

Supervisors of Instructional Support Services Report

March 2018

Sandy Carr and Patrick Holland

Curriculum Development

DACUM Workshop - A DACUM workshop was held for our Construction Trades program on Wednesday, February 28th. We had seven participants sharing their knowledge and expertise. Two of the panel members are former students that now own their own companies.

Ethics Symposium - On March 6, 2018, Sandy, Remle Moyak, and Travis Woodburn chaperoned a group of students to Mercyhurst University for the Ethics Symposium sponsored by the Rotary Club of Erie. Chaperones participated in a seminar to learn about Appreciate Inquiry, a new strategy for problem solving and critical thinking skills. The Appreciate Inquiry model allows an individual or team focus on what you do best and push forward to make it better.

Chapter 339 Planning - On March 8, Sandy and Lisa Sorensen participated in the College and Career Readiness Workshop at IU5. We were able to share information with planning teams from each district and gathered information to update our 339 plan.

Articulation - Representatives from PMI visited our campus on Friday, March 16. We hope to develop articulation agreements with PMI for six of our programs (Electronics, Electrical Engineering, Drafting & Design, Precision Machining, Metal Fabrication, and Facility Maintenance).

Special Education

Instructional Aides - This month we took an even closer look at how we organize the supplemental materials that are created and used to support our students. These materials include visuals, outlines, flash cards, vocabulary terms, study guides, fact sheets, math formulas, etc. These are some of the extras that our instructors and instructional aides use to help our students understand, retain and apply the key knowledge that is crucial in their learning of these trades.

Transition – Sandy participated in the Junior Transition staffing meeting at Millcreek on March 15. Transition plans for our junior students with special needs were discussed with the Millcreek support team and various agencies.

National Registry of Food Safety Professional Testing- On March 7, 2018, six of our instructional aides helped make sure that our Health Assistant students who receive testing accommodations were provided those supports. Special thanks to them for breaking from their normal schedules to make time to help our students with this testing.

Quarter 3 will come to a close on Tuesday, March 27. Sandy and Pat are continuing to follow up with our students with disabilities who have low or failing grades either for this term or for the year. To encourage grade improvement, we utilize the support of many

people, including parents, home school counselors and individual case managers, our instructors and the direct support of the instructional aides. The most important team member is the student to help identify the specific cause(s) of the poor grades and to develop a proactive course of action for improvement.

Literacy

On March 9, 2018, Dr. Heather Moschetta from the PDE Technical Assistance Program, TAP, was here once again to meet with our instructors to help improve the Collins Writing techniques that they have adopted in their classrooms. This was her final visit. Dr. Moschetta met with our instructors individually and in small groups, she was very complementary to our staff for all their hard work.