

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: May 23, 2019

SUBJECT: Curriculum Development – Summer Pay

CATEGORY: **Operations:** X **Policy:** **Information:** **Personnel:**

INITIATED BY: Sandra Carr

DESCRIPTION: During the 2018-2019 curriculum audits, it was found that some of our curriculum is in need of revision. Work is also needed align courses to the Program of Study charts. The following instructors have agreed to complete this curriculum work from June 10-17, 2019. The time and expense allotted is up to 12 hours per instructor at \$35 per hour.

	Instructor	Program	Curriculum Projects
1	Sam Steever	Automotive Technologies	Adjustments to scope and sequence, update syllabi, POS alignment, alignment to ASE
2	Danielle Wilber	Art & Design for Business	Organization of curriculum materials and resources, update course syllabi, POS alignment.
3	Kayla Noonan	Cosmetology	POS alignment and DACUM integration, organization of curriculum materials and resources
4	Mariea Sargent	Drafting & Design	Digital organization of curriculum materials and resources, update syllabi
5	Tracy Massello	Facility Maintenance Technologies	POS alignment, scope and sequence adjustments to course hours, update syllabi
6	Joe Salorino	Graphic Communications	POS alignment, organization of curriculum materials and resources
7	Sherry States	Health Assistant	POS alignment, update syllabi, organization of curriculum materials and resources
8	Mark Cyphert	Metal Fabrication	POS alignment, organization of curriculum materials and resources
9	Rob Suprynowicz	Precision Machining	POS alignment, organization of curriculum materials and resources
10	Jeffrey Zellefrow	Tourism & Hospitality Management	Development of Level III syllabi and curriculum materials and resources
11	Michael Miller	Computer Networking	Adjustments to Level II curriculum, LabSim updates, update binder guide sheets, align with changes in industry certifications
12	Matt Walter	Automotive Technologies	Adjustments to scope and sequence, update syllabi, POS alignment, alignment to ASE
13	Kelly Schoullis	Culinary Arts	Scope and Sequence adjustments, update syllabi, POS alignment, develop assessments

	Instructor	Program	Curriculum Projects
14	Rob Eggleston	Mathematics	Development and organization of technical math resources
15	Allison Marendt	Mathematics	Development and organization of technical math resources
16	Jessica Warren	Culinary Arts	Scope and Sequence adjustments, update syllabi, POS alignment, develop assessments
17	Mary Foulkrod	Guidance	Development of Level II and Level III Career Planning

RECOMMENDATION: Motion to approve payment to the instructors listed above at the current curriculum development rate of \$35 per hour up to a maximum of 12 hours per instructor.