
Human and Quality Resources Report

March 2018

ISO.

Internal Audit kick off has been conducted and audits are in full swing. Audits should be completed by the end of May. Generally an Admin retreat is scheduled to review all the data collected through the year but this will be scheduled after the new Director is appointed.

STAFFING.

Classified

The secretary in the Career Alternative Education Program continues to be on leave and another secretary has been reassigned to those duties. There is still not return date established at this time.

Student Aide

Interviews were conducted for the part-time student aide position. There is motion on the agenda to move a cafeteria aide to that position. This will help in reducing the labor cost in food service.

PAYROLL.

Routine payroll changes were conducted.

NEGOTIATIONS.

The negotiations continued and a tentative agreement was reached on March 1, 2018. The Professional Unit voted successfully on the tentative agreement and it will be presented to the ECTS JOC for a vote at the March meeting. Both sides worked diligently to complete the agreement.

DIRECTORS SEARCH.

First round interviews have been conducted with an interview committee which consists of ten members. The members include: Erik Kincade, Superintendent Fairview; Ken Berlin, Superintendent of Record and Superintendent Wattsburg; Joelyn Bush, Director of Marketing, United Way; Andy Foyle, board member; John DiPlacido, Board member; Kayla Noonan, Cosmetology Instructor; Sherry States, Health Assistant Instructor; Jeff Smith, Technology Manager.