

Supervisors of Instructional Support Services Report

August 2019

Sandy Carr and Lesa Scalise

Curriculum Development

Curriculum – The curriculum revisions made by the instructors in June were reviewed and approved. During the summer, Dr. Walker, Joe Tarasovitch and Sandy Carr developed an action plan for curriculum review, revisions, and alignment. Instructors will work in Professional Development Groups to complete the curriculum updates.

Textbooks – New textbooks were ordered and have arrived for Automotive Technology, Construction Trades, Electrical Engineering and Graphic Communications. New workbooks are ordered for Tourism and Hospitality Management.

Accreditation- We received confirmation that the NAEYC Academy for Early Childhood Program Accreditation has renewed accreditation for the Tech Tikes Preschool. Thanks to Donna Erdman for her efforts in the program renewal process. The renewal application has been sent to the ADDA (American Design Drafting Association) for the Drafting and Design program accreditation. We appreciate the work that Mariea Sargent did to prepare the application and supporting documentation.

Special Education

Projections- At this time we have approximately 735 total students enrolled at ECTS with approximately 218 who are identified as disabled and have an IEP or Chapter 15, Service Plan. This represents 29.7% of our student body. Sandy and Lesa have obtained these students' records and are making this information available to our instructional staff.

In-Service Training- On Friday, August 23, 2019 our instructional staff will be provided the updated Student Support binders. Pam Pence, the Student Support Secretary has updated information for returning students and added the information for new students at ECTS. These binders were designed to help our instructional staff identify and understand the individual needs of our students with disabilities in each of our CTE Programs. Each page will list the student's demographic information and the student's specific Specially Designed Instruction (SDI) that our instructors are mandated by federal law to provide. Lists of students that need specific accommodations are also provided. These accommodations may include test being read, extended time for work completion, hard copies of teacher notes provided for student, etc. In addition, we will be reviewing the use of the Appointy scheduling system to schedule instructional aides to provide direct support to any of our students in need.

Instructional Aides –Sandy met with our Instructional Aide team on Friday, August 23. Our aides will be utilizing Room 40 (the former Business Math room) as their new resource room. New tablets will be used by our instructional aides with the "Appointy software" to schedule the individual supports needed by our students, especially those students with special needs.