

Supervisors of Instructional Support Services Report

May 2019

Sandra Carr and Pat Holland

Curriculum Development

Student Certifications – Instructors have reported the student certifications earned during the current school year. Current certifications offered are being compared to the PDE Industry-Recognized Credentials for CTE programs.

NIMS/NOCTI – Sandy and Mary Foulkrod have reported to the instructors the results of the April NOCTI/NIMS testing. Ninety percent of our students scored competent or advanced on these assessments.

Accreditation – The annual report for the American Culinary Federation Education Foundation was submitted on April 29, 2019.

Award Ceremony – Seniors completed surveys that reflect their accomplishments and post-graduation plans. Final preparations are being made for the Awards Ceremony on May 29.

Summer Curriculum – Through the curriculum audit process, instructors identified curriculum adjustments and modifications. A plan and a schedule are developed for instructors to work on curriculum projects from June 10-17, 2019. A motion for approval is on the agenda this evening.

Special Education

County Guidance Counselors Meeting- On Friday, May 31, Sandy and Pat will meet with the county counselors to thank them for all of their help and support throughout this school year. We will also ask them to review our comprehensive lists of next year's students to make sure that we have properly identified all of the students with disabilities who will be attending ECTS in the fall. After we make these recommended changes to the database, we will then send the rosters of all of our new students to each school districts special education supervisors to make the final identification of our students with disabilities.

Food Safety Managers Certification Testing - Thank you to all who helped read the Food Safety Manager Test to students in Early Childhood Education who are provided this accommodation through their IEP or 504 Plan.

Literacy

As the school year winds up, students are busy finishing writing assignments such as resumes, cover letters, and final essays that sum up particular units. Our students have completed drafts and updates on each of these documents.

A "THANK YOU" to Pat Holland for his many years of devoted service to the students and staff at ECTS. We wish Pat a very happy retirement!