



**Joint Operating Committee  
Special Meeting Agenda**  
**Tuesday, July 31, 2018**  
8500 Oliver Road, Erie, PA 16509

**EXECUTIVE SESSION**  
**6:00 p.m.**

1. Personnel Matters

**SPECIAL MEETING**  
**7:00 p.m.**

1. **Call to Order**

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Wescott, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Fox, Duda

- D. Update from JOC Chairman regarding prior JOC Executive Sessions occurring since JOC session on June 28, 2018

2. **Guest and Public Comment – Items Related to the Agenda**

3. **Correspondence**

- A. Letter regarding Limited Procedures Engagement from the Auditor General's office

4. **Personnel**

- A. Motion to approve the hiring of a new director
- B. Motion to approve the hiring of Mary Foulkrod as the Career Planning Coordinator at Column D Step 15 with the salary of \$50,649 effective on or after August 1, 2018

5. **Other Business**

- A. Motion to approve the Career Alternative Education Program agreement with the Sarah Reed Center from July 1, 2018 through June 30, 2019
- B. Motion to approve the 2018-2019 tuition rate for the Career Alternative Education Program at \$84.00 per day
- C. Motion to approve the lease agreement with the Northwest Tri-County Intermediate Unit for the Regional Skill Center storage area use from July 1, 2018 through June 30, 2019

- D. Motion to approve the 2018-2019 lease agreement with the Independent Electrical Contractors of NWPA for classroom and lab areas at the Regional Skill Center
- E. Motion to approve the following Benefit Administrators Inc. employees as signatories for the School's Flexible Spending Account, Dental Claims, and Vision Claims PNC accounts effective immediately:

Christina L. Claxton, BAI Manager  
Pamela M. Snyder, Vice President  
Joseph J. Kelly, Executive Vice President

- F. Motion to remove Dolores Myrick at Benefit Administrators Inc. as the signatory on the School's Flexible Spending Account, Dental Claims, and Vision Claims PNC account based on her retirement from Benefit Administrators Inc.
- G. Motion to approve establishing a Capital Projects checking account at PNC Bank with Sam Ring (President/Chairman), John Ogden (Treasurer), and Terri Birchard (Business Manager/Secretary) as signatories

**6. Guest and Public Comment – Open to General Matters**

**7. Next Meeting – Thursday, August 23, 2018 at 6:00 p.m.**

**8. Adjournment**