

Maintenance Department Report for August 2018

I. MANAGER ACTIVITIES

A. Accomplishments

1. Main water valve and backflow preventer rebuilt
2. Parking lot patched and sealed
3. Furniture assessed for replacement
4. 3 new Lifts installed in Auto Tech
5. Communicated with the following Contractors/Vendors:

- DeSantis	-Jemko
- UniFirst	- Fagan
-Penelec	- Scobel
- Plyler	- EMSI
-TC Paving	- Summit Township
- WT Spaeder	

B. Meetings Attended

1. Weekly Administrative Team meetings.
2. Building and grounds maintenance
3. Emergency Management
4. School Safety and Security

II. MAINTENANCE

A. Accomplishments

1. Summer Projects, floor/wall repairs, painting
2. Power outlets for classroom TV whiteboard project
3. Installed new sink in Art and Design
4. Grounds Maintenance

B. Ongoing Projects

1. Completed work requests at High School and Skill Center.
2. Performed Preventive Maintenance on Scheduled Equipment
3. Maintained lawn maintenance equipment

II. CUSTODIAL

A. Accomplishments

1. Summer Cleaning of the facilities.
2. Locker combinations changed
3. Set up for events as scheduled

IV. SAFETY

1. Walk Through with Insurer
2. Appointed as Security Administrator –Act 44 Compliance