

Supervisors of Instructional Support Services Report
January 2019
Sandra Carr and Patrick Holland

Curriculum Development

Curriculum audits have been scheduled this month. Sandy is meeting with instructors to review the three major program documents (Duty/Task List, Course Sequence Chart and Program Guide) and the status of other curriculum projects. A Curriculum Audit Rubric is used to calculate each instructor's performance in this area, using ratings of Distinguished, Proficient, Needs Improvement or Failing. The Curriculum Audit score received will be integrated into the instructor's overall rating for the school year.

NOCTI Testing

Mary Foulkrod and Sandy have started planning for April's NOCTI testing. Written and performance tests will be administered the week of April 1.

Special Education

Second quarter grade reports of students with disabilities have been sent out to the special education teachers, case managers and guidance counselors. Our instructional aides have played a big part in helping our students be successful in our environment.

Literacy... "Thinking in Writing"

The third quarter literacy initiatives are set up for our instructors to use reading strategies teaching students to question the author and to make inferences. These higher order thinking activities often are very difficult for our students to comprehend as they read their texts. Taking time to teach such critical reading skills is time well spent and furthers our goal to develop critical thinkers.