

Supervisors of Instructional Support Services Report

August 2018

Sandy Carr and Pat Holland

Curriculum Development

Curriculum – The curriculum revisions made by the instructors in June have been reviewed. Scope and Sequence charts reflect the elimination of the Personal Finance and Business Math Courses.

Textbooks – New textbooks were ordered and have arrived for Computer Networking, Computer Programming, Culinary Arts, Drafting & Design, and Health Assistant. New workbooks were ordered for Tourism and Hospitality Management. Replacement texts were also purchased for Art & Design for Business.

Accreditation- We received confirmation that the NAEYC Academy for Early Childhood Program Accreditation has renewed accreditation for the Tech Tikes Preschool. Thanks to Donna Erdman for her efforts in the program renewal process. The renewal application has been sent to the ADDA (American Design Drafting Association) for the Drafting and Design program accreditation. We appreciate the work that Mariea Sargent did to prepare the application and supporting documentation.

Special Education

Projections- At this time we have approximately 749 total students enrolled at ECTS with approximately 242 who are identified as disabled and have an IEP or Chapter 15, Service Plan. This represents 32.3% of our student body. Sandy and Pat have obtained these students' records and are making this information available to our instructional staff.

In-Service Training- On Friday, August 24, 2018 our instructional staff will be provided the updated Student Support binders. Pam Pence, the Student Support Secretary has updated information for returning students and added the information for new students at ECTS. These binders were designed to help our instructional staff identify and understand the individual needs of our students with disabilities in each of our CTE Programs. Each page will list the student's demographic information and the student's specific Specially Designed Instruction (SDI) that our instructors are mandated by federal law to provide. Lists of students that need specific accommodations are also provided. These accommodations may include test being read, extended time for work completion, hard copies of teacher notes provided for student, etc. In addition, Sandy and Pat will be reviewing the use of the Appointy scheduling system where instructors will once again be able to schedule instructional aides into their classrooms to help provide direct support to any of our students in need.

Instructional Aides – We welcome Kimberly Haupt and Nancy Makowski to our Instructional Aide team. Our aides will be utilizing Room 9 next to the Precision Machining classroom as their new resource room. I-Pads will be used by our instructional aides with the "Appointy software" to help provide a means for our instructors to schedule the individual supports needed by our students, especially those students with special needs.