

Maintenance Department Report for September 2018

I. MANAGER ACTIVITIES

A. Accomplishments

1. Had lifts inspected and repaired in Auto Tech lower lab
2. Writing new campus safety plan
3. Coordinating with County Safety and Security Teams
4. Navigate Prepared Drills
5. Assessed building water pressure issued
6. Communicated with the following Contractors/Vendors:

- DeSantis	-Jemko
- UniFirst	- Fagan
- Penelec	- Plyler
- TC Paving	- Summit Township
- WT Spaeder	- EMSI

B. Meetings Attended

1. Weekly Administrative Team meetings.
2. Erie County Emergency Management
3. School Safety and Security Committee
4. NWFM (PASBO) – Act 44

II. MAINTENANCE

A. Accomplishments

1. Replaced compressor on building chiller
2. Repaired AC unit for High School and Business Offices
3. Repaired ride on floor scrubber

B. Ongoing Projects

1. Completed work requests at High School and Skill Center.
2. Performed Preventive Maintenance on Scheduled Equipment
3. Maintained lawn maintenance equipment
4. Lawn mowing and grounds care

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facilities.
2. Set up for events as scheduled

IV. SAFETY

1. Safety and Security Administration –Act 44 Compliance
2. State Police Mandate to Patrol School Campus once during each shift
3. State Police Risk and Vulnerability Audit Team contacted