

Book	Policy Manual
Section	600 Finances
Title	Cooperative Purchasing
Code	613
Status	Second Reading
Legal	1. 24 P.S. 1850.1 2. 53 Pa. C.S.A. 2301 et seq 3. Pol. 610
Last Revised	February 6, 2019
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Authority

The **Joint** Operating Committee recognizes the advantages of centralized purchasing. Therefore, the **Joint** Operating Committee encourages the administration to seek **the benefits and** savings that may accrue through joint agreements with other political subdivisions for the purchase of supplies, equipment or services.[\[1\]](#)[\[2\]](#)

Delegation of Responsibility

The **Joint** Operating Committee authorizes the Business Manager to negotiate **appropriate** cooperative purchase agreements with other political subdivisions, in accordance with law and **Joint** Operating Committee policy.

Guidelines

Cooperative purchases require an agreement approved by the **Joint** Operating Committee and the participating contracting body(s) which **may** specify:[\[2\]](#)

1. Categories of equipment or supplies to be purchased.
2. Manner of advertising for bids and awarding contracts.[\[3\]](#)
3. Method of payment by each participating party.
4. Other matters deemed necessary to carry out the purposes of the agreement.