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MEMBERS
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
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August 29, 2018

Board of Directors
Erie County Technical School
8500 Oliver Road
Erie, Pennsylvania 16509

Re: Proposal for Annual Audit

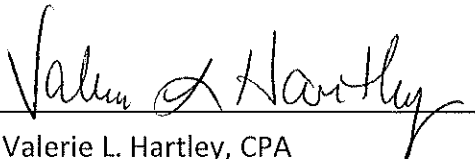
Dear Ladies and Gentlemen:

Our proposal is for the audit of the financial statements of the Erie County Technical School in accordance with generally accepted auditing standards in the U.S. The audit would also include a management letter with any recommendations for improvements in procedures if necessary. The proposed fee for our services is \$8,500 for the year ended June 30, 2019, \$8,700 for 2020 and \$8,900 for 2021.

We also propose to complete the audit of the Erie Country Technical School Foundation in accordance with auditing standards generally accepted in the United States of America and prepare the IRS Form 990 for the Foundation for the proposed fee of \$2,400 for each year.

We are committed to perform the work as presented in the tentative timeline. We will make the August board meeting as long as your staff has the preliminary trial balance and all required documents ready for us to commence the audit as presented in the tentative timeline and has the Management Discussion and Analysis section prepared in a timely manner.

Respectfully submitted,



Valerie L. Hartley, CPA

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Certified Public Accountants