

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: September 28, 2017

SUBJECT: Resignation- Garret Beals

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Garret Beals, part-time Custodian, has expressed his desire to resign effective September 25, 2017. (see attached letter)

RECOMMENDATION:

Motion to ratify the resignation request of Garret Beals effective September 25, 2017.

September 26, 2017

Thank you for the opportunity to work at Erie County Technical School. At this time it is necessary to resign my position as a part-time custodian effective September 26, 2017.

Thank you,

Garret Beals

A handwritten signature in blue ink, appearing to read "Garret Beals", with a stylized, cursive script.