



**Joint Operating Committee
Meeting Agenda**
Thursday, April 23, 2020
8500 Oliver Road, Erie, PA 16509

**Regular Meeting – www.ects.org/joc
6:00 p.m.**

1. Call to Order

- a. Moment of Reflection
- b. Pledge of Allegiance
- c. Roll Call

Mahoney, Dinsmore, Bucksbee, Olesnanik, Brink, Rickrode, DiPlacido, Cancilla, Ring, Gilbert, O'Donnell

- d. **Motion to Approve Agenda**
- e. **Motion to approve Policy 006.1**

2. Meeting Minutes

- a. **Motion to accept the minutes of the February 27, 2020 meeting as presented**

3. Guest and Public Comment – Items Related to the Agenda

4. Student Accomplishments/Highlights

5. Public Comment

6. Important Items Coming to ECTS

7. Operations

a. New Business

- i. Motion to approve Mr. Richard Emerick, Fort LeBoeuf School District Superintendent, as Superintendent of Record for 2020-2021 academic year and to be paid a net stipend of \$3,000
- ii. Motion to approve the consulting contract with The Nutrition Group effective July 1, 2020 through June 30, 2021
- iii. Motion to approve the submittal of the final 2020-2021 General Fund Budget to Pennsylvania Department of Education, as presented and approved by the participating school districts
- iv. Discussion regarding Storm Water

b. Old Business

- i. Motion to Suspend Procedure 126 Program Alterations
- ii. Policy Review – Second Readings
 - 1. Policy 701 – Facilities Planning
 - 2. Policy 701-1 – Land Utilization
 - 3. Policy 702 – Gifts, Grants, Donations

4. Policy 702.1 - Crowdfunding
5. Policy 703 – Sanitary Management
6. Policy 704 – Maintenance
7. Policy 705 – Facilities and Workplace Safety
8. Policy 706 – Property Records
9. Policy 707 – Use of School Facilities
10. Policy 708 – Lending of Equipment and Books
11. Policy 709 – Building Security
12. Policy 710 – Use of Facilities by Staff
13. Policy 716 – Integrated Pest Management
14. Policy 717 – Cellular Telephones

c. Motion to Approve Operations Section of Agenda

8. Financial Items

- a. Business Manager Report
- b. Treasurer Report
- c. Statement of Activities
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- d. Checks and Wire Transfers
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- e. Invoice Payable
 - i. General Fund
 - ii. Capital Projects Fund
 - iii. Student Activities Fund
- f. Visa Procurement Card Payment

g. Motion to Approve Financial Items Section of Agenda

9. Human and Quality Resources

- a. Human and Quality Resources Report
- b. Resignations and Retirements
 - i. Motion to accept the rescinded retirement request from James Tracy Massello, Facilities Maintenance Instructor
 - ii. Motion to ratify the resignation request of Kelly Phillips effective March 20, 2020

- c. Hiring
 - i. Motion to grant regular employment status to Michael Kraus, part-time Custodian effective March 29, 2020
 - ii. Motion to employ Eric McCray as an RCTC Instructor at a rate of \$45.00 effective March 1, 2020

d. Motion to Approve Human and Quality Resources Section of Agenda

10. Reports

- a. Superintendent
- b. Director
- c. Solicitor
- d. Principal

e. Motion to Approve Reports Section of Agenda

11. Supplemental Reports and Information

- a. Facilities Report
- b. Technology Report
- c. Instructional Support Services Report
- d. JOC Member Attendance Report
- e. Secondary Program Enrollment Report
- f. Transition Center & Career Alternative Education Enrollment Report
- g. Disabled Population by Program
- h. Disabled Population by District
- i. Business Partnership Coordinator Report
- j. Enrollment and Community Engagement Coordinator Report
- k. Career Planning Coordinator Report

12. Statute-Related Business

- a. Staff Travel>400 Miles
- b. Field Trip Requests
- c. Ratification of Field Trip Requests
- d. Fundraising
- e. Facility Use Requests (for-profit groups only)
- f. Motion to Approve Statute-Related Business**

13. Board Action Items – No Changes

14. Amendments - None

15. Adjournment

16. Executive Session

17. Reminders

- a. Next meeting is Thursday, May 28, 2020 at 6:00 p.m. – www.ects.org/joc
- b. Statements of Financial Interest are due May 1, 2020
<https://www.ethicsforms.pa.gov/forms/websfi> - Online Filing