

Book	Policy Manual
Section	700 Property
Title	Facilities Planning
Code	701
Status	Second Reading
Legal	1. 24 P.S. 1850.1 2. 24 P.S. 1853 3. Pol. 103 4. Pol. 103.1 5. Pol. 104 25 PA Code 171.1 et seq Pol. 100

Authority

The Joint Operating Committee shall engage in short-term and long-term facilities planning in order to meet the ongoing needs of the school's educational programs and operations. The involvement of the Joint Operating Committee, staff, community, businesses, parents/guardians, and participating districts is an important part of this process.

The Joint Operating Committee shall periodically conduct surveys to determine the career vocational and technical needs of the participating school districts in order to facilitate facilities planning.[\[1\]](#)

Delegation of Responsibility

In order to inform the **Joint** Operating Committee of the school's future needs, the Director **or designee** shall:

1. Prepare a written description of existing physical facilities.
2. Report to the **Joint** Operating Committee on the enrollment **by programs and** by grades during the school year.
3. Estimate each spring the number of students who will be enrolled in the school **and in specific programs** in September of the year for which the estimate is made.
4. **Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.**

Guidelines

When planning **to** enlarge or modify its facilities, the **Joint** Operating Committee shall consider not only the number of students whose **career and ~~vocational~~-technical and** educational needs must be met, but also the physical requirements of the programs best suited to meet those needs.[\[1\]](#)[\[2\]](#)

The building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.[\[3\]](#)[\[4\]](#)[\[5\]](#)