

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 24, 2019

SUBJECT: Retirement-Elaine Shaffer

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Elaine Shaffer, has expressed her desire to retire after 20 years of service. Her retirement will be effective June 8, 2019 (see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of Elaine Shaffer effective June 8, 2019.