
Human and Quality Resources Report June 2019

ISO.

Data was collected and will be reviewed at the Administrative Staff Retreat, which is going to be held in later this summer instead of June this year.

END OF THE YEAR LUNCHEON.

The following non-instructional staff were recognized at our end of the year luncheon for their service at ECTS:

Pat Holland	15 yrs	Jane Boyd	15 yrs	Amy Nichilo	10 yrs
Terri Birchard	5 yrs	Bruce Marzka	5 yrs	Bobbie Sue King	5 yrs
Tim Mello	5 yrs	Kelly Bennett	1 yr	Renee Heberle	1 yr
Lucas Regan	1 yr	Dean Kurtzals	1 yr		

STAFFING.

Professional Unit.

Recruiting is currently going on for an Early Childhood Education Instructor with the retirement of Donna Erdman. In addition, with the retirement of Roach Hewitt, interviews are being conducted for the Computer Programming Instructor. Applications have been accepted and interviews are being scheduled for a replacement for the Transition Center with Lesa Scalise moving to Administration. With the change in position of Robert Eggleston, the part-time Math Resource instructor is being recommended on the June agenda for the full-time position.

Kelly Services.

An end of the year meeting will be held with Kelly Services to discuss the fill rates and review performance for the 2018-2019 school year. Additional substitute teachers continue to be added.

PAYROLL.

The last payroll of the fiscal year will be processed June 21, 2019. Accruals were made for those instructors that didn't choose balance of pay in June. In addition, 2019-2020 vacation will be calculated and issued beginning July 1, 2019.

END OF YEAR.

Auditors will be here to begin their field work in June. Information is being gathered for their arrival. End of year processes will be conducted which includes sick day balances which will be calculated and distributed in July 2019.