



**Joint Operating Committee  
Meeting Agenda**  
Thursday, March 22, 2018  
8500 Oliver Road, Erie, PA 16509

**Work Session**  
**6:00 p.m.**

1. Foundation Meeting
2. Procedure 126 – Enrollment Review
3. Executive Session – Personnel Matters

**Regular Meeting**

1. **Call to Order**
  - A. Moment of Reflection
  - B. Pledge of Allegiance
  - C. Roll Call  
Foyle, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Fynan, Ring, Fox, Duda
2. **Meeting Minutes**
  - A. Motion to accept the minutes of the February 22, 2018 meeting as presented
3. **Guest and Public Comment – Items Related to the Agenda**
4. **Correspondence**
5. **Business**
  - A. **Business Manager Report** — Terri Birchard
  - B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
    1. Revenue and Expenditure Reports: February 2018
      - a) **General Fund**
      - b) **Food Service Fund**
      - c) **Capital Projects Fund**
      - d) **Student Activities Report**
    2. Checks and Invoices
      - a) General Fund Checks, Wire Transfers and Invoices:  
Checks and Wire Transfers: **\$264,885.07**  
Invoices Payable: **\$102,467.10**
      - b) Food Service Fund Checks and Invoices:  
Checks and Wire Transfers: **\$13,662.96**  
Invoices Payable: **\$14,980.43**

- c) Capital Projects Fund Checks and Invoices:
  - Checks and Wire Transfers: None
  - Invoices Payable: [\\$8,240.00](#)
- d) Student Activity Fund
  - Checks and Wire Transfers: [\\$2,181.00](#)
  - Invoices Payable: [\\$38.00](#)
- 3. VISA Procurement Card Payment: [February: \\$28,092.53](#)
- 4. Treasurer's Report - [February 2018](#)
- 5. Budget Transfers – none

## 6. Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report](#) — Natalie Fatica
- B. Motion to approve the contract agreement with the American Federation of Teachers Local through June 30, 2020
- C. [Motion to hire Heidi Crane as a part-time Student Aide at the rate of pay of \\$15.57 per hour effective March 23, 2018](#)

## 7. Operations

- A. Administrative Reports
  - 1. [Superintendent Report](#) — Ken Berlin, Wattsburg Area School District
  - 2. [Director Report](#) — Joe Tarasovitch
  - 3. Solicitor Report — Timothy or Christopher Sennett
  - 4. [Principal Report](#) — Dale Lewis
  - 5. [Facilities Report](#) — Del VonVolkenburg
  - 6. [Technology Report](#) — Jeff Smith
  - 7. [Instructional Support Services Report](#) — Sandra Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) - None
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
  - 1. [Admiral Perry Dog Training Club; June 16 – 17, 2018](#)
  - 2. [Northwest Tri-County IU, July 5 - 6, 9 - 13, 2018](#)
- E. Other Operations

**8. Other Business**

- A. Board Action Items
  - 1. [Food Service Financial Report – February 2018 – The Nutrition Group](#)
  - 2. Update regarding changes in the Food Service Program
- B. [Motion to approve the purchase of a SimSpray Lab from Allegheny Educational Systems for \\$27,400 to be used in the Auto Body Repair Lab](#)
- C. [Motion to approve the purchase of a Baileigh Metal Shear from Grainger Equipment for \\$38,326.32 to be used in the Metal Fabrication Lab](#)
- D. [Motion to approve Rog’s, Inc. for the installation of the new Baileigh Metal Shear and the removal and transport of the old equipment from the Metal Fabrication Lab](#)
- E. [Motion to approve the 2018-2019 school calendar](#)
- F. [Motion to approve the Student Internship Agreement with Courtyard By Marriott Erie Bayfront Hotel](#)
- G. [Motion to approve the Student Internship Agreement with Sheraton Erie Bayfront Hotel](#)
- H. [Motion to approve the Student Internship Agreement with Bayfront Convention Center](#)

**9. Supplemental Reports & Information**

- A. [JOC Member Attendance Report](#)
- B. [Secondary Program Enrollment Report](#)
- C. [Transition Center & Career Alternative Education Enrollment Report](#)
- D. [Disabled Population by District](#)
- E. [Disabled Population by Program](#)
- F. [Business Contacts Report – Elaine Shaffer](#)
- G. [Work Experience Report – Elaine Shaffer](#)
- H. [Admissions Coordinator Report – Lisa Sorenson](#)
- I. [Career Planning Coordinator Report – Remle Moyak](#)
- J. [Student of the Month – February 2018](#)
- K. [Statement of Financial Interests - Due by May 1, 2018](#)
- L. [Statement of Financial Interests – electronic version – Due by May 1, 2018](#)
- M. [Next meeting: Thursday, April 26, 2018](#)

**10. Guest and Public Comment – Open to General Matters**

**11. Adjournment**

**12. FOUNDATION AGENDA**