



8500 Oliver Road, Erie, PA 16509

**Joint Operating Committee – Special Meeting Minutes**

**July 31, 2018**

**Work session - 6:00 p.m.**

- An Executive Session was held during the work session regarding Personnel Matters
- The work session for the Joint Operating Committee ended at 7:15 p.m.

**Call to Order**

Mr. Ring, JOC President called the regular meeting to order at 7:16 p.m.

**Moment of Reflection and Pledge of Allegiance**

**Roll Call**

Terri Birchard, Board Secretary, called the roll:

<b><u>Committee members:</u></b>	<b><u>District:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Scott Westcott	Fairview		X
John Ogden	Fort LeBoeuf	X	
Dennis Olesnanik	Girard	X	
James Bucksbee	General McLane	X	
Justin Gallagher	Harbor Creek	X	
Edward Rickrode	Iroquois	X	
John DiPlacido	Millcreek	X	
Corrie Boyd	North East	X	
Sam Ring	Northwestern	X	
David Fox	Union City	X	
Eric Duda	Wattsburg		X

<b><u>Administrators:</u></b>	<b><u>Position:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Dr. Erik Kincaide	Superintendent of Record	X	
Joe Tarasovitch	Interim Director	X	
Atty. Tim Sennett	Solicitor	X	
Terri Birchard	Business Manager	X	
Natalie Fatica	Human & Quality Resources Coordinator	X	
Del VonVolkenburg	Facilities Manager	X	
Jeff Smith	Technology Manager	X	
Pat Holland	Supervisor of Student Services	X	
Sandy Carr	Supervisor of Student Services	X	

**Update from JOC Chairman regarding Executive Sessions occurring since June 28, 2018**

JOC Chairman Ring updated the group that there was an Executive Session held on July 15, 2018, in addition to the Executive Session held on this evening, July 31, 2018 regarding personnel matters

**Guests and Public Comment – Items related to the Agenda**

Guests signed in and present: Gina Zona, Valerie Myers, Dave Yanosko, Melinda Jobczynski, Pam Lasher, Roach Hewitt, Travis Woodburn, Susan Tatalone, Peggy Hanson, Rick Scaletta

**Correspondence**

Letter regarding Limited Procedures Engagement schedule to begin August 13, 2018 from the Auditor General's office

**Human and Quality Resources**

**Hiring of Dr. H. Fred Walker as New Director**

Motion to approve the hiring of Dr. H. Fred Walker as the new director

Moved for approval by Gallagher, with a second by Ogden

A voice roll call vote was called with the following results recorded –

Westcott – Absent	Ogden – YES
Olesnanik – YES	Bucksbee – YES
Gallagher – YES	Rickrode – YES
DiPlacido – NO	Boyd – YES
Ring – YES	Fox – YES
Duda - Absent	

Motion passed with 8 approval votes, 1 vote against, and 2 absent

**Hiring of Mary Foulkrod as Career Planning Coordinator**

Motion to approve the hiring of Mary Foulkrod as the Career Planning Coordinator at Colum D Step 15 with the salary of \$50,649 effective on or after August 1, 2018

Moved for approval by Gallagher, with a second by DiPlacido

The motion is approved with an all "ayes" voice vote

**One-time net stipend to Joe Tarasovitch**

Motion was made by Gallagher to provide a one-time net stipend of \$3,000 to Joe Tarasovitch to recognize and thank him for his time and efforts while serving as Interim Director

Moved for second by Ogden

The motion is approved with an all "ayes" voice vote

**Other Business**

**Career Alternative Education Program agreement**

Motion to approve the Career Alternative Education program agreement with the Sarah Reed Center from July 1, 2018 through June 30, 2019

Moved for approval by Rickrode, with a second by Gallagher

The motion is approved with an all "ayes" voice vote

**2018-2019 Tuition Rate for the Career Alternative Education Program**

Motion to the 2018-2019 tuition rate for the Career Alternative Education Program at \$84.00 per day

Moved for approval by DiPlacido, with a second by Ogden

The motion is approved with an all "ayes" voice vote

**Northwest Tri-Count IU lease agreement**

Motion to approve the lease agreement with the Northwest Tri-County Intermediate Unit for the Regional Skill Center storage area use from July 1, 2018 through June 30, 2019

Moved for approval by Ogden, with a second by Gallagher

The motion is approved with an all “ayes” voice vote

**Independent Electrical Contractors of NWPA lease agreement**

Motion to approve the 2018-2019 lease agreement with the Independent Electrical Contractors of NWPA for classroom and lab areas at the Regional Skill Center

Moved for approval by Fox, with a second by Boyd

The motion is approved with an all “ayes” voice vote

**Removal of Dolores Myrick as Signatory**

Motion to remove Dolores Myrick at Benefit Administrators, Inc as the signatory on the School’s Flexible Spending Account, Dental Claims, and Vision Claims PNC account based on her retirement from Benefit Administrators, Inc.

Moved for approval by Bucksbee, with a second by Ogden

The motion is approved with an all “ayes” voice vote

**Approval of Benefit Administrators, Inc. employees as Signatories**

Motion to approve the following Benefit Administrators, Inc employees as signatories for the School’s Flexible Spending Account, Dental Claims, and Vision Claims PNC accounts effective immediately:

Christina L. Claxton, BAI Manager  
Pamela M. Snyder, Vice President  
Joseph J. Kelly, Executive Vice President

Moved for approval by Bucksbee, with a second by Gallagher

The motion is approved with an all “ayes” voice vote

**Establishment of Capital Projects checking account at PNC Bank**

Motion to approve establishing a Capital Projects checking account at PNC Bank with Sam Ring (President/Chairman), John Ogden (Treasurer), and Terri Birchard (Business Manager/Secretary) as signatories

Moved for approval by Rickrode, with a second by DiPlacido

The motion is approved with an all “ayes” voice vote

**Guest and Public Comment – Open to General Matters – none**

**Next meeting: Thursday, August 23, 2018**

**Adjournment**

Moved by Ogden, with a second by Olesnanik to adjourn the meeting

Mr. Ring, Chairperson, adjourned the meeting at 7:42 p.m.

Minutes prepared by,

Terri L. Birchard, Board Secretary  
Joint Operating Committee