

Book	Policy Manual
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Legal	1. 24 P.S. 1613 2. 24 P.S. 1850.1 3. 24 P.S. 1614 4. 22 PA Code 11.27 5. 34 CFR 300.102 6. 34 CFR 300.305 7. Pol. 113 8. Pol. 212 9. Pol. 216 10. 22 PA Code 4.31 34 CFR Part 300
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Purpose

The Joint Operating Committee shall acknowledge each student's successful completion of the career and vocational technical program by awarding a certificate at appropriate ceremonies.

Authority

The Joint Operating Committee shall not issue a diploma at the conclusion of a student's career and vocational technical program at the school . The Joint Operating Committee shall recognize the student's achievement by awarding an appropriate certificate.[\[1\]](#)[\[2\]](#)

The Joint Operating Committee shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, to participate in ceremonies with his/her graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high school. [\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

The Joint Operating Committee shall provide documents by which a student may indicate to an employer or postsecondary institution the completion of a career and vocational technical program and attainment of skills.

Delegation of Responsibility

The Director or designee shall be responsible for:

- 1. Communicating to students and parents/guardians the requirements to qualify for a certificate.[8]**
- 2. Accurate recording and reporting of each student's progress toward fulfilling certification requirements.[8][9]**
- 3. Planning and executing ceremonies that appropriately recognize this important achievement.**

Guidelines

Students who complete approved career and ~~vocational~~ technical education programs shall have their occupational competency assessed by completion of the appropriate assessment under the Pennsylvania Skills Certificate Program or another approved occupational competency assessment.[\[10\]](#)

Last Modified by Terri Birchard on May 7, 2018