



**Joint Operating Committee
Meeting Agenda**

Thursday, October 25, 2018
8500 Oliver Road, Erie, PA 16509

Work Session

1. Erie County Vocational-Technical School Foundation Meeting

Regular Meeting

6:00 p.m.

2. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Westcott, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Fox, Duda

3. Meeting Minutes

- A. [Motion to accept the minutes of the September 27, 2018 meeting as presented](#)

4. Guest and Public Comment — Items Related to the Agenda

5. Correspondence

- A. [Letter from Erie Art Museum regarding donation to the Roman Glass Exhibition, former student](#)
- B. [2018 Erie's Choice Awards Winners – Best Technical School](#)

6. Business

- A. [Business Manager Report](#) — Terri Birchard, Business Manager
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 - 1. Revenue and Expenditure Reports: September 2018
 - a) [General Fund](#)
 - b) [Capital Projects Fund](#)
 - c) [Student Activities Report](#)
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: [\\$196,680.11](#)
Invoices Payable: [\\$126,562.91](#)
 - b) Capital Projects Fund Checks and Invoices
Checks and Wire Transfers: [\\$25,812.47](#)
Invoices Payable: none
 - c) Student Activity Fund Checks and Invoices
Checks and Wire Transfers: none
Invoices Payable: none

3. VISA Procurement Card Payment: \$47,404.23
4. Treasurer's Report – September 2018

7. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to approve Dianna Noe as a substitute instructor in the Cosmetology Program
- C. Motion to grant regular employment status to Kelly Bennett effective October 1, 2018 at \$18.25 per hour

8. Operations

- A. Administrative Reports
 1. Superintendent Report — Dr. Erik Kincade, Fairview School District
 2. Director Report — Dr. H. Fred Walker
 3. Solicitor Report — Tim or Chris Sennett
 4. Principal Report — Joe Tarasovitch
 5. Facilities Report — Del VonVolkenburg
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531)
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 1. Field trip request – none
 2. Fund raising request – none
- D. Ratification of Field Trips since last meeting
 1. Field trip request – none
- E. Facility Use Requests — Profit Making Organizations (Policy 707) - none
- F. Other Operations - none

9. Other Business

- A. Motion to approve the Erie County Technical School “Comprehensive Plan” for the period of July 1, 2019 to June 30, 2022, as presented
- B. Motion to approve the transfer of the Combi-oven unit acquired through the PDE Food Service Equipment Grant to Girard School District

10. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. AFT Report –TBD
- C. Secondary Program Enrollment Report
- D. Transition Center & Career Alternative Education Enrollment Report
- E. Regional Career and Technical Center Report – Susan Tatalone
- F. Disabled Population by District
- G. Disabled Population by Program
- H. Business Partnership Coordinator Report – Elaine Shaffer
- I. Admissions Coordinator Report – Lisa Sorensen
- J. Career Planning Coordinator Report – Mary Foulkrod
- K. Work Experience Report—Elaine Shaffer
- L. ECTS Student of the Month - October
- M. OAC Attendance – October 2018
- N. **Next meeting: TUESDAY, December 18, 2018**

11. Guest and Public Comment — Open to General Matters

12. Adjournment

13. Foundation agenda