-000-000	Transition Center - Social Securi	\$833.34	\$1,453.14

Erie County Technical School

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		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-61290-230-000-00-000-000	Transition Center - Retirement	\$3,737.61	\$6,521.37
10-61290-260-000-00-000-000	Transition Center - Workers Com	\$0.00	\$0.00
10-61290-271-000-00-000-000	Transition Center - Medical	\$0.00	\$0.00
10-61290-272-000-00-000-000	Transition Center - Supplemental	\$0.00	\$0.00
10-61290-290-000-00-000-000	Transition Center - 403(b) paymen	\$0.00	\$0.00
10-61290-580-000-00-000-000	Transition Center - Field Trips/Tr	\$22.00	\$22.00
10-61290-610-000-00-000-000	Transition Center - Special Needs	\$13,682.88	\$15,591.82
10-61290-610-000-00-000-001	Transition Center - Supplies	\$1,147.12	\$1,704.49
10-61320-120-000-00-000-000	Tourism/Hospitality - Salary	\$7,185.84	\$10,778.76
10-61320-213-000-00-000-000	Tourism/Hospitality - Life Insura	\$0.00	\$0.00
10-61320-214-000-00-000-000	Tourism/Hospitality - LTD Insur	\$0.00	\$0.00
10-61320-220-000-00-000-000	Tourism/Hospitality - Social Sec	\$547.22	\$820.76
10-61320-230-000-00-000-000	Tourism/Hospitality - Retirement	\$2,539.81	\$3,771.83
10-61320-260-000-00-000-000	Tourism/Hospitality - Workers C	\$0.00	\$0.00
10-61320-271-000-00-000-000	Tourism/Hospitality - Medical	\$0.00	\$0.00
10-61320-272-000-00-000-000	Tourism/Hospitality - Dental/Vi	\$0.00	\$0.00
10-61320-610-000-00-000-000	Tourism/Hospitality - Supplies	\$2,902.86	\$3,777.96
10-61320-640-000-00-000-000	Tourism/Hospitality - Textbooks	\$0.00	\$0.00
10-61330-120-000-00-000-000	Health Assistant - Salary	\$10,986.92	\$16,480.38
10-61330-213-000-00-000-000	Health Assistant - Life Insurance	\$0.00	\$0.00
10-61330-214-000-00-000-000	Health Assistant - LTD Insuranc	\$0.00	\$0.00
10-61330-220-000-00-000-000	Health Assistant - Social Securit	\$838.20	\$1,256.92
10-61330-230-000-00-000-000	Health Assistant - Retirement	\$3,884.04	\$5,767.74
10-61330-260-000-00-000-000	Health Assistant - Workers Com	\$0.00	\$0.00
10-61330-271-000-00-000-000	Health Assistant - Medical	\$0.00	\$0.00
10-61330-272-000-00-000-000	Health Assistant - Dental/Vision	\$0.00	\$0.00
10-61330-610-000-00-000-000	Health Assistant - Supplies	\$1,013.28	\$1,092.82
10-61330-610-663-00-000-000	Health Assistant - Supplies (Perk	\$0.00	\$1,168.78
10-61330-640-000-00-000-000	Health Assistant - Textbook	(\$460.00)	(\$460.00)
10-61341-120-000-00-000-000	Early Childhood Education - Sal	\$9,131.20	\$13,696.80
10-61341-213-000-00-000-000	Early Childhood Education - Lif	\$0.00	\$0.00
10-61341-214-000-00-000-000	Early Childhood Education - LT	\$0.00	\$0.00
10-61341-220-000-00-000-000	Early Childhood Education - Soc	\$0.00	\$0.00
10-61341-230-000-00-000-000	Early Childhood Education - Ret	\$0.00	\$0.00
10-61341-260-000-00-000-000	Early Childhood Education - Wor	\$0.00	\$0.00
10-61341-271-000-00-000-000	Early Childhood Education - Med	\$0.00	\$0.00
10-61341-272-000-00-000-000	Early Childhood Education - Den	\$0.00	\$0.00
10-61341-290-000-00-000-000	Early Childhood Education - 403	\$0.00	\$0.00
10-61341-610-000-00-000-000	Early Childhood Education - Sup	\$528.81	\$813.45
10-61341-750-663-00-000-000	EARLY CHILDHOOD EDUCAT	\$1,699.95	\$1,699.95
10-61342-120-000-00-000-000	Culinary - Salary	\$12,876.36	\$19,202.72
10-61342-213-000-00-000-000	Culinary - Life Insurance	\$0.00	\$0.00
10-61342-214-000-00-000-000	Culinary - LTD Insurance	\$0.00	\$0.00
10-61342-220-000-00-000-000	Culinary - Social Security	\$978.23	\$1,458.63
10-61342-230-000-00-000-000	Culinary - Retirement	\$4,558.91	\$6,728.21

Erie County Technical School

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General Fund - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-61342-260-000-00-000-000	Culinary - Workers Comp	\$0.00	\$0.00
10-61342-271-000-00-000-000	Culinary - Medical	\$0.00	\$0.00
10-61342-272-000-00-000-000	Culinary - Dental/Vision	\$0.00	\$0.00
10-61342-610-000-00-000-000	HS SUPPLIES-CULINARY ART	\$1,682.43	\$2,961.75
10-61342-610-000-00-000-001	Culinary - Supplies	\$14,746.60	\$20,621.41
10-61342-610-663-00-000-000	Culinary - Supplies (Perkins)	\$0.00	\$0.00
10-61342-640-000-00-000-000	SALARY-COMMERCIAL FOO	\$0.00	\$0.00
10-61370-120-000-00-000-000	Technical Instruction - Salary	\$32,543.68	\$48,815.52
10-61370-213-000-00-000-000	Technical Instruction - Life Insu	\$0.00	\$0.00
10-61370-214-000-00-000-000	Technical Instruction - LTD Ins	\$0.00	\$0.00
10-61370-220-000-00-000-000	Technical Instruction - Social Se	\$2,477.02	\$3,715.34
10-61370-230-000-00-000-000	Technical Instruction - Retirement	\$9,080.84	\$13,541.26
10-61370-231-000-00-000-000	VOYA Retirement	\$146.88	\$220.32
10-61370-260-000-00-000-000	Technical Instruction - Workers C	\$0.00	\$0.00
10-61370-271-000-00-000-000	Technical Instruction - Medical	\$0.00	\$0.00
10-61370-272-000-00-000-000	Technical Instruction - Dental/Vi	\$0.00	\$0.00
10-61370-290-000-00-000-000	Technical Instruction - 403(b) pa	\$0.00	\$0.00
10-61370-610-000-00-000-000	SALARY-TECHNICAL INSTR	\$0.00	\$66.22
10-61370-610-000-00-000-261	Technical Instruction - Computer	\$331.66	\$428.08
10-61370-610-000-00-000-262	Technical Instruction - Drafting a	\$5,351.44	\$7,281.97
10-61370-610-000-00-000-263	Technical Instruction - Electroni	\$0.00	\$0.00
10-61370-610-000-00-000-264	Technical Instruction - Computer	\$1,800.17	\$1,920.70
10-61370-610-000-00-000-272	SALARY-TECHNICAL INSTR	\$0.00	\$0.00
10-61370-610-663-00-000-000	Technical Instruction - Supplies (	\$4,372.92	\$4,372.92
10-61370-640-000-00-000-000	Technical Instruction - Textbook	\$0.00	\$0.00
10-61370-648-000-00-000-000	Technical Instruction - Software	\$3,500.00	\$3,500.00
10-61380-120-000-00-000-000	Trade and Industrial - Salary	\$101,370.37	\$152,852.07
10-61380-121-000-00-000-000	Trade and Industrial - Substitutes	\$0.00	\$0.00
10-61380-141-663-00-000-000	Trade and Industrial - Aides (Per	\$15,427.19	\$24,782.18
10-61380-213-000-00-000-000	Trade and Industrial - Life Insura	\$2,826.14	\$3,561.68
10-61380-213-663-00-000-000	Trade and Industrial - Life Insura	\$0.00	\$0.00
10-61380-214-000-00-000-000	Trade and Industrial - LTD Insur	\$3,702.90	\$4,631.38
10-61380-220-000-00-000-000	Trade and Industrial - Social Sec	\$7,873.82	\$11,796.56
10-61380-220-663-00-000-000	Trade and Industrial - Social Sec	\$1,180.17	\$1,895.83
10-61380-230-000-00-000-000	Trade and Industrial - Retirement	\$38,750.33	\$56,401.77
10-61380-230-663-00-000-000	Trade and Industrial - Retirement	\$5,289.98	\$8,497.81
10-61380-250-000-00-000-000	Trade and Industrial - Unemployme	\$283.92	\$283.92
10-61380-260-000-00-000-000	Trade and Industrial - Workers C	\$14,761.00	\$14,761.00
10-61380-260-663-00-000-000	Trade and Industrial - Workers C	\$0.00	\$0.00
10-61380-271-000-00-000-000	Trade and Industrial - Medical	\$233,726.60	\$292,407.75
10-61380-271-663-00-000-000	Trade and Industrial - Medical (P	\$0.00	\$0.00
10-61380-272-000-00-000-000	Trade and Industrial - Dental/Vis	\$11,598.75	\$13,504.95
10-61380-290-000-00-000-000	Trade and Industrial - 403(b) pay	\$0.00	\$0.00
10-61380-330-000-00-000-000	Trade and Industrial - Contracted	\$22,941.60	\$30,627.50
10-61380-430-000-00-000-000	Trade and Industrial - High Scho	\$0.00	\$0.00

Erie County Technical School

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General Fund - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-61380-580-663-00-000-000	Trade and Industrial - Travel (Pe	\$350.00	\$350.00
10-61380-610-000-00-000-000	SALARY-T & I	\$0.00	\$540.56
10-61380-610-000-00-000-265	Trade and Industrial - Art and De	\$1,121.80	\$1,360.63
10-61380-610-000-00-000-266	Trade and Industrial - Graphic Ar	\$579.99	\$1,662.68
10-61380-610-000-00-000-270	Trade and Industrail - Auto Body	\$2,923.71	\$3,023.22
10-61380-610-000-00-000-271	Trade and Industrial - Auto Tech -	\$2,665.24	\$5,882.85
10-61380-610-000-00-000-272	Trade and Industrial - Constructi	\$4,057.84	\$4,479.76
10-61380-610-000-00-000-273	Trade and Industrial - Cosmetolog	\$3,797.79	\$4,164.74
10-61380-610-000-00-000-275	Trade and Industrial - Electrical E	\$7,823.98	\$8,892.71
10-61380-610-000-00-000-277	Trade and Industrial - Precision M	\$1,107.31	\$2,260.52
10-61380-610-000-00-000-278	Trade and Industrial - Facilities M	\$891.08	\$1,173.68
10-61380-610-000-00-000-279	Trade and Industrial - Metal Fabr	\$3,024.36	\$3,744.96
10-61380-610-000-00-000-290	Trade and Industrial - Graduatio	\$319.66	\$319.66
10-61380-610-000-00-000-291	Trade and Industrial - Copier Pap	\$2,416.00	\$2,416.00
10-61380-610-000-00-000-292	Trade and Industrial - Repair Par	\$0.00	\$0.00
10-61380-610-000-00-000-293	Trade and Industrail - Miscellane	\$640.20	\$640.20
10-61380-610-663-00-000-000	Trade and Industrial - Instructio	\$22,096.94	\$22,473.08
10-61380-640-000-00-000-000	Trade and Industrial - Textbooks	\$0.00	\$0.00
10-61380-640-000-00-000-290	Trade and Industrial - Textbooks	\$22,816.91	\$22,816.91
10-61380-648-000-00-000-290	Trade and Industrial - Lab Softwa	\$4,848.00	\$4,848.00
10-61380-648-663-00-000-000	Trade and Industrail - Lab Softwa	\$0.00	\$0.00
10-61380-750-000-00-000-000	Trade and Industrail - Equipment	\$0.00	\$0.00
10-61380-750-240-00-000-000	Trade and Industrial - CTE Equip	\$134.25	\$134.25
10-61380-750-663-00-000-000	Trade and Industrial - Equipment	\$0.00	\$2,611.42
10-61390-120-000-00-000-000	Other Voc Ed - Salary	\$14,107.36	\$21,161.04
10-61390-213-000-00-000-000	Other Voc Ed - Life Insurance	\$0.00	\$0.00
10-61390-214-000-00-000-000	Other Voc Ed - LTD Insurance	\$0.00	\$0.00
10-61390-220-000-00-000-000	Other Voc Ed - Social Security	\$1,073.89	\$1,610.84
10-61390-230-000-00-000-000	Other Voc Ed - Retirement	\$4,947.43	\$7,366.13
10-61390-260-000-00-000-000	Other Voc Ed - Workers Comp	\$0.00	\$0.00
10-61390-271-000-00-000-000	Other Voc Ed - Medical	\$0.00	\$0.00
10-61390-272-000-00-000-000	Other Voc Ed - Dental/Vision	\$0.00	\$0.00
10-61390-610-000-00-000-000	Other Voc Ed - Supplies	\$253.69	\$84.90
10-61390-610-000-00-000-001	Other Voc Ed - Math Supplies	\$69.52	\$69.52
10-61390-610-000-00-000-002	Other Vocational Ed - Literacy S	\$0.00	\$0.00
10-61442-140-000-00-000-000	Career Alternative Education - S	\$5,985.18	\$7,520.22
10-61442-213-000-00-000-000	Career Alternative Education - L	\$0.00	\$0.00
10-61442-214-000-00-000-000	Career Alternative Education - L	\$0.00	\$0.00
10-61442-220-000-00-000-000	Career Alternative Education - S	\$457.90	\$575.34
10-61442-230-000-00-000-000	Career Alternative Education - R	\$2,058.32	\$2,584.68
10-61442-260-000-00-000-000	Career Alternative Education - W	\$0.00	\$0.00
10-61442-271-000-00-000-000	Career Alternative Education - M	\$0.00	\$0.00
10-61442-272-000-00-000-000	Career Alternative Education - D	\$0.00	\$0.00
10-61442-329-000-00-000-000	Career Alternative Education - P	\$55,000.00	\$106,590.00
10-61442-580-000-00-000-000	Career Alternative Education - T	\$0.00	\$0.00

Erie County Technical School

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		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-61442-610-000-00-000-000	Career Alternative Education - S	\$1,810.40	\$1,810.40
10-61442-635-000-00-000-000	Career Alternative Education - M	\$1,855.33	\$3,400.33
10-61610-110-100-40-000-000	RCTC - Manager Salaries	\$14,328.97	\$18,054.02
10-61610-120-100-40-000-000	RCTC - Instructor Salary	\$17,342.25	\$20,076.00
10-61610-140-100-40-000-000	RCTC - Secretary Salary	\$1,810.57	\$1,810.57
10-61610-213-100-40-000-000	RCTC - Life Insurance	\$0.00	\$0.00
10-61610-220-000-00-000-000	RCTC - Social Security	(\$218.44)	(\$218.44)
10-61610-220-100-40-000-000	RCTC - Social Security	\$2,779.81	\$3,273.90
10-61610-230-000-00-000-000	RCTC - Retirement	\$1,760.89	\$2,465.61
10-61610-230-100-40-000-000	RCTC- Retirement	\$3,746.28	\$3,862.01
10-61610-260-100-40-000-000	RCTC - Workers Comp	\$0.00	\$0.00
10-61610-271-000-00-000-000	RCTC - Medical	\$0.00	\$0.00
10-61610-290-100-40-000-000	RCTC - 403(b) payments	\$930.00	\$930.00
10-61610-330-100-40-000-000	RCTC - Contracted Services	\$171,322.29	\$207,864.52
10-61610-530-100-40-000-000	RCTC - Postage	\$90.90	\$90.90
10-61610-540-100-40-000-000	RCTC - Advertising	\$3,095.03	\$3,095.03
10-61610-580-100-40-000-000	RCTC - Travel	\$0.00	\$0.00
10-61610-610-000-00-000-000	RCTC MANAGER SALARIES	(\$25.00)	(\$25.00)
10-61610-610-100-40-000-000	RCTC - Supplies	\$6,649.00	\$7,766.67
10-61610-640-100-40-000-000	RCTC- Textbooks	\$110.74	\$110.74
10-61610-648-100-40-000-000	RCTC Supplies - Software	\$412.50	\$412.50
10-62122-120-000-00-000-000	Pupil Personnel - Counselor Sala	\$29,582.28	\$43,953.42
10-62122-140-000-00-000-000	Pupil Personnel - Co-op Salary	\$6,507.11	\$8,159.67
10-62122-213-000-00-000-000	Pupil Personnel - Life Insurance	\$0.00	\$0.00
10-62122-214-000-00-000-000	Pupil Personnel - LTD Insurance	\$0.00	\$0.00
10-62122-220-000-00-000-000	Pupil Personnel - Social Security	\$2,752.91	\$3,974.31
10-62122-230-000-00-000-000	Pupil Personnel - Retirement	\$12,464.32	\$17,958.84
10-62122-260-000-00-000-000	Pupil Personnel - Workers Comp	\$0.00	\$0.00
10-62122-271-000-00-000-000	Pupil Personnel - Medical	\$0.00	\$0.00
10-62122-272-000-00-000-000	Pupil Personnel - Dental/Vision	\$0.00	\$0.00
10-62122-290-000-00-000-000	Pupil Personnel - 403(b) payment	\$0.00	\$0.00
10-62122-329-663-00-000-000	Pupil Personnel - Professional Se	\$6,300.00	\$10,550.00
10-62122-330-000-00-000-000	Pupil Personnel - Advertising Se	\$0.00	\$0.00
10-62122-550-000-00-000-000	Pupil Personnel - Admissions Pr	\$9,844.42	\$14,289.51
10-62122-580-000-00-000-001	Pupil Personnel - Travel - Career	\$0.00	\$0.00
10-62122-580-000-00-000-003	Pupil Personnel - Travel - Admiss	\$0.00	\$0.00
10-62122-580-000-00-000-005	Pupil Personnel - Travel - Co-op	\$0.00	\$0.00
10-62122-580-000-00-000-006	Pupil Personnel - Travel - Specia	\$0.00	\$0.00
10-62122-610-000-00-000-000	PUPIL PERSONEL-COUNSELLO	\$0.00	\$0.00
10-62122-610-000-00-000-001	Pupil Personnel - Supplies - Care	\$1,086.99	\$1,086.99
10-62122-610-000-00-000-002	Pupil Personnel - Advertising - N	\$165.93	\$165.93
10-62122-610-000-00-000-003	Pupil Personnel - Supplies - Admi	\$644.96	\$1,092.08
10-62122-610-000-00-000-004	Pupil Personnel - Supplies - Spec	\$470.52	\$470.52
10-62122-610-000-00-000-005	Pupil Personnel - Supplies - Co-o	\$1,819.69	\$1,815.45
10-62122-635-000-00-000-001	Pupil Personnel - Meals - Career P	\$630.00	\$630.00

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		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-62122-635-000-00-000-003	Pupil Personnel - Meals - Admissi	\$1,923.99	\$2,733.99
10-62122-635-000-00-000-005	Pupil Personnel - Meals - Co-op	\$1,753.56	\$1,753.56
10-62260-110-000-00-000-000	Curriculum Development - Salar	\$53,431.30	\$65,305.10
10-62260-213-000-00-000-000	Curriculum Development - Life I	\$0.00	\$0.00
10-62260-214-000-00-000-000	Curriculum Development - LTD I	\$0.00	\$0.00
10-62260-220-000-00-000-000	Curriculum Development - Socia	\$4,088.82	\$4,997.46
10-62260-230-000-00-000-000	Curriculum Development - Retir	\$18,321.66	\$22,393.18
10-62260-260-000-00-000-000	Curriculum Development - Worke	\$0.00	\$0.00
10-62260-271-000-00-000-000	Curriculum Development - Medic	\$0.00	\$0.00
10-62260-272-000-00-000-000	Curriculum Development - Denta	\$0.00	\$0.00
10-62260-330-000-00-000-000	Curriculum Development - Accre	\$0.00	\$0.00
10-62260-580-000-00-000-000	Curriculum Development - Trave	\$0.00	\$0.00
10-62260-610-000-00-000-000	Curribulum Development - Suppl	\$0.00	\$0.00
10-62260-635-000-00-000-000	Curriculum Development - Food	\$0.00	\$195.00
10-62271-240-000-00-000-000	Instructional Staff Development -	\$11,910.00	\$11,910.00
10-62271-329-663-00-000-000	INST STAFF DEV- CERT TUIT	\$0.00	\$0.00
10-62271-330-000-00-000-000	Instructional Staff Development -	\$525.00	\$525.00
10-62271-580-000-00-000-000	Instructional Staff Development -	\$3,404.19	\$3,404.19
10-62271-610-000-00-000-003	INST STAFF DEV- CERT TUIT	\$48.44	\$48.44
10-62271-810-000-00-000-000	Instructional Staff Development -	\$158.00	\$158.00
10-62310-110-000-00-000-000	Board Services - Salary	\$806.31	\$985.49
10-62310-214-000-00-000-000	Board Services - LTD Insurance	\$0.00	\$0.00
10-62310-220-000-00-000-000	Board Services - Social Security	\$62.10	\$75.90
10-62310-230-000-00-000-000	Board Services - Retirement	\$277.33	\$340.47
10-62310-260-000-00-000-000	Board Services - Workers Comp	\$0.00	\$0.00
10-62310-330-000-00-000-000	Board Services - Professional Se	\$100.00	\$100.00
10-62310-525-000-00-000-000	Board Services - E&O and Bondi	\$9,943.00	\$9,943.00
10-62310-530-000-00-000-000	Board Services - Postage	\$1,592.11	\$3,102.11
10-62310-540-000-00-000-000	Board Services - Advertising - L	\$354.30	\$354.30
10-62310-581-000-00-000-000	Board Services - Board Local Mi	\$448.34	\$586.38
10-62310-610-000-00-000-000	Board Services - Supplies (JOC M	\$0.00	\$0.00
10-62310-635-000-00-000-000	Board Services -Meals/Refreshme	\$872.79	\$872.79
10-62310-810-000-00-000-000	Board Services - Dues and Fees	\$3,774.00	\$3,774.00
10-62350-330-000-00-000-000	Professional Services - Legal and	\$17,682.60	\$19,765.60
10-62360-110-000-00-000-000	Director Services - Salary	\$42,096.24	\$51,721.24
10-62360-213-000-00-000-000	Director Services - Life Insuranc	\$0.00	\$0.00
10-62360-214-000-00-000-000	Director Services - LTD Insuranc	\$0.00	\$0.00
10-62360-220-000-00-000-000	Director Services - Social Securi	\$3,208.82	\$3,942.58
10-62360-230-000-00-000-000	Director Services - Retirement	\$14,434.80	\$17,735.21
10-62360-260-000-00-000-000	Director Services - Workers Com	\$0.00	\$0.00
10-62360-271-000-00-000-000	Director Services - Medical	\$0.00	\$0.00
10-62360-272-000-00-000-000	Director Services - Dental/Vision	\$0.00	\$0.00
10-62360-330-000-00-000-000	Directors Services - Superintenden	\$0.00	\$2,746.43
10-62360-580-000-00-000-000	Director Services - Travel	\$560.14	\$1,025.88
10-62360-610-000-00-000-000	Director Services - Supplies	\$354.01	\$640.01

Erie County Technical School

Statement of Activities

General Fund - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-62360-635-000-00-000-000	Director Services - Meals and Re	\$836.86	\$1,596.86
10-62380-110-000-00-000-000	Principal/High School Secretary -	\$38,537.73	\$47,101.67
10-62380-140-000-00-000-000	Principal/High School Secretary -	\$10,499.38	\$13,473.07
10-62380-213-000-00-000-000	Principal/High School Secretary -	\$0.00	\$0.00
10-62380-214-000-00-000-000	Principal/High School Secretary -	\$0.00	\$0.00
10-62380-220-000-00-000-000	Principal/High School Secretary -	\$3,764.32	\$4,648.81
10-62380-230-000-00-000-000	Principal/High School Secretary -	\$16,838.22	\$20,794.47
10-62380-260-000-00-000-000	Principal/High School Secretary -	\$0.00	\$0.00
10-62380-271-000-00-000-000	Principal/High School Secretary -	\$0.00	\$0.00
10-62380-272-000-00-000-000	Principal/High School Secretary -	\$0.00	\$0.00
10-62380-580-000-00-000-000	ADMIN-H.S. PRINCIPAL TRA	\$0.00	\$0.00
10-62380-610-000-00-000-000	Principal/High School Secretary -	\$855.13	\$1,100.13
10-62380-610-000-00-000-001	Principal/High School Secretary	\$0.00	\$0.00
10-62380-610-000-00-000-293	SALARY-PRINCIPAL	(\$774.00)	(\$774.00)
10-62380-635-000-00-000-000	Principal/High School Secretary -	\$22.95	\$272.95
10-62411-130-000-00-000-000	Health Services - Health Service C	\$0.00	\$0.00
10-62411-213-000-00-000-000	SALARY - STUDENT HEALT	\$0.00	\$0.00
10-62411-220-000-00-000-000	Health Services - Health Service C	\$0.00	\$0.00
10-62411-230-000-00-000-000	Health Services - Health Service C	\$0.00	\$0.00
10-62411-260-000-00-000-000	Health Services - Health Service C	\$0.00	\$0.00
10-62411-330-000-00-000-000	SALARY - STUDENT HEALT	\$0.00	\$0.00
10-62419-130-000-00-000-000	Health Services - Supplemental S	\$5,170.31	\$7,594.96
10-62419-220-000-00-000-000	Health Services - Supplemental S	\$395.52	\$581.00
10-62419-230-000-00-000-000	Health Services - Supplemental S	\$1,772.91	\$2,604.32
10-62419-260-000-00-000-000	Health Services - Supplemental S	\$0.00	\$0.00
10-62440-610-000-00-000-000	Health Services - Supplies	\$781.22	\$1,381.71
10-62500-610-000-00-000-000	Business Services - Supplies	\$50.00	\$50.00
10-62511-110-000-00-000-000	Business Services - Business Off	\$26,787.51	\$32,745.21
10-62511-140-000-00-000-000	Business Services - Business Off	\$8,824.94	\$11,381.59
10-62511-213-000-00-000-000	Business Services - Life Insuran	\$0.00	\$0.00
10-62511-214-000-00-000-000	Business Services - LTD Insuran	\$0.00	\$0.00
10-62511-220-000-00-000-000	Business Services - Social Secur	\$2,699.28	\$3,344.03
10-62511-230-000-00-000-000	Business Services - Retirement	\$12,227.98	\$15,147.55
10-62511-260-000-00-000-000	Business Services - Workers Com	\$0.00	\$0.00
10-62511-271-000-00-000-000	Business Services - Medical	\$0.00	\$0.00
10-62511-272-000-00-000-000	Business Services - Dental/Visio	\$0.00	\$0.00
10-62511-330-000-00-000-000	Business Services - Contracted P	\$5,908.85	\$9,474.50
10-62511-580-000-00-000-000	Business Services - Travel	\$0.00	\$0.00
10-62511-610-000-00-000-000	Business Services - Supplies	\$544.01	\$1,666.89
10-62600-340-000-00-000-000	Maintenance - Contracted Servi	\$0.00	\$1,381.62
10-62600-430-000-00-000-000	Maintenance - Repairs and Main	\$157.34	\$157.34
10-62600-610-000-00-000-000	Maintenance - Supplies	\$485.45	\$485.45
10-62600-621-000-00-000-000	Maintenance - Natural Gas (High	\$482.58	\$482.58
10-62600-750-000-00-000-000	Operation & Maint Plant Svcs -	\$0.00	\$0.00
10-62611-110-000-00-000-000	Maintenance Supervisor - Salary	\$23,019.66	\$28,135.14

Erie County Technical School

Statement of Activities

General Fund - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-62611-213-000-00-000-000	Maintenance/Custodial - Life In	\$0.00	\$0.00
10-62611-214-000-00-000-000	Maintenance Supervisor - LTD I	\$0.00	\$0.00
10-62611-220-000-00-000-000	Maintenance Supervisor - FICA	\$1,769.31	\$2,162.49
10-62611-230-000-00-000-000	Maintenance Supervisor - Retir	\$7,893.45	\$9,647.55
10-62611-260-000-00-000-000	Maintenance Supervisor - Worke	\$0.00	\$0.00
10-62611-271-000-00-000-000	Maintenance Supervisor - Medic	\$0.00	\$0.00
10-62611-272-000-00-000-000	Maintenance Supervisor - Denta	\$0.00	\$0.00
10-62619-180-000-00-000-000	Maintenance/Custodial - Salary	\$55,287.34	\$70,126.54
10-62619-213-000-00-000-000	Maintenance/Custodial - Life In	\$0.00	\$0.00
10-62619-214-000-00-000-000	Maintenance/Custodial - LTD I	\$0.00	\$0.00
10-62619-220-000-00-000-000	Maintenance/Custodial - FICA	\$4,283.79	\$5,415.84
10-62619-230-000-00-000-000	Maintenance Custodial - Retire	\$15,488.07	\$19,297.75
10-62619-260-000-00-000-000	Maintenance/Custodial - Worker	\$0.00	\$0.00
10-62619-271-000-00-000-000	Maintenance/Custodial - Medica	\$0.00	\$0.00
10-62619-272-000-00-000-000	Maintenance/Custodial - Dental	\$0.00	\$0.00
10-62620-340-000-00-000-000	Maintenance - Contracted Servi	\$584.54	\$1,402.14
10-62620-411-000-00-000-000	Maintenance - Disposal Services	\$4,043.43	\$5,939.03
10-62620-415-000-00-000-000	Maintenance - High School Lau	\$1,175.46	\$1,967.69
10-62620-422-000-00-000-000	Maintenance - Electricity (High S	\$12,840.66	\$20,497.39
10-62620-422-000-00-801-000	Maintenance - Electricity (Skills C	\$5,863.89	\$5,863.89
10-62620-424-000-00-000-000	Maintenance - Water/Sewer	\$2,244.49	\$3,636.45
10-62620-430-000-00-000-000	Maintenance - Repairs and Main	\$190.33	\$190.33
10-62620-430-000-00-801-000	Maintenance - Repairs and Main	\$0.00	\$0.00
10-62620-521-000-00-000-000	Maintenance - Property and Lia	\$42,400.50	\$42,400.50
10-62620-521-000-00-801-000	Maintenance - Property and Lia	\$14,133.50	\$14,133.50
10-62620-610-000-00-000-000	Maintenance - Supplies (High S	\$16,724.24	\$25,358.48
10-62620-610-000-00-801-000	Maintenance - Supplies (Skills C	\$0.00	\$0.00
10-62620-621-000-00-000-000	Maintenance - Natural Gas (High	\$8,811.70	\$11,247.16
10-62620-621-000-00-801-000	Maintenance - Natural Gas (Ski	\$528.86	\$1,292.76
10-62620-622-000-00-000-000	Maintenance - Electricity (High S	\$0.00	\$0.00
10-62620-622-000-00-801-000	Maintenance - Electricity (Skills C	\$0.00	\$0.00
10-62630-412-000-00-000-000	Care of Grounds - Snow Remova	\$0.00	\$2,778.25
10-62630-414-000-00-000-000	Care of Grounds - Lawn Care	\$229.09	\$229.09
10-62640-430-000-00-000-000	Operations and Maintenance - R	\$7,591.02	\$7,730.02
10-62640-430-000-00-801-000	Operations and Maintenance - R	\$0.00	\$0.00
10-62650-626-000-00-000-000	Vehicle Operations - Gasoline/D	\$1,392.34	\$1,553.68
10-62659-580-000-00-000-000	TRAVEL AND AUTO MILEAG	\$0.00	\$0.00
10-62660-360-000-00-000-000	Safe Schools	\$9,158.23	\$9,158.23
10-62660-610-000-00-000-000	Safe School Supplies	\$0.00	\$0.00
10-62830-330-000-00-000-000	HR-QUALITY- EAP	\$3,752.00	\$3,752.00
10-62830-610-000-00-000-000	HR-QUALITY- EAP	\$0.00	\$0.00
10-62831-110-000-00-000-000	HR/Quality - Coordinator Salary	\$29,273.67	\$35,778.93
10-62831-213-000-00-000-000	HR/Quality - Life Insurance	\$0.00	\$0.00
10-62831-214-000-00-000-000	HR/Quality - LTD Insurance	\$0.00	\$0.00
10-62831-220-000-00-000-000	HR/Quality - FICA	\$2,212.02	\$2,703.58

Erie County Technical School

Statement of Activities

General Fund - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
10-62831-230-000-00-000-000	HR/Quality - Retirement	\$10,037.97	\$12,268.63
10-62831-260-000-00-000-000	HR/Quality - Workers Comp	\$0.00	\$0.00
10-62831-271-000-00-000-000	HR/Quality - Medical	\$0.00	\$0.00
10-62831-272-000-00-000-000	HR/Quality - Dental/Vision	\$0.00	\$0.00
10-62831-580-000-00-000-000	HR/Quality - Travel	\$0.00	\$0.00
10-62831-610-000-00-000-000	HR/Quality - Supplies	\$926.37	\$985.82
10-62831-635-000-00-000-000	HR/Quality - Meals and Refres	\$1,480.52	\$1,480.52
10-62832-540-000-00-000-000	HR/Quality - Advertising and R	\$1,930.00	\$1,930.00
10-62834-324-000-00-000-000	Staff Development - Employee T	\$1,548.00	\$1,548.00
10-62834-580-000-00-000-000	Staff Development - Travel - Non-	\$222.40	\$1,238.72
10-62834-610-000-00-000-000	Staff Development - Emmmployee T	\$0.00	\$0.00
10-62834-810-000-00-000-000	Staff Development - Dues - Non-I	\$1,912.00	\$1,912.00
10-62839-330-000-00-000-000	HR/Quality - ISO Audit	\$6,191.55	\$6,191.55
10-62840-110-000-00-000-000	Technology Services - Admin Sa	\$25,173.13	\$30,737.43
10-62840-140-000-00-000-000	Technology Services -Classifie	\$14,059.38	\$17,084.78
10-62840-213-000-00-000-000	Technology Services - Life Insu	\$0.00	\$0.00
10-62840-214-000-00-000-000	Technology Services - LTD Insu	\$0.00	\$0.00
10-62840-220-000-00-000-000	Technology Services - Social Sec	\$3,071.27	\$3,725.43
10-62840-230-000-00-000-000	Technology Services - Retiremen	\$12,495.25	\$15,440.65
10-62840-260-000-00-000-000	Technology Services - Worker C	\$0.00	\$0.00
10-62840-271-000-00-000-000	Technology Services - Medical	\$0.00	\$0.00
10-62840-272-000-00-000-000	Technology Services - Dental/Vi	\$0.00	\$0.00
10-62840-348-000-00-000-000	Technology Services - Professio	\$15,153.84	\$15,153.84
10-62840-438-000-00-000-000	Technology Services - Service Co	\$6,098.32	\$7,432.36
10-62840-538-000-00-000-000	Technology Services - Communica	\$3,271.95	\$3,798.78
10-62840-580-000-00-000-000	Technology Services - Local Tra	\$0.00	\$0.00
10-62840-610-000-00-000-000	TECHNOLOGY SERVICES -A	\$1,086.00	\$1,086.00
10-62840-618-000-00-000-000	Technology Services - Supplies	\$8,402.04	\$10,251.36
10-62840-618-000-00-000-001	Technology - printer toner stock	\$0.00	\$0.00
10-62840-648-000-00-000-000	Technology Services - Software	\$0.00	\$0.00
10-62840-650-000-00-000-000	TECHNOLOGY SERVICES -S	\$0.00	\$0.00
10-63210-120-000-00-000-000	Student Activity - Advisors	\$0.00	\$0.00
10-63210-220-000-00-000-000	Student Activity - Social Securit	\$0.00	\$0.00
10-63210-230-000-00-000-000	Student Activity - Retirement	\$0.00	\$0.00
10-63210-260-000-00-000-000	Student Activity - Workers Com	\$0.00	\$0.00
10-63390-810-000-00-000-000	Other Community Services - Co	\$0.00	\$0.00
10-64200-430-000-00-000-000	Site Improvements - Repairs	\$11,383.00	\$11,383.00
10-64400-330-000-00-000-000	PROFESSIONAL SERVICES-A	\$0.00	\$0.00
10-64600-430-000-00-000-000	Building Improvments - Repairs	\$19,570.07	\$19,570.07
10-64600-750-000-00-000-000	Existing Building Ipmovevement S	\$0.00	\$0.00
10-65230-931-000-00-000-000	Capital Project Fund - Transfers	\$0.00	\$0.00
10-65900-990-000-00-000-000	Budgetary Reserve	\$0.00	\$0.00
10-65900-990-100-00-000-000	65900	\$0.00	\$0.00
Total Expenses		\$1,834,844.95	\$2,379,547.03

Erie County Technical School
Statement of Activities
General Fund - July 1 to November 30, 2019

	<u>July 1, 2019 to October 31, 2019</u>	<u>July 1, 2019 to November 30, 2019</u>
NET SURPLUS/(DEFICIT)	<u>\$347,656.60</u>	<u>\$306,682.46</u>

Erie County Technical School

Statement of Activities

Capital Projects - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 to November 30, 2019
Revenues			
31-46510-000-000-00-000-00	INTEREST EARNINGS	\$4,428.09	\$5,276.03
31-46999-000-000-00-000-00	School District Contributions - RENOVATION DESIGN	\$225,000.00	\$225,001.00
Total Revenues		\$229,428.09	\$230,277.03
Expenses			
31-62840-650-000-00-000-00	Technology Related Supplies - Licenses	\$4,803.04	\$4,803.04
31-62840-758-000-00-000-00	TECHNOLOGY Services - EQUIPMENT	\$2,476.86	\$2,476.86
31-64200-430-000-00-000-00	Existing Site Impv Svcs -REPAIRS	\$125.90	\$527.70
Total Expenses		\$7,405.80	\$7,807.60
NET SURPLUS/(DEFICIT)		\$222,022.29	\$222,469.43

Erie County Technical School

Statement of Activities

Student Activities - July 1 to November 30, 2019

		July 1, 2019 to October 31, 2019	July 1, 2019 - November 30, 2019
Revenues			
81-46510-000-000-00-000-00	INTEREST INCOME	\$0.01	\$0.02
81-46990-000-000-00-000-00	Student Activities Revenue - SkillsUSA	\$843.76	\$1,689.41
81-46990-000-000-00-000-10	Skills USA - Break Revenue	\$811.92	\$1,156.29
81-46990-001-000-00-000-00	Student Activities Revenue - General	\$4,272.39	\$491.62
81-46990-001-000-00-000-00	Student Activities - Smoking Tobacco & Electronic Vapor Fine	\$20.00	\$20.00
81-46990-001-000-00-000-10	NVTHS - Break Revenue	\$811.93	\$1,156.31
Total Revenues		\$6,760.01	\$4,513.65
Expenses			
81-63200-580-000-00-000-00	Student Activities -SkillsUSA - travel expenses	\$74.24	\$74.24
81-63200-610-000-00-000-00	Student Activities -SUPPLIES- SKILLSUSA	\$191.27	\$611.87
81-63200-610-000-00-000-00	Student Activities -SUPPLIES-NVTHS	\$191.27	\$449.37
81-63200-810-000-00-000-00	Student Activities - SkillsUSA - dues	(\$30.00)	(\$30.00)
81-63200-810-000-00-000-00	Student Activities -SkillsUSA - Leadership Conference	\$0.00	\$360.00
Total Expenses		\$426.78	\$1,465.48
NET SURPLUS/(DEFICIT)		\$6,333.23	\$3,048.17

Erie County Technical School
Bank Register Report - PNC Bank
PNC GENERAL FUND - October and November 2019

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
67	Accounts Payable	Bank Draft	10/17/2019	National Fuel Gas	\$0.00	\$403.87	(\$403.87)	10/17/2019	Reconciled
68	Accounts Payable	Bank Draft	10/2/2019	Penelec	\$0.00	\$8,010.82	(\$8,414.69)	10/2/2019	Reconciled
69	Accounts Payable	Bank Draft	10/29/2019	National Fuel Gas	\$0.00	\$142.99	(\$8,557.68)	10/29/2019	Reconciled
70	Accounts Payable	Bank Draft	10/30/2019	Penelec	\$0.00	\$1,589.50	(\$10,147.18)	10/30/2019	Reconciled
71	Accounts Payable	Bank Draft	11/16/2019	National Fuel Gas	\$0.00	\$976.36	(\$11,123.54)	11/16/2019	Reconciled
72	Accounts Payable	Bank Draft	11/4/2019	Penelec	\$0.00	\$7,656.73	(\$18,780.27)	11/4/2019	Reconciled
74	Accounts Payable	Bank Draft	11/19/2019	PITNEY BOWES-METER POSTAGE	\$0.00	\$1,510.00	(\$20,290.27)	11/19/2019	Reconciled
2102	Accounts Payable	Computer Check	10/4/2019	Terri L. Birchard	\$0.00	\$30.00	(\$20,320.27)	10/4/2019	Reconciled
2103	Accounts Payable	Computer Check	10/15/2019	Boston Mutual Life Insurance Compan	\$0.00	\$720.98	(\$21,041.25)	10/15/2019	Reconciled
2104	Accounts Payable	Computer Check	10/15/2019	C.M. Regent Insurance Company	\$0.00	\$912.20	(\$21,953.45)	10/15/2019	Reconciled
2105	Accounts Payable	Computer Check	10/15/2019	NOREBT	\$0.00	\$59,340.00	(\$81,293.45)	10/15/2019	Reconciled
2106	Accounts Payable	Computer Check	10/25/2019	FLB Cafeteria Account	\$0.00	\$1,719.00	(\$83,012.45)	10/25/2019	Reconciled
2107	Accounts Payable	Computer Check	10/25/2019	Galbraith Media Access	\$0.00	\$5,113.94	(\$88,126.39)	10/25/2019	Reconciled
2108	Accounts Payable	Computer Check	10/25/2019	Koldrock Waters, Inc.	\$0.00	\$17.45	(\$88,143.84)	10/25/2019	Reconciled
2109	Accounts Payable	Computer Check	10/25/2019	Paragon Print Systems, Inc.	\$0.00	\$69.59	(\$88,213.43)	10/25/2019	Reconciled
2110	Accounts Payable	Computer Check	10/25/2019	Sarah A. Reed Children's Center	\$0.00	\$55,000.00	(\$143,213.43)	10/25/2019	Reconciled
2111	Accounts Payable	Computer Check	10/25/2019	Saw Sales & Machinery Company	\$0.00	\$40.00	(\$143,253.43)	10/25/2019	Reconciled
2112	Accounts Payable	Computer Check	10/25/2019	The Wilkins Co., Inc.	\$0.00	\$5,413.25	(\$148,666.68)	10/25/2019	Reconciled
2113	Accounts Payable	Computer Check	10/25/2019	Western Region PACTA	\$0.00	\$200.00	(\$148,866.68)	10/25/2019	Reconciled
2114	Accounts Payable	Computer Check	10/25/2019	Brigiotta's Produce & Garden Center	\$0.00	\$209.89	(\$149,076.57)	10/25/2019	Reconciled
2115	Accounts Payable	Computer Check	10/25/2019	DBC Remodeling and Construction, L	\$0.00	\$4,473.89	(\$153,550.46)	10/25/2019	Reconciled
2116	Accounts Payable	Computer Check	10/25/2019	Grimm's Embroidery	\$0.00	\$133.00	(\$153,683.46)	10/25/2019	Reconciled
2117	Accounts Payable	Computer Check	10/25/2019	Koldrock Waters, Inc.	\$0.00	\$30.95	(\$153,714.41)	10/25/2019	Reconciled
2118	Accounts Payable	Computer Check	10/25/2019	Marla Perseo	\$0.00	\$130.91	(\$153,845.32)	10/25/2019	Reconciled
2119	Accounts Payable	Computer Check	10/25/2019	Pepsi Beverages Company	\$0.00	\$587.28	(\$154,432.60)	10/25/2019	Reconciled
2120	Accounts Payable	Computer Check	10/25/2019	Sherry States	\$0.00	\$2,910.00	(\$157,342.60)	10/25/2019	Reconciled
2121	Accounts Payable	Computer Check	10/25/2019	ASQ	\$0.00	\$169.00	(\$157,511.60)	10/25/2019	Reconciled
2122	Accounts Payable	Computer Check	10/25/2019	Bill Hallock	\$0.00	\$16.24	(\$157,527.84)	10/25/2019	Reconciled
2123	Accounts Payable	Computer Check	10/25/2019	Brigiotta's Produce & Garden Center	\$0.00	\$201.19	(\$157,729.03)	10/25/2019	Reconciled
2124	Accounts Payable	Computer Check	10/25/2019	Desantis Solutions	\$0.00	\$1,228.67	(\$158,957.70)	10/25/2019	Reconciled
2125	Accounts Payable	Computer Check	10/25/2019	Direct Energy Business	\$0.00	\$504.34	(\$159,462.04)	10/25/2019	Reconciled
2126	Accounts Payable	Computer Check	10/25/2019	ECTS-Foundation	\$0.00	\$168.78	(\$159,630.82)	10/25/2019	Reconciled
2127	Accounts Payable	Computer Check	10/25/2019	EduLink, Inc.	\$0.00	\$3,552.00	(\$163,182.82)	10/25/2019	Reconciled
2128	Accounts Payable	Computer Check	10/25/2019	Fagan Sanitary Supply	\$0.00	\$2,845.40	(\$166,028.22)	10/25/2019	Reconciled
2129	Accounts Payable	Computer Check	10/25/2019	Frontier Laundry	\$0.00	\$18.11	(\$166,046.33)	10/25/2019	Reconciled
2130	Accounts Payable	Computer Check	10/25/2019	Galbraith Media Access	\$0.00	\$1,674.00	(\$167,720.33)	10/25/2019	Reconciled
2131	Accounts Payable	Computer Check	10/25/2019	Gina Zona	\$0.00	\$5.22	(\$167,725.55)	10/25/2019	Reconciled
2132	Accounts Payable	Computer Check	10/25/2019	Interstate Tax Service, Inc.	\$0.00	\$141.96	(\$167,867.51)	10/25/2019	Reconciled

Erie County Technical School
Bank Register Report - PNC Bank
PNC GENERAL FUND - October and November 2019

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
2133	Accounts Payable	Computer Check	10/25/2019	James B. Schwab Co.	\$0.00	\$2,892.73	(\$170,760.24)	10/25/2019	Reconciled
2134	Accounts Payable	Computer Check	10/25/2019	Joe Salorino	\$0.00	\$1,103.55	(\$171,863.79)	10/25/2019	Reconciled
2135	Accounts Payable	Computer Check	10/25/2019	Kelly Services, Inc.	\$0.00	\$6,657.70	(\$178,521.49)	10/25/2019	Reconciled
2136	Accounts Payable	Computer Check	10/25/2019	Kelly Services, Inc.	\$0.00	\$9,462.00	(\$187,983.49)	10/25/2019	Reconciled
2137	Accounts Payable	Computer Check	10/25/2019	Knox McLaughlin Gornall & Sennett, P	\$0.00	\$1,083.00	(\$189,066.49)	10/25/2019	Reconciled
2138	Accounts Payable	Computer Check	10/25/2019	Koldrock Waters, Inc.	\$0.00	\$76.35	(\$189,142.84)	10/25/2019	Reconciled
2139	Accounts Payable	Computer Check	10/25/2019	Kubinski Business Systems	\$0.00	\$124.27	(\$189,267.11)	10/25/2019	Reconciled
2140	Accounts Payable	Computer Check	10/25/2019	Northwest Tri-County IU5	\$0.00	\$747.72	(\$190,014.83)	10/25/2019	Reconciled
2141	Accounts Payable	Computer Check	10/25/2019	NORTHWESTERN ROOFING CO., I	\$0.00	\$637.62	(\$190,652.45)	10/25/2019	Reconciled
2142	Accounts Payable	Computer Check	10/25/2019	Pa Pride, LLC	\$0.00	\$27,450.00	(\$218,102.45)	10/25/2019	Reconciled
2143	Accounts Payable	Computer Check	10/25/2019	PACTA	\$0.00	\$158.00	(\$218,260.45)	10/25/2019	Reconciled
2144	Accounts Payable	Computer Check	10/25/2019	Pepsi Beverages Company	\$0.00	\$360.70	(\$218,621.15)	10/25/2019	Reconciled
2145	Accounts Payable	Computer Check	10/25/2019	PSERS	\$0.00	\$344.59	(\$218,965.74)	10/25/2019	Reconciled
2146	Accounts Payable	Computer Check	10/25/2019	Reinhart Food Service	\$0.00	\$3,701.38	(\$222,667.12)	10/25/2019	Reconciled
2147	Accounts Payable	Computer Check	10/25/2019	Scott Electric	\$0.00	\$598.44	(\$223,265.56)	10/25/2019	Reconciled
2148	Accounts Payable	Computer Check	10/25/2019	SJE FBO EnergyMark, LLC	\$0.00	\$50.00	(\$223,315.56)	10/25/2019	Reconciled
2149	Accounts Payable	Computer Check	10/25/2019	Student Transportation of America	\$0.00	\$350.00	(\$223,665.56)	10/25/2019	Outstanding
2150	Accounts Payable	Computer Check	10/25/2019	Summit Township Sewer Authority	\$0.00	\$361.46	(\$224,027.02)	10/25/2019	Reconciled
2151	Accounts Payable	Computer Check	10/25/2019	Summit Township Water Authority	\$0.00	\$569.57	(\$224,596.59)	10/25/2019	Reconciled
2152	Accounts Payable	Computer Check	10/25/2019	The Nutrition Group	\$0.00	\$1,597.00	(\$226,193.59)	10/25/2019	Reconciled
2153	Accounts Payable	Computer Check	10/25/2019	Times Publishing Company	\$0.00	\$295.00	(\$226,488.59)	10/25/2019	Reconciled
2154	Accounts Payable	Computer Check	10/25/2019	TSA Consulting	\$0.00	\$930.00	(\$227,418.59)	10/25/2019	Reconciled
2155	Accounts Payable	Computer Check	10/25/2019	Unifirst Corporation	\$0.00	\$289.89	(\$227,708.48)	10/25/2019	Reconciled
2156	Accounts Payable	Computer Check	10/25/2019	Verizon Wireless	\$0.00	\$339.90	(\$228,048.38)	10/25/2019	Reconciled
2157	Accounts Payable	Computer Check	10/25/2019	WerkBot	\$0.00	\$50.00	(\$228,098.38)	10/25/2019	Reconciled
2158	Accounts Payable	Computer Check	10/25/2019	WM. T. Spaeder Co. Inc.	\$0.00	\$726.90	(\$228,825.28)	10/25/2019	Reconciled
2159	Accounts Payable	Computer Check	10/25/2019	SRI Quality System Registrar, Inc.	\$0.00	\$6,191.55	(\$235,016.83)	10/25/2019	Reconciled
2160	Accounts Payable	Computer Check	10/25/2019	Brigiotta's Produce & Garden Center	\$0.00	\$168.28	(\$235,185.11)	10/25/2019	Reconciled
2161	Accounts Payable	Computer Check	10/25/2019	Kelly Services, Inc.	\$0.00	\$112.00	(\$235,297.11)	10/25/2019	Reconciled
2162	Accounts Payable	Computer Check	10/25/2019	Knox McLaughlin Gornall & Sennett, P	\$0.00	\$897.20	(\$236,194.31)	10/25/2019	Reconciled
2163	Accounts Payable	Computer Check	10/25/2019	Pa Pride, LLC	\$0.00	\$10,850.00	(\$247,044.31)	10/25/2019	Reconciled
2164	Accounts Payable	Computer Check	11/11/2019	Boston Mutual Life Insurance Compan	\$0.00	\$735.54	(\$247,779.85)	11/11/2019	Reconciled
2165	Accounts Payable	Computer Check	11/11/2019	Brigiotta's Produce & Garden Center	\$0.00	\$922.82	(\$248,702.67)	11/11/2019	Reconciled
2166	Accounts Payable	Computer Check	11/11/2019	C.M. Regent Insurance Company	\$0.00	\$928.48	(\$249,631.15)	11/11/2019	Reconciled
2167	Accounts Payable	Computer Check	11/11/2019	Desantis Solutions	\$0.00	\$1,630.21	(\$251,261.36)	11/11/2019	Reconciled
2168	Accounts Payable	Computer Check	11/11/2019	Dianna Noe	\$0.00	\$1,125.00	(\$252,386.36)	11/11/2019	Reconciled
2169	Accounts Payable	Computer Check	11/11/2019	Direct Energy Business	\$0.00	\$1,409.10	(\$253,795.46)	11/11/2019	Reconciled
2170	Accounts Payable	Computer Check	11/11/2019	Erie Center on Health & Aging	\$0.00	\$425.00	(\$254,220.46)	11/11/2019	Reconciled

Erie County Technical School
Bank Register Report - PNC Bank
PNC GENERAL FUND - October and November 2019

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
2171	Accounts Payable	Computer Check	11/11/2019	Fagan Sanitary Supply	\$0.00	\$2,714.90	(\$256,935.36)	11/11/2019	Reconciled
2172	Accounts Payable	Computer Check	11/11/2019	Fairview School District	\$0.00	\$2,746.43	(\$259,681.79)	11/11/2019	Reconciled
2173	Accounts Payable	Computer Check	11/11/2019	Frontier Laundry	\$0.00	\$34.39	(\$259,716.18)	11/11/2019	Reconciled
2174	Accounts Payable	Computer Check	11/11/2019	Harris Motivational Speaking LLC	\$0.00	\$4,250.00	(\$263,966.18)	11/11/2019	Reconciled
2175	Accounts Payable	Computer Check	11/11/2019	Kelly Services, Inc.	\$0.00	\$4,244.25	(\$268,210.43)	11/11/2019	Reconciled
2176	Accounts Payable	Computer Check	11/11/2019	Koldrock Waters, Inc.	\$0.00	\$127.25	(\$268,337.68)	11/11/2019	Reconciled
2177	Accounts Payable	Computer Check	11/11/2019	NOREBT	\$0.00	\$59,340.00	(\$327,677.68)	11/11/2019	Reconciled
2178	Accounts Payable	Computer Check	11/11/2019	Pepsi Beverages Company	\$0.00	\$1,269.13	(\$328,946.81)	11/11/2019	Reconciled
2179	Accounts Payable	Computer Check	11/11/2019	Reinhart Food Service	\$0.00	\$2,958.03	(\$331,904.84)	11/11/2019	Reconciled
2180	Accounts Payable	Computer Check	11/11/2019	Scott Electric	\$0.00	\$268.01	(\$332,172.85)	11/11/2019	Reconciled
2181	Accounts Payable	Computer Check	11/11/2019	Stephanie Mathews	\$0.00	\$222.48	(\$332,395.33)	11/11/2019	Reconciled
2182	Accounts Payable	Computer Check	11/11/2019	The Nutrition Group	\$0.00	\$3,287.00	(\$335,682.33)	11/11/2019	Reconciled
2183	Accounts Payable	Computer Check	11/11/2019	Thyssenkrup Elevator Corporation	\$0.00	\$1,381.62	(\$337,063.95)	11/11/2019	Reconciled
2184	Accounts Payable	Computer Check	11/11/2019	Unifirst Corporation	\$0.00	\$160.31	(\$337,224.26)	11/11/2019	Reconciled
2185	Accounts Payable	Computer Check	11/11/2019	Terri L. Birchard	\$0.00	\$44.00	(\$337,268.26)	11/11/2019	Reconciled
2186	Accounts Payable	Computer Check	11/11/2019	Benefit Administrators, Inc.	\$0.00	\$242.05	(\$337,510.31)	11/11/2019	Reconciled
2187	Accounts Payable	One-Time Check	11/22/2019	Erie County Technical School - Capita	\$0.00	\$12,037.21	(\$349,547.52)	11/22/2019	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$317,220.04)
One-Time Check	(\$12,037.21)
Bank Draft	(\$20,290.27)
Total Payments:	(\$349,547.52)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$349,547.52)

Erie County Technical School
Bank Register Report - Capital Reseve Fd- PNC Checking
 CAPITAL PROJECTS FUND - October and November 2019

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1006	Accounts Payable	Computer Check	10/25/2019	Dell Marketing L.P.	\$0.00	\$2,476.86	\$0.00	10/25/2019	Voided
1007	Accounts Payable	Computer Check	10/25/2019	Times Publishing Company	\$0.00	\$125.90	\$0.00	10/25/2019	Voided
1008	Accounts Payable	Computer Check	11/11/2019	Times Publishing Company	\$0.00	\$527.70	(\$527.70)	11/11/2019	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$527.70)
Total Payments:	(\$527.70)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$527.70)

Erie County Technical School
Bank Register Report - Student Activities Bank Account
 STUDENT ACTIVITIES FUND - October and November 2019

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1046	Accounts Payable	Computer Check	10/25/2019	Allison Marendt	\$0.00	\$34.45	(\$34.45)	10/25/2019	Outstanding
1047	Accounts Payable	Computer Check	10/25/2019	C. Michael Miller	\$0.00	\$74.24	(\$108.69)	10/25/2019	Reconciled
1048	Accounts Payable	Computer Check	10/25/2019	Allison Marendt	\$0.00	\$153.67	(\$262.36)	10/25/2019	Outstanding
1049	Accounts Payable	Computer Check	11/5/2019	Make a Wish Foundation	\$0.00	\$4,000.00	(\$4,262.36)	11/5/2019	Reconciled
1050	Accounts Payable	Computer Check	11/11/2019	ECTS-General Fund	\$0.00	\$254.30	(\$4,516.66)	11/11/2019	Reconciled
1051	Accounts Payable	Computer Check	11/11/2019	Save Around	\$0.00	\$162.50	(\$4,679.16)	11/11/2019	Reconciled

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$4,679.16)
Total Payments:	(\$4,679.16)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$4,679.16)

Erie County Technical School

Open Invoice Report

GENERAL FUND - December 2019

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Adam Miller, LCSW									
Adam Miller, LCSW	005	12/10/2019	12/31/2019	\$4,400.00	\$0.00		\$4,400.00	12/31/2019	0
<i>Totals for Adam Miller, LCSW</i>				<i>\$4,400.00</i>	<i>\$0.00</i>		<i>\$4,400.00</i>		
Autozone									
Autozone	1825404910	11/15/2019	11/30/2019	\$42.96	\$0.00		\$42.96	11/30/2019	31
Autozone	1825399085	11/15/2019	11/30/2019	\$24.95	\$0.00		\$24.95	11/30/2019	31
Autozone	1825398243	11/15/2019	11/30/2019	\$51.09	\$0.00		\$51.09	11/30/2019	31
Autozone	1825397189	11/15/2019	11/30/2019	\$88.96	\$0.00		\$88.96	11/30/2019	31
Autozone	1825397054	11/15/2019	11/30/2019	\$106.99	\$0.00		\$106.99	11/30/2019	31
Autozone	1825395677	11/15/2019	11/30/2019	\$81.95	\$0.00		\$81.95	11/30/2019	31
Autozone	1825391386	11/15/2019	11/30/2019	\$83.55	\$0.00		\$83.55	11/30/2019	31
Autozone	1825389107	11/15/2019	11/30/2019	\$104.56	\$0.00		\$104.56	11/30/2019	31
Autozone	1825386858	11/15/2019	11/30/2019	\$95.89	\$0.00		\$95.89	11/30/2019	31
Autozone	1825385296	11/15/2019	11/30/2019	\$25.59	\$0.00		\$25.59	11/30/2019	31
Autozone	1825383819	11/15/2019	11/30/2019	\$52.65	\$0.00		\$52.65	11/30/2019	31
Autozone	1825382435	11/15/2019	11/30/2019	\$63.15	\$0.00		\$63.15	11/30/2019	31
Autozone	1825382399	11/15/2019	11/30/2019	\$85.32	\$0.00		\$85.32	11/30/2019	31
Autozone	1825382270	11/15/2019	11/30/2019	\$54.74	\$0.00		\$54.74	11/30/2019	31
Autozone	1825382247	11/15/2019	11/30/2019	\$80.36	\$0.00		\$80.36	11/30/2019	31
Autozone	1825381909	11/15/2019	11/30/2019	\$33.48	\$0.00		\$33.48	11/30/2019	31
Autozone	1825369185	11/15/2019	11/30/2019	\$209.89	\$0.00		\$209.89	11/30/2019	31
Autozone	1825368576	11/15/2019	11/30/2019	\$112.65	\$0.00		\$112.65	11/30/2019	31
Autozone	1825362226	11/15/2019	11/30/2019	\$135.99	\$0.00		\$135.99	11/30/2019	31
Autozone	1825362147	11/15/2019	11/30/2019	\$27.98	\$0.00		\$27.98	11/30/2019	31
Autozone	1825361321	11/15/2019	11/30/2019	\$25.00	\$0.00		\$25.00	11/30/2019	31
Autozone	1825361313	11/15/2019	11/30/2019	\$35.48	\$0.00		\$35.48	11/30/2019	31
Autozone	1825357135	11/15/2019	11/30/2019	\$315.46	\$0.00		\$315.46	11/30/2019	31
Autozone	1825355223	11/15/2019	11/30/2019	\$56.99	\$0.00		\$56.99	11/30/2019	31
Autozone	1825348021	11/15/2019	11/30/2019	\$36.94	\$0.00		\$36.94	11/30/2019	31
Autozone	1825343509	11/15/2019	11/30/2019	\$199.93	\$0.00		\$199.93	11/30/2019	31
Autozone	1825329719	11/15/2019	11/30/2019	\$44.99	\$0.00		\$44.99	11/30/2019	31
Autozone	1825310534	11/15/2019	11/30/2019	\$409.93	\$0.00		\$409.93	11/30/2019	31
Autozone	1825263261	11/15/2019	11/30/2019	\$89.97	\$0.00		\$89.97	11/30/2019	31
<i>Totals for Autozone.</i>				<i>\$2,777.39</i>	<i>\$0.00</i>		<i>\$2,777.39</i>		
Benefit Administrators, Inc.									
Benefit Administrators, Inc.	11-30-2019SUMMARY	11/15/2019	11/30/2019	\$241.15	\$0.00		\$241.15	11/30/2019	31
<i>Totals for Benefit Administrators, Inc.</i>				<i>\$241.15</i>	<i>\$0.00</i>		<i>\$241.15</i>		

Erie County Technical School

Open Invoice Report

GENERAL FUND - December 2019

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
Bill Hallock									
Bill Hallock	10/19MILEAGE	12/1/2019	12/31/2019	\$16.24	\$0.00		\$16.24	12/15/2019	16
Totals for Bill Hallock.				\$16.24	\$0.00		\$16.24		
Brigiotta's Produce & Garden Center									
Brigiotta's Produce & Garden Center	302463	12/15/2019	12/31/2019	\$241.84	\$0.00		\$241.84	12/31/2019	0
Brigiotta's Produce & Garden Center	302742	12/10/2019	12/31/2019	\$14.85	\$0.00		\$14.85	12/31/2019	0
Brigiotta's Produce & Garden Center	301921	12/4/2019	12/31/2019	\$184.50	\$0.00		\$184.50	12/31/2019	0
Brigiotta's Produce & Garden Center	299253	11/15/2019	11/30/2019	\$95.49	\$0.00		\$95.49	11/30/2019	31
Brigiotta's Produce & Garden Center	299504	11/15/2019	11/30/2019	\$131.41	\$0.00		\$131.41	11/30/2019	31
Brigiotta's Produce & Garden Center	298200	11/15/2019	11/30/2019	\$164.15	\$0.00		\$164.15	11/30/2019	31
Totals for Brigiotta's Produce & Garden Center				\$832.24	\$0.00		\$832.24		
C. Michael Miller									
C. Michael Miller	12/09/2019CREDIT	12/9/2019	12/31/2019	\$3,096.00	\$0.00		\$3,096.00	12/30/2019	1
Totals for C. Michael Miller				\$3,096.00	\$0.00		\$3,096.00		
Corporate Glass, Inc.									
Corporate Glass, Inc.	24962	11/19/2019	12/31/2019	\$338.55	\$0.00		\$338.55	12/18/2019	13
Totals for Corporate Glass, Inc.				\$338.55	\$0.00		\$338.55		
Desantis Solutions									
Desantis Solutions	198698	11/15/2019	12/31/2019	\$75.12	\$0.00		\$75.12	12/18/2019	13
Desantis Solutions	199723	12/5/2019	12/31/2019	\$93.50	\$0.00		\$93.50	12/31/2019	0
Totals for Desantis Solutions				\$168.62	\$0.00		\$168.62		
Dianna Noe									
Dianna Noe	17	12/15/2019	12/31/2019	\$750.00	\$0.00		\$750.00	12/31/2019	0
Totals for Dianna Noe.				\$750.00	\$0.00		\$750.00		
Direct Energy Business									
Direct Energy Business	HS91579272	12/15/2019	12/31/2019	\$3,101.62	\$0.00		\$3,101.62	12/31/2019	0
Direct Energy Business	HS91546227	11/15/2019	11/30/2019	\$311.51	\$0.00		\$311.51	11/30/2019	31
Totals for Direct Energy Business				\$3,413.13	\$0.00		\$3,413.13		
ECTS - Capital Projects Fund									
ECTS - Capital Projects Fund	19-20 Budet Transfer	12/12/2019	12/31/2019	\$65,900.00	\$0.00		\$65,900.00	12/12/2019	19
Totals for ECTS - Capital Projects Fund				\$65,900.00	\$0.00		\$65,900.00		
ECTS - Student Activities Fund									
ECTS - Student Activities Fund	12/10/2019DTGF	12/10/2019	12/31/2019	\$724.70	\$0.00		\$724.70	12/31/2019	0
Totals for ECTS - Student Activities Fund				\$724.70	\$0.00		\$724.70		

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ECTS-Foundation									
ECTS-Foundation	10/19MILEAGE	11/15/2019	11/30/2019	\$138.04	\$0.00		\$138.04	11/30/2019	31
		Totals for ECTS-Foundation		\$138.04	\$0.00		\$138.04		
Fagan Sanitary Supply									
Fagan Sanitary Supply	163108	11/15/2019	11/30/2019	\$744.40	\$0.00		\$744.40	11/30/2019	31
Fagan Sanitary Supply	163499	12/6/2019	12/31/2019	\$19.48	\$0.00		\$19.48	12/31/2019	0
		Totals for Fagan Sanitary Supply		\$763.88	\$0.00		\$763.88		
FLB Cafeteria Account									
FLB Cafeteria Account	103119	11/15/2019	11/30/2019	\$1,545.00	\$0.00		\$1,545.00	11/30/2019	31
FLB Cafeteria Account	112619	11/15/2019	12/31/2019	\$1,368.00	\$0.00		\$1,368.00	12/18/2019	13
		Totals for FLB Cafeteria Account		\$2,913.00	\$0.00		\$2,913.00		
Frontier Laundry									
Frontier Laundry	27084	12/15/2019	12/31/2019	\$32.29	\$0.00		\$32.29	12/31/2019	0
Frontier Laundry	27078	11/15/2019	11/30/2019	\$170.80	\$0.00		\$170.80	11/30/2019	31
Frontier Laundry	27076	11/15/2019	11/30/2019	\$25.55	\$0.00		\$25.55	11/30/2019	31
Frontier Laundry	27077	11/15/2019	11/30/2019	\$45.15	\$0.00		\$45.15	11/30/2019	31
		Totals for Frontier Laundry		\$273.79	\$0.00		\$273.79		
Galbraith Media Access									
Galbraith Media Access	1858	11/15/2019	11/30/2019	\$195.00	\$0.00		\$195.00	11/30/2019	31
Galbraith Media Access	1857	11/15/2019	11/30/2019	\$1,509.78	\$0.00		\$1,509.78	11/30/2019	31
Galbraith Media Access	1859	11/15/2019	11/30/2019	\$1,429.46	\$0.00		\$1,429.46	11/30/2019	31
Galbraith Media Access	1860	11/15/2019	11/30/2019	\$1,505.85	\$0.00		\$1,505.85	11/30/2019	31
Galbraith Media Access	1870	12/12/2019	12/31/2019	\$1,710.00	\$0.00		\$1,710.00	12/31/2019	0
Galbraith Media Access	1864	12/15/2019	12/31/2019	\$1,429.46	\$0.00		\$1,429.46	12/31/2019	0
		Totals for Galbraith Media Access		\$7,779.55	\$0.00		\$7,779.55		
Grainger									
Grainger	9336037263	12/15/2019	12/31/2019	\$1,423.12	\$0.00		\$1,423.12	12/31/2019	0
		Totals for Grainger.		\$1,423.12	\$0.00		\$1,423.12		
H. Fred Walker									
H. Fred Walker	10/19EXPENSE	11/15/2019	11/30/2019	\$465.74	\$0.00		\$465.74	11/30/2019	31
		Totals for H. Fred Walker.		\$465.74	\$0.00		\$465.74		
Helen Nelson Trucking									
Helen Nelson Trucking	19-2464	11/15/2019	11/30/2019	\$2,778.25	\$0.00		\$2,778.25	11/30/2019	31
Helen Nelson Trucking	19-2492	12/15/2019	12/31/2019	\$2,778.25	\$0.00		\$2,778.25	12/31/2019	0
		Totals for Helen Nelson Trucking		\$5,556.50	\$0.00		\$5,556.50		

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James B. Schwab Co.									
James B. Schwab Co.	170397	12/15/2019	12/31/2019	\$596.12	\$0.00		\$596.12	12/31/2019	0
James B. Schwab Co.	170398	12/15/2019	12/31/2019	\$381.93	\$0.00		\$381.93	12/31/2019	0
James B. Schwab Co.	169234	11/15/2019	11/30/2019	\$1,149.95	\$0.00		\$1,149.95	11/30/2019	31
<i>Totals for James B. Schwab Co.</i>				<u>\$2,128.00</u>	<u>\$0.00</u>		<u>\$2,128.00</u>		
Jan Kennerknecht									
Jan Kennerknecht	12/01/2019	12/1/2019	12/31/2019	\$500.00	\$0.00		\$500.00	12/30/2019	1
<i>Totals for Jan Kennerknecht</i>				<u>\$500.00</u>	<u>\$0.00</u>		<u>\$500.00</u>		
Jeffrey Zellefrow									
Jeffrey Zellefrow	11/19CREDIT	11/26/2019	12/31/2019	\$957.00	\$0.00		\$957.00	12/31/2019	0
<i>Totals for Jeffrey Zellefrow</i>				<u>\$957.00</u>	<u>\$0.00</u>		<u>\$957.00</u>		
Kelly Schoullis									
Kelly Schoullis	11/19CREDIT	11/26/2019	12/31/2019	\$1,914.00	\$0.00		\$1,914.00	12/15/2019	16
<i>Totals for Kelly Schoullis</i>				<u>\$1,914.00</u>	<u>\$0.00</u>		<u>\$1,914.00</u>		
Kelly Services, Inc.									
Kelly Services, Inc.	46140516	12/15/2019	12/31/2019	\$63.00	\$0.00		\$63.00	12/31/2019	0
Kelly Services, Inc.	46140517	12/15/2019	12/31/2019	\$112.00	\$0.00		\$112.00	12/31/2019	0
Kelly Services, Inc.	46140515	12/15/2019	12/31/2019	\$380.25	\$0.00		\$380.25	12/30/2019	1
Kelly Services, Inc.	47133708	11/25/2019	12/31/2019	\$380.25	\$0.00		\$380.25	12/31/2019	0
Kelly Services, Inc.	47133711	11/25/2019	12/31/2019	\$336.00	\$0.00		\$336.00	12/31/2019	0
Kelly Services, Inc.	47133710	11/25/2019	12/31/2019	\$112.00	\$0.00		\$112.00	12/31/2019	0
Kelly Services, Inc.	47133709	11/25/2019	12/31/2019	\$112.00	\$0.00		\$112.00	12/31/2019	0
Kelly Services, Inc.	47133709	12/15/2019	12/31/2019	\$112.00	\$0.00		\$112.00	12/31/2019	0
Kelly Services, Inc.	47133710	12/15/2019	12/31/2019	\$112.00	\$0.00		\$112.00	12/31/2019	0
Kelly Services, Inc.	47133711	12/15/2019	12/31/2019	\$336.00	\$0.00		\$336.00	12/31/2019	0
Kelly Services, Inc.	47133708	12/15/2019	12/31/2019	\$380.25	\$0.00		\$380.25	12/31/2019	0
Kelly Services, Inc.	44147395	11/15/2019	11/30/2019	\$56.00	\$0.00		\$56.00	11/30/2019	31
Kelly Services, Inc.	44147394	11/15/2019	11/30/2019	\$56.00	\$0.00		\$56.00	11/30/2019	31
Kelly Services, Inc.	44147393	11/15/2019	11/30/2019	\$371.00	\$0.00		\$371.00	11/30/2019	31
Kelly Services, Inc.	48065353	12/2/2019	12/31/2019	\$228.15	\$0.00		\$228.15	12/31/2019	0
Kelly Services, Inc.	48065354	12/2/2019	12/31/2019	\$112.00	\$0.00		\$112.00	12/31/2019	0
Kelly Services, Inc.	43151350	11/15/2019	11/30/2019	\$304.20	\$0.00		\$304.20	11/30/2019	31
Kelly Services, Inc.	45148881	11/15/2019	11/30/2019	\$1,410.00	\$0.00		\$1,410.00	11/30/2019	31
Kelly Services, Inc.	45148882	11/15/2019	11/30/2019	\$112.00	\$0.00		\$112.00	11/30/2019	31
Kelly Services, Inc.	45148884	11/15/2019	11/30/2019	\$112.00	\$0.00		\$112.00	11/30/2019	31
Kelly Services, Inc.	45148885	11/15/2019	11/30/2019	\$112.00	\$0.00		\$112.00	11/30/2019	31
Kelly Services, Inc.	45148883	11/15/2019	11/30/2019	\$224.00	\$0.00		\$224.00	11/30/2019	31

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Kelly Services, Inc.	45148880	11/15/2019	11/30/2019	\$380.25	\$0.00		\$380.25	11/30/2019	31
Kelly Services, Inc.	44147392	11/15/2019	11/30/2019	\$304.20	\$0.00		\$304.20	11/30/2019	31
<i>Totals for Kelly Services, Inc.</i>				<i>\$6,217.55</i>	<i>\$0.00</i>		<i>\$6,217.55</i>		
Knox McLaughlin Gornall & Sennett, P.C.									
Knox McLaughlin Gornall & Sennett, P.C.	2275055	12/11/2019	12/31/2019	\$399.00	\$0.00		\$399.00	12/31/2019	0
Knox McLaughlin Gornall & Sennett, P.C.	2273856	11/15/2019	11/30/2019	\$2,083.00	\$0.00		\$2,083.00	11/30/2019	31
Knox McLaughlin Gornall & Sennett, P.C.	2274642	12/10/2019	12/31/2019	\$1,952.00	\$0.00		\$1,952.00	12/31/2019	0
<i>Totals for Knox McLaughlin Gornall & Sennett, P.C.</i>				<i>\$4,434.00</i>	<i>\$0.00</i>		<i>\$4,434.00</i>		
Koldrock Waters, Inc.									
Koldrock Waters, Inc.	814704	12/15/2019	12/31/2019	\$23.95	\$0.00		\$23.95	12/31/2019	0
Koldrock Waters, Inc.	814702	12/15/2019	12/31/2019	\$23.95	\$0.00		\$23.95	12/31/2019	0
Koldrock Waters, Inc.	814703	12/15/2019	12/31/2019	\$39.45	\$0.00		\$39.45	12/31/2019	0
Koldrock Waters, Inc.	814705	12/15/2019	12/31/2019	\$23.95	\$0.00		\$23.95	12/31/2019	0
Koldrock Waters, Inc.	814706	12/15/2019	12/31/2019	\$17.45	\$0.00		\$17.45	12/31/2019	0
<i>Totals for Koldrock Waters, Inc.</i>				<i>\$128.75</i>	<i>\$0.00</i>		<i>\$128.75</i>		
Kubinski Business Systems									
Kubinski Business Systems	178379	12/15/2019	12/31/2019	\$127.90	\$0.00		\$127.90	12/31/2019	0
Kubinski Business Systems	177936	11/15/2019	11/30/2019	\$184.09	\$0.00		\$184.09	11/30/2019	31
<i>Totals for Kubinski Business Systems</i>				<i>\$311.99</i>	<i>\$0.00</i>		<i>\$311.99</i>		
Lisa Sorensen									
Lisa Sorensen	FALL 2019 MILEAGE	12/11/2019	12/31/2019	\$969.18	\$0.00		\$969.18	12/31/2019	0
<i>Totals for Lisa Sorensen.</i>				<i>\$969.18</i>	<i>\$0.00</i>		<i>\$969.18</i>		
MSC Industrial Supply Company									
MSC Industrial Supply Company	7759691	12/15/2019	12/31/2019	\$1,541.00	\$0.00		\$1,541.00	12/31/2019	0
<i>Totals for MSC Industrial Supply Company</i>				<i>\$1,541.00</i>	<i>\$0.00</i>		<i>\$1,541.00</i>		
National Fuel Gas									
National Fuel Gas	12/19/2019HS	12/19/2019	12/31/2019	\$2,000.51	\$0.00		\$2,000.51	12/19/2019	12
National Fuel Gas	11/2019SC	11/28/2019	11/30/2019	\$309.40	\$0.00		\$309.40	11/28/2019	33
<i>Totals for National Fuel Gas</i>				<i>\$2,309.91</i>	<i>\$0.00</i>		<i>\$2,309.91</i>		
Northwest Tri-County IU5									
Northwest Tri-County IU5	MISC005046	11/15/2019	11/30/2019	\$186.93	\$0.00		\$186.93	11/30/2019	31
<i>Totals for Northwest Tri-County IU5</i>				<i>\$186.93</i>	<i>\$0.00</i>		<i>\$186.93</i>		
Pa Pride, LLC									
Pa Pride, LLC	871	11/15/2019	11/30/2019	\$4,950.00	\$0.00		\$4,950.00	11/30/2019	31
Pa Pride, LLC	874	11/15/2019	11/30/2019	\$5,300.00	\$0.00		\$5,300.00	11/30/2019	31

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Pa Pride, LLC	875	11/15/2019	11/30/2019	\$5,300.00	\$0.00		\$5,300.00	11/30/2019	31
Pa Pride, LLC	876	11/15/2019	11/30/2019	\$5,135.00	\$0.00		\$5,135.00	11/30/2019	31
Pa Pride, LLC	877	11/15/2019	11/30/2019	\$4,950.00	\$0.00		\$4,950.00	11/30/2019	31
Pa Pride, LLC	873	11/15/2019	11/30/2019	\$5,300.00	\$0.00		\$5,300.00	11/30/2019	31
Pa Pride, LLC	872	11/15/2019	11/30/2019	\$5,300.00	\$0.00		\$5,300.00	11/30/2019	31
<i>Totals for Pa Pride, LLC.</i>				<i>\$36,235.00</i>	<i>\$0.00</i>		<i>\$36,235.00</i>		
Penelec									
Penelec	12/06/2019HS	12/6/2019	12/31/2019	\$7,681.87	\$0.00		\$7,681.87	12/6/2019	25
Penelec	12/02/2019SC	12/2/2019	12/31/2019	\$1,713.99	\$0.00		\$1,713.99	12/2/2019	29
<i>Totals for Penelec.</i>				<i>\$9,395.86</i>	<i>\$0.00</i>		<i>\$9,395.86</i>		
Pepsi Beverages Company									
Pepsi Beverages Company	50073055	12/15/2019	12/31/2019	\$454.32	\$0.00		\$454.32	12/31/2019	0
Pepsi Beverages Company	51510157	11/15/2019	11/30/2019	\$1,313.57	\$0.00		\$1,313.57	11/30/2019	31
Pepsi Beverages Company	53358403	11/15/2019	11/30/2019	\$511.75	\$0.00		\$511.75	11/30/2019	31
<i>Totals for Pepsi Beverages Company</i>				<i>\$2,279.64</i>	<i>\$0.00</i>		<i>\$2,279.64</i>		
Plyler Entry Systems									
Plyler Entry Systems	53926	11/15/2019	11/30/2019	\$139.00	\$0.00		\$139.00	11/30/2019	31
<i>Totals for Plyler Entry Systems</i>				<i>\$139.00</i>	<i>\$0.00</i>		<i>\$139.00</i>		
Reinhart Food Service									
Reinhart Food Service	434297	11/15/2019	11/30/2019	\$1,821.91	\$0.00		\$1,821.91	11/30/2019	31
Reinhart Food Service	437720	11/15/2019	11/30/2019	\$903.65	\$0.00		\$903.65	11/30/2019	31
Reinhart Food Service	437301	11/15/2019	11/30/2019	\$753.31	\$0.00		\$753.31	11/30/2019	31
Reinhart Food Service	453065	12/10/2019	12/31/2019	\$1,989.34	\$0.00		\$1,989.34	12/31/2019	0
Reinhart Food Service	449328	12/15/2019	12/31/2019	\$207.98	\$0.00		\$207.98	12/31/2019	0
Reinhart Food Service	446236	12/15/2019	12/31/2019	\$2,122.18	\$0.00		\$2,122.18	12/31/2019	0
<i>Totals for Reinhart Food Service</i>				<i>\$7,798.37</i>	<i>\$0.00</i>		<i>\$7,798.37</i>		
Robert Eggleston									
Robert Eggleston	12/12/2019EXPENSE	12/12/2019	12/31/2019	\$25.00	\$0.00		\$25.00	12/31/2019	0
<i>Totals for Robert Eggleston</i>				<i>\$25.00</i>	<i>\$0.00</i>		<i>\$25.00</i>		
Sandy Carr									
Sandy Carr	12/09/2019CREDIT	12/15/2019	12/31/2019	\$1,548.00	\$0.00		\$1,548.00	12/31/2019	0
<i>Totals for Sandy Carr.</i>				<i>\$1,548.00</i>	<i>\$0.00</i>		<i>\$1,548.00</i>		
Sarah A. Reed Children's Center									
Sarah A. Reed Children's Center	Nov 19 CAEP	12/9/2019	12/31/2019	\$43,670.00	\$0.00		\$43,670.00	12/31/2019	0
Sarah A. Reed Children's Center	OCT19CAEP	11/15/2019	11/30/2019	\$51,590.00	\$0.00		\$51,590.00	11/30/2019	31

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<i>Totals for Sarah A. Reed Children's Center</i>				\$95,260.00	\$0.00		\$95,260.00		
Scott Electric									
Scott Electric	1739622	12/6/2019	12/31/2019	\$49.98	\$0.00		\$49.98	12/31/2019	0
Scott Electric	1739621	12/6/2019	12/31/2019	\$196.87	\$0.00		\$196.87	12/31/2019	0
Scott Electric	1682054	11/15/2019	11/30/2019	\$466.03	\$0.00		\$466.03	11/30/2019	31
Scott Electric	1668624	11/15/2019	11/30/2019	\$284.67	\$0.00		\$284.67	11/30/2019	31
Scott Electric	1668625	11/15/2019	11/30/2019	\$50.02	\$0.00		\$50.02	11/30/2019	31
<i>Totals for Scott Electric.</i>				\$1,047.57	\$0.00		\$1,047.57		
SJE FBO EnergyMark, LLC									
SJE FBO EnergyMark, LLC	1024098	11/15/2019	11/30/2019	\$50.00	\$0.00		\$50.00	11/30/2019	31
<i>Totals for SJE FBO EnergyMark, LLC</i>				\$50.00	\$0.00		\$50.00		
SME									
SME	71547678	12/15/2019	12/31/2019	\$2,970.00	\$0.00		\$2,970.00	12/31/2019	0
<i>Totals for SME.</i>				\$2,970.00	\$0.00		\$2,970.00		
Snap-on Industrial									
Snap-on Industrial	41899105	11/15/2019	11/30/2019	\$647.98	\$0.00		\$647.98	11/30/2019	31
Snap-on Industrial	41889256	11/15/2019	11/30/2019	\$1,963.44	\$0.00		\$1,963.44	11/30/2019	31
<i>Totals for Snap-on Industrial</i>				\$2,611.42	\$0.00		\$2,611.42		
Student Transportation of America									
Student Transportation of America	70081095	12/15/2019	12/31/2019	\$735.00	\$0.00		\$735.00	12/30/2019	1
<i>Totals for Student Transportation of America</i>				\$735.00	\$0.00		\$735.00		
Summit Township Sewer Authority									
Summit Township Sewer Authority	12/11/2019SEWER	12/11/2019	12/31/2019	\$969.10	\$0.00		\$969.10	12/31/2019	0
Summit Township Sewer Authority	12/19SEWER	11/15/2019	11/30/2019	\$562.60	\$0.00		\$562.60	11/30/2019	31
<i>Totals for Summit Township Sewer Authority</i>				\$1,531.70	\$0.00		\$1,531.70		
Summit Township Water Authority									
Summit Township Water Authority	12/19WATER	11/15/2019	11/30/2019	\$829.36	\$0.00		\$829.36	11/30/2019	31
Summit Township Water Authority	12/06/2019WATER	12/15/2019	12/31/2019	\$1,420.77	\$0.00		\$1,420.77	12/31/2019	0
<i>Totals for Summit Township Water Authority</i>				\$2,250.13	\$0.00		\$2,250.13		
The Nutrition Group									
The Nutrition Group	31924	12/10/2019	12/31/2019	\$1,012.00	\$0.00		\$1,012.00	12/18/2019	13
<i>Totals for The Nutrition Group</i>				\$1,012.00	\$0.00		\$1,012.00		
The Warren Company									
The Warren Company	797482100	12/10/2019	12/30/2019	\$2,174.20	\$0.00		\$2,174.20	12/10/2019	21

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The Warren Company	797953100	11/15/2019	11/30/2019	\$537.59	\$0.00		\$537.59	11/30/2019	31
Totals for The Warren Company				\$2,711.79	\$0.00		\$2,711.79		
Tim Rohrbach Photography									
Tim Rohrbach Photography	6620	11/15/2019	12/31/2019	\$2,050.00	\$0.00		\$2,050.00	12/15/2019	16
Totals for Tim Rohrbach Photography				\$2,050.00	\$0.00		\$2,050.00		
Unifirst Corporation									
Unifirst Corporation	1413878	12/15/2019	12/31/2019	\$132.35	\$0.00		\$132.35	12/31/2019	0
Unifirst Corporation	1413905	12/15/2019	12/31/2019	\$78.29	\$0.00		\$78.29	12/31/2019	0
Unifirst Corporation	1415526	12/10/2019	12/31/2019	\$133.75	\$0.00		\$133.75	12/31/2019	0
Unifirst Corporation	1415548	12/10/2019	12/31/2019	\$83.19	\$0.00		\$83.19	12/31/2019	0
Unifirst Corporation	1409003	11/15/2019	11/30/2019	\$78.29	\$0.00		\$78.29	11/30/2019	31
Unifirst Corporation	1408982	11/15/2019	11/30/2019	\$132.35	\$0.00		\$132.35	11/30/2019	31
Unifirst Corporation	1410610	11/15/2019	11/30/2019	\$132.35	\$0.00		\$132.35	11/30/2019	31
Unifirst Corporation	1410635	11/15/2019	11/30/2019	\$78.29	\$0.00		\$78.29	11/30/2019	31
Unifirst Corporation	1412218	11/15/2019	11/30/2019	\$132.35	\$0.00		\$132.35	11/30/2019	31
Unifirst Corporation	1412239	11/15/2019	11/30/2019	\$78.29	\$0.00		\$78.29	11/30/2019	31
Totals for Unifirst Corporation				\$1,059.50	\$0.00		\$1,059.50		
Welders Supply									
Welders Supply	260383	12/1/2019	12/31/2019	\$205.38	\$0.00		\$205.38	12/31/2019	0
Welders Supply	261941	12/15/2019	12/31/2019	\$200.46	\$0.00		\$200.46	12/30/2019	1
Totals for Welders Supply				\$405.84	\$0.00		\$405.84		
GRAND TOTALS:				\$294,685.77	\$0.00		\$294,685.77		

Erie County Technical School
Open Invoice Report
GENERAL FUND - December 2019

Report name: New Open Invoice Report
Report format: Detail
Show invoices open as of: 12/31/2019
Calculate discounts as of today
Base invoice aging on: Due date
Include all invoice dates
Include all post dates
Include all due dates
Include all Post Statuses
Include all Invoices
Include all Vendors
Include these Banks: 10-01020
Include all Invoice Attributes
Include all Vendor Attributes

Erie County Technical School
Open Invoice Report
 CAPITAL PROJECTS FUND - December 2019

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
HRLC Architects, LLC									
HRLC Architects, LLC	1/3 pre-bid 2019	10/22/2019	12/31/2019	\$225,000.00	\$0.00		\$225,000.00	12/31/2019	0
Totals for HRLC Architects, LLC				\$225,000.00	\$0.00		\$225,000.00		
GRAND TOTALS:				\$225,000.00	\$0.00		\$225,000.00		

Erie County Technical School
Open Invoice Report
 STUDENT ACTIVITIES FUND - December 2019

Vendor Name	Invoice Number	Invoice Date	Post Date	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due	Invoice Due Date	Days Past Due
ECTS-General Fund									
ECTS-General Fund	Due to GF	12/12/2019	12/31/2019	\$638.82	\$0.00		\$638.82	12/31/2019	0
ECTS-General Fund	10/23/2019REQUEST	11/15/2019	11/30/2019	\$85.88	\$0.00		\$85.88	11/30/2019	31
ECTS-General Fund	10/23/2019REQUEST	11/15/2019	11/30/2019	\$259.78	\$0.00		\$259.78	11/30/2019	31
<i>Totals for ECTS-General Fund</i>				<u>\$984.48</u>	<u>\$0.00</u>		<u>\$984.48</u>		
Romolo Chocolates									
Romolo Chocolates	HolidayFundraiser	12/15/2019	12/31/2019	\$275.75	\$0.00		\$275.75	12/31/2019	0
<i>Totals for Romolo Chocolates</i>				<u>\$275.75</u>	<u>\$0.00</u>		<u>\$275.75</u>		
GRAND TOTALS:				\$1,260.23	\$0.00		\$1,260.23		

VISA Statement Ending October 28, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Birchard	10-61380-610-000-00-000-275	1744.00	Scott Electric Erie	09/30/2019
Birchard	10-04990-000-000-00-000-273	207.90	Msi*millennium Si	09/30/2019
Birchard	10-04990-000-000-00-000-280	1281.33	Ntlrest-Ahlei-Nrfsp	10/01/2019
Birchard	10-62440-610-000-00-000-000	158.00	Cintas 60a Sap	10/03/2019
Birchard	10-61442-635-000-00-000-000	52.15	Meekers Main Street Pizza	10/07/2019
Birchard	10-61380-610-663-00-000-000	284.40	Msc	10/07/2019
Birchard	10-61380-610-663-00-000-000	849.00	Zoro Tools Inc	10/07/2019
Birchard	10-62122-635-000-00-000-005	35.97	Amzn Mktp Us	10/09/2019
Birchard	10-61380-610-000-00-000-270	2380.20	Lake City Paint Inc	10/10/2019
Birchard	10-62122-610-000-00-000-003	145.60	Officemax/Officedept#6877	10/10/2019
Birchard	10-62380-610-000-00-000-000	21.07	Officemax/Officedept#6877	10/10/2019
Birchard	10-62360-610-000-00-000-000	10.38	Officemax/Officedept#6877	10/10/2019
Birchard	10-62122-635-000-00-000-005	142.59	Amzn Mktp Us	10/10/2019
Birchard	10-62620-411-000-00-000-000	1045.91	Waste Mgmt Wm Ezpay	10/16/2019
Birchard	10-62271-580-000-00-000-000	301.92	Nittany Lion Inn Lodging	10/18/2019
Birchard	10-62840-538-000-00-000-000	229.01	Velocity Network Inc	10/21/2019
Birchard	10-61380-610-663-00-000-000	9997.00	The Webstaurant Store	10/22/2019
Birchard	10-62511-610-000-00-000-000	177.46	Dlx For Smallbusiness	10/28/2019
Carr	10-62122-610-000-00-000-004	14.81	Wm Supercenter #3253	10/21/2019
Cyphert	10-61380-610-000-00-000-279	102.83	Welders Supply Co	10/11/2019
Cyphert	10-61380-610-000-00-000-279	32.99	Amzn Mktp Us	10/15/2019
Diplacido	10-61442-610-000-00-000-000	9.78	Officemax/Officedept#6877	10/18/2019
Diplacido	10-61442-610-000-00-000-000	97.19	Officemax/Officedept#6877	10/18/2019
Diplacido	10-61442-610-000-00-000-000	158.81	The Home Depot #4124	10/21/2019
Diplacido	10-61442-610-000-00-000-000	25.98	Amzn Mktp Us	10/21/2019
Eggleston	10-62650-626-000-00-000-000	32.67	Country Fair #25	10/02/2019
Eggleston	10-62271-580-000-00-000-000	4.24	Dairy Queen #18255	10/03/2019
Eggleston	10-62650-626-000-00-000-000	45.23	Sheetz 00000638	10/15/2019
Eggleston	10-62271-580-000-00-000-000	10.91	Subway 03380383	10/16/2019
Eggleston	10-62271-580-000-00-000-000	38.20	Nittany Lion Inn Fb	10/17/2019
Eggleston	10-62650-626-000-00-000-000	36.67	Sheetz 00003343	10/17/2019
Eggleston	10-62271-610-000-00-000-003	48.44	Wal-Mart #3253	10/17/2019
Fair	10-62840-618-000-00-000-000	52.79	Amzn Mktp Us	10/08/2019
Fair	10-62840-618-000-00-000-000	28.98	Paypal	10/08/2019
Fair	10-62840-618-000-00-000-000	1.74	Paypal	10/08/2019
Fatica	10-62831-610-000-00-000-000	38.75	Wegmans #075	10/09/2019
Fatica	10-62831-610-000-00-000-000	101.80	Tce	10/09/2019
Fatica	10-62831-635-000-00-000-000	173.05	Panera Bread #203483	10/09/2019
Fatica	10-62831-635-000-00-000-000	75.08	Wegmans #075	10/10/2019
Fatica	10-04990-000-000-00-000-273	404.00	Tru Beauty Concepts, Inc.	10/25/2019
Foulkrod	10-62271-580-000-00-000-000	60.88	Tst* The Tavern2	09/30/2019
Foulkrod	10-62271-580-000-00-000-000	301.92	Nittany Lion Inn Lodging	09/30/2019
Foulkrod	10-62271-580-000-00-000-000	75.00	Giant-Eagle #4035	10/14/2019

VISA Statement Ending October 28, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Fox	10-61341-610-000-00-000-000	82.46	Wal-Mart #2278	10/08/2019
Fox	10-61341-610-000-00-000-000	13.61	Ac Moore Str 74	10/10/2019
Fox	10-61341-610-000-00-000-000	7.27	Staples 00103556	10/11/2019
Fox	10-61341-610-000-00-000-000	-0.24	Staples 00103556	10/11/2019
Fox	10-61341-610-000-00-000-000	6.78	Wal-Mart #2278	10/15/2019
Fox	10-61341-610-000-00-000-000	37.42	Wal-Mart #2278	10/22/2019
Fox	10-61341-610-000-00-000-000	7.99	Tractor-Supply-Co #0554	10/22/2019
Fox	10-61341-610-000-00-000-000	11.00	Dollar Tree	10/22/2019
Heberle	10-61610-610-100-40-000-000	112.16	Lowes #00226	10/09/2019
Klins	10-61370-610-000-00-000-261	0.50	Amazon Web Services	10/03/2019
Klins	10-61370-610-000-00-000-261	117.65	Amzn Mktp Us	10/28/2019
Long	10-61380-610-000-00-000-275	43.02	Amzn Mktp Us	09/30/2019
Long	10-61380-610-000-00-000-275	3.54	Amzn Mktp Us	10/02/2019
Long	10-61380-610-000-00-000-275	50.45	Amzn Mktp Us	10/02/2019
Long	10-61380-610-000-00-000-275	64.13	Amzn Mktp Us	10/02/2019
Long	10-61380-610-000-00-000-275	29.99	Amzn Mktp Us	10/03/2019
Long	10-61380-610-000-00-000-275	129.26	Amzn Mktp Us	10/07/2019
Long	10-61380-610-000-00-000-275	23.97	Amzn Mktp Us	10/09/2019
Long	10-61380-610-000-00-000-275	39.98	Amazon.Com*mx1uz63i3	10/09/2019
Long	10-61380-610-000-00-000-275	102.24	Amazon.Com*7y0e591p3 Amzn	10/23/2019
Long	10-61380-610-000-00-000-275	10.59	Prime Video*4x8cp0873	10/25/2019
Long	10-61380-610-000-00-000-275	8.47	Prime Video*5m7zy3sr3	10/28/2019
Long	10-61380-610-000-00-000-275	10.59	Prime Video*7n6y38i13	10/28/2019
Marendt	10-01320-000-000-00-000-000	47.63	Partycity	10/18/2019
Marendt	10-01320-000-000-00-000-000	49.99	Giant Eagle #4237	10/18/2019
Marzka	10-62650-626-000-00-000-000	15.00	Country Fair #65	09/30/2019
Marzka	10-62650-626-000-00-000-000	280.50	E L Heard & Son	10/23/2019
Massello	10-61380-610-000-00-000-278	402.96	Lowes #01654	09/30/2019
Massello	10-61380-610-000-00-000-278	13.77	Amazon Prime	09/30/2019
Massello	10-61380-610-000-00-000-278	251.10	Lowes #00226	10/16/2019
Massello	10-61380-610-000-00-000-278	13.77	Amazon Prime	10/28/2019
Mello	10-62620-610-000-00-000-000	43.36	Lowes #00226	10/03/2019
Mello	10-62620-610-000-00-000-000	5.36	Lowes #00226	10/04/2019
Mello	10-62620-610-000-00-000-000	74.32	Ce Northeast 1102	10/18/2019
Mello	10-62620-610-000-00-000-000	169.74	Ais Commercial Parts &	10/21/2019
Mello	10-62620-610-000-00-000-000	61.44	United Refrig Br #x3	10/21/2019
Mello	10-62620-610-000-00-000-000	71.52	Lowes #00226	10/21/2019
Miller	10-61370-610-000-00-000-264	64.40	Amzn Mktp Us	10/02/2019
Miller	10-61370-610-000-00-000-264	17.96	Wm Supercenter #3253	10/14/2019
Miller	10-61370-610-000-00-000-264	154.00	Vue*comptia Cert Test	10/25/2019
Miller	10-61370-610-000-00-000-264	36.45	Amzn Mktp Us	10/25/2019
Nichilo	10-61610-610-100-40-000-000	918.00	Gene Davis Sales & Ser	10/02/2019
Nichilo	10-61610-610-100-40-000-000	79.50	Sq *chris Wingerter	10/03/2019

VISA Statement Ending October 28, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Nichilo	10-61610-610-100-40-000-000	170.00	Matheson - L46	10/07/2019
Nichilo	10-61610-610-100-40-000-000	81.09	Baileigh Industrial Inc	10/09/2019
Nichilo	10-61610-610-100-40-000-000	138.05	Matheson - L46	10/16/2019
Nichilo	10-61610-610-100-40-000-000	71.07	Matheson - L46	10/18/2019
Nichilo	10-61610-610-100-40-000-000	25.00	Careersafe Online	10/28/2019
Nichilo	10-61610-648-100-40-000-000	412.50	Tcd*cengage Learning	10/28/2019
Noonan	10-61380-610-000-00-000-273	154.38	Walmart Grocery	10/01/2019
Noonan	10-61380-610-000-00-000-273	48.88	Wal-Mart #3281	10/09/2019
Sanders	10-61342-610-000-00-000-001	52.53	Aprons And Smocks	09/30/2019
Sanders	10-61342-610-000-00-000-001	24.99	Amzn Mktp Us	10/09/2019
Sanders	10-61342-610-000-00-000-001	83.87	Amzn Mktp Us	10/09/2019
Sanders	10-61342-610-000-00-000-001	27.50	Amzn Mktp Us	10/10/2019
Sanders	10-61342-610-000-00-000-001	213.50	Amazon.Com*xd26g6ew3 Amzn	10/11/2019
Sanders	10-61342-610-000-00-000-001	101.55	Amzn Mktp Us	10/11/2019
Sanders	10-61342-610-000-00-000-001	13.00	Country Fair #65	10/18/2019
Sargent	10-61370-610-000-00-000-262	49.51	Wm Supercenter #3281	10/07/2019
Sargent	10-61370-610-000-00-000-262	0.57	Paypal	10/14/2019
Sargent	10-61370-610-000-00-000-262	1.14	Paypal	10/14/2019
Sargent	10-61370-610-000-00-000-262	9.50	Paypal	10/14/2019
Sargent	10-61370-610-000-00-000-262	0.62	Paypal	10/14/2019
Sargent	10-61370-610-000-00-000-262	102.00	Apm	10/14/2019
Sargent	10-61370-610-000-00-000-262	10.18	Paypal	10/14/2019
Sargent	10-61370-610-000-00-000-262	18.99	Paypal	10/14/2019
Sargent	10-61370-610-000-00-000-262	0.96	Paypal	10/21/2019
Sargent	10-61370-610-000-00-000-262	15.88	Paypal	10/21/2019
Scalise	10-61290-610-000-00-000-001	170.22	Wal-Mart #2278	10/02/2019
Scalise	10-61290-610-000-00-000-001	16.99	Gfs Store #0723	10/07/2019
Scalise	10-61290-610-000-00-000-001	24.35	Wal-Mart #2278	10/14/2019
Smith	10-62840-618-000-00-000-000	105.84	Amzn Mktp Us	10/07/2019
Smith	10-62840-618-000-00-000-000	484.48	Dmi* Dell Hlthcr/ptr	10/08/2019
Smith	10-62840-618-000-00-000-000	479.97	Amazon.Com*926jg1hq3 Amzn	10/09/2019
Smith	10-62840-618-000-00-000-000	148.98	Msft * E0400970e0	10/14/2019
Smith	10-62840-618-000-00-000-000	622.22	Dmi* Dell Hlthcr/ptr	10/15/2019
Smith	10-62840-618-000-00-000-000	334.02	Dmi* Dell Hlthcr/ptr	10/18/2019
Smith	10-62840-618-000-00-000-000	294.48	Dmi* Dell Hlthcr/ptr	10/21/2019
Smith	10-62840-618-000-00-000-000	554.85	Web	10/25/2019
Sorensen	10-62271-580-000-00-000-000	30.00	Station 101 Pub & Kitchen	09/30/2019
Sorensen	10-62271-580-000-00-000-000	336.49	Nittany Lion Inn Lodging	09/30/2019
Sorensen	10-62271-580-000-00-000-000	44.60	Sheetz 00001222	09/30/2019
Sorensen	10-62122-635-000-00-000-003	36.73	Wegmans #075	10/02/2019
Sorensen	10-62122-635-000-00-000-003	66.75	Panera Bread #203483	10/03/2019
Steever	10-61380-610-000-00-000-271	23.49	Advance Auto Parts #5323	10/14/2019
Steever	10-61380-610-000-00-000-271	7.59	Get Go #3237	10/15/2019

VISA Statement Ending October 28, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Suprynowicz	10-61380-610-000-00-000-277	34.99	Amzn Mktp Us	10/07/2019
Suprynowicz	10-61380-610-000-00-000-277	464.84	Msc	10/17/2019
Suprynowicz	10-61380-610-000-00-000-277	56.78	Amzn Mktp Us	10/22/2019
Tarasovitch	10-62380-610-000-00-000-000	55.96	Uniforms Usa	10/04/2019
Tarasovitch	10-62380-610-000-00-000-000	47.96	Rite Aid Store - 11009	10/07/2019
Tarasovitch	10-62380-610-000-00-000-000	165.93	Pp*gatehouse Media Operat	10/08/2019
Tarasovitch	10-62380-610-000-00-000-000	63.58	Amazon.Com*ab78a8hk3	10/11/2019
Tarasovitch	10-01320-000-000-00-000-000	275.00	National Vocational Techn	10/14/2019
Tarasovitch	10-62380-610-000-00-000-000	49.45	Officemax/Officedept#6877	10/17/2019
Tarasovitch	10-62380-610-000-00-000-000	271.70	Laser Creations By Isi	10/22/2019
Tarasovitch	10-62380-610-000-00-000-000	71.54	Officemax/Officedept#6877	10/25/2019
Vonvolkenburg	10-62620-610-000-00-000-000	408.58	Zoro Tools Inc	09/30/2019
Vonvolkenburg	10-62620-610-000-00-000-000	1088.41	Gih*globalindustrialeq	09/30/2019
Vonvolkenburg	10-62620-610-000-00-000-000	16.32	Lowes #00226	10/11/2019
Vonvolkenburg	10-62620-610-000-00-000-000	32.83	Zoro Tools Inc	10/11/2019
Vonvolkenburg	10-62620-411-000-00-000-000	475.00	Pro Waste Services Inc	10/15/2019
Vonvolkenburg	10-62620-610-000-00-000-000	42.84	Janitors Supply Co #1	10/18/2019
Walker	10-62834-810-000-00-000-000	-85.00	Manufacturers And Bus	10/11/2019
Walker	10-62380-610-000-00-000-000	76.09	Amzn Mktp Us	10/18/2019
Walker	10-62834-580-000-00-000-000	19.00	Ottos Pub Brewery	10/18/2019
Walker	10-62360-610-000-00-000-000	10.49	Amzn Mktp Us	10/18/2019
Walker	10-62834-580-000-00-000-000	10.59	Taco Bell #30672	10/21/2019
Walter	10-61380-610-000-00-000-271	33.92	Lowes #01654	09/30/2019
Walter	10-61380-610-000-00-000-271	125.71	Lowes #00226	10/17/2019
Warren	10-61342-610-000-00-000-000	56.25	Amazon.Com*yk3ox2kk3 Amzn	10/02/2019
Warren	10-61342-610-000-00-000-000	18.84	Amzn Mktp Us	10/03/2019
Warren	10-61342-610-000-00-000-000	38.05	Amzn Mktp Us	10/18/2019
Warren	10-61342-610-000-00-000-000	46.97	Amzn Mktp Us	10/23/2019
Warren	10-61342-610-000-00-000-000	181.37	Amzn Mktp Us	10/23/2019
Warren	10-61342-610-000-00-000-000	55.92	Gfs Store #0723	10/24/2019
Warren	10-61342-610-000-00-000-000	18.99	Gfs Store #0723	10/25/2019
Woodburn	10-01320-000-000-00-000-000	266.20	Samsclub #6675	10/15/2019
Woodburn	10-01320-000-000-00-000-000	85.88	Wm Supercenter #2278	10/17/2019
Yanosko	10-61380-610-000-00-000-272	484.74	B&I Wholesale Supply	09/30/2019
Yanosko	10-61380-610-000-00-000-272	275.00	Careersafe Online	10/11/2019
Zellefrow	10-61320-610-000-00-000-000	25.99	Amazon.Com*l45tq7sg3	10/07/2019
Zellefrow	10-61320-610-000-00-000-000	72.00	Kahoot! As	10/08/2019
Zellefrow	10-61320-610-000-00-000-000	94.95	Uniforms Usa	10/08/2019
Zellefrow	10-61320-610-000-00-000-000	148.13	Amzn Mktp Us	10/15/2019
Zellefrow	10-61320-610-000-00-000-000	29.95	Amzn Mktp Us	10/25/2019
Zellefrow	10-61320-610-000-00-000-000	4.85	Amzn Mktp Us	10/28/2019

Total for October 2019
\$
36,046.13

VISA Statement Ending November 27, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Balsiger	10-61380-610-000-00-000-270	99.51	Wal-Mart #3253	11/04/2019
Birchard	10-04990-000-00-000-000-273	207.90	Msi*millennium Si	10/29/2019
Birchard	10-61341-750-663-00-000-000	1699.95	Usi Ed Gov	10/29/2019
Birchard	10-61380-610-000-00-000-272	3256.10	Carter Lumber	10/30/2019
Birchard	10-62440-610-000-00-000-000	158.00	Cintas 60a Sap	11/04/2019
Birchard	10-61320-610-000-00-000-000	350.00	Careersafe Online	11/06/2019
Birchard	10-61380-610-000-00-000-279	136.75	Welders Supply Co	11/07/2019
Birchard	10-61330-610-663-00-000-000	899.98	Minnay Inc	11/11/2019
Birchard	10-61380-610-000-00-000-273	343.00	Pca Skin Care	11/12/2019
Birchard	10-62511-610-000-00-000-000	240.00	Forms Fulfillment Cent	11/13/2019
Birchard	10-62620-411-000-00-000-000	947.23	Waste Mgmt Wm Ezpay	11/15/2019
Birchard	10-61330-610-663-00-000-000	268.80	Amzn Mktp Us	11/25/2019
Birchard	10-61370-610-000-00-000-262	1334.65	Stratasys,inc	11/25/2019
Birchard	10-62620-411-000-00-000-000	948.37	Waste Mgmt Wm Ezpay	11/27/2019
Cyphert	10-61380-610-000-00-000-279	46.26	Welders Supply Co	11/06/2019
Diplacido	10-61290-610-000-00-000-000	8.48	Etsy.Com - Stencilchimp	11/08/2019
Diplacido	10-61290-610-000-00-000-000	54.70	Amzn Mktp Us	11/11/2019
Diplacido	10-61290-610-000-00-000-000	14.98	Amzn Mktp Us	11/11/2019
Diplacido	10-61290-610-000-00-000-000	209.68	Officemax/Depot 6029	11/20/2019
Diplacido	10-61290-610-000-00-000-000	44.14	The Home Depot #4124	11/21/2019
Eggleston	10-62650-626-000-00-000-000	42.94	Country Fair #65	10/30/2019
Fair	10-62840-618-000-00-000-000	23.44	Amazon.Com*wq5vx7xr3 Amzn	10/29/2019
Fair	10-62840-618-000-00-000-000	18.98	Amzn Mktp Us	11/08/2019
Fatica	10-61380-610-000-00-000-275	244.14	Amzn Mktp Us	10/29/2019
Fatica	10-62511-610-000-00-000-000	209.43	General Bank Supply (Moto	11/15/2019
Fatica	10-62511-610-000-00-000-000	370.50	250 Blackbaud Forms	11/18/2019
Fatica	10-62511-610-000-00-000-000	280.00	250 Blackbaud Forms	11/18/2019
Fatica	10-61290-610-000-00-000-000	318.76	Amzn Mktp Us	11/19/2019
Fatica	10-61290-610-000-00-000-000	159.38	Amzn Mktp Us	11/19/2019
Fatica	10-61290-610-000-00-000-000	101.89	Amzn Mktp Us	11/22/2019
Fatica	10-61290-610-000-00-000-000	101.89	Amzn Mktp Us	11/22/2019
Fatica	10-61290-610-000-00-000-000	315.06	Amzn Mktp Us	11/25/2019
Fatica	10-62831-610-000-00-000-000	59.45	Tlf*allburn Florist	11/25/2019
Foulkrod	10-62122-610-000-00-000-001	246.99	Amzn Mktp Us	10/29/2019
Fox	10-61341-610-000-00-000-000	41.58	Wm Supercenter #2278	10/29/2019
Fox	10-61341-610-000-00-000-000	12.18	Wm Supercenter #2278	11/04/2019
Fox	10-61341-610-000-00-000-000	5.74	Lowes #00226	11/04/2019
Fox	10-61341-610-000-00-000-000	11.98	Wm Supercenter #2278	11/04/2019
Fox	10-61341-610-000-00-000-000	13.95	Amzn Mktp Us	11/05/2019

VISA Statement Ending November 27, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Fox	10-61341-610-000-00-000-000	52.90	Amzn Mktp Us	11/05/2019
Fox	10-61341-610-000-00-000-000	8.48	Wm Supercenter #2278	11/05/2019
Fox	10-61341-610-000-00-000-000	62.26	Staples 00103556	11/11/2019
Fox	10-61341-610-000-00-000-000	19.97	Wal-Mart #2278	11/12/2019
Fox	10-61341-610-000-00-000-000	46.18	Wm Supercenter #2278	11/19/2019
Fox	10-61341-610-000-00-000-000	51.00	Scholastic, Inc.	11/21/2019
Heberle	10-61610-610-100-40-000-000	51.03	Quill Corporation	11/25/2019
Klins	10-61370-610-000-00-000-261	0.50	Amazon Web Services	11/04/2019
Klins	10-61370-610-000-00-000-261	95.92	Staples 00103556	11/18/2019
Marzka	10-62620-610-000-00-000-000	215.52	Lowes #00226	11/14/2019
Massello	10-61380-610-000-00-000-278	-13.77	Amazon Prime	11/07/2019
Massello	10-61380-610-000-00-000-278	203.80	Lowes #00226	11/22/2019
Massello	10-61380-610-000-00-000-278	92.57	Lowes #00226	11/27/2019
Mathews	10-61290-610-000-00-000-001	26.75	Wal-Mart #2278	11/04/2019
Mathews	10-61290-610-000-00-000-001	37.52	Wm Supercenter #3253	11/11/2019
Mathews	10-61290-610-000-00-000-001	149.67	Wal-Mart #3253	11/25/2019
Mello	10-62620-610-000-00-000-000	61.19	Lowes #00226	11/04/2019
Mello	10-62620-610-000-00-000-000	20.76	Lowes #00226	11/08/2019
Mello	10-62620-610-000-00-000-000	14.48	Lowes #00226	11/13/2019
Mello	10-62650-626-000-00-000-000	57.52	Vercillos Autobody	11/13/2019
Mello	10-62650-626-000-00-000-000	96.57	The Home Depot 4124	11/21/2019
Mello	10-62650-626-000-00-000-000	13.80	The Home Depot #4124	11/22/2019
Mello	10-62650-626-000-00-000-000	-6.55	The Home Depot #4124	11/22/2019
Miller	10-61370-610-000-00-000-264	89.79	Wm Supercenter #3253	11/04/2019
Miller	10-61370-610-000-00-000-264	30.74	Sc* Pcworld Shop	11/25/2019
Nichilo	10-61610-610-100-40-000-000	151.73	Matheson - L46	10/30/2019
Nichilo	10-61610-610-100-40-000-000	629.43	Matheson - L46	10/31/2019
Nichilo	10-61610-610-100-40-000-000	166.59	Matheson - L46	11/07/2019
Nichilo	10-61610-610-100-40-000-000	238.50	In *octane Custom Designs	11/08/2019
Nichilo	10-61610-610-100-40-000-000	160.00	Gene Davis Sales & Ser	11/08/2019
Nichilo	10-61610-610-100-40-000-000	9.15	Matheson - L46	11/11/2019
Nichilo	10-61610-610-100-40-000-000	185.00	Matheson - L46	11/11/2019
Nichilo	10-61610-610-100-40-000-000	166.59	Matheson-308	11/13/2019
Nichilo	10-61610-610-100-40-000-000	101.36	Matheson - L46	11/25/2019
Salorino	10-61380-610-000-00-000-266	799.95	Veritiv-Midwest	11/22/2019
Salorino	10-61380-610-000-00-000-266	282.74	Veritiv-Midwest	11/26/2019
Sanders	10-61342-610-000-00-000-000	12.98	Gfs Store #0723	11/07/2019
Sanders	10-61342-610-000-00-000-000	143.02	Amzn Mktp Us	11/12/2019
Sanders	10-61342-610-000-00-000-000	21.99	Amzn Mktp Us	11/13/2019

VISA Statement Ending November 27, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Sanders	10-61342-610-000-00-000-000	213.06	Aldi 69021	11/14/2019
Sanders	10-61342-610-000-00-000-000	127.98	Gfs Store #0723	11/18/2019
Sanders	10-61342-610-000-00-000-000	105.85	Gfs Store #0723	11/18/2019
Sanders	10-61342-610-000-00-000-000	65.70	Aldi 69021	11/20/2019
Sanders	10-61342-610-000-00-000-000	275.00	Wegmans #075	11/22/2019
Sanders	10-61342-610-000-00-000-000	14.97	Country Fair #18	11/27/2019
Sargent	10-61370-610-000-00-000-262	22.98	Krispy Kreme 0369	11/18/2019
Sargent	10-61370-610-000-00-000-262	264.09	Officemax/Officedept#6877	11/21/2019
Sargent	10-61370-610-000-00-000-262	13.94	Officemax/Officedept#6877	11/21/2019
Sargent	10-61370-610-000-00-000-262	148.95	Wal-Mart #3281	11/25/2019
Sargent	10-61370-610-000-00-000-262	17.92	Wal-Mart #3281	11/25/2019
Sargent	10-61370-610-000-00-000-262	128.00	Johns Wildwood Pizzeria I	11/26/2019
Scalise	10-61290-610-000-00-000-000	579.98	Homedepot.Com	11/21/2019
Smith	10-62840-618-000-00-000-000	302.08	Dmi* Dell Hlthcr/ptr	10/31/2019
Smith	10-62840-618-000-00-000-000	232.49	Dmi* Dell Hlthcr/ptr	11/08/2019
Smith	10-62840-618-000-00-000-000	104.49	Dmi* Dell Hlthcr/ptr	11/11/2019
Smith	10-62840-618-000-00-000-000	478.78	Dmi* Dell Hlthcr/ptr	11/11/2019
Smith	10-62840-618-000-00-000-000	145.37	Msft * E04009ewr8	11/12/2019
Smith	10-62840-618-000-00-000-000	511.08	Dmi* Dell Hlthcr/ptr	11/20/2019
Smith	10-62840-618-000-00-000-000	104.49	Dmi* Dell Hlthcr/ptr	11/25/2019
Smith	10-62840-618-000-00-000-000	253.64	Dmi* Dell Hlthcr/ptr	11/25/2019
Sorensen	10-62122-610-000-00-000-003	72.12	Amzn Mktp Us	10/30/2019
Sorensen	10-62122-610-000-00-000-003	25.96	Krispy Kreme 0369	11/01/2019
Sorensen	10-62122-610-000-00-000-003	236.99	Best Buy 00005975	11/12/2019
Sorensen	10-62122-610-000-00-000-003	37.02	Wm Supercenter #2278	11/13/2019
Sorensen	10-62122-610-000-00-000-003	50.00	Wm Supercenter #2278	11/13/2019
Sorensen	10-62122-610-000-00-000-003	109.15	Wegmans #075	11/15/2019
Sorensen	10-62122-610-000-00-000-003	-12.00	Best Buy 00005975	11/26/2019
Steever	10-61380-610-000-00-000-271	157.12	Amzn Mktp Us	11/04/2019
Steever	10-61380-610-000-00-000-271	50.31	Amzn Mktp Us	11/06/2019
Steever	10-61380-610-000-00-000-271	232.79	The Home Depot 4124	11/26/2019
Suprynowicz	10-61380-610-000-00-000-277	53.22	Amzn Mktp Us	11/05/2019
Suprynowicz	10-61380-610-000-00-000-277	153.79	Amzn Mktp Us	11/12/2019
Suprynowicz	10-61380-610-000-00-000-277	25.00	Careersafe Online	11/20/2019
Suprynowicz	10-61380-610-000-00-000-277	375.00	Careersafe Online	11/20/2019
Suprynowicz	10-61380-610-000-00-000-277	169.00	The Studio	11/27/2019
Tarasovitch	10-61380-610-000-00-000-270	423.55	Api Lake City	10/29/2019
Tarasovitch	10-61380-610-000-00-000-270	61.96	Harbor Freight Tools 158	10/31/2019
Tarasovitch	10-62440-610-000-00-000-000	442.49	School Nurse Supply, Inc	11/01/2019

VISA Statement Ending November 27, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Tarasovitch	10-62834-580-000-00-000-000	2.25	Parking-Borough Of Sta	11/07/2019
Tarasovitch	10-62834-580-000-00-000-000	54.52	Tst* The Tavern2	11/07/2019
Tarasovitch	10-62834-580-000-00-000-000	34.69	Olive Gardens 00015529	11/08/2019
Tarasovitch	10-62834-580-000-00-000-000	100.00	Wal-Mart #2278	11/11/2019
Tarasovitch	10-62834-580-000-00-000-000	537.24	Penn Stater Conf Ctr Lodg	11/11/2019
Vonvolkenburg	10-62620-411-000-00-000-000	166.20	Pro Waste Services Inc	10/30/2019
Vonvolkenburg	10-62620-610-000-00-000-000	32.98	Lowes #00226	11/05/2019
Vonvolkenburg	10-62620-610-000-00-000-000	334.46	Miller Brothers Garden	11/06/2019
Vonvolkenburg	10-62620-610-000-00-000-000	74.27	Gih*globalindustrialreq	11/08/2019
Vonvolkenburg	10-62620-610-000-00-000-000	25.98	Amzn Mktp Us	11/19/2019
Vonvolkenburg	10-62620-610-000-00-000-000	349.00	Pasbo	11/22/2019
Vonvolkenburg	10-62620-610-000-00-000-000	57.00	Zoro Tools Inc	11/25/2019
Vonvolkenburg	10-62620-610-000-00-000-000	2335.14	Homedepot.Com	11/27/2019
Walker	10-62834-580-000-00-000-000	268.62	Penn Stater Conf Ctr Lodg	11/11/2019
Walker	10-62834-580-000-00-000-000	19.00	Ottos Pub Brewery	11/11/2019
Walker	10-62360-610-000-00-000-000	89.65	Officemax/Officedept#6877	11/21/2019
Walter	10-61380-610-000-00-000-000	93.78	Amzn Mktp Us	11/12/2019
Walter	10-61380-610-000-00-000-000	65.58	Lowes #00226	11/12/2019
Walter	10-61380-610-000-00-000-000	179.80	Amzn Mktp Us	11/12/2019
Walter	10-61380-610-000-00-000-000	18.01	Amzn Mktp Us	11/12/2019
Walter	10-61380-610-000-00-000-000	13.67	Amzn Mktp Us	11/12/2019
Walter	10-61380-610-000-00-000-000	34.14	Amazon.Com*ij6c938r3 Amzn	11/14/2019
Walter	10-61380-610-000-00-000-000	20.72	Amzn Mktp Us	11/15/2019
Walter	10-61380-610-000-00-000-000	42.86	Harbor Freight Tools 158	11/19/2019
Walter	10-61380-610-000-00-000-000	72.00	Kahoot! As	11/27/2019
Warren	10-61342-610-000-00-000-000	40.67	Wegmans #075	11/04/2019
Warren	10-61342-610-000-00-000-000	258.10	Amzn Mktp Us	11/05/2019
Warren	10-61380-610-663-00-000-000	176.14	Amzn Mktp Us	11/19/2019
Wilber	10-61380-610-000-00-000-265	62.83	Staples 00103556	11/07/2019
Wilber	10-61380-610-000-00-000-265	176.00	Ac Moore Str 74	11/14/2019
Woodburn	10-01320-000-000-00-000-000	107.78	Wm Supercenter #2278	11/01/2019
Woodburn	10-01320-000-000-00-000-000	88.82	Wm Supercenter #2278	11/08/2019
Woodburn	10-01320-000-000-00-000-000	105.55	Wm Supercenter #2278	11/13/2019
Woodburn	10-01320-000-000-00-000-000	801.00	Country Meats	11/15/2019
Woodburn	10-01320-000-000-00-000-000	428.00	Skillsusa Org	11/19/2019
Woodburn	10-01320-000-000-00-000-000	110.71	Walmart Grocery	11/20/2019
Woodburn	10-61370-610-000-00-000-000	6.27	Quill Corporation	11/21/2019
Woodburn	10-61370-610-000-00-000-000	59.95	Quill Corporation	11/21/2019
Yanosko	10-61380-610-000-00-000-272	51.67	Officesupply.Com	11/19/2019

VISA Statement Ending November 27, 2019

<u>Cardholder Name</u>	<u>Budget Account Number</u>	<u>Amount</u>	<u>Supplier</u>	<u>Date</u>
Yanosko	10-61380-610-000-00-000-272	370.25	Building Specialties 125	11/20/2019
Zellefrow	10-61320-610-000-00-000-000	144.45	Gfs Store #0723	11/04/2019
Zellefrow	10-61320-610-000-00-000-000	73.40	Amzn Mktp Us	11/06/2019
Zellefrow	10-61320-610-000-00-000-000	71.94	Gfs Store #0723	11/06/2019
Zellefrow	10-61320-610-000-00-000-000	93.09	Gfs Store #0723	11/07/2019
Zellefrow	10-61320-610-000-00-000-000	32.26	Krispy Kreme 0369	11/14/2019
Zellefrow	10-61320-610-000-00-000-000	139.95	Grammarly Coczfgsqz	11/14/2019
Zellefrow	10-61320-610-000-00-000-000	71.97	Amzn Mktp Us	11/18/2019
Total for November 2019		\$ 33,661.06		

Human and Quality Resources Report

December 2019

ISO.

As usual, ISO internal audits will begin in January and continue through May. There will be five teams conducting the audits. Last year ISO auditors participated in the curriculum audits in order to streamline the process and have another perspective auditing in addition to the Supervisor of Instructional Support. This worked out well and will continue this year.

STAFFING.

Professional.

The new instructors continue to work with their mentors. At this point, there are not any formal plans for retirements for Professional Staff.

Kelly Services

Kelly Services fill Day to day substitutes and they continue to assist with a clerical position as well. Work continues to add additional subs to the sub list so that vacancies are filled.

Classified.

A resolution to the clerical staff out on leave is in process. The hope is to have a recommendation at the board meeting in December. There are other issues to be resolved including CAEP in order to finalize staffing needs.

PAYROLL.

End of the year payroll preparations are being made with only one payroll left in the 2019 fiscal year. 1095 information has been submitted and forms should be ready for distribution early in January or sooner. HUB International assists with this process and



SRI Quality System Registrar

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Telephone: 724-934-9000 • Fax: 724-935-6825 • E-mail: mail@sriregistrar.com

Renewal/Surveillance Audit No: 18

ISO 9001:2015

CONFIDENTIAL

Report
For

ERIE COUNTY TECHNICAL SCHOOL Erie, Pennsylvania

Date of Report:	October 30, 2019
Date(s) of Audit:	October 8-9, 2019
Number of total mandays scheduled for this audit:	3.5
Number of total mandays actually conducted:	3.5
Audit Team Members (Lead name first):	Steve Pettyjohn Lee Pfennigwerth
Nonconformances (CAN numbers) issued this audit:	None
Nonconformances (CAN numbers) closed this audit:	None

TABLE OF CONTENTS		
Report Sections:		Appendices:
1. Executive Summary	4. Audit Plan	Assessment Summary Matrix
2. Auditor Commentary	5. Audit Records	Process Summary
3. Auditee Information	6. Report Distribution	Corrective Actions List
		Opportunities for Improvement

Associate Certification Director:

David D. Hansell

Date: October 30, 2019

*Ownership of the audit report is maintained by SRI.
Right of perusal by a third party can only be obtained after permission of the audited company.*

Executive Summary

An audit was conducted at the location(s) on the date(s) cited above. The purpose of this audit was to ensure that the auditee was continuing to maintain a documented and effective Quality Management System, to meet the organization's objectives, in conformance with the Quality Management System requirements. A draft audit report, consisting of the audit team recommendation (R20.36) and related corrective action notifications (R20.35), was provided to the organization by the Lead Auditor prior to the closing meeting.

The audit followed SRI's guidelines and procedures. The scope of the audit was a review of the scheduled processes and any area(s) of nonconformance cited and/or remaining open from the previous audit. In preparation for the renewal audit, planning considered the performance of the Management System over the period of certification and included a review of the previous surveillance audit reports.

Timing requirements for responding to Corrective Action Notifications are listed on the second page of the R20.35 form, which is part of the draft audit report.

The recommendation in the draft audit report is any one of the following:

Unconditional: No nonconformances were issued. The registered organization was able to demonstrate the capability to implement and maintain an effective Management System, to meet the organization's objectives and intended results, in conformance with the Management System requirements.

Conditional: One or more minor nonconformances were issued. The registered organization was able to demonstrate the capability to implement and maintain an effective Management System, to meet the organization's objectives and intended results, in conformance with the Management System requirements, except where described in the Corrective Action Notification(s).

Terminated: The audit was stopped before a recommendation could be established.

Failed (IATF audits only): The certificate will be withdrawn.

Registration Withheld or Status Notice (Suspension): One or more major nonconformances were issued. The organization was unable to demonstrate the capability to implement and maintain an effective Management System, to meet the organization's objectives and intended results, in conformance with the Management System requirements. For uncertified organizations, no action to issue the initial certificate will occur until the major nonconformity(s) are closed. For certified organizations, SRI will determine if the certificate can be maintained or whether a suspension status or withdrawal of the certificate is warranted. A separate communication will identify the final decision and communicate how the closure of the nonconformity(s) will be handled.

General observations made by the audit team:

- Progress made toward meeting Continual Improvement targets is satisfactory.
- Audit results observed were better than the previous audit activity.
- Marks and logos were found to be in conformance.
- The certificate scope was found to be appropriate.
- The audit objectives have been fulfilled.
- There were no deviations from the audit plan.
- There were no issues affecting the audit program.
- There were no unresolved issues at the end of the audit.

The audit evidence collected during an audit will inevitably be only a sample of the information available, partly due to the fact that the audit is conducted during a limited period of time and with limited resources. Therefore, there is an element of uncertainty inherent in all audits, and all users of the results of the audit should be aware of this uncertainty.

The audit team would like to thank all personnel for their hospitality and cooperation during the audit.

Auditor Commentary

Based on the audit investigations, interviews, observations, and review of records, the following comments summarize the audit team's observations and findings:

Internal Audit Results:	Internal audits continue to be well done and represent a strength of the system. Internal auditors are trained on an annual basis, with audits scheduled in an appropriate manner to provide feedback to school leaders.
Management Review Results:	Management Review has been a strong point for the school's Quality Management System. Reviews continue to be held per schedule, with very good records providing evidence of their conformance and effectiveness.
Corrective/Preventive Actions:	The school has a number of mechanisms to implement and record the results of corrective and preventive actions. The audit team examined a sample of them and found that the process continues to be effective in accordance with the requirements of the ISO 9001:2015 standard.
Customer Complaints:	Customers are considered to be students, parents, and local businesses. The school conducts surveys, to which it responds to issues in a prompt manner. Concerns of customers are reviewed and given prompt attention, with appropriate supporting documentation.
Quality System Changes:	There were no Quality System Changes to report at this time.
Results of Documentation Review:	The audit team reviewed the associated documents created to meet the requirements of the ISO 9001:2015 standard, including policies designed for legal and statutory requirements. These documents are comprehensive and meet the requirements of the ISO 9001:2015 standard.
Areas Identified as Not Applicable:	8.5 Service Provision (Only) 8.5.1.f Validation and Revalidation of Special Processes

Regulatory / Statutory requirements identified or added since the last event:	Identified statutory or regulatory requirements (i.e., those recorded on the R20.62) were reviewed, and no issues were identified. School Code of Pennsylvania: 1949: Chapters 4 and 339. Act 44 regarding school safety and security.
Auditor Comments (Important Observations, Strengths, Exclusions):	The audit confirmed the continued effective implementation of the school's Quality Management System in a manner that meets the requirements of the ISO 9001:2015 standard. The audit team used the process approach to obtain audit evidence, including inspection of the facility, review of documents and records, interviews with instructors and Management staff, and observation of activities during the audit. Interviews with the relatively new Director indicate that he is working to address several critical issues regarding the strategic direction of the school, including new programs and ongoing infrastructure issues. Overall, Erie County Technical School continues to be a model of how an educational organization can use the ISO 9001:2015 approach as a model to effectively manage and improve operations and student performance. The school remains data driven in decision making, and this was demonstrated during all aspects of the audit. Continual improvement and "customer satisfaction" are key goals in the ISO 9001:2015 world, and all areas audited were able to provide evidence of considerable improvement activity and concern with inputs from various customers. The audit team was impressed with the commitment of Management and staff to provide Erie County with educational services to meet the current and future needs of the community. As usual, the audit team received excellent cooperation during the audit and wishes to thank everyone at Erie County Technical School for their help and hospitality during the audit.
Validation of CANs issued during previous activity:	No CANs were issue during the previous event. Therefore, no CANs required validation at the current event.

R20.62 Auditee Information

Auditee: Erie County Technical School

Auditee No: 5058-01

Address: 8500 Oliver Road

Erie, PA 16509-4699

Main Phone Number: 814-464-8600

Auditee Contacts

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Erie County Technical School

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Erie County Technical School

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Audit Event

Renewal/Surveillance: 10/08/2019 - 10/09/2019 Total Mandays: 3.5

Steve Pettyjohn, Lead Auditor

Lee Pfennigwerth, Team Auditor

SRI Customer Care Coordinator: Linda Snyder

Coordinator Phone: 724-934-9000 ext. 642

Coordinator Email: lsnyder@sriregistrar.com

Audit Scope

Standard: ISO 9001:2015

Areas Identified As Not Applicable: 8.5.1.f Validation and Revalidation of Special Processes,
8.5 Service Provision (Only)

Scope: Career and technical education.

SIC Codes: 8211

IAF: 37

NACE Codes: M80.2

No. of Employees: 63

Products: Education

Regulatory/Statutory Requirements: School Code of Pennsylvania - 1949; Chapters 4 and
339. Act 44 regarding school safety and security.

Accreditation Mark(s): ANAB

Registration Approach: Site

Certificate Expiration: 11/12/2019

No Shifts: 1

Times of Shifts: 8:00am-4:00pm

Audit Plan

The audit plan, audit team members, and qualifications, representatives, working documents, audit plan schedule, process matrix, and auditor assignments have been reviewed with the organizations and are on file with SRI.

Audit Records

Form R20.36: Shows the registrar confirmation of the audit results was completed, signed by both parties on site, returned to SRI, and is on file.

Assessment Narrative: The pre-audit/post-audit conference list of attendees and standard agenda are on file, as is the agenda. The registered company has acknowledged and signed any corrective action notifications issued at this event.

The SRI Auditor Notes: Auditor notes were captured and returned to SRI, along with the "Interview Listing" (I8-3), all of which are on file.

Assessment Summary Matrix: The assessment summary matrix was completed by the lead assessor and indicates the areas in which the selected processes were assessed and the areas requiring corrective action. If there are several distinct audit tracks or business units, each has a matrix completed for it. The matrix is provided.

Corrective Actions: If any, are included with this report and summarized in numerical order, showing the referenced cited standard section, process, a description of the nonconformity, and the level of severity indicated as "M = Minor" or "H = Hold." Form R20.35 provides the detailed nature of the nonconformance.

Opportunities for Improvement: If the lead auditor noted opportunities for improvement (OFIs), these were provided to the auditee during the post-audit meeting. The opportunities for improvement are listed.

Report Distribution

Distribution by SRI is only to the auditee, the auditor assigned for the next scheduled audit event, SRI, and any accreditation body, when requested, where their oversight is required.

Assessment Summary

Processes Assessed	Performance			
	Satisfactory	Org. Action Plan in Place	Not Identified	Unsatisfactory
Administrative	X			
Curriculum	X			
Resource Management	X			
Student Services	X			

Process Summary

Process	Comments
Administrative	The Administrative process continues to function in a satisfactory manner. The audit team interviewed key personnel, along with reviewing documents and records. The Director discussed strategic direction and risk issues in an interview with the audit team. Key activities continue to be effective, and the school continues to show active continual improvement initiatives. <u>Measures:</u> The school has several measurement goals and processes in place to gauge performance. Several satisfaction surveys of various interested parties are conducted and evaluated. Student tests, including national standards, are closely monitored, analyzed, and evaluated, with corrective action or risk treatment initiated where performance is below goals.
Curriculum	The Curriculum process is the core process of the school, as it covers the activities associated with the development, delivery, and determination of effectiveness and the need for change. The number of curriculum programs has been reduced to 17, with the elimination of the Electronics program. This mainly dealt with the repair of electronic equipment. The program was dropped due to dwindling enrollment. The school is working through a process of data collection and other inputs to determine what type of program or programs will replace it. While the instructors charged with the delivery of the 17 programs at Erie County Technical School have considerable flexibility, their overall guidance is a structure of controls developed over a long period of time and constantly refined by the school. State regulations are important inputs, but even more importantly, the needs of the industry being served by each program are recognized by the OAC process. This gives program leaders input from industry representatives regarding trends and feedback on how their programs are doing. Instructors devote time and effort to recruiting and fostering community members to participate in the OAC meetings. IT support over the years has provided easier mechanisms for document and data control, which are used effectively by the Instructors.

Process	Comments
Curriculum (<i>continued</i>)	During surveillance audits, the auditor develops audit evidence for this process by visiting a sample of program areas and inspects the facility, observes activity, reviews documents and records, and interviews instructors, other staff, and, when appropriate, students. This year, the audit team visited the following programs: • Auto Technology • Computer Networking • Cosmetology • Design and Drafting • Early Childhood • Electrical Engineering • Facility Maintenance • Metal Fabrication • Tourism and Hospitality The process continues to be effective, conformant, and improved. <u>Measures:</u> There is a host of measurement mechanisms used in the curriculum process. Constant evaluation at different levels is performed. An important annual performance measure is the NOCTI score, or its equivalent, by each program. This year, two of the eighteen programs at the school did not reach their objectives. Corrective action is initiated when this occurs. In addition, risk mitigation processes are introduced when evaluation indicates potential problems.
Resource Management	The Resource Management process was reviewed and was found to be effectively implemented in a manner that meets the requirements of the ISO 9001:2015 standard. Resource Management consists of the following activities: Facility Management, IT Services, HR/Quality, and Business Office Services. The audit team developed audit evidence by interviewing personnel and inspecting the facility, along with reviewing key documents and records. The Facility Manager has taken on increased responsibilities, as he is also the Safety Coordinator. The school added a member of the sheriff's department as a school safety resource to meet the obligations of new state legislation. Plans have been implemented to

Process	Comments
Resource Management (continued)	improve school safety and security. In addition, the current facility is more than 50 years old and was last renovated in 1993. Improving school infrastructure remains a key issue that is still open. The IT activities continue to be implemented and improved in an impressive manner, with many forward-looking initiatives implemented or in the planning phases. Resource Management personnel and leaders continue to impress the auditor with their dedication and effective work to support overall school objectives. <u>Measures:</u> The auditor reviewed goals and objectives along with maintenance schedules and project schedules and found the process to be well managed, with objectives closely monitored and appropriate action taken when deviations are noted.
Student Services	Student Services includes the sub-processes of Recruitment and Admission, Guidance Counseling, Career Development, Special Needs Assistance, and Co-op and Placement Programs. Student Services was audited by interviewing the Principal, Director, and Coordinators and reviewing the information and data they presented to show verification of their program efforts. The processes are well designed to keep their product the curriculum, interested party the State of Pennsylvania, and the customers students and parents as the focus of the activities. The Administration has established goals for these processes and has provided the appropriate resources to help ensure that these goals are achieved. The areas are staffed by educational professionals, and they have developed detailed and effective plans to maintain the requirements and achieve their objectives. Overall, the processes are effectively managed and implemented. <u>Measures:</u> Student and Parent Customer Satisfaction: No significant issues were identified. Issues are handled and resolved as they arise. Recruitment and Admission: Progress and programs toward achieving goals was met. Co-op Placement: Progress toward achievement is in process, with plans in place and good progress.

Corrective Actions List

No nonconformities were identified during this audit event activity.

Opportunities for Improvement

No Opportunities for Improvement were identified during this audit event activity.

December 4, 2019

ECTS Joint Operating Committee

Please accept this letter as notification of my retirement from my S2 position due to medical reasons, effective December 13, 2019.

It has been a privilege to serve the Erie County Technical School as a support staff for more than 20 years. I appreciate the many friendships and opportunities that have been afforded me during this time.

Thank you.

Sincerely,

Patricia M. Hodas

CAEP Special Services Secretary

*Cc: Natalie Fatica
Frank DiPlacido*

**Erie County Technical School
Director's Report
December 2019**

Roundabout

1. There have been workers on the ECTS site with two small excavators and one drilling machine. Any ground that has been disturbed has been repaired. The excavation site was repaired.
2. No contact from PennDOT regarding the sale or process for eminent domain.

Renovation Status

1. Contacted Architect Chris Coughlin for an update. Design and drawings are progressing as scheduled. We will have the design and drawings completed in the Spring as planned.
2. Payments for architectural services – Three payments to equal \$675K:
 - a. Invoices went to School Districts in October for initial payment (1/3 of \$675K).
 - b. Initial payment will be made to the Architect as soon as all of the School Districts provide their proportional payments to the ECTS.
 - c. One will be billed in approximately February-March 2020
 - d. Last will be billed at project completion in approximately April.
3. The ECTS will process financial transactions for the design work on a “pass-through” basis. The ECTS will prepare/send invoices to each school district for their pro-rated shares of the design work.

CAEP Contract

1. The Superintendents (PAC) met with three service providers on November 22, 2019 to see presentation proposals for a new CAEP program.
2. The PAC discussed the presentation proposals on December 6th, 2019.

RCTC

1. Currently conducting the analysis called for in the Director's Performance Goals for this year.

ECTS Operations

1. We continue with mandatory training and preparation for the 2020/2021 Perkins Grant application.
2. I am preparing three grant applications that are due at various points this year:
 - a. PCCD Safety Grant (\$300K+) – Due November 4, 2019 – Still no formal response.
 - b. Supplemental Equipment Grant (\$35 -- \$50K depending on OAC requests) Due in approximately late November/December – The grant has not been posted yet.

- c. Perkins Grant – Two primary submission dates (\$325K+) – Comprehensive Learning Needs Assessment (CLNA) and full application – January 2020 and late spring/early summer.
 - d. The Perkins CLNA was completed in two meetings – Late November and early December.
 - e. The Perkins CLNA must be submitted via PDE eGrants website for approval prior to becoming eligible to submit a full Perkins Grant Application.
 - f. The window for CLNA submission is mid-January.
3. Dr. Walker and Principal Tarasovitch are continuing with “formal observations” for faculty members (pre-conferences, formal evaluations, post-conferences). The teacher observation process will be complete on or before December 20th, 2019.
4. Dr. Walker and Business Manager Terri Birchard are preparing a budget for PAC consideration on schedule in January PAC meeting. With PAC support Dr. Walker and Terri Birchard will bring a proposed budget to the JOC in February or March 2020.

Student Activity

1. Sandy Carr and Lesa Scalise Presenting.

High School Activity Report November & December 2019

First Quarter Honors: The first quarter of the school year was completed on October 29th. The Erie County Technical School quarterly recognizes three groups of outstanding students; HONOR ROLL students, PERFECT ATTENDANCE students and DISTINGUISHED students.

- **HONOR ROLL:** 201 students; 29% of the student body earned the Honor Roll Status. To achieve this status, the student must have a 95% grade point average.
- **PERFECT ATTENDANCE:** 209 students; 30% of the ECTS population achieved Perfect Attendance this quarter.
- **DISTINGUISHED STUDENT:** 98 students; 14% of the students were recognized as Distinguished. To be a distinguished student, the student must achieve both honor roll and perfect attendance.

Each student received certificates in recognition of the honor. Pam Lasher did a superb job of organizing and creating the list and certificates.

Please see the attached list for your district students that were recognized.

Success of Support - Walk for Wishes: The 10th annual Walk-for-Wishes campaign was held on Thursday, October 31st. The event is the Erie County Technical School community fundraiser held to support the Make-A-Wish foundation and to grant a wish for an Erie County resident.

Mr. Tarasovitch continues to be amazed with the support of the students, faculty and friends of the Erie County Technical School, who raised \$5,365.00, which equates to granting 1.2 wishes! Akash Kumar, an Electrical Engineering Technology student from the Northwestern School District, raised \$255.00; he was the highest student fundraiser. ECTS is extremely proud of Akash's efforts. Mr. Tarasovitch would like to thank Mr. Woodburn, Mrs. Marendt and Mrs. Sargent, Skills USA and the National Honor Society for their support of this worthy project.

Principal Meeting #2: On Tuesday, November 5th, the consortium of principals met to discuss and share information of value to each district. Mr. Tarasovitch shared ECTS concerns of low grade and poor attendance issues with students. The Principals also discussed topics from Sending Schools such as District 10 Athletic concerns, on-line testing for Keystone exams, procedures for scheduling "elective" courses, and agencies utilized for "mental health" support.

Recruitment/Visitations: Lisa Sorensen and the staff did a superb hosting the freshman visitations that had been scheduled through October and November. Again, the instructors and the students did an outstanding job displaying the opportunities in their lab and at ECTS. During the span of 10 days and 11 sessions, the Erie County 9th grade students had the opportunity to visit 3 programs.

Integrated Learning Conference Presenters: At the 2019 Integrated Learning Conference, which was held in Penn State on November 6th through the 8th, ECTS was well represented due to both Lisa Sorenson and Joe Tarasovitch being invited to make presentations. Lisa's presentation addressed the ECTS recruitment and admissions process and Joe's session discussed the Erie County Technical School's adoption and integration of the staff and students Be-Attitudes.

October & November ECTS Pride Students: Please find the attached the monthly recognition of the PRIDE Student of the month from each lab.

Construction Trades, Culinary Arts and Drafting and Design - "Welcoming and Involved": Mr. Dave Yanosko, Mrs. Kelly Schoullis, and Mrs. Mariea Sargent and students from Construction Trades, Culinary Arts and Drafting and Design programs displayed the Be-Attitudes of Welcoming and Involved when they supported the visitation of the life skills group of students from Mill Village Elementary on November 20th. All three-program students worked hand in hand with the Mill Village Students to create birdhouses, computer drawing, and cookies as a remembrance of their day. In addition, the Culinary Arts students provided lunch for our guest. **Please see the attached pictures of this outing.**

Open House for 9th Graders; and 8th Graders: The Erie County Technical School's doors were open for the 8th and 9th graders and their parents to visit and investigate any program of interest on Thursday, November 14th. The engagement of the 8th graders was the first year that ECTS extended an invitation, which was a big success. The evening had over 150 students and their parents walk through the school. The ECTS administration applauds the faculty and the ECTS students with their "welcoming" approach to the informative evening.

Fun Times in Cosmetology: The Cosmetology Lab held a spa night fundraiser on October 29th from 4-8. The students performed manicures, pedicures, facials, and hairstyling for a minimum donation of \$10.00 per service. It was a great success at bringing in approximately \$2,000.00 toward funding for a future trip to the Chicago Hair show. The students and Mrs. Noonan also hosted another spa night Dec. 10th from 4-8. The results of the evening were not available as of the report.

Skills USA Leadership Conference: Mr. Michael Miller and Mr. Travis Woodburn escorted a group of students to the Skills USA Leadership Conference held at the Erie Courtyard Marriott on Thursday, December 12th. Approximately 10 ECTS students participated in the conference, which allowed the students to experience a variety of activities to encourage each of the students to become a positive influence in their school and community.

Mid-Quarter Progress Reports: The 2nd Quarter progress reports were mailed home to the Erie County Technical families on Thursday, December 5th.

Best Wishes for the Holidays: Merry Christmas and New Year.

Fairview CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Andrus	Mayci	10	Cosmetology	Distinguished
Burge	Marissa	10	Early Childhood Education	Honor Roll
Craig	Alayna	10	Art and Design for Business	Distinguished
Dropcho	Nova	10	Graphic Communications	Perfect Attendance
Griffin	Renee	10	Graphic Communications	Honor Roll
Heck	Isabella	10	Art and Design for Business	Honor Roll
Herrmann	Meghan	10	Art and Design for Business	Distinguished
Johnston	Kloee	10	Culinary Arts	Honor Roll
Johnston	Trevor	10	Electrical Engineering Technol	Distinguished
Manross	Logan	10	Electrical Engineering Technol	Honor Roll
Michaels	Evan	10	Computer Networking	Honor Roll
Palochak	Blake	10	Automotive Body Repair	Perfect Attendance
Pease	McKenna	10	Precision Machining	Distinguished
Pora	Daniel	10	Computer Programming	Honor Roll
Robertson	David	10	Electrical Engineering Technol	Honor Roll
Whyte	Jennifer	10	Culinary Arts	Distinguished
Zhou	Julina	10	Computer Programming	Distinguished
Boboshko	Nickolas	11	Computer Networking	Honor Roll
Gennuso	Isaac	11	Construction Trades	Perfect Attendance
Grechanyy	Maximillian	11	Health Assistant	Perfect Attendance
Grechanyy	Michael	11	Electrical Engineering Technol	Honor Roll
Klemm	Colton	11	Construction Trades	Perfect Attendance
Reiland	Andrew	11	Electrical Engineering Technol	Distinguished
Robinson	Trevor	11	Computer Programming	Distinguished
Varner	Emily	11	Culinary Arts	Perfect Attendance
Brinling	Jillian	12	Culinary Arts	Distinguished
DiBacco	Richard	12	Electrical Engineering Technol	Perfect Attendance
Dworek	Andrew	12	Computer Programming	Honor Roll
Miroshnichenko	Nataliya	12	Cosmetology	Honor Roll
Moffett	Cole	12	Facilities Maintenance Technol	Distinguished

Fort LeBoeuf CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Conti	Mason	10	Metal Fabrication	Perfect Attendance
Gank	Dayton	10	Metal Fabrication	Perfect Attendance
Harrington	Nicholas	10	Tourism & Hospitality Manageme	Perfect Attendance
Kovalchuk	David	10	Precision Machining	Distinguished
North	Rylee	10	Health Assistant	Honor Roll
Peters	Amber	10	Facilities Maintenance Technol	Perfect Attendance
Rowland	Haidon	10	Construction Trades	Perfect Attendance
Snarski	Sara	10	Health Assistant	Honor Roll
Tanner	Alissa	10	Cosmetology	Perfect Attendance
Clark	Dale	11	Precision Machining	Perfect Attendance
Knight	Benjamin	11	Drafting & Design	Distinguished
Kruse	Madellyne	11	Health Assistant	Distinguished
Matczak	Nicole	11	Drafting & Design	Honor Roll
McClune	Lillian	11	Drafting & Design	Distinguished
Montgomery	Mason	11	Precision Machining	Honor Roll
Pinter	Jonathan	11	Automotive Body Repair	Perfect Attendance
Small	William	11	Electrical Engineering Technol	Honor Roll
Smith	Jason	11	Computer Networking	Perfect Attendance
Arquitt	Jacey	12	Cosmetology	Honor Roll
Belczyk	Nicholas	12	Computer Networking	Perfect Attendance
Cook	Gabriella	12	Culinary Arts	Honor Roll
Dipaolo	Dominick	12	Computer Programming	Perfect Attendance
Enterline	Nicole	12	Health Assistant	Distinguished
Lewis	Zachary	12	Metal Fabrication	Distinguished
Petrick	Abigail	12	Cosmetology	Distinguished

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

General McLane CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Brendlinger	Alex	10	Facilities Maintenance Technol	Perfect Attendance
Gurlea	Cara	10	Computer Networking	Perfect Attendance
Henry	Austin	10	Facilities Maintenance Technol	Perfect Attendance
Hoehn	Chad	10	Facilities Maintenance Technol	Perfect Attendance
Kowalski	Riley	10	Electrical Engineering Technol	Honor Roll
Lloyd	Thomas	10	Metal Fabrication	Honor Roll
Luebbert	Regan	10	Art and Design for Business	Honor Roll
Shaw	Lyric	10	Art and Design for Business	Honor Roll
Carbaugh	Shelby	11	Culinary Arts	Distinguished
Cieloszyk	Gavin	11	Computer Programming	Distinguished
Conklin	Phillip	11	Construction Trades	Perfect Attendance
Etzel	Caden	11	Metal Fabrication	Perfect Attendance
Gebhardt	Hope	11	Health Assistant	Honor Roll
Myers	Danielle	11	Cosmetology	Distinguished
Newcamp	Vincent	11	Computer Networking	Perfect Attendance
Walla	Abigail	11	Cosmetology	Distinguished
Walter	Hunter	11	Facilities Maintenance Technol	Perfect Attendance
Wellman	Nathan	11	Automotive Technologies	Perfect Attendance
Ames	Sarah	12	Culinary Arts	Distinguished
Carolus	Corey	12	Computer Programming	Honor Roll
Eichenlaub	Luke	12	Precision Machining	Distinguished
Lino	Sebastian	12	Computer Networking	Perfect Attendance
Matuszewski	Christian	12	Computer Programming	Distinguished
McCullough	Avery	12	Cosmetology	Honor Roll
Mercer	Shannon	12	Graphic Communications	Perfect Attendance
Mercer	Sierra	12	Art and Design for Business	Perfect Attendance
Saulsgiver	Samantha	12	Precision Machining	Honor Roll
Stine	Jesse	12	Automotive Technologies	Perfect Attendance

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

Girard CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Bailey	Nicholas	10	Health Assistant	Honor Roll
Ellis	Katrina	10	Cosmetology	Perfect Attendance
McRae	Dayvon	10	Computer Networking	Perfect Attendance
Miller	Branden	10	Electrical Engineering Technol	Honor Roll
Olesnanik	Isaiah	10	Drafting & Design	Distinguished
Pecorella	Colby	10	Automotive Technologies	Distinguished
Penfield	Michael	10	Computer Programming	Honor Roll
White	Braydon	10	Computer Programming	Honor Roll
Wilson	Dylan	10	Computer Programming	Honor Roll
Wortman	Grace	10	Electrical Engineering Technol	Honor Roll
Adams	Danielle	11	Tourism & Hospitality Manageme	Perfect Attendance
Agnello	Desiree	11	Health Assistant	Distinguished
Chase	Arianna	11	Drafting & Design	Honor Roll
Dubinski	Dylan	11	Metal Fabrication	Perfect Attendance
Ferris	Brendan	11	Metal Fabrication	Distinguished
Graves	Haile	11	Cosmetology	Distinguished
Lawrence	Josiah	11	Computer Programming	Honor Roll
Lawrence	Madison	11	Cosmetology	Honor Roll
Moore	Meagan	11	Culinary Arts	Distinguished
Oakes	Julia	11	Computer Networking	Honor Roll
Strong	Gavin	11	Culinary Arts	Honor Roll
Sutter	Austin	11	Automotive Body Repair	Perfect Attendance
Wozniak	Ethan	11	Culinary Arts	Perfect Attendance
Bennett	Thomas	12	Automotive Technologies	Distinguished
Blount	Emily	12	Computer Networking	Distinguished
Clawson	Christopher	12	Facilities Maintenance Technol	Perfect Attendance
Condor	Madison	12	Early Childhood Education	Honor Roll
Lawson	Elaina	12	Drafting & Design	Distinguished
Roney	Evita	12	Drafting & Design	Honor Roll
Ryan	Patrick	12	Automotive Technologies	Distinguished

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

Harbor Creek CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Colvin	Dylan	10	Electrical Engineering Technol	Distinguished
Grygier	Jason	10	Metal Fabrication	Perfect Attendance
Hansen	Caden	10	Facilities Maintenance Technol	Perfect Attendance
Kaday	Ryan	10	Metal Fabrication	Perfect Attendance
McFadden	John	10	Construction Trades	Perfect Attendance
Rizzo	Kailee	10	Culinary Arts	Distinguished
Skelton	Jamen	10	Culinary Arts	Perfect Attendance
Smith	Cale	10	Drafting & Design	Perfect Attendance
Viscuso	Anthony	10	Precision Machining	Honor Roll
Weber	William	10	Metal Fabrication	Perfect Attendance
Bentley	Brennan	11	Electrical Engineering Technol	Distinguished
Bokshan	Adam	11	Facilities Maintenance Technol	Perfect Attendance
Fuller	Robert	11	Metal Fabrication	Perfect Attendance
Gariepy	Austin	11	Construction Trades	Perfect Attendance
Gasper	Caitlin	11	Early Childhood Education	Honor Roll
Huster	Megan	11	Art and Design for Business	Distinguished
Wagner	Lydia	11	Cosmetology	Distinguished
Wishnok-Smith	Aubrey	11	Health Assistant	Distinguished
Culbertson	Zachary	12	Construction Trades	Perfect Attendance
Farrell	Nya	12	Drafting & Design	Distinguished
Flatley	Liam	12	Precision Machining	Distinguished
Frasca	Robert	12	Automotive Technologies	Perfect Attendance
Maille	Emma	12	Facilities Maintenance Technol	Distinguished
Mitchell	Dakota	12	Electrical Engineering Technol	Honor Roll
Rodland	Tucker	12	Metal Fabrication	Perfect Attendance

DI=Distinguished HR=Honor Roll PA=Perfect Attendace

Iroquois CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Cook	Greta	10	Cosmetology	Distinguished
Dodson	Brianna	10	Cosmetology	Honor Roll
Eddinger	Kyle	10	Computer Networking	Distinguished
Huynh	Juwon	10	Construction Trades	Distinguished
Kehl	Danni	10	Drafting & Design	Distinguished
King	Dylan	10	Computer Networking	Perfect Attendance
Reeves	Chase	10	Cosmetology	Perfect Attendance
Carson	Ziare	11	Graphic Communications	Perfect Attendance
Divins	Ryan	11	Automotive Technologies	Distinguished
Fuller	Ethan	11	Automotive Body Repair	Perfect Attendance
Kehl	Jeremy	11	Automotive Technologies	Perfect Attendance
Kriner	Keith	11	Drafting & Design	Honor Roll
Mullen	Ashley	11	Health Assistant	Perfect Attendance
Sterling	Lynsey	11	Drafting & Design	Honor Roll
Woodring	Reese	11	Art and Design for Business	Perfect Attendance
Kerr	Sara	12	Early Childhood Education	Honor Roll
Monacella	Gavin	12	Culinary Arts	Perfect Attendance
Moore	MacKenzie	12	Computer Programming	Honor Roll

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

McDowell High School CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Alexander	Maria	11	Graphic Communications	Honor Roll
Bastow	Alyssa	11	Art and Design for Business	Perfect Attendance
Clemente	Gabriella	11	Computer Programming	Honor Roll
Connors	Christopher	11	Drafting & Design	Perfect Attendance
Crockett	Kayliana	11	Culinary Arts	Distinguished
Donnelly	Noah	11	Electrical Engineering Technol	Distinguished
Halasz	James	11	Electrical Engineering Technol	Honor Roll
Hopper	Andrew	11	Computer Programming	Perfect Attendance
Hunt	Kaylee	11	Drafting & Design	Honor Roll
Junker	Jared	11	Precision Machining	Distinguished
Kucharski	Tiffany	11	Cosmetology	Distinguished
Kuhl	Grace	11	Cosmetology	Honor Roll
LaFlamme	Alexander	11	Graphic Communications	Perfect Attendance
Oblinski	Peter	11	Facilities Maintenance Technol	Perfect Attendance
Reynard	Gabriel	11	Electrical Engineering Technol	Distinguished
Saltsgiver	Katie	11	Precision Machining	Perfect Attendance
Schumaker	Kylie	11	Culinary Arts	Distinguished
Shaffer	Philip	11	Computer Programming	Distinguished
Snyder	Logan	11	Construction Trades	Perfect Attendance
Veysalova	Sabina	11	Health Assistant	Honor Roll
Wagner	Alexis	11	Culinary Arts	Perfect Attendance
Aquillano	James	12	Automotive Technologies	Honor Roll
Arndt	Brianna	12	Art and Design for Business	Perfect Attendance
Budathoki	Heera	12	Cosmetology	Honor Roll
Chandler	Nicholas	12	Drafting & Design	Honor Roll
Demiri	Amedina	12	Art and Design for Business	Perfect Attendance
Erdos	Colby	12	Computer Programming	Honor Roll
Fraley	David	12	Graphic Communications	Distinguished
Harrell	Jonathan	12	Computer Networking	Distinguished
Mitchell	Aden	12	Metal Fabrication	Honor Roll
Salem	Salwa	12	Drafting & Design	Honor Roll
Schweitzer	Peter	12	Culinary Arts	Honor Roll
Sekanina	Chandler	12	Electrical Engineering Technol	Honor Roll

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

McDowell Intermediate CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Baldwin	Nicole	10	Cosmetology	Perfect Attendance
Baniewicz	Cameron	10	Facilities Maintenance Technol	Perfect Attendance
Burdick	Avery	10	Cosmetology	Distinguished
Corp	William	10	Electrical Engineering Technol	Distinguished
Coverdale	Dominick	10	Computer Networking	Perfect Attendance
Evans	Nevaeh	10	Culinary Arts	Perfect Attendance
Fohner	Kayleigh	10	Early Childhood Education	Honor Roll
Frank	Kaitlyn	10	Cosmetology	Distinguished
Gabaj	Mohamed	10	Electrical Engineering Technol	Perfect Attendance
Hamilton	Majesty	10	Art and Design for Business	Honor Roll
Kalivoda	Isaac	10	Drafting & Design	Honor Roll
Kokhanovich	Julia	10	Health Assistant	Distinguished
Kuntz	April	10	Culinary Arts	Perfect Attendance
Labrozzi	Dominick	10	Computer Networking	Perfect Attendance
McKean	Isabella	10	Cosmetology	Perfect Attendance
Melnik	Liliya	10	Health Assistant	Distinguished
Michalczik	Emil	10	Precision Machining	Perfect Attendance
Olshanskiy	Victoria	10	Health Assistant	Honor Roll
Pfister	Adam	10	Computer Programming	Honor Roll
Prothero	Ashton	10	Drafting & Design	Perfect Attendance
Ray	Nathan	10	Computer Networking	Perfect Attendance
Shallenberger	Cole	10	Computer Programming	Distinguished
Smith	Hunter	10	Automotive Technologies	Perfect Attendance
Sornberger	Aiden	10	Culinary Arts	Distinguished
Trinh	Justin	10	Computer Networking	Honor Roll
Walye	Ahmed	10	Automotive Technologies	Perfect Attendance
Wolf	Autumn	10	Health Assistant	Perfect Attendance

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

North East CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Babilonia	Evangeline	10	Culinary Arts	Perfect Attendance
Baez	Aunistee	10	Culinary Arts	Perfect Attendance
Banaag	Jerry	10	Computer Programming	Distinguished
Bradley	Conner	10	Computer Networking	Perfect Attendance
Daugherty	Vivian	10	Tourism & Hospitality Manageme	Perfect Attendance
DiGilio	Nathan	10	Computer Programming	Honor Roll
Fisher	Jeremey	10	Graphic Communications	Perfect Attendance
Hartzell	Westin	10	Computer Programming	Honor Roll
Heaton	Kalynn	10	Automotive Technologies	Perfect Attendance
Johnson	Alexis	10	Tourism & Hospitality Manageme	Honor Roll
Kenzior	Jordan	10	Drafting & Design	Perfect Attendance
Lander	Levi	10	Art and Design for Business	Distinguished
Leroux	Rose	10	Art and Design for Business	Distinguished
Smith	Braeden	10	Electrical Engineering Technol	Honor Roll
Thomas	Jacob	10	Graphic Communications	Distinguished
Thomson	Emmalee	10	Cosmetology	Distinguished
Wager	Corry	10	Drafting & Design	Distinguished
Wilcox	Angelina	10	Art and Design for Business	Distinguished
Bagley	Emma	11	Cosmetology	Distinguished
Baker	Hannah	11	Cosmetology	Honor Roll
Johnson	Jacob	11	Computer Networking	Honor Roll
Long	Riess	11	Computer Programming	Distinguished
Lynch	Tristen	11	Computer Networking	Honor Roll
Myers	Jacob	11	Automotive Technologies	Perfect Attendance
Riedel	Luke	11	Computer Networking	Distinguished
Jones	Dawson	12	Facilities Maintenance Technol	Honor Roll
Ryan	Peter	12	Construction Trades	Perfect Attendance
Swabik	Carter	12	Automotive Body Repair	Perfect Attendance

DI=Distinguished HR=Honor Roll PA=Perfect Attendace

Northwestern CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Adams	Crystal	10	Art and Design for Business	Perfect Attendance
Cottrell	Alexander	10	Electrical Engineering Technol	Distinguished
Gordon	Makenna	10	Cosmetology	Distinguished
Hitchcock	Alexis	10	Health Assistant	Honor Roll
Ingro	Anthony	10	Precision Machining	Honor Roll
Kimmy	Hunter	10	Metal Fabrication	Perfect Attendance
Kramer	Madison	10	Drafting & Design	Honor Roll
Kumar	Akash	10	Electrical Engineering Technol	Distinguished
Malinowski	Aaron	10	Electrical Engineering Technol	Honor Roll
McMillen	Mark	10	Computer Programming	Distinguished
Miller	Ian	10	Drafting & Design	Honor Roll
Miller	Jayden	10	Computer Programming	Honor Roll
Noyer	Jacob	10	Computer Programming	Perfect Attendance
Rosin	Irigh	10	Culinary Arts	Perfect Attendance
Sargent	Ella	10	Culinary Arts	Distinguished
Thomas	Angelina	10	Drafting & Design	Distinguished
Wimberly	Charles	10	Electrical Engineering Technol	Distinguished
Wunz	Alexis	10	Early Childhood Education	Perfect Attendance
Brewster	Jonah	11	Drafting & Design	Honor Roll
Lovin	Lilly	11	Culinary Arts	Perfect Attendance
Rice	Andrew	11	Drafting & Design	Distinguished
Severo	Charli	11	Cosmetology	Honor Roll
Telega	Alina	11	Cosmetology	Honor Roll
Bucci	Kayleigh	12	Health Assistant	Honor Roll
Douglas	Angelina	12	Culinary Arts	Honor Roll
Wheeler	Nathan	12	Electrical Engineering Technol	Distinguished

DI=Distinguished HR=Honor Roll PA=Perfect Attendace

Union City CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Bennett	Jade	10	Early Childhood Education	Distinguished
Byler	Lane	10	Facilities Maintenance Technol	Perfect Attendance
Curran	Lillian	10	Art and Design for Business	Perfect Attendance
Good	Isabella	10	Art and Design for Business	Honor Roll
McChesney	Leanna	10	Tourism & Hospitality Manageme	Distinguished
Bidwell	Jason	11	Precision Machining	Perfect Attendance
Himrod	Kyle	11	Precision Machining	Perfect Attendance
Kaday	Nicholas	11	Precision Machining	Perfect Attendance
Kent	Braxton	11	Facilities Maintenance Technol	Perfect Attendance
Knisley	Candace	11	Culinary Arts	Perfect Attendance
Myers	Misty	11	Graphic Communications	Honor Roll
Trebik	Logan	11	Computer Programming	Distinguished
Brooks	Ryan	12	Automotive Technologies	Honor Roll
McChesney	Erynn	12	Automotive Technologies	Honor Roll
Nichols	Mackenzie	12	Culinary Arts	Honor Roll
Robinson	Dakota	12	Metal Fabrication	Perfect Attendance
Thomas	Logan	12	Automotive Technologies	Honor Roll
Thomas	Lucas	12	Electrical Engineering Technol	Honor Roll
Vaughan	Lindsey	12	Culinary Arts	Honor Roll

DI=Distinguished HR=Honor Roll PA=Perfect Attendance

Wattsburg CTE Credit Exemplary Student Report

Last Name	First Name	Grade	Program	Award
Barker	Trevor	10	Facilities Maintenance Technol	Perfect Attendance
Berry	Jonah	10	Electrical Engineering Technol	Distinguished
Crosby	Alexander	10	Computer Programming	Honor Roll
Fisher	Dimitri	10	Drafting & Design	Distinguished
Foor	Isiah	10	Automotive Body Repair	Perfect Attendance
Hedglin	Tyler	10	Computer Networking	Distinguished
Hinkson	Isaac	10	Precision Machining	Distinguished
Lorman	Morgan	10	Graphic Communications	Honor Roll
Phillips	Hunter	10	Precision Machining	Distinguished
Platz	Logan	10	Metal Fabrication	Perfect Attendance
Plott	Rainer	10	Electrical Engineering Technol	Distinguished
Runser	Benjamin	10	Precision Machining	Distinguished
Bensink	Kaylee	11	Graphic Communications	Honor Roll
Bisbee	Sharon	11	Early Childhood Education	Distinguished
Larson	Leigh	11	Art and Design for Business	Honor Roll
Larson	Morgan	11	Tourism & Hospitality Manageme	Honor Roll
Moore	Gage	11	Electrical Engineering Technol	Perfect Attendance
Moore	Gavin	11	Metal Fabrication	Perfect Attendance
Shumac	Ethan	11	Computer Networking	Honor Roll
Smith	Ashley	11	Tourism & Hospitality Manageme	Distinguished
Smith	Dakota	11	Metal Fabrication	Perfect Attendance
Belden	Noah	12	Computer Networking	Perfect Attendance
Biebel	Tyler	12	Automotive Technologies	Honor Roll
Helman	Brandon	12	Computer Networking	Honor Roll
Kent	Kyleigh	12	Cosmetology	Distinguished
Mierke	Barry	12	Facilities Maintenance Technol	Distinguished
Pearce	Liam	12	Graphic Communications	Perfect Attendance
Spencer	Robert	12	Automotive Technologies	Distinguished
Stearns	Noah	12	Automotive Technologies	Distinguished

DI=Distinguished HR=Honor Roll PA=Perfect Attendace



December 5, 2019

Erie County Technical School
c/o Joe Tarasovitch
8500 Oliver Road
Erie, PA 16509

Dear Joe and the Students and Staff of ECTS:

On behalf of Make-A-Wish Greater Pennsylvania and West Virginia, I want to thank you for your generous donation of \$4,000, received on November 7, 2019, which reflects proceeds from your Walk for Wishes event. We will be pleased to recognize your donation on our website, in our newsletter, and in our annual report.

We strive to fulfill the special wishes of children living with critical illnesses, and provide for them the gifts of strength, hope and joy. These children face seemingly insurmountable obstacles in their daily battles with their illnesses. Experiencing a wish-come-true gives them a chance to forget treatments, hospital stays and doctor visits, and encourages them to remember that the future can hold great promise.

I hope you will be pleased to hear about the young man whose wish you funded. Joe is a spirited 6-year-old boy from Erie County. He zips down the street on his bike, laughs at *SpongeBob SquarePants*, and challenges his dad to *Fortnite* battle royales. Legos, however, are his *passion*. His ultimate conquest is to be a Master Builder just like Emmet from his favorite film, *The Lego Movie*. He didn't let his cancer diagnosis stop his creative juices from flowing; Joe never turns down the opportunity to create something incredible with his Lego set. When Make-A-Wish came knocking at his door, he had to make his dream come true. He knew the only place to learn how to be a Master Builder was at Legoland in Florida.

In a few months, Joe and his family will set off on their road trip to the Sunshine State. Although Legoland is what Joe is looking forward to the most, he will also visit Disney World, Universal Studios Orlando, and SeaWorld. They will stay at Give Kids the World Village, a special resort for wish kids, and Joe will explore its whimsical wonders. But most of all, Joe is looking forward to learning some new Lego building tricks and becoming the ultimate Master Builder.

Working with these amazing children is a wish-come-true for all of us here at Make-A-Wish. We look forward to meeting these children, learning about their hopes and dreams, and then doing everything in our power to make their wish come true. We couldn't do this without our generous donors. Thank you for helping us turn on a bright light for all these children.

Sincerely,

Jan Stork
Vice President of Development

Erie Regional Office

1001 State Street

Suite 502

Erie, PA 16501

P. 814.868.9474

F. 814.866.0490

TF. 877.206.0426

Another great
year! Your
plaque date plate
is attached!



greaterpawv.wish.org

Technology Board Report

Student Information

Developing existing reports for transition to Office 365 PowerBI and PowerApps for a more immersive data exploration experience with both Infinite Campus data with other adjacent data systems. Analyzing data structure considerations in support of curriculum structure efforts.

Print Systems

Over the last two years we've been searching for a replacement print shop solution for the Graphics lab. While considering options, additional business requirements surfaced for other classrooms with regard to in-classroom scanning for curricular expectations. From this the conversation grew to considering renovating the entire copier and print strategy for the campus.

ECTS Website and Apps Portal

Continue to transition web services and application to the new website; and implement improved data integrations to reduce labor efforts duplicating information across systems.

Cloud Tenancy

Continue building Office 365 Tenant, G-Suite Tenant, Adobe Creative Cloud Tenant, and the Clever SSO tenant to support the advancements of each of these platforms and their evolutions within the sending districts, and the increasing challenge to absorb their student digital strategies seamlessly into our technology strategies.

Access Controls

Completed the re-installation of our Door Access Controls server; and have improved its integration with communication and notification systems. Working toward improving its integration with other systems and achieving better automation of the scheduling.

PIMS

Engaged in a conversation with both the Pennsylvania Department of Agriculture (PDA) whom is the authority of the National School Lunch Programs (NSLP) in Pennsylvania, and the Pennsylvania Department of Education (PDE) office of Data and Quality (PIMS) to clarify the policies and expectations of each in a circumstance where an education authority, such as the Erie County Technical School (ECTS), does not operate a NSLP. The ideological goal is to reduce the information sharing that is not necessary for the ECTS to serve the participating districts' students; yet is required to be reported to the PDE/PIMS by the ECTS.

Supervisors of Instructional Support Services Report
December 2019
Sandra Carr and Lesa Scalise

Curriculum Development

The staff continues to review and revise our curriculum documents. Course maps are developed, task lists reviewed, and course numbers assigned. Instructors are creating a cross-walk to courses and the Program of Study Task list. Instructors are meeting in groups led by Michael Miller, Mariea Sargent, and Danielle Wilber.

Textbook requests for the 2020-2021 school year were submitted to the Business Manager.

On November 21, ECTS hosted a DACUM workshop for our Computer Programming major. Ten business and industry representatives provided recommendations for the Computer Programming curriculum and discussed trends and changes in the industry. Companies represented included: Edinboro University of Pennsylvania, Erie County Technical School, Erie Insurance Group, IU5, KMD Technology Solutions, MacDonald, Illig, Jones & Britton LLP, Reliant Management, Inc. and WolfyMaster Media.

NOCTI

Instructors have submitted their NOCTI Improvement Plan Calendars. These plans are reviewed and scored with a rubric to calculate each instructor's performance in this area, using ratings of Distinguished, Proficient, Needs Improvement or Failing. The score is integrated into the instructor's overall rating for 2019-2020. Instructors that had a 2-year average NOCTI score of 93% or above were exempt from creating an improvement plan.

NOCTI Study Guides have arrived and instructors have started to use this tool to prepare seniors for the April test.

Literacy

Instructors submitted literacy plans for Quarter 2 focusing on Making Connections and Deciphering Text Structure to Sandy Carr and Joe Tarasovitch. Instructors have submitted examples of student work and have invited us in to see literacy activities enhancing technical education.

Special Education

Mid-term grade reports of students with disabilities were sent to the special education teachers, case managers and guidance counselors. Our instructional aides have played a big part in helping our students be successful in our environment.

**Erie County Technical School
Joint Operating Committee Member Attendance
2018-2019**

School District	Representative	Date Appointed	8/23/18	10/25/18	12/18/18	1/24/19	2/28/19	3/28/19	4/25/19	5/23/19	6/27/19	8/22/19	9/26/19	10/24/19	No. Attended	Percent Attended
Fairview	Westcott	June 2018	p		p		p		p				p		5	42%
Ft LeBoeuf	Ogden	December 2003		p	p	p	p	p	p	p	p	p	p	p	11	92%
General McLane	Bucksbee	August 1993	p	p	p	p	p	p	p	p	p	p	p	p	12	100%
Girard	Olesnanik	December 2015	p	p	p	p	p	p	p	p	p	p	p	p	12	100%
Harbor Creek	Gallagher	December 2017	p	p	p	p	p	p	p	p	p	p	p	p	12	100%
Iroquois	Rickrode	December 2017	p	p	p	p	p	p	p	p	p	p	p	p	12	100%
Millcreek	DiPlacido	March 2012	p	p	p	p	p	p	p	p	p	p	p	p	12	100%
North East	Cancilla	September 2019												p	1	50%
Northwestern	Ring	October 2016		p	p	p		p	p	p	p	p	p	p	11	92%
Union City	Gilbert	December 2018			p		p	p			p		p	p	5	50%
Wattsburg	Hallock	December 2018			p	p		p		p		p	p	p	7	70%
Monthly Total			8	10	11	9	9	9	9	9	9	9	10	10		
Monthly Percentage			73%	91%	100%	82%	82%	82%	82%	82%	82%	82%	91%	91%		81%

Erie County Technical School
2019-20 Enrollment
Green - A, Blue - B, Yellow - C, Orange - D, Red - F

		October 2019					November 2019					December 2019									
Program	Capacity	Program/Year Level			Total	Chg/ Prior Mth	Program/Year Level			Total	Chg/ Prior Mth	Chg/ Sept	Program/Year Level			Total	Chg/ Prior Mth	Chg/ Sept			
		1st	2nd	3rd			1st	2nd	3rd				1st	2nd	3rd						
Art & Design	48	16	15	14	45	0	16	15	14	45	0	0	16	15	14	45	0	0			
Auto Body	48	12	9	6	27	0	12	9	6	27	0		12	9	6	27	0				
Automotive Technologies	48	10	9.5	12	31.5	(1)	10	9.5	12	31.5	0		(1)	9.5	9.5	12	31		(1)	(2)	
Automotive Technologies	48	10	9.5	12	31.5	(1)	10	9.5	12	31.5	0		9.5	9.5	12	31	0				
Computer Networking	48	19	11	14	44	0	19	11	14	44	0		0	19	11	14	44		0	0	
Computer Info. Systems	48	18	9	8	35	0	18	9	8	35	0		0	18	9	8	35		0	0	
Construction Trades	48	10	10	4	24	(2)	10	10	4	24	0		(2)	9	10	4	23		(1)	(3)	
Cosmetology	48	16	17	14	47	0	16	17	14	47	0		0	16	17	14	47		0	0	
Culinary Arts	48	13.5	13	7.5	34	(1)	13.5	12	7.5	33	(1)		(2)	13.5	12	7.5	33		0	(2)	
Culinary Arts	48	13.5	13	7.5	34	(1)	13.5	12	7.5	33	0		13.5	12	7.5	33	0				
Diversified Occupations		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Drafting & Design	48	13	17	9	39	0	14	17	9	40	1	1	14	17	9	40	0	1			
Early Childhood Education	48	14	11	5	30	0	14	11	5	30	0	0	13	11	5	29	(1)	(1)			
Electrical Engineering	48	22	12	11	45	(1)	22	11	11	44	(1)	(2)	22	11	11	44	0	(2)			
Facilities Maintenance	48	21	12	12	45	(1)	21	12	12	45	0	(1)	21	12	12	45	0	(1)			
Graphic Communications	48	13	14	8	35	1	13	14	7	34	(1)	0	13	14	7	34	0	0			
Health Assistant	48	18	11	14	43	0	18	11	13	42	(1)	(1)	17	11	13	41	(1)	(2)			
Metal Fabrication	48	19	15	9	43	0	19	15	9	43	0	0	19	15	9	43	0	0			
Precision Machining	48	16	8	6	30	(2)	16	8	6	30	0	(2)	16	8	6	30	0	(2)			
Tourism & Hospitality	48	12	9	6	27	0	12	9	6	27	0	0	12	9	6	27	0	0			
TOTALS	912	286	225	179	690	(9)	287	222	177	686	(4)	(13)	283	222	177	682	(4)	(17)			
Percent of Capacity		75.7%					75.2%					74.8%									
Date of Report		Tuesday, October 15, 2019					Wednesday, November 13, 2019					Monday, December 9, 2019									
School District	Quota	Program/Year Level			Total	Chg/ Month	Program/Year Level			Total	Chg/ Month	Chg/ Sept	Program/Year Level			Total	Chg/ Month	Chg/ Sept			
		1st	2nd	3rd			1st	2nd	3rd				1st	2nd	3rd						
Fairview	83	26	14	10	50	0	25	14	10	49	(1)	(1)	25	14	10	49	0	(1)			
Fort LeBoeuf	83	22	13	20	55	(1)	23	13	20	56	1		0	23	13	20	56		0		
General McLane	83	23	20	13	56	(2)	24	20	13	57	1		(1)	23	20	13	56		(1)	(2)	
Girard	83	26	26	20	72	(1)	26	26	20	72	0		(1)	26	26	20	72		0	(1)	
Harbor Creek	83	20	17	12	49	0	20	17	12	49	0		0	20	17	12	49		0	0	
Iroquois	83	19	19	10	48	(2)	19	19	10	48	0		(2)	19	19	10	48		0	(2)	
Millcreek	83	53	39	34	126	1	53	38	34	125	(1)		0	51	38	34	123		(2)	(2)	
North East	83	25	20	18	63	(1)	26	19	17	62	(1)		(2)	26	19	17	62		0		(2)
Northwestern	83	26	17	9	52	(1)	26	17	9	52	0		(1)	26	17	9	52		0		(1)
Union City	83	28	19	13	60	(3)	27	18	13	58	(2)		(5)	26	18	13	57		(1)		(6)
Wattsburg	83	18	21	20	59	1	18	21	19	58	(1)	0	18	21	19	58	0	0			
Totals	912	286	225	179	690	(9)	287	222	177	686	(4)	(13)	283	222	177	682	(4)	(17)			

Career Alternative Education Program
Transition Center 2019-20

October 14, 2019

November 13, 2019

December 9, 2019

District	Career Alternative Education			Transition Center	District	Middle School	High School	Total	Transition Center	District	Middle School	High School	Total	Center
	Middle School	High School	Total											
Fairview	-	-	-	5	Fairview	-	-	-	5	Fairview	-	-	-	5
Fort LeBoeuf	-	2	2	6	Fort LeBoeuf	-	2	2	6	Fort LeBoeuf	-	2	2	5
General McLane	-	2	2	4	General McLane	-	2	2	4	General McLane	-	2	2	4
Girard	-	-	-	3	Girard	-	-	-	3	Girard	-	-	-	3
Harbor Creek	-	2	2	1	Harbor Creek	-	2	2	1	Harbor Creek	-	2	2	1
Iroquois	3	4	7	5	Iroquois	3	4	7	5	Iroquois	3	4	7	5
Millcreek	-	3	3		Millcreek	-	3	3		Millcreek	-	4	4	
North East	1	2	3	6	North East	1	2	3	6	North East	1	3	4	6
Northwestern	-	1	1		Northwestern	-	1	1		Northwestern	-	1	1	
Union City	-	-	-	7	Union City	-	-	-	7	Union City	-	-	-	7
Wattsburg	-	1	1	1	Wattsburg	-	1	1	1	Wattsburg	-	-	-	1
Total	4	17	21	38	Total	4	17	21	38	Total	4	18	22	37

Non-participating

Non-participating

Non-participating

Program	Intellectually Disabled	Developmental delay	Deaf blindness	Hearing Impairment	Speech/Lang Impaired	Visually Impaired	Emotional Disturbed	Orthopedic Impairment	Other Impairment	Specific Disability	Autism	Head Injury	504 Plan	Multiple disabilities	Gifted with Disability	Special Pops	ECTS	Percentage
Art and Design for Business										5	2		3	1		11	45	24.4%
Automotive Body Repair	1								1	5	1		2	5		15	27	55.6%
Automotive Technologies							3			9			5	5		22	62	35.5%
Computer Networking							3		1	3	1		4	1		13	44	29.5%
Computer Programming							1		3	4			1	3		12	35	34.3%
Construction Trades							1			3	1		1	1		7	23	30.4%
Cosmetology									1	2			1	1		5	47	10.6%
Culinary Arts							1		1	6	1		1	2		12	66	18.2%
Drafting & Design									2	5	2		5	1		15	40	37.5%
Early Childhood Education							1		1	4			2	2		10	29	34.5%
Electrical Engineering Technology					1				1	5	1		2	1		11	44	25.0%
Facilities Maintenance Technologies	1									12	1		2	4		20	45	44.4%
Graphic Communications	1						2		2	5	2		1	2		15	34	44.1%
Health Assistant				1									3	2		6	41	14.6%
Metal Fabrication									2	7	2		1	2		14	43	32.6%
Precision Machining										4		1	1	1		7	30	23.3%
Tourism & Hospitality Management									1	3	1		1			6	27	22.2%
Undeclared																0		NaN
Erie County Technical School	3			1	1		12		16	82	15	1	36	34		201	682	29.5%

Specific Disability by Home School

Home School	Intellectually Disabled	Developmental delay	Deaf blindness	Hearing Impairment	Speech/Lang Impaired	Visually Impaired	Emotional Disturbed	Orthopedic Impairment	Other Impairment	Specific Disability	Autism	Head Injury	504 Plan	Multiple disabilities	Gifted with Disability	Special Pops	ECTS	Percentage
Fairview										6	1		4	3		14	49	28.6%
Fort LeBoeuf									2	5			5	3		15	56	26.8%
General McLane	1						3			9	2		1	3		19	56	33.9%
Girard					1				1	9			3	6		20	72	27.8%
Harbor Creek									4	6	3		2	3		18	49	36.7%
Iroquois							1			4	1		2	4		12	48	25.0%
McDowell High School				1			2		3	10	2	1	5	5		29	76	38.2%
McDowell Intermediate	1						1		3	6			4	1		16	47	34.0%
North East							1		2	8	2		2	3		18	62	29.0%
Northwestern	1								1	7	1		2			12	52	23.1%
Union City							1			5	1		4	1		12	57	21.1%
Wattsburg							3			7	2		2	2		16	58	27.6%
Erie County Technical School	3			1	1		12		16	82	15	1	36	34		201	682	29.5%

Business and Industry Partnership Coordinator's Report

November 26, 2019

Rob Eggleston, Business and Industry Partnership Coordinator

Co-op, Intern, Shadow, etc. Update: Since the end of the 2018-19 school year 82 visits/observations/site inspections have been made to Co-op, Intern, shadow, etc. sites to date. Currently there are 83 students on the Co-op, Intern or shadowing lists. These range from the beginning procedures to being out on the Job.

March 3, 2020 OAC Dinner/Meeting Progress: We are currently preparing approximately 400 invitations for new and existing OAC Members for our dinner and meeting. The menu, member gifts, etc. are being prepared with the invaluable help of our Secretaries, Pam Pence & Pam Lasher and Marla & Courtney of the Nutrition Group.

Meetings, Presentations, Trade Shows, etc.: Numerous meetings have been conducted with Support Staff, Potential Employers, etc. Many Co-op, Internship and Shadowing presentations have been made to ECTS Labs. Conferences, Trade Shows and meetings with individual Employers have been attended with significant success. Continued attendance at Meetings, Presentations, Trade Shows, etc. is planned.



Enrollment and Community Engagement Coordinator JOC Report December 2019

From November 1 – 12 ECTS hosted almost 1400 ninth grade students. All 11 sending school districts brought the freshmen class to visit 3 of the 17 ECTS Career Majors (with the exception of Millcreek who does not bring every 9th grader, only those that choose to attend). At the end of this report a page is included that breaks down the areas visited. All guests were engaged in an activity developed pertaining to the Career Major. ECTS utilized social media to post each school enjoying the visit.

On November 14 we hosted the New Student Open House and had 231 families in attendance. Thirty of the families were of 8th grade students planning for high school. For the first time, ECTS sent post cards to 8th grade families inviting them to attend. This was our most successful open house in ECTS history. Last year we hosted 151 freshman families. This year the number of 9th graders was up by 25%.

I had the opportunity to present at the Integrated Learning Conference in Penn State as a participant and a presenter. My topic was *How to reach EVERY Potential Student to Personalize Their Experience in Making Focused CTE Choices*. The conference has many valuable and relevant sessions. I appreciated the opportunity to both present and participate.

During the month of December I have visited 9 of the 11 districts to conduct application sessions. In these groups every student received a Program at a Glance sheet with detailed program information. We discussed how to thoughtfully answer the application questions and filled out a Top 3 Reasons to Apply to ECTS card. The students were told, after sharing, to keep the card in a safe place to refer to if they become nervous about their decision. The card also has several ways to contact me for information. These application sessions were well received.

The 2nd quarter School Counselor meeting is scheduled for December 13. These meeting are extremely valuable in allowing for the sharing of information and ideas.

Applications are due to the Counseling offices in each sending district on December 13. A reminder post Card was send to every 9th grader in every sending district (JOC was included in the mailing).

We are in the beginning stages of creating a much needed ECTS promotional video. When completed it will also be used as short clips on the ECTS website to showcase each Career Major. This project is a major undertaking, but definitely necessary.

I have been working diligently to keep ECTS alive on social media and have quickly learned this effort takes quite a bit of time, effort, and creativity. The marketing committee will reconvene this month with a social media plan being one of the goals for the group. It is a free, far reaching marketing tool. Please "Like" ECTS on Facebook and Instagram.

I wish you a Merry Holiday Season and a Healthy, Happy New Year!

Visitation Summary

Fort LeBoeuf, Wattsburg, Fairview, North East, General McLane, Northwestern, Iroquois, Millcreek, Girard, Harbor Creek, Union City Visitation Summary Counts

Program	Lab 1	Lab 2	Lab 3	Fav Lab	Plan to Apply	Total Visits	Total /3
Art and Design for Business	125	110	108	85	69	343	114
Automotive Body Repair	79	72	72	46	37	223	74
Automotive Technologies	47	44	46	68	61	137	46
Computer Networking	45	52	46	27	21	143	48
Computer Programming	68	72	62	58	37	202	67
Construction Trades	75	73	78	69	60	226	75
Cosmetology	127	124	126	188	138	377	126
Culinary Arts	196	191	205	120	72	592	197
Drafting & Design	73	82	68	39	22	223	74
Early Childhood Education	107	112	108	77	53	327	109
Electrical Engineering Technology	75	76	77	81	63	228	76
Facility Maintenance Technologies	19	18	22	19	15	59	20
Graphic Communications	40	38	40	32	25	118	39
Health Assistant	131	135	140	129	91	406	135
Metal Fabrication	53	53	55	48	41	161	54
Precision Machining	26	32	26	34	27	84	28
Tourism & Hospitality Management	54	56	61	58	31	171	57
Total	1340	1340	1340	1178	863	4020	1340

Career Planning Coordinator Board Report

December 2019

Career Planning

- Career Artifact Checklist for level 2 and level 3 students has been modified to reflect direct input from instructors and instructional aides. Emphasis has been placed on **Job Shadowing** requirements.
- Level 2 and 3 students continue to work toward completion of Career Readiness Certificates and Soft Skill Courseware Certificates.
- Level 1 students have completed quarter one requirements for Self-Assessments on WIN.
- In collaboration with the Professional Skills instructor, a folder was created and distributed to instructional aides for the purpose of consistency in career portfolio documents and job acquisition templates.
- Discussions are being held to determine suitable ways to move to an electronic method of sharing artifacts with sending school districts.

Activities & Awards

- On November 7 we started our ALL FOR ONE program. Adam Miller and Brianna Morrow have met with 22 students on Thursdays discussing activities that can help them to be more successful at ECTS.
- ECTS student from Health Assistant Major, Kayleigh Bucci (Northwestern) was the recipient for the Millcreek Kiwanis Citizenship Award for November. She spoke to the Kiwanis Club November 25th about her accomplishments.
- A representative from PHEAA, Amy Sloan, will be here Wednesday, December 11th to present on Financial Aid opportunities. Over 50 students, from 9 different labs have signed up to participate.
- Military Panel Day is set for January 15, 2020. Representatives from all branches of the military have been invited to come and speak to interested students about the opportunities each branch has to offer.

PA Career Objective Forms

- Career Objective forms were provided to teachers at the start of the school year to be distributed with other materials needing parent signatures. As this process was more effective for the majority of the students, there will always be students that need more reinforcement.

RCTC Report

December 4, 2019

Term 2 is coming to an end for RCTC on December 13th. Term 3 begins January 13th. Already we have many registrations and we are excited about the beginning of Term 3 and the New Year!



ERIE COUNTY DEPARTMENT OF HEALTH



Public Health
Prevent. Promote. Protect.

Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

November 20, 2019

Dr. H. Fred Walker, Director
Erie County Technical School
8400 Oliver Road
Erie, PA 16509

Dear Dr. Walker:

The Erie County Department of Health has the authority to administer the rules and regulations pertaining to public schools in Erie County, as set forth in Ordinance 7, 2012.

Attached is the inspection report for your school for 2019.

The report for your school indicates there were no violations at the time of inspection.

If you have any questions regarding the inspection report, contact me at 814/451-6770.

Sincerely,

A handwritten signature in cursive script that reads "Breanna Adams".

Breanna Adams, Director
Environmental Health Services

cas

cc Joseph Tarosovitch



School Inspection Report



ERIE COUNTY DEPARTMENT OF HEALTH 606 W. 2ND STREET ERIE, PA 16507 Phone: (814) 451-6700		No. of Critical Violations: 0 No. of Repeat Critical Violations: 0 Overall Compliance Status: IN		Inspection Date: 9/25/2019 Time In: 09:00 AM Time Out: 11:30 AM	
Facility Name ERIE COUNTY TECHNICAL SCHOOL-BLDG. INSPECTION		District Name ERIE COUNTY TECHNICAL SCHOOL		Purpose of Inspection REGULAR	
Municipality SUMMIT		District Address 8500 OLIVER ROAD		City / State ERIE, PA	
				Category SCH	
				Telephone (814) 464-8600	
				Zip Code 16509	

IN=in compliance OUT=not in compliance N/O=not observed N/A=not applicable COS=corrected on-site during inspection R=repeat violation

Compliance Status				COS	R	Compliance Status				COS	R
GENERAL PROVISIONS						SAFETY					
1	IN	Water supply.			10	IN	General requirement.				
2	IN	Sewage disposal.			11	IN	Chemicals.				
3	IN	Vector control.			12	IN	Electrical.				
TOILET FACILITIES						13	IN	Play area.			
4	IN	Design.			14	IN	Appurtenances.				
5	IN	Maintenance.			GARBAGE AND REFUSE						
PHYSICAL FACILITIES						15	IN	Collection.			
6	IN	Plumbing.			16	IN	Storage.				
7	IN	Floors.			17	IN	Disposal.				
8	IN	Walls and ceilings.			Any modification, alteration, or expansion to the school must be approved by this Department.						
9	IN	Heating and ventilation.									

Student Enrollment 700	YES NO N/A
NTNC Water Supply Total Residual PPM Cl	Food Inspection Report Completed ☐ ☐ ☒
Date Of Last Water Supply Inspection	Bathing Place Inspection Report Completed ☐ ☐ ☒
N/A ☒	STP In Compliance With NPDES Permit ☐ ☐ ☒
	Visual Inspection Of On Lot Septic Completed ☐ ☐ ☒

PREDEFINED REMARKS	INSPECTOR REMARKS
No violations were observed at the time of this inspection.	Annabelle Russell and Del Vonvelkenburg assisted in inspection
	Kitchen used for teaching purposes only, walk-in cooler 33°F, freezer hard frozen,
	Generator tested every Monday morning
	Discussed pest management and upgrades to facility

Report Received By: JOE TARASOVITCH	Date: 9/25/2019
Inspector: MARIA LIGGETT	Date: 9/25/2019

**Erie County Technical School
Joint Operating Committee
Action Items Log**

Item #	Action Item	Date of Request	Suggested By	Board Consensus	Assigned To	Status	Progress Notes
Items below this line occurred during the 2019-2020 academic year							
44	Development of consent agenda to shorten JOC meeting sessions	August 22, 2019	Mr. DiPlacido	Yes	Director, Admin Staff	Completed October 2019	Revised agenda in place for October 2019 JOC session
43	Discussion and review of Administrative Procedure 126 with Instructors	August 22, 2019	Mr. Ring	Yes	Director	In progress	
42	Review and analysis of RCTC Operations (Programs offered, Length of Time, Enrollment)	August 22, 2019	Mr. Gallagher	Yes	Director, RCTC Supervisors	In progress	
Items below this line occurred during the 2018-2019 academic year							
41	Request for fingerprint data	January 24, 2019	Mr. Gallagher	Yes	Coordinator of Human and Quality Resources	Completed February 2019	Data distributed at February 28, 2019 JOC meeting
Items below this line occurred during the 2016-2017 academic year							
40	Request for update on proposed renovation cost estimates	April 27, 2017	Mr. DiPlacido	Yes	Director, Business Manager	Completed May 2017	Worked with Chris Coughlin, Architect of Record, and Paul Abrahamson, Feasibility Consultant, to develop a rough estimate of projected cost.
items below this line occurred during the 2015-2016 academic year							
39	Request for monthly update report of the Superintendents' PAC attendance and agenda	February 25, 2016	Mr. Bucksbee	Yes	Director, Superintendent of Record	Completed, March 2016	Dr. Jackson will provide the next agenda for the April PAC session; Dr. Myers has added an attendance section to her monthly report to the JOC beginning with the March 25, 2016 JOC report

**Erie County Technical School
Joint Operating Committee
Action Items Log**

38	Request for review of ECTS board policy in comparison with Millcreek Township School District policy committee's review and revision	February 25, 2016	Mr. DiPlacido	Yes	Director, Principal, and Business Manager	Completed, March 2016	A meeting was held with chair of the Millcreek Township School District policy committee and attended by Director, Principal, and Business Manager; Director and Principal will review MTSD draft policies online and inform the MTSD Policy Chairperson of any potential conflicts between the two organizations' student policies.
37	Status of board policy and need for policy review	September 24, 2015	Mr. DiPlacido	Yes	Director	Completed, December 15, 2015	A quote for PSBA Policy Review Services has been received and is being added to the 2016-2017 preliminary budget
36	Obtain an explanation from Mr. Coughlin as to willingness to provide a project cost estimate	September 24, 2015	Mr. DiPlacido	Yes	Director and Facilities Manager	Completed October 22, 2015	Letter from Tower Engineering noting the additional criteria that added to the costs of the chimney project.
35	Provide a report on the participation in the Food Service Program	September 24, 2015	Mr. Ogden	Yes	Business Manager and Food Services Director	Completed October 22, 2015	A monthly comparative report will be supplied by the Food Services Director starting with the October 2015 session.
34	Review of Food Service Fund activities	August 27, 2015	Mr. Rodgers	Yes	Director, Business Manager, and Food Services Director	In Progress On-going	Comparative review of line items in 2013-2014 and 2014-2015 to identify variances; Initial meetings have been held with Director, Business Manager, and Food Service Director to determine areas for further review
All items below this line occurred during the 2014-2015 academic year.							
33	Request for information regarding the viability of Guaranteed Energy Savings Act being incorporated into the renovation project	April 23, 2015	JOC	Yes	Director, Facilities Manager, & Business Manager	Completed, October 22, 2015	Schneider Electric and SmartEdge gave presentations during the work session regarding their Guaranteed Energy Savings Act capabilities
32	Update of enrollment review process for Class of 2017 student applications	March 26, 2015	JOC	Yes	Director	In Progress	Update will be provided once application review process has been completed

**Erie County Technical School
Joint Operating Committee
Action Items Log**

31	Request an analysis of incorporating Act 29 into the renovation project	March 26, 2015	JOC	Yes	Business Manager & Director	In Progress	Discussed matter with the Superintendents during the April meeting; Will be scheduling meetings with suggested vendors
30	Request an analysis of building renovation funded through a bond	August 28, 2014	Mr. Duda	Yes	Business Manager & Director	Completed, September 25, 2014	Bond scenarios prepared by PNC Capital Markets were presented to JOC during the September 2014 Work Session.
29	Seek competitive bids on financial auditor services	August 28, 2014	JOC	Yes	Business Manager & Director	Completed January 21, 2015	RFP released and reviewed; recommendation to JOC in January 2015
All items below this line occurred during the 2013-2014 academic year.							
28	Request for tracking of Career Street hours expended by ECTS administrators	January 25, 2014	Mr. DiPlacido	Yes	Director/Business Manager/Others	Completed, June 26, 2014	Tracking hours discussed at December Foundation meeting; email request from Mr. DiPlacido in January; staff hours reports available for February meeting
27	Investigate various strategies to upgrade HVAC system and other ECTS/Skill Center infrastructure	12/17/2013	Mr. DiPlacido	Yes	Director/Facilities Manager	Completed, August 28, 2014	JOC presentation during 1/23/14 Work Session; UPDATE: discussed with superintendents on 2/7/14; met with architect and engineer on 2/13/14; project plans and costs being developed by engineer and architect
26	Investigate and present fund balance options	8/22/13	Mr. Bucksbee	Yes	Director/Business Manager	Completed, September 26, 2013	Presented to JOC during September 2013 Work Session
All items below this line occurred during the 2012-2013 academic year.							
25	Investigate recycling program options	5/23/13	DiPlacido	Yes	Director/Facilities Manager	Completed, January 21, 2014	New recycling program began with start of second semester
24	Provide a list of CTE programs available around the State and provide monthly reports on new program development progress	5/23/13	Foyle/Ring	Yes	Director	Completed, June 27, 2013	Provided in Supplemental information-June JOC meeting

**Erie County Technical School
Joint Operating Committee
Action Items Log**

23	Begin the process of pursuing a new program for the 2014-2015 school year	April 25, 2013	Ring	Yes	Director	Completed, August 28, 2014	Update included in May Director's Report; Will be collecting students' career choice with the 2014 8 th Grade Career Readiness Survey
22	Conduct a Review of the Strategic Plan	March 28, 2013		Yes	Director	Completed May 23, 2013	Presentation to JOC during May Work Session
21	Define a successful program and an at risk program based on financial parameters	February 28, 2013	DiPlacido	Yes	Director/Business Manager	Completed, March 15, 2013	Analysis prepared using 2011-2012 budget and actual for revenues and expenses by program
20	Conduct a analysis of projected PSERS rate increases and funding	December 18, 2012	Ring	Yes	Business Manager	Completed January 17, 2013	Presented to JOC during January 2013 Work Session
19	Superintendent of Record to provide a monthly written report to include PAC meeting items	December 18, 2012		Yes	Superintendent of Record	Completed February 28, 2013	Included with Agenda beginning on February 28, 2013
18	Would like to have the PDE 339 audit form (and response from RCTS) distributed to all district reps in case they did not receive a copy. This seems to me to be an important document on the health of the school which should be (if not already) sent to all of the participating districts as they are completed.	August 18, 2012	Diplacido	No	Director	Completed August 20, 2012	All appropriate documentation is over 60 pages. Requested information placed in supplemental information section of August 2012 JOC agenda.
All items below this line occurred during the 2011-2012 academic year.							
17	Request for rationale and benefit of maintaining ISO 9001:2008 registration.	May 24, 2012	Heath	Yes	Director, Coordinator of Human & Quality Resources	Completed June 20, 2012	Administrative staff developed a presentation on the merits and benefits of ISO registration.
16	Request for list of potential new programs considered by ECTS	May 24, 2012	Diplacido	Yes	Director	Completed June 15, 2012	Collected various planning documents that contain program recommendations or discussions.

**Erie County Technical School
Joint Operating Committee
Action Items Log**

15	Survey of guidance counselors of 2 nd choice program selection by 9 th graders	May 24, 2012	Bucksbee	Yes	Director	Completed June 20, 2012	Survey sent to 17 guidance counselors with 14 returned. Results provided at meeting.
14	Preview of Recruitment Presentation for 9 th graders	May 24, 2012	Ring	Yes	Director	Completed September 27, 2012	Admissions coordinator will make presentation during September 2012 work session.
13	Request Historical Budget Information from Districts	March 28, 2012	Bucksbee	No	Director	Completed April 16, 2012	All data collected from all districts and submitted to Mr. Bucksbee; no analysis conducted by administration
12	Investigate training opportunities for gas drilling occupations	February 2012	Mr. Ring	Yes	Director	Completed April 26, 2012	Director has been contacted by IHOP; will schedule time for IHOP to present program to JOC; contract to be reviewed by solicitor; presentation to JOC at April meeting
11	Prepare a list of potential reductions in 2012-2013 expenditures totaling 5% or \$300,000	February 2012	Mr. Ring	Yes	Director, Business Manager	Completed March 16, 2012	Object budget reviewed and \$448,000 in possible reductions identified; presented at March JOC meeting
10	Review why a decline in applications from certain districts	February 2012	Mr. Ogden	Yes	Director	Completed March 22, 2012	Discussed with superintendents at March PAC meeting; responses from three districts; Director analyzing 2012-2013 applications; report made to JOC at March meeting
9	List of ACFF recognized schools in PA	November 2011	Mr. Ogden	Yes	Curriculum Supervisor	Completed Nov. 23, 2011	Jan Kennerknecht research and sent email to Mr. Ogden. See correspondence.
8	Obtain information on the Women in Labor Apprenticeship Grant from ECF	November 2011	Mr. Ogden	Yes	Director, Business Manager	Completed Dec. 20, 2011	Information request made to Mary Ellen Camp and Debbie Thompson on December 14, 2011.
7	Advertising for students from non-participating districts	September 2011	Mr. Bucksbee	Yes	Director, Atty. Sennett	Completed Oct. 27, 2011	Recommendation and legal briefs provided by Atty. Sennett

**Erie County Technical School
Joint Operating Committee
Action Items Log**

6	Analysis of Successful Enrollment Rates by School District (see #3)	August 2011	Mr. Duda, referred by Dr. Tracy	Yes	Director	Completed Nov. 22, 2011	Data presentation scheduled for November 22, 2011 meeting.
5	Board Policy Manual Review	August 2011	Mr. Bucksbee	Yes	Director, Administrative staff	Completed April 26, 2012	Monthly schedule 2011-12 (see schedule); scheduled completion April 2012
4	Student Application Form—is it affecting enrollment; or, is it doing what it was intended to do?	June 2011	Mr. Ring	Yes	Director	Completed Sept. 21, 2011	Several data analysis items collected; one more relevant data item to be collected
3	Do counselors offer a 2 nd program choice to students unable to enroll in 1 st choice?	June 2011	Mr. Duda	Yes	Superintendent of Record	Completed August 25, 2011	Survey of superintendents by Dr. Tracy over the summer; Reassigned to Director for further data analysis
2	Why Students Don't Apply?	April 2011	Mr. Ogden	Yes	Director	Completed Sept. 21, 2011	Several data analysis items collected; more relevant data needs to be collected
1	Review of Administrative Compensation Plans	June 2011	Committee	Yes	JOC President	Completed April 26, 2012	Committee to appointed at reorganization; Act 93 meeting scheduled for April 20