
**Erie County Technical School
Director's Report
October 2017**

Teacher Success Plans

The faculty and administration have completed our second round of Teacher Success Plan conferences. Over a two-day period, each professional unit member met with either the principal or director to review each faculty member's goal for the coming year. Conference discussions included what faculty members were eager to do this year, challenges they faced, supports they thought they would need, and targets they were shooting for this year.

To better align campus-wide priorities with faculty members' effort, faculty members chose from one of five priorities:

- 1) **NOCTI:** 93% of students will score Advanced and Competent on written and practical exam.
- 2) **Placement:** 93% of the Class of 2018 transition to employment, education, or the military.
- 3) **Attendance:** The attendance rate for my program will average 95% or better.
- 4) **Writing:** My students will complete a writing exercise of at or above Collins Level 4.
- 5) **Non-Traditional Participation:** One in five of my recruits for 2018-2019 will be non-traditional.

Food Service

As we try to improve this service to a financial breakeven point, we encountered another decrease in revenue. Union City students will be receiving their lunch on the bus to and from the technical school. There were challenges associated with the district-wide free breakfast and lunch program, which did not carry over to UCASD students at the technical school. We can hardly afford to lose the revenue from nearly 40 daily lunch sales.

Our lunch program is only serving Northwestern A.M. students and Fort LeBoeuf P.M. students. The breakfast program continues to serve all districts with the exception of Wattsburg. We will be meeting with management from Nutrition Inc. to reassess our financial and operational plans.

Renovation Project

At the October superintendents' meeting, we spent about an hour discussing the renovation project. Chris Coughlin, architect, and Paul Abramson, feasibility consultant, helped with the discussion. The consensus of the group is the work needs to be done. They did ask that we investigate alternatives to the market-value-only capital outlay provision in the Articles of Agreement. The director solicited a survey of other CTCs in the state.

Erie Times News Erie's Choice Award

We are pleased to report the Erie County Technical School has been recognized as a finalist for the 2017 Erie's Choice for Career and Technical School. This is the second year in a row we have been recognized as a finalist.

RCTC

Term III registration is occurring until October 20. Classes begin the week of October 30. There were 40 registrations in 13 classes at the time of this report.

We also kicked off three corporate training programs this month. Custom Engineering is conducting four blueprint classes over two shifts, one series in machining, the other in welding. There are 42 employees enrolled in the classes. Kit Carson is the instructor for machining classes and Rich Powers is the instructor for the welding classes.

We are pleased to be working with Lord Corporation's Saegertown operation. Five maintenance staff members are receiving basic and pipe welding training. Tom Kostreba is teaching this program on-site to best meet the needs of the company.

Other Action Items this Month

Other items the director has been working on in July and August include:

1. Participated in professional unit negotiations and analyzed salary schedules.
2. Reviewed a countywide calendar proposal for use by ECTS.
3. Conducted the first formal teacher observation for the academic year.

Director's Travel and Meetings—October 2017

The director's recent and scheduled meetings include:

- ❖ *Professional Unit Negotiations*; ECTS; October 2; with Jim Bucksbee, Marty Burnham, and Mark Cyphert
- ❖ *Career Pathways Webinar*; ECTS; October 3; with Mary Bula, Erie Together; co-presented to CTE administrators and United Way officials in Indiana
- ❖ *Workforce Development Board, Executive Committee Meeting*; teleconference; October 4; monthly meeting of committee
- ❖ *Pennsylvania Auditor General's Campus Tour*; ECTS; October 5; with Eugene DePasquale, Liz Wagenseller, Chief of Staff, Barry Ciccocioppo, Communications Director, and Joe Tarasovitch; conversation about workforce development and campus tour
- ❖ *Monthly Faculty Meeting*; ECTS; October 5; Topics included NOCTI Improvement Plans and upcoming recruiting activities
- ❖ *Professional Advisory Council Meeting*; ECTS; October 6; monthly meeting with superintendents
- ❖ *Girard School Board Meeting*; ECTS; October 9; hosted school board members and district administrative staff for a dinner and campus tour
- ❖ *ISO Renewal Audit*; ECTS; October 12-13; with Steve Pettyjohn, auditor, and administrative staff
- ❖ *Professional Unit Negotiations, Board Committee*; ECTS; October 12; to review proposed language and salary schedule

- ❖ *Workforce Development Board*; teleconference; October 13; monthly meeting of board
- ❖ *Emerge 2040 Steering Committee Meeting*; Erie; October 19; monthly meeting of steering committee
- ❖ *National Technical Honor Society Induction Ceremony*; ECTS; October 19; induction of 21 students into honor society
- ❖ *Agenda Review with JOC Chair*; Erie, October 20; with Andy Foyle; to review JOC agenda
- ❖ *Meet & Discuss*; ECTS; October 24; monthly meeting with Federation officers and administrative staff
- ❖ *Joint Operating Committee Meeting*; ECTS; October 26; monthly meeting
- ❖ *Career Pathways Engineering & Industrial Technology Advisory Committee Meeting*; Erie; October 27; inaugural meeting of Pathways Alliance first advisory committee
- ❖ *October Faculty Meeting*; ECTS; September 7; NOCTI Improvement Plans and Recruiting Program Review