



**Joint Operating Committee  
Meeting Agenda  
Thursday, September 27, 2018  
8500 Oliver Road, Erie, PA 16509**

**Work Session**

- 1. Recognition of 2017-2018 Exemplary Students**
- 2. Update from HHSDR Architects regarding building renovation**
- 3. Erie County Vocational-Technical School Foundation Meeting**

**Regular Meeting**

6:00 p.m.

**4. Call to Order**

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Westcott, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Fox, Duda

**5. Meeting Minutes**

- A. [Motion to accept the minutes of the August 23, 2018 meeting as presented](#)

**6. Guest and Public Comment — Items Related to the Agenda**

**7. Correspondence**

**8. Business**

- A. [Business Manager Report](#) — Terri Birchard, Business Manager
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
  1. Revenue and Expenditure Reports: August 2018
    - a) [General Fund](#)
    - b) [Capital Projects Fund](#)
    - c) [Student Activities Fund](#)
  2. Checks and Invoices
    - a) General Fund Checks, Wire Transfers and Invoices:  
Checks and Wire Transfers: [\\$77,021.40](#)  
Invoices Payable: [\\$128,421.39](#)
    - b) Capital Projects Fund Checks and Invoices  
Checks and Wire Transfers: None  
Invoices Payable: [\\$15,740.47](#)
    - c) Student Activity Fund Checks:  
Checks and Wire Transfers: None  
Invoices Payable: None

3. VISA Procurement Card Payment: [August 2018](#)
4. Treasurer's Report - [August](#)

## 9. Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report](#) — Natalie Fatica
- B. [Motion to accept the resignation of Jared Keyes, part-time Custodian, effective September 21, 2018](#)
- C. [Motion to hire Jonathan Peterson, Jenna Sargent and Lucas Regan, as substitute custodians at the rate of \\$9.00 effective on or after October 1, 2018](#)

## 10. Operations

- A. Administrative Reports
  1. Superintendent Report — Dr. Erik Kincade, Fairview School District
  2. [Director Report](#) — Dr. H. Fred Walker
    - a. [ECTS Building Renovation](#)
  3. Solicitor Report — Tim Sennett
  4. [Principal Report](#) — Joe Tarasovitch
  5. [Facilities Report](#) — Del VonVolkenburg
  6. Technology Report — Jeff Smith
  7. [Instructional Support Services Report](#) — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531)
  1. Staff Travel Request – none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
  1. Ratification of Trip Requests and Fundraisers prior to JOC Session
    - a. [Field trip request – Precision Machining Technologies; Plastek Industries; September 26, 2018](#)
  2. Approval of Upcoming Field Trips
    - a. [Field trip request – Precision Machining Technologies; Industrial Sales & Manufacturing; October 5, 2018](#)
    - b. [Field trip request – Metal Fabrication; Manufacturing Day; October 4, 2018](#)
    - c. [Field trip request – Electrical Engineering; Manufacturing Day; October 4, 2018](#)
    - d. [Field trip request – Precision Machining Technologies; Manufacturing Day; October 4, 2018](#)

- e. Field trip request – Electronics; Manufacturing Day; October 4, 2018
  - f. Field trip request - Electrical Engineering; Manufacturing Day related industry visits first week of October, sites to be determined
  - g. Field trip request - Electronics; Manufacturing Day related industry visits first week of October, sites to be determined
  - h. Field trip request - Metal Fabrication; Manufacturing Day related industry visits first week of October, sites to be determined
  - i. Field trip request – Facility Maintenance; Manufacturing Day related industry visit to Plastikos on October 2<sup>nd</sup> for AM class; site to be determined for PM class
  - j. Field trip request – Drafting & Design; Manufacturing Day related Industry Visits first week of October, sites to be determined
  - k. Field trip request – Drafting and Design; Architectural Scavenger Hunt in Erie and Tour of Lake City Homes; October 18, 2018
- D. Facility Use Requests — Profit Making Organizations (Policy 707) - none
- E. Other Operations -

## 10. Other Business

- A. Board Action Items –
- B. Motion to accept the three-year audit proposal from Buseck, Barger, Bleil from June 30, 2019 through June 30, 2021
- C. First Reading of the following policies –
  - 1. Policy 102 – Academic Standards
  - 2. Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities
  - 3. Policy 108 – Adoption of Textbooks
  - 4. Policy 127 – Assessment System
  - 5. Policy 201 - Admission of Students
  - 6. Policy 202 - Eligibility of Nonresident Students
  - 7. Policy 203 - HIV Infection
  - 8. Policy 204 - Attendance
  - 9. Policy 206 – Assignment to Programs
  - 10. Policy 207 – Confidential Communications of Students
  - 11. Policy 208 – Withdrawal from School
  - 12. Policy 209.1 – Food Allergy Management

13. Policy 209.2 – [Diabetes Management](#)
14. Policy 210 - [Medications](#)
15. Policy 210.1 - [Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors](#)
16. Policy 211- [Student Accident Insurance \(Deleted\)](#)
17. Policy 212 – [Reporting Student Progress](#)
18. Policy 215 – [Promotion and Retention](#)
19. Policy 216 – [Student Records](#)
20. Policy 217 – [Skills Certification](#)
21. Policy 218 – [Student Discipline](#)
22. Policy 218.1 - [Weapons](#)
23. Policy 218.2 – [Terroristic Threats](#)
24. Policy 219 – [Student Complaint Process](#)
25. Policy 220 – [Student Expression/Distribution and Posting of Materials](#)
26. Policy 221 – [Dress and Grooming](#)
27. Policy 222 – [Tobacco](#)
28. Policy 223 – [Use of Motor Vehicles](#)
29. Policy 224 – [Care of School Property](#)
30. Policy 226 - [Searches](#)
31. Policy 227 – [Controlled Substances/Paraphernalia](#)
32. Policy 228 – [Student Government](#)
33. Policy 229 – [Student Fundraising](#)
34. Policy 230 – [Public Performances by Students](#)
35. Policy 231 – [Social Events and Class Trips](#)
36. Policy 232 – [Student Involvement in Decision-Making](#)
37. Policy 233 – [Suspension and Expulsion](#)
38. Policy 234 – [Pregnant/Married Students](#)
39. Policy 235 – [Student Rights and Responsibilities](#)
40. Policy 235.1 - [Surveys](#)
41. Policy 236 – [Student Assistance Program](#)

- 42. Policy 237 – [Electronic Devices](#)
- 43. Policy 246 – [School Wellness](#)
- 44. Policy 247 - [Hazing](#)
- 45. Policy 248 – [Unlawful Harassment](#)
- 46. Policy 249 – [Bullying/Cyberbullying](#)
- 47. Policy 250 – [Student Recruitment](#)
- 48. Policy 252 – [Dating Violence](#)

- D. [Motion to approve the Occupational Advisory Committee members for the 2018-2019 academic year, as presented](#)

### **11. Supplemental Reports & Information**

- A. [JOC Member Attendance Report](#)
- B. [Comprehensive Planning](#)
  - 1. [School Comprehensive Plan](#)
  - 2. [Professional Development Report](#)
  - 3. [School Action Plan](#)
- C. [AFT Report – no report](#)
- D. [Secondary Program Enrollment Report](#)
- E. [Transition Center & Career Alternative Education Enrollment Report](#)
- F. [Regional Career and Technical Center Report – Susan Tatalone](#)
- G. [Disabled Population by District](#)
- H. [Disabled Population by Program](#)
- I. [Business Partnership Coordinator Report – Elaine Shaffer](#)
- J. [Admissions Coordinator Report – Lisa Sorensen](#)
- K. [Career Planning Coordinator Report – no report](#)
- L. [Work Experience Report—Elaine Shaffer](#)
- M. [ECTS Student of the Month - September](#)
- N. **Next meeting: Thursday, October 25, 2018**

### **12. Guest and Public Comment — Open to General Matters**

### **13. Adjournment**

**14. Foundation agenda**