

Book	Policy Manual
Section	600 Finances
Title	Purchases Budgeted
Code	611
Status	Second Reading
Legal	1. 24 P.S. 751 2. 24 P.S. 807.1 3. 24 P.S. 609 24 P.S. 1850.1
Last Revised	February 18, 2019
Last Reviewed	February 18, 2019

Authority

It is the policy of the **Joint** Operating Committee that when funds are available all purchases contemplated within the current budget and not subject to bid shall be made in a manner that ensures the best interests of the school.[\[1\]\[2\]](#)

Delegation of Responsibility

All purchases that are within budgetary limits may be made upon authorization of the **Purchasing Agent, Business Manager, Joint Operating Committee Secretary, and/or Director, unless the contemplated purchase is for more than ~~\$20,100~~ the approved Department of Labor and Industry bidding threshold amounts, in which case prior approval by the Joint Operating Committee is required.**[\[3\]\[1\]\[2\]](#)

All purchase order requests must be referred to the Director or designee, who shall check whether the proposed purchase is subject to bid; whether sufficient funds exist; and whether the material might be available elsewhere in the school.[\[1\]\[2\]](#)

Last Modified by Terri Birchard on February 18, 2019