

Book	Policy Manual
Section	100 Programs
Title	Adoption of Textbooks
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Status	First Reading
Legal	1. 24 P.S. 508 2. 24 P.S. 801 3. 24 P.S. 803 4. 24 P.S. 1850.1 5. Pol. 006 6. Pol. 105.1 24 P.S. 807.1 Pol. 610
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Authority

The Joint Operating Committee shall, by an affirmative vote of a majority of the full Joint Operating Committee, adopt all textbooks used for instruction in the school's educational program. The Joint Operating Committee shall establish a planned cycle of textbook review and replacement.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Definition

For purposes of this policy, **textbooks** shall be defined as the books used as the basic source of any information in **the planned instruction**.

Delegation of Responsibility

The Director shall be responsible for the selection and recommendation of textbooks for **Joint Operating Committee** consideration. No adoption or change of textbooks shall be made without **the Director's** recommendation, except by a two-thirds vote of the **Joint Operating Committee**.[\[1\]](#)[\[3\]](#)[\[5\]](#)

The Director **or designee** shall **establish administrative regulations for reviewing, evaluating and selecting textbooks**.

A list of all approved textbooks used in the school shall be maintained by the Director or designee and shall be available to Joint Operating Committee members, school staff, students, parents/guardians and community members.[\[6\]](#)