

Erie County
Foundation
Vocational-Technical School

8500 Oliver Road, Erie, PA 16509

Board of Directors

Meeting Minutes

June 28, 2018

Mr Buckbee, Chairman, called the meeting to order at 7:10 p.m.

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Board members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview		x
John Ogden	Fort LeBoeuf	x	
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane	x	
Justin Gallagher	Harbor Creek	x	
Edward Rickrode	Iroquois	x	
John DiPlacido	Millcreek	x	
Corrie Boyd	North East	x	
Sam Ring	Northwestern	x	
David Fox	Union City	x	
Eric Duda	Wattsburg	x	

Meeting Minutes

Minutes of May 24, 2018

Motion to accept the minutes of the April 26, 2018 meeting as presented

Moved for approval by Ogden, with a second by Gallagher

The motion is approved with an all "ayes" voice vote

Correspondence

Letter from Jennifer Pontzer regarding absence at meeting

Financial Reports, Payments, and Invoices

Presentation of the following business reports, payments, and invoices:

- ECVTS Foundation Statement of Activities – May 2018
- ECVTS Career Street Statement of Activities – May 2018
- ECVTS Foundation Statement of Financial Position – May 31, 2018
- ECVTS Foundation Checks and Invoices – May 2018
- ECVTS Foundation Treasurer's Report as of May 31, 2018

Motion to approve the ECVTS Foundation Reports, Payments and Invoices as presented

Moved for approval by Rickrode with a second by Gallagher

The motion is approved with an all "ayes" voice vote

(Copy of reports are filed with the official minutes)

Other Business

Operations Manager Report – no report

Finance Manager Report – no report

Career Street Executive Director Report

(Copies of these reports are filed with the official minutes)

Career Street the Product – Personnel Committee Chair – no report

An update was given by Jeff Smith, ECTS Technology Director, regarding the Career Street website redesign

Career Street Executive Director's Contract

Discussion regarding the termination clause for the six month renewal contract for the Career Street Executive Director. Currently the draft contract reflects a 60 day termination clause.

Motion to amend the termination clause to 30- day notice in paragraph 14 of the contract

Moved for approval by Gallagher with a second by Ring

The motion is approved with an all "ayes" voice vote

Motion to approve the Career Street Executive Director's contract, as amended, from July 1, 2018 to December 31, 2018

Moved for approval by Ogden with a second by Gallagher

The motion is approved with an all "ayes" voice vote

Resignation of Fairview School District Representative Foyle

Motion to accept the resignation of Andrew Foyle, Fairview School District representative, effective June 12, 2018

Moved for approval by Gallagher with a second by Ring

The motion is approved with an all "ayes" voice vote

Career Street Management Fees

Motion to approve the Career Street Management Fees from July 1, 2017 to December 31, 2017

Moved for approval by Gallagher with a second by Ring

The motion is approved with an all "ayes" voice vote

Other Information – None

Next meeting is Thursday, August 23, 2018

Adjournment

Moved by Ogden, with a second by DiPlacido to adjourn the meeting

Mr. Bucksbee, President, adjourned the meeting at 8:08 p.m.

Minutes prepared by,

Terri Birchard, Board Secretary
Erie County Vocational Technical School Foundation

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