

# **Supervisors of Instructional Support Services Report**

**March 2020**

**Sandy Carr and Lesa Scalise**

## **Curriculum Development**

***NOCTI Testing*** - Sandy and Mary Foulkrod have been making the preparations for the NOCTI pre-test for the juniors and the NOCTI written and performance testing for seniors in April. Juniors are scheduled to test March 26 and 27. Seniors are scheduled for testing the week of April 20. We will have approximately 50 evaluators from business and industry assessing the skills of our students. We have 225 juniors and 179 seniors that will participate in testing. **Note:** Timelines will be adjusted due to the COVID19 school closure.

***Curriculum*** – Instructors have prepared the Fundamentals Quarter 1 syllabus for their major utilizing a redesigned template. Using a peer-edit exercise, instructors will continue to work on creating 12 documents for their major.

***Early Childhood Education Pre-Apprenticeship*** – Sandy and Kim Fox, our Early Childhood Education instructor, participated in a tele-meeting with the Northwest PA Early Childhood Education Pre-Apprenticeship group. The goal is to create seamless pathways to earn the credentials needed for Early Childhood Education. The meeting brought a variety of educational partners together to begin coordination of training and professional development.

***Health Care Programming*** – Sandy prepared information for the Science and Health Advisory Group Meeting on March 9. Dr. Walker presented to the group and Mary Bula helped gather input from the group to determine local needs for a new health program.

## **Special Education**

***Transition*** – Lesa participated in the Junior Transition staffing meeting at Millcreek last month. Transition plans for our junior students with special needs were discussed with the Millcreek support team and various agencies.

***National Registry of Food Safety Professional Testing*** - On March 3, our instructional aides provided testing accommodations to our Health Assistant students for the Food Safety Professional test. Special thanks for assisting our students with this testing.

***Grade Monitoring*** - Quarter 3 will end on Friday, March 27. Lesa and Sandy are continuing to follow up with our students with disabilities who have low or failing grades either for this term or for the year. To encourage grade improvement, we utilize the support of many people, including parents, home school counselors and individual case managers, our instructors and the direct support of the instructional aides. The most important team member is the student to help identify the specific cause(s) of the poor grades and to develop a proactive course of action for improvement.

***Incoming Students*** – Lesa and Sandy will continue to attend meetings for accepted and prospective IEP/504 students for the 2020-2021 school year to help ensure a smooth and successful transition to ECTS.