

Career Planning Coordinator Board Report Dec 2018

Career Planning

- Career Artifact Checklist for student Career Folders is in its final draft.
- Completed ECTS CEW Standards with specific artifacts listed for home school district's usage.
- WIN visits to labs have been completed for Quarter 1. Assignments are currently being scheduled with students completing career research for quarter 2 and documentation being housed in Career Artifact Folders.

NOCTI/NIMS

- Assisting with NIMS testing scheduled to begin in PMT this week.

PA Career Objective Forms

- In the process of visiting each classroom to have students complete and sign forms.
- In the afternoon labs, Mrs. Carr and I am also having seniors complete a Pre Graduation Survey. The information is being organized into a spread sheet which will be used to create small group informational meetings.

Activities & Awards

- Millcreek Kiwanis Citizenship Award to be presented to Hannah Greene at December 17, 2018 meeting.
- Attended a Safe 2 Say Something training.

Submitted by:

Mary Foukrod

13.1.11 Career Awareness and Preparation

Completed

A. Self Assessments	Level I
B. Research Career Options	I
D. Multiple Career Development Opportunities	I, II and III
F. Exploring Post-secondary opportunities	I
G. Career Portfolio	I, II and III

13.2.11 Career Acquisition

A. Practice speaking and listening skills	II, III
B. Research Employment Prospects	II, III
C. Career acquisition documents	II, III
D. Review annually the career portfolio contents	II, III
E. Application of essential workplace skills	II, III

Due to ECTS scheduling, the following standards may be completed either the student's junior year or senior year.

13.3.11 Career Retention and Advancement

A. Attitudes and work habits	I, II, or III
B. "Team member" listening techniques	II or III
C. Conflict resolution skills	II or III
D. Personal Budget connected to career choice	II or III
E. Time management strategies	I, II, or III
G. Impact of lifelong learning	I

13.4.11 Entrepreneurship

A. Comparing entrepreneurial and corporate environments	II or III
B. Recognizing entrepreneurial traits	II or III
C. Develop a business plan	II or III