



**Joint Operating Committee  
Meeting Agenda**  
**Thursday, June 28, 2018**  
8500 Oliver Road, Erie, PA 16509

**Work Session**  
**6:00 p.m.**

1. Buseck Barger Bleil & Co – Valerie Hartley, CPA – Annual Audit Planning
2. HHS DR Architects – Greer Hayden, AIA, PE - Building Renovation Project
3. **Foundation Meeting**

**Regular Meeting**

1. **Call to Order**
  - A. Moment of Reflection
  - B. Pledge of Allegiance
  - C. Roll Call  
Foyle, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Fox, Duda
2. Motion to accept the resignation of Andy Foyle, JOC Chairperson and Fairview School District representative, effective June 12, 2018
3. Motion to approve Scott Westcott as the JOC representative from Fairview School District
4. Chairperson Election
  - A. Call for nominations and election of Chairperson
  - B. Motion to close nominations for Chairperson
  - C. Vote on nominations for Chairperson
5. **Meeting Minutes**

Motion to accept the meeting minutes of May 24, 2018 as presented
6. **Guest and Public Comment – Items Related to the Agenda**
7. **Correspondence**
  - A. Letter from Remle Moyak, Career Planning Coordinator, resigning effective August 21, 2018
  - B. Letter from Erie Community Blood Bank
  - C. Letter of resignation from Mark Helms, part-time maintenance custodian
  - D. Thank you letter from Admiral Perry Obedience Training Club
8. **Business**

- A. **Business Manager Report** — Terri Birchard
- B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
  1. Revenue and Expenditure Reports: May 2018
    - a) **General Fund**
    - b) **Food Service Fund**
    - c) **Capital Projects Fund**
    - d) **Student Activities Fund**
  2. Checks and Invoices
    - a) General Fund Checks, Wire Transfers and Invoices:  
Checks and Wire Transfers: **\$351,010.48**  
Invoices Payable: **\$265,595.94**
    - b) Food Service Fund Checks and Invoices:  
Checks and Wire Transfers: none  
Invoices Payable: **\$47,642.25**
    - c) Capital Projects Fund Checks and Invoices: none  
Invoices Payable: none
    - d) Student Activity Fund Checks and Invoices: none  
Invoices Payable: none
  3. VISA Procurement Card Payment: **May: \$29,773.85**
  4. Treasurer's Report – **May 2018**
  5. **Motion to approve the 2018-2019 VISA purchasing card users and limits effective July 1, 2018 as listed**
- C. Motion to remove Andy Foyle as a signature on the School bank accounts
- D. Motion to add the newly-elected Chairperson as a signature on the School bank accounts
- E. **Motion to approve the year-end transfers as listed**

**Human and Quality Resources**

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. **Motion to approve the resignation of Remle Moyak, Career Planning Coordinator, effective August 21, 2018**
- C. **Motion to discharge Jillian Staab effective June 7, 2018 per Article I-Section 6- Probationary Period**
- D. **Motion to accept the resignation request of Mark Helms effective July 10, 2018**

## Operations

- A. Administrative Reports
  - 1. Superintendent Report —Kenneth Berlin, Wattsburg Area School District – No Report
  - 2. [Director Report](#) — Joe Tarasovitch
  - 3. Solicitor Report — Chris or Timothy Sennett
  - 4. Principal Report — Joe Tarasovitch
  - 5. [Facilities Report](#) — Del VonVolkenburg
  - 6. [Technology Report](#) — Jeff Smith
  - 7. [Instructional Support Services Report](#) — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) –
  - 1. Ratification of Trip Requests and Fundraisers prior to JOC Session - None
  - 2. Approval of Upcoming Field Trips - None
  - 3. Fundraising Request – None
  - 4. Community Service - None
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
  - 1. [Motion to approve the 2018-2019 textbooks as presented](#)
  - 2. [Motion to approve the 2018-2019 curriculum changes as presented](#)
  - 3. [Motion to approve Dr. Erik Kincade as Superintendent of Record during the 2018-2019 school year and to be paid a net stipend of \\$3,000.00](#)
  - 4. Motion to set the 2018-2019 Tuition Rates as follows:
    - a) [Secondary Program: High School and Adult Students \\$18.87 per hour](#)

## 7. Other Business

- A. Board Action Items
  - 1. Food Service Participation Report – [May and June 2018](#) – The Nutrition Group
- B. Second Reading of the following policies –
  - 1. Policy 100 – [Comprehensive Planning](#)
  - 2. Policy 101 – [Mission Statement/Vision Statement/Shared Principles](#)
  - 3. Policy 102 – [Academic Standards](#)

4. Policy 103 – [Nondiscrimination in School and Classroom Practices](#)
5. Policy 103.1 – [Nondiscrimination – Qualified Students With Disabilities](#)
6. Policy 104 – [Nondiscrimination in Employment/Contract Practices](#)
7. Policy 105 – [Curriculum](#)
8. Policy 105.1 – [Review of Instructional Materials by Parents/Guardians and Students](#)
9. Policy 105.2 – [Exemption from Instruction](#)
10. Policy 106 – [Guides for Planned Instruction](#)
11. Policy 107 – [Adoption of Planned Instruction](#)
12. Policy 108 – [Adoption of Textbooks](#)
13. Policy 109 – [Resource Materials](#)
14. Policy 110 – [Instructional Supplies](#)
15. Policy 111 – [Lesson Plans](#)
16. Policy 112 – [Guidance Counseling](#)
17. Policy 113 – [Special Education](#)
18. Policy 113.1 - [Discipline of Students with Disabilities](#)
19. Policy 113.2 – [Behavioral Support](#)
20. Policy 113.3 – [Confidentiality of Special Education Student Information](#)
21. Policy 114 – [Safety Education – DELETED](#)
22. Policy 114 – [Gifted Education](#)
23. Policy 121 – [Field Trips](#)
24. Policy 122 – [Extracurricular Activities](#)
25. Policy 125 – [Adult Education](#)
26. Policy 126 – [Class Size/Quotas](#)
27. Policy 127 – [Assessment System](#)
28. Policy 130 – [Homework](#)
29. Policy 135 – [Production and Service Work](#)
30. Policy 140.1 – [Extracurricular Participation by Charter/Cyber Charter Students](#)
31. Policy 143 – [Standards for Persistently Dangerous Schools](#)
32. Policy 144 – [Standards for Victims of Violent Crimes](#)
33. Policy 146 – [Student Services](#)

- C. Motion to approve Policies 100 through 146 as presented
- D. Motion to accept the donation of five Electrical Panels from Hoffman Specialty-Jim Kooser

**8. Supplemental Reports & Information**

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Disabled Population by District
- E. Disabled Population by Program
- F. Business Contacts Report – Elaine Shaffer
- G. Work Experience Report – Elaine Shaffer
- H. Admissions Coordinator Report – Lisa Sorenson
- I. Career Planning Coordinator Report – Remle Moyak
- J. ECTS Honor Roll by District
- K. **No Meeting in JULY**
- L. **Next meeting: Thursday, August 23, 2018 at 6:00 p.m.**

**9. Guest and Public Comment – Open to General Matters**

**10. Adjournment**

**11. EXECUTIVE SESSION – Personnel Matters**

**12. Foundation Agenda**