

Career Planning Coordinator Board Report January 2019

Career Planning

- A copy of the student's *My Career Planning Artifacts* checklist for their Career Folders will be shared with the instructors at our Communication Friday meeting January 25th. (attached)
- Continuing classroom visits for quarter 2 WIN activities.

PA Career Objective Forms

- In the process of visiting each classroom to have students complete and sign forms.
- In the afternoon labs, Mrs. Carr and I am also having seniors complete a Pre Graduation Survey. The information is being organized into a spread sheet which will be used to create small group informational meetings.

NOCTI

- Met with Mrs Carr and devised a plan for preparation tasks and due dates for organizational purposes.
- 2019 NOCTI details are to be shared with faculty on January 25th meeting.

Military Planning Day

- Date is set for January 24th.
- Invitations have gone out as well as a follow up letter to recruiters in all branches of the military.

Activities & Awards

- Millcreek Kiwanis Citizenship Award to be presented to Xavier Moffatt at January 28th meeting.
- Mr Hewitt plans on attending as a representative from ECTS and Xavier's instructor.

New Business

- Safe 2 Say Something initiative is to begin January 14th. Trainings and practice session have been attended.