
Human and Quality Resources Report March 2020

ISO.

Due to the school closure ISO audits will have to take a different form. Alterations will be made in some form to meet the standard in the best possible way given the circumstances.

Information from the Parent Satisfaction Surveys results will be compiled and reviewed at the end of the year retreat.

Student Satisfaction data was collected and is currently being entered. This data will be analyzed, reviewed along with the other data collected, and shared with instructors.

STAFFING.

Kelly Services

Our substitute process will be reviewed with Kelly Services when it is appropriate. Additional ideas to address this are being discussed.

Professional

The search for a Facilities Maintenance Instructor began but has been suspended. There is a motion on the April agenda to rescind that instructor's retirement. With the JOC approval this month a new instructor will no longer be needed for that position.

FINGERPRINTING.

Due to the closure of Erie County Technical School fingerprint services have been suspended. When it is reopened there may be some challenges because a large number of people will need renewed clearances due to the requirement of clearances every five years.

PAYROLL.

Payroll has continued to be processed using the former process. There have been some slight changes with mailing of paystubs directly from ECCA. In addition, the final reports are available on line and do not have to be delivered.

ADDITIONAL COORDINATION.

There has been additional coordination necessary in order to continue operations. Conference calls are held three times a week with Administration. Consistent communication between supervisors and employees is taking place in order to continue operations.