

September 5, 2017

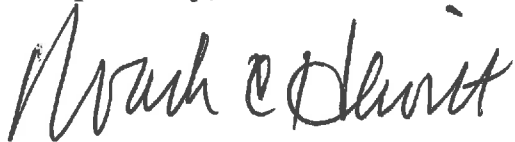
Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

Terri:

Due to the uncertainty of contract negotiations after three years, and going into a fourth year, this letter is to inform you of my intent to retire during the 2018-2019 contractual school year, July 1, 2018 to June 30, 2019. The current contract in effect at this time specifies that I must submit my intent to retire prior to January of the year prior to my intended retirement year to guarantee my sick time compensation.

This notice therefore is to insure eligibility for retirement compensation, as outlined in Article VI, Section 12 of the Master Contract in effect at the time of this correspondence (September 5, 2017).

Respectfully,

A handwritten signature in black ink, appearing to read "Roach C. Hewitt". The signature is fluid and cursive, with the first name "Roach" being the most prominent part.

Roach C. Hewitt