



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Thursday, August 24, 2017

Work session - 6:01 p.m.

- Ms. Valerie Hartley, CPA, of Buseck Barger Bleil & Co reviewed the June 30, 2017 audited financial statements
- An Executive Session relating to personnel and negotiations for the Joint Operating Committee, and also for the Foundation Board of Directors relating to contract negotiations was held starting at 6:23 p.m.
- The work sessions for the Joint Operating Committee and Foundation Board of Directors ended at 7:10 p.m.

Call to Order

Mr. Foyle, JOC President called the regular meeting to order at 7:10 p.m.

Moment of Reflection and Pledge of Allegiance

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
Dennis Olesnanik	Girard	x	
James Bucksbee	General McLane		x
Bill Lutz	Harbor Creek	x	
Wade King	Iroquois		x
John DiPlacido	Millcreek	x	
Andrew Fynan	North East	x	
Sam Ring	Northwestern	x	
David Fox	Union City	x	
Eric Duda	Wattsburg		x

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Kenneth Berlin	Superintendent of Record	x	
Aldo Jackson	Director	x	
Atty. Chris Sennett	Solicitor	x	
Joseph Tarasovitch	Principal	x	
Terri Birchard	Business Manager	x	
Natalie Fatica	Human & Quality Resources Coordinator	x	
Del VonVolkenburg	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Pat Holland	Supervisor of Student Services	x	
Sandy Carr	Supervisor of Student Services	x	

Meeting Minutes

Minutes of June 22, 2017

Motion to accept the minutes of the June 22, 2017 meeting as presented

Moved for approval by Ogden, with second by DiPlacido

The motion is approved with an “ayes” voice vote

(Copy is filed with the official minutes)

Guests and Public Comment – Items related to the Agenda - none

Guests signed in and present: Robert Eggleston III; Tracy Massello; Michael Miller; Remle Moyak; Matt Walter; Marty Burnham; Rosanne Gangemi; Elaine Shaffer; Lesa Scalise; Kayla Noonan; Corey Long; Jeff Zellefrow; Rob Suprynowicz; Travis Woodburn; Mark Cyphert; Mariea Sargent; and Dave Yanosko

Correspondence

Letter of resignation from Robyn Edwards, part-time secretary

Letter from PSBA regarding Appointment of Voting Delegates for the PSBA Officer Election

Letter from PSBA regarding the Slate of Candidates for PSBA Officers for 2018

No voting delegate will be selected and no votes will be cast for PSBA elections

Business

Report - Business Manager – Terri Birchard

(Copy filed with the official minutes)

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices, as presented:

- Revenue and Expenditure Reports: June and July 2017
 - General Fund
 - Food Service Fund
 - Capital Reserve Fund
 - Student Activities Report
- Checks and Invoices:
 - General Fund Checks and Wire Transfers: June \$540,322.98 July \$336,446.70
 - Invoices Payable: \$141,931.39
 - Food Service Fund Checks and Wire Transfers: June \$34,737.90 July - none
 - Invoices Payable: July - \$1,490.00 August \$150.00
 - Capital Projects Fund Checks and Invoices: - none
 - Invoices Payable: none
 - Student Activity Fund Checks: June \$1,357.65 July - none
 - Invoices Payable: none
- VISA procurement card payment – June :\$6,642.54 July \$28,944.79
- Treasurer’s Report: June and July 2017
- Budget Transfers – none

All business reports moved for approval by Lutz with a second by Olesnanik
The motion is approved with an all “ayes” voice vote
(Copy of each item is filed with the official minutes)

Approval of June 30, 2017 audited financial statements

Motion to approve the audited financial statements for the year ended June 30, 2017 as presented by
Buseck Barger Bleil & Co.

Moved for approval by Ogden, with second by Ring
The motion is approved with an “ayes” voice vote

Human and Quality Resources

Report—Coordinator of Human and Quality Resources – Natalie Fatica
(Copy filed with the official minutes)

Part-time Math Instructor – Scutella

Motion for approval to hire Daniel Scutella as one of the part time Math Instructors effective August 24,
2017, at Column A Open at the rate of \$41,000 per year prorated for part-time

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

Uncompensated Leave of Absence – Beals

Motion to ratify the uncompensated leave of absence for Garret Beals from July 17 to August 8, 2017

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

Resignation – Edwards

Motion to ratify the resignation request of Robyn Edwards effective August 18, 2017

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

2017-2018 RCTC Instructors and Supervisors

Motion to approve the 2017-2018 RCTC instructors and supervisors, as presented

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

2017-2018 NTHS and SkillsUSA Advisors

Motion to approve the 2017-2018 NTHS and SkillsUSA advisors

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

Curriculum Development – Marendt and Scutella

Motion to approve 12 hours each of curriculum development hours for Allison Marendt and Daniel Scutella at the curriculum rate of \$35.00 per hour

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all "ayes" voice vote

Regular Employment Status - Pence

Motion to grant regular employment status to Pam Pence effective June 27, 2017, at \$15.11 per hour

Moved for approval by Ring, with a second by DiPlacido
The motion is approved with an all "ayes" voice vote

Operations

Administrative Reports

- Superintendent Report– Kenneth Berlin, Wattsburg Area School District – no meeting, no report
 - Director Report — Aldo Jackson
 - Solicitor Report – Tim Sennett
 - High School Principal Report — Joe Tarasovitch
 - Facilities Report — Del VonVolkenburg
 - Technology Report — Jeff Smith
 - Instructional Support Services Reports - Sandy Carr and Pat Holland
- (Copy of each printed report is filed with the official minutes)

Staff Travel >400 miles (Polices: 331,431,531)-None

Salorino – Graph Expo, Chicago, IL

Motion to approve the travel request of Joe Salorino, Graphics Instructor, to attend the Graph Expo; September 11 – 13, 2017; Chicago, IL

Moved for approval by DiPlacido, with a second by Lutz
The motion is approved with an all "ayes" voice vote

Erdman– NAEYC Conference, Atlanta, GA

Motion to approve the travel request of Donna Erdman, Early Childhood Education Instructor, to attend the NAEYC Annual Conference and Expo; November 14 – 19, 2017; Atlanta, GA

Moved for approval by DiPlacido, with a second by Lutz
The motion is approved with an all "ayes" voice vote

Student Field Trips and Fundraising, (Policy 121, 229, 230)

Ratification of field trips and fund raisers occurring prior to the meeting - none

Approval of upcoming field trips and fundraising requests

- Field Trip Request – Early Childhood Education; September 13, 2017; Mercyhurst Child Learning Center; Erie, PA
- Field Trip Request – Early Childhood Education; September 13, 2017; YMCA Downtown Erie; Erie, PA

Approval of 2017-2018 fundraising and community service requests

- Fundraising Request – National Technical Honor Society; Various through 2017-2018 school year as presented
- Fundraising Request – Cosmetology Program; Various through 2017-2018 school year as presented
- Community Service Request – Cosmetology Program; Various through 2017-2018 school year as presented

Moved for approval by Lutz, with a second by Olesnanik
The motions are approved with an all “ayes” voice vote

Facility Use Requests – Profit Making Organizations (Policy 707) - none

Other Operations

2017-2018 CAEP Agreement with Sarah Reed Center

Motion to approve the Career Alternative Education Program agreement with the Sarah Reed Center from July 1, 2017 through June 30, 2018

Moved for approval by Ring, with a second by Fynan
The motion is approved with an all “ayes” voice vote

2017-2018 Career Alternative Education Tuition Rate

Motion to set the 2017-2018 tuition rate for the Career Alternative Education Program at \$84.00 per day

Moved for approval by Lutz, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

Lease Agreement - School District of the City of Erie

Motion to approve the lease agreement with the School District of the City of Erie for the Regional Skill Center welding lab

Moved for approval by Ring, with a second by Olesnanik
The motion is approved with an all “ayes” voice vote

2017-2018 Faculty and Student Handbook Changes

Motion to approve the changes to the 2017-2018 Faculty Handbook and the 2017-2018 Student Handbook

Moved for approval by Ogden, with a second by DiPlacido
The motion is approved with an all “ayes” voice vote

Donation of Network Switches – Meadville Forging Company

Motion to accept the donation of eight Cisco Analyst 2950 Managed Network Switches from Meadville Forging Company to be utilized in the Computer Networking Program

Moved for approval by Ring, with a second by Lutz

The motion is approved with an all “ayes” voice vote

Lease Agreement – Independent Electrical Contractors of NW PA

Motion to approve the lease agreement for the Regional Skill Center with the Independent Electrical Contractors of NW PA for an electrician’s apprenticeship program

Moved for approval by Fox, with a second by Fynan

The motion is approved with an all “ayes” voice vote

Benefit Compensation Plans (Act 93) for Administrative Staff and Business Manager

Motion to take from the table the approval of the Benefits Compensation Plans (Act 93) for the Administrative Staff and the Business Manager

Moved for approval by Ring, with a second by Lutz

The motion is approved with an all “ayes” voice vote

Mr. Ring moved to table the motion to the next month’s JOC session the Benefit Compensation Plans for Administrative Staff and Business Manager

Moved for approval with a second by Ogden

The motion is approved with an all “ayes” voice vote

Ratification of Tentative Agreement with AFT Local 1589

Motion to ratify, with reservations, the tentative agreement for the Master Contract 2014-2020 between the Erie County Technical School Federation of Teachers, Local 1589, and the Erie County Technical School Joint Operating Committee

A voice roll call vote was taken on this motion reflecting 7 voting against; 1 voting for; and 3 absent. The motion to ratify was defeated with the individual results recorded as follows:

<u>Committee Member</u>	<u>School District</u>	<u>Vote</u>
Andrew Foyle	Fairview	FOR
John Ogden	Fort LeBoeuf	AGAINST
Dennis Olesnanik	Girard	AGAINST
James Bucksbee	General McLane	ABSENT
William Lutz	Harbor Creek	AGAINST
Wade King	Iroquois	ABSENT
John DiPlacido	Millcreek	AGAINST
Andrew Fynan	North East	AGAINST
Sam Ring	Northwestern	AGAINST
David Fox	Union City	AGAINST
Eric Duda	Wattsburg	ABSENT

Other Business

- Board Action Items – Review of Food Service Financials – No report

Supplemental Information

- JOC Member Attendance Report
- Secondary Program Enrollment Report
- Transition Center Enrollment Report & Career Alternative Education Report
- Disabled Population by District
- Disabled Population by Program
- Business Contacts Report – No report
- Work Experience Report – No report
- Admissions Coordinator Report
- Career Planning Coordinator Report – No report
- Administrative Staff Retreat Priority Action Plans 2017-2018
- Articulation Agreement with Triangle Tech
- Professional Development Portfolio – Domain 4 Professional Responsibilities
- Small Learning Communities

(Copy of each supplemental item is filed with the official minutes)

- Next meeting: Thursday, September 28, 2017 at 6:00 p.m.

Guest and Public Comment – Open to General Matters

Mr. Mark Cyphert, Metal Fabrication Instructor, commented about his disappointment over beginning a new school year without a Professional Unit Contract

Adjournment

Moved by Lutz, with a second by Olesnanik to adjourn the meeting

Mr. Foyle, Chairperson, adjourned the meeting at 7:55 pm.

The ECVTS Foundation meeting began after the adjournment of this session.

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee