



**Joint Operating Committee
Meeting Agenda**
Thursday, April 25, 2019
8500 Oliver Road, Erie, PA 16509

Work Session
6:30 p.m.

1. Executive Session - TBD
2. Foundation Meeting

Regular Meeting

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Westcott, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Gilbert, Hallock
2. **Meeting Minutes**
 - A. Motion to accept the minutes of the March 28, 2019 meeting as presented
3. **Guest and Public Comment – Items Related to the Agenda**
4. **Correspondence**
 - A. Letter from Roach Hewitt, Computer Programming Instructor, regarding retirement date of June 7, 2019
 - B. Letter from IU5 regarding storage lease termination notice
 - C. Letter from PennDot regarding public meeting on May 2, 2019 at Erie County Technical School concerning round-about construction at Flower/Oliver/Hamot Roads
5. **Business**
 - A. **Business Manager Report** — Terri Birchard
 - B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
 1. Revenue and Expenditure Reports: March 2019
 - a) General Fund
 - b) Capital Projects Fund
 - c) Student Activities Report
 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$423,124.46
Invoices Payable: \$146,288.70

- b) Capital Projects Fund Checks and Invoices:
 - Checks and Wire Transfers: None
 - Invoices Payable: None
- v) Student Activity Fund
 - Checks and Wire Transfers: \$4,734.48
 - Invoices Payable: \$1,719.35
- 3. VISA Procurement Card Payment: March: \$34,671.31
- 4. Treasurer's Report - March 2019
- 5. Budget Transfers – None

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to accept the retirement request of Roach Hewitt effective June 7, 2019
- C. Motion to hire Aden Mitchell and Jacob Myers as seasonal custodial help and Nick DeRoss and Neil Noyes as seasonal IT help at the rate of \$9.00 per hour beginning on or after May 1, 2019
- D. Motion to hire Sharon Kresse as part-time Supplemental School Nurse at the rate of \$26.20 per hour effective for the 2019-2020 school year
- E. Motion to approve the agreement between the Operating Committee of the Erie County Technical School and the Erie County Technical School Federation of Teachers Classified Personnel Unit
- F. Motion to hire Lesa Scalise as Supervisor of Student Support at the salary of \$73,000 per year effective July 1, 2019

7. Operations

- A. Administrative Reports
 - 1. Superintendent Report — Dr. Erik Kincaid, Fairview School District
 - 2. Director Report — Dr. H. Fred Walker
 - A. 2019 Climate Survey Summary Report
 - 3. Solicitor Report — Timothy or Christopher Sennett
 - 4. Principal Report — Joe Tarasovitch
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 - a. Update on SkillsUSA State Competition
 - b. Photos of SkillsUSA Conference and Medalist

1. Ratification of Transition Center Field Trip; Glenwood YMCA and Blasco Library; April 4, 2019
2. Approval of Upcoming Field Trip Requests
 - a. Field Trip Request – Cosmetology; May 21, 2019; Cosmo Prof and Ulta Beauty; Erie, PA
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
 1. Motion to approve the submittal of the final 2019-2020 general fund budget to Pennsylvania Department of Education, as presented and approved by the participating school districts
 2. Motion to approve the Special Education Transition Center Operating Agreement effective July 1, 2019 through June 30, 2020, as presented
 3. Motion to approve the lease with the Independent Electrical Contractors Apprenticeship Program from September 1, 2019 to June 30, 2020
 4. Motion to approve the consulting contract with The Nutrition Group effective July 1, 2019 through June 30, 2020
 5. Motion to approve the Director's expense report for March 2019

8. Other Business

- A. Board Action Items
- B. Renovation Committee Report – John DiPlacido, JOC Chairperson
- C. Joint Meetings of JOC and Superintendents
- D. Motion to approve the donation of computer equipment from Union City Area School District
- E. Motion to approve the donation of the Harig Model 612 Surface Grinder from Mark Husted at Samtec for use in the Precision Machining Technologies lab
- F. Motion to approve the amendment to the Articulation Agreement between Edinboro University of Pennsylvania and the Erie County Technical School for the Early Childhood Education program
- G. Motion to approve the Articulation Agreement between The Institute of Medical and Business Careers and the Erie County Technical School for the Health Assistant program

9. Supplemental Reports & Information – Provided in written form; No presentation

- A. Facilities Report — Del VonVolkenburg
- B. Technology Report — Jeff Smith
- C. Instructional Support Services Report — Sandra Carr and Pat Holland

- D. JOC Member Attendance Report
 - E. Secondary Program Enrollment Report
 - F. Transition Center & Career Alternative Education Enrollment Report
 - G. Disabled Population by District
 - H. Disabled Population by Program
 - I. Business Contacts Report – Elaine Shaffer
 - J. Work Experience Report – Elaine Shaffer
 - K. Admissions Coordinator Report – Lisa Sorenson
 - L. Career Planning Coordinator Report – Mary Foulkrod
 - M. ECTS Honor Roll Students
 - N. ECTS Students of the Month – April 2019
 - O. Statement of Financial Interests – paper version - Due by May 1, 2019**
 - P. Statement of Financial Interests – electronic version – Due by May 1, 2019**
 - Q. Next meeting: Thursday, May 23, 2019
10. Guest and Public Comment – Open to General Matters
 11. JOC Board Remarks and Comments
 12. Adjournment
 13. FOUNDATION AGENDA